

ATTACHMENT TO AGENDA ITEM

Ordinary Meeting

21 October 2014

Agenda Item 9.3	Small Town Festive Grant Program 2014	
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Small Towns Festive Grants 2014

Small Towns Festive Grants Application Form

Application STFG00008 from Congupna Tallygaroopna Landcare Group

2014 SMALL TOWN FESTIVE GRANT

CONTACT DETAILS

Your Organisation

Organisation Name Congupna Tallygaroopna Landcare Group

Contact Person Mr David Doyle

Position within Organisation Treasurer

Address 5 Boschetti Rd.
Tallygaroopna VIC 3634

Phone Number (03) 5829 8416
Must be an Australian phone number

Email dwdoyle1@optusnet.com.au

Is your organisation incorporated? Yes

INCORPORATED ORGANISATIONS

Incorporation number AOO11936S

Does your organisation have an ABN? No

ABN

Information from the Australian Business Register

ABN

Organisation Name

Status

Type of Organisation

Registered for GST

DGR Endorsed

Tax Concessions

Registered Address

AUSPICE ORGANISATION DETAILS (*Not Applicable*)

This page has been disabled because of your response to Is your organisation incorporated? on page 2.

Please note if this application is being auspiced, the authorised person is required to acknowledge in writing that their organisation is willing to accept the auspice role.

Auspice Organisation Name

Contact Person

Position Within Auspice

Small Towns Festive Grants 2014

Small Towns Festive Grants Application Form

Application STFG00008 from Congupna Tallygaroopna Landcare Group

Organisation

Address

Phone Number

Must be an Australian phone number

Email

Auspice Organisation ABN

Information from the Australian Business Register

ABN

Organisation Name

Status

Type of Organisation

Registered for GST

DGR Endorsed

Tax Concessions

Registered Address

Letter from your auspice organisation confirming their willingness to accept the auspice role.

No files have been uploaded

PROJECT DETAILS

Project Title

12 Days of Christmas Congupna

Short description of project

Pictorial decorations depicting the story of the 12 days of Australian Christmas. 12 Painted boards installed in series day by day commencing 1 December 2014.

Decorations will create a festive atmosphere as they adorn a fence line in the township of Congupna.

Provide a short description (100 words recommended) of your project - what are you out to do?

Project Start Date

01/12/2014

Project End Date

01/01/2015

What festive decorations are being purchased?

12 painted boards of 1m x 1m to 2m x1m depicting the story of the 12 days of Australian Christmas. Please provide details of decorations or materials being purchased.

Who will own the decorations once they are purchased? Congupna Tallygaroopna Landcare Group

Where will the festive decorations be installed?

Pony Paddock Park fence Congupna
Please provide details of the location/s of where the decorations will be installed.

Where will the decorations be stored when not in use?

Decorations will be stored at the landcare group storage facility
3390 Katamatite Shepp Rd Congupna.

Will the decorations be utilised in the future?

Small Towns Festive Grants 2014

Small Towns Festive Grants Application Form

Application STFG00008 from Congupna Tallygaroopna Landcare Group

We intend to use the decorations annually in conjunction with previously purchased decorations within the Congupna township

BUDGET

GST

Is your organisation registered for GST? No - please fill in your budget GST inclusive

Total Grant Amount Requested

\$2,000.00

What is the total financial support you are requesting in this application? Please ensure you include this figure as income in your budget below.

Total Project Cost \$2,400.00

What is the total budgeted cost (dollars) of your project?

Budget

Please detail your budget including the grant you are seeking from Council and any other income you are receiving from other sources.

Income	\$	Expenditure	\$
Council Grant	\$2,000.00	Purchase of decorations	\$2,200.00
Donation D&W Doyle	\$200.00	Purchase of mounting hardware	\$50.00
Congupna Tallygaroopna Landcare Group	\$200.00	Inkind contribution from Landcare members	\$150.00
	\$		\$
	\$		\$
	\$		\$
	\$		\$
	\$		\$
	\$2,400.00		\$2,400.00

DOCUMENT CHECKLIST

Attach quotes

- [DAWEANNAH WOODWORKS Con...docx](#) 56.8 kB

Attach any other supporting documentation *No files have been uploaded*

Link to supplier website

Must be a URL

DECLARATION AND PRIVACY STATEMENT

Privacy Statement

Small Towns Festive Grants 2014

Small Towns Festive Grants Application Form

Application STFG00008 from Congupna Tallygaroopna Landcare Group

All information collected in the Small Town Festive Grant application form constitutes "personal information" under the *Information Privacy Act 2000* and will solely be used by the Greater Shepparton City Council for that primary purpose or directly related secondary purpose. The information provided will not be disclosed to third parties without your consent unless required by law.

Declaration

I certify that all details in this application and in any attached documents are true and correct to the best of my knowledge, and that the application has been submitted with the full knowledge and agreement of the management of my organisation.

I have read the accompanying guidelines for applicants provided with this application form.

I agree that I will contact the Greater Shepparton City Council immediately if any information provided in this application changes or is incorrect.

I understand that the information above will be used in accordance with relevant legislation and declare that this information is correct to the best of my knowledge. I also agree to provide final acquittal reports as required.

Authorised person	Mr David Doyle
Position	Treasurer
Organisation Name	Congupna Tallygaroopna Landcare Group
Date	25/07/2014 dd/mm/yyyy

Small Towns Festive Grants 2014

Small Towns Festive Grants Application Form

Application STFG00003 from Arcadia committee of management

2014 SMALL TOWN FESTIVE GRANT

CONTACT DETAILS

Your Organisation

Organisation Name Arcadia committee of management
Contact Person Mrs Lisa Menhenett
Position within Organisation Secretary
Address Po Box 7092
 Shepparton VIC 3630
Phone Number (03) 5826 7211
 Must be an Australian phone number
Email Lmenhenett@bigpond.com

Is your organisation incorporated?

INCORPORATED ORGANISATIONS *(Not Applicable)*

This page has been disabled because of your response to Is your organisation incorporated? on page 2.

Incorporation number

Does your organisation have an ABN?

ABN

Information from the Australian Business Register

ABN

Organisation Name

Status

Type of Organisation

Registered for GST

DGR Endorsed

Tax Concessions

Registered Address

AUSPICE ORGANISATION DETAILS *(Not Applicable)*

This page has been disabled because of your response to Is your organisation incorporated? on page 2.

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Auspice Organisation Name

Contact Person

Small Towns Festive Grants 2014

Small Towns Festive Grants Application Form

Application STFG00003 from Arcadia committee of management

Position Within Auspice
Organisation

Address

Phone Number

Must be an Australian phone number

Email

Auspice Organisation ABN

Information from the Australian Business Register

ABN

Organisation Name

Status

Type of Organisation

Registered for GST

DGR Endorsed

Tax Concessions

Registered Address

Letter from your auspice
organisation confirming their
willingness to accept the
auspice role.

No files have been uploaded

PROJECT DETAILS

Project Title

Arcadia Christmas display

Short description of project

Purchase and install Christmas at Community reserve in main st Arcadia
Provide a short description (100 words recommended) of your project - what are you out to do?

Project Start Date

01/11/2014

Project End Date

09/01/2015

What festive decorations are
being purchased?

Purchase combination of size and colour UV protected plastic ball decorations (one each gold, green red, silver) in colour and each size (10, 15, 20, 25, 30 cm) total of 20 balls total of \$615.04.

Purchase fence panel decorations reflectable star decos - purchase 4 @ \$150.00each total \$600

Purchase LED solar lights \$193.47.

Please provide details of decorations or materials being purchased.

Who will own the decorations
once they are purchased?

Arcadia committee of management

Where will the festive
decorations be installed?

Arcadia recreation reserve.

Please provide details of the location/s of where the decorations will be installed.

Where will the decorations be
stored when not in use?

Arcadia community centre

Will the decorations be

It is anticipated the decorations will be reused and added to in coming years

Small Towns Festive Grants 2014

Small Towns Festive Grants Application Form

Application STFG00003 from Arcadia committee of management

utilised in the future?

BUDGET

GST

Is your organisation registered for GST? Yes - please fill in your budget GST exclusive

Total Grant Amount

Requested

\$1,409.00

What is the total financial support you are requesting in this application? Please ensure you include this figure as income in your budget below.

Total Project Cost \$2,000.00

What is the total budgeted cost (dollars) of your project?

Budget

Please detail your budget including the grant you are seeking from Council and any other income you are receiving from other sources.

Income	\$	Expenditure	\$
council grant	\$1,409.00	christmas decorations	\$1,409.00
Committee of management	\$591.00	hire of scissor lift, cable	\$591.00
	\$		\$
	\$		\$
	\$		\$
	\$		\$
	\$		\$
	\$		\$
	\$2,000.00		\$2,000.00

DOCUMENT CHECKLIST

Attach quotes *No files have been uploaded*

Attach any other supporting documentation *No files have been uploaded*

Link to supplier website <http://www.dovecotdesign.com.au>
Must be a URL

DECLARATION AND PRIVACY STATEMENT

Privacy Statement

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Small Towns Festive Grants 2014

Small Towns Festive Grants Application Form

Application STFG00003 from Arcadia committee of management

Declaration

I certify that all details in this application and in any attached documents are true and correct to the best of my knowledge, and that the application has been submitted with the full knowledge and agreement of the management of my organisation.

I have read the accompanying guidelines for applicants provided with this application form.

I agree that I will contact the Greater Shepparton City Council immediately if any information provided in this application changes or is incorrect.

I understand that the information above will be used in accordance with relevant legislation and declare that this information is correct to the best of my knowledge. I also agree to provide final acquittal reports as required.

Authorised person	Mrs Lisa Menhenett
Position	Secretary
Organisation Name	Arcadia committee of management
Date	25/06/2014 dd/mm/yyyy

Small Towns Festive Grants 2014

Small Towns Festive Grants Application Form

Application STFG00007 from Congupna Tallygaroopna Landcare Group

2014 SMALL TOWN FESTIVE GRANT

CONTACT DETAILS

Your Organisation

Organisation Name Congupna Tallygaroopna Landcare Group

Contact Person Mr David Doyle

Position within Organisation Treasurer

Address 5 Boschetti Rd
Tallygaroopna VIC 3634

Phone Number (03) 5829 8416
Must be an Australian phone number

Email dwdoyle1@optusnet.com.au

Is your organisation incorporated? Yes

INCORPORATED ORGANISATIONS

Incorporation number AOO11936S

Does your organisation have an ABN? No

ABN

Information from the Australian Business Register

ABN

Organisation Name

Status

Type of Organisation

Registered for GST

DGR Endorsed

Tax Concessions

Registered Address

AUSPICE ORGANISATION DETAILS (*Not Applicable*)

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Auspice Organisation Name

Contact Person

Position Within Auspice

Small Towns Festive Grants 2014

Small Towns Festive Grants Application Form

Application STFG00007 from Congupna Tallygaroopna Landcare Group

Organisation

Address

Phone Number

Must be an Australian phone number

Email

Auspice Organisation ABN

Information from the Australian Business Register

ABN

Organisation Name

Status

Type of Organisation

Registered for GST

DGR Endorsed

Tax Concessions

Registered Address

Letter from your auspice organisation confirming their willingness to accept the auspice role.

No files have been uploaded

PROJECT DETAILS

Project Title

12 Days of Christmas Tallygaroopna

Short description of project

Pictorial decorations depicting the story of the 12 days of Australian Christmas. Painted boards installed in series day by day commencing the 1st December 2014.

Decorations will create a festive spirit as they adorn a fence line in the township of Tallygaroopna.

Provide a short description (100 words recommended) of your project - what are you out to do?

Project Start Date

01/12/2014

Project End Date

01/01/2015

What festive decorations are being purchased?

12 painted boards of 1m x 1m to 2m x 1m depicting the story of the 12 days of Australian Christmas. Please provide details of decorations or materials being purchased.

Who will own the decorations once they are purchased? Congupna Tallygaroopna Landcare Group will own the decorations once purchased.

Where will the festive decorations be installed?

Tallygaroopna Primary School.
Please provide details of the location/s of where the decorations will be installed.

Where will the decorations be stored when not in use?

Congupna Tallygaroopna Landcare Groups storage facility
3390 Katamatite Shepp Rd.
Congupna.

Will the decorations be

Small Towns Festive Grants 2014

Small Towns Festive Grants Application Form

Application STFG00007 from Congupna Tallygaroopna Landcare Group

utilised in the future?

We intend to use these decorations annually in conjunction with previously purchased decorations within the township of Tallygaroopna.

BUDGET

GST

Is your organisation registered for GST? No - please fill in your budget GST inclusive

Total Grant Amount Requested

\$2,000.00

What is the total financial support you are requesting in this application? Please ensure you include this figure as income in your budget below.

Total Project Cost \$2,400.00

What is the total budgeted cost (dollars) of your project?

Budget

Please detail your budget including the grant you are seeking from Council and any other income you are receiving from other sources.

Income	\$	Expenditure	\$
Council Grant	\$2,000.00	Purchase of decorations	\$2,200.00
Donation D & W Doyle	\$200.00	Purchase of mounting hardware	\$50.00
Congupna Tallygaroopna Landcare Group	\$200.00	Inkind contribution from Landcare members	\$150.00
	\$		\$
	\$		\$
	\$		\$
	\$		\$
	\$		\$
	\$2,400.00		\$2,400.00

DOCUMENT CHECKLIST

Attach quotes

- [DAWEANNAH WOODWORKS.docx](#) 57.4 kB

Attach any other supporting documentation *No files have been uploaded*

Link to supplier website

Must be a URL

DECLARATION AND PRIVACY STATEMENT

Privacy Statement

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Small Towns Festive Grants 2014

Small Towns Festive Grants Application Form

Application STFG00007 from Congupna Tallygaroopna Landcare Group

directly related secondary purpose. The information provided will not be disclosed to third parties without your consent unless required by law.

Declaration

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I understand that the information above will be used in accordance with relevant legislation and declare that this information is correct to the best of my knowledge. I also agree to provide final acquittal reports as required.

Authorised person	Mr David Doyle
Position	Treasurer
Organisation Name	Congupna Tallygaroopna Landcare Group
Date	24/07/2014 dd/mm/yyyy

Small Towns Festive Grants 2014

Small Towns Festive Grants Application Form

Application STFG00005 from Undera Community Group Inc

2014 SMALL TOWN FESTIVE GRANT

CONTACT DETAILS

Your Organisation

Organisation Name	Undera Community Group Inc
Contact Person	Mrs Kristie Mitchell
Position within Organisation	Treasurer
Address	1/5 Hidge Road Undera VIC 3629
Phone Number	0419 260 265 Must be an Australian phone number
Email	kristieposs@bigpond.com
Is your organisation incorporated?	Yes

INCORPORATED ORGANISATIONS

Incorporation number A0048688K

Does your organisation have an ABN? Yes

ABN 19 092 803 835

Information from the Australian Business Register

ABN	19 092 803 835
Organisation Name	Undera Community Development Group
Status	Active
Type of Organisation	Other Incorporated Entity
Registered for GST	Yes
DGR Endorsed	No
ATO Charity Type	Not endorsed More information
Tax Concessions	No tax concessions
Registered Address	3629 VIC

Information current as at 12:00am today

AUSPICE ORGANISATION DETAILS (*Not Applicable*)

This page has been disabled because of your response to Is your organisation incorporated? on page 2.

Please note if this application is being auspiced, the authorised person is required to acknowledge in writing that their organisation is willing to accept the auspice role.

Auspice Organisation Name

Small Towns Festive Grants 2014

Small Towns Festive Grants Application Form

Application STFG00005 from Undera Community Group Inc

Contact Person

**Position Within Auspice
Organisation**

Address

Phone Number

Must be an Australian phone number

Email

Auspice Organisation ABN

Information from the Australian Business Register

ABN

Organisation Name

Status

Type of Organisation

Registered for GST

DGR Endorsed

Tax Concessions

Registered Address

**Letter from your auspice
organisation confirming their
willingness to accept the
auspice role.**

No files have been uploaded

PROJECT DETAILS

Project Title

Undera Community Festive Grant

Short description of project

Our community group would like to provide both static and living Christmas decorations to the Undera Community. Our current stock of solar lights are many years old and in need of replacing and we would like to purchase a good quality Santa Claus Suit to loan to all local groups wanting to use it.

Provide a short description (100 words recommended) of your project - what are you out to do?

Project Start Date

01/12/2014

Project End Date

01/01/2015

**What festive decorations are
being purchased?**

We are wanting to purchase solar string lights and a Santa Claus suit and Santa Claus wig and beard set. Please provide details of decorations or materials being purchased.

**Who will own the decorations
once they are purchased?**

The decorations will remain the property of the Community Group until such time as the Community Group folded. At this time they would be passed to another local community group for caretaking.

**Where will the festive
decorations be installed?**

Small Towns Festive Grants 2014

Small Towns Festive Grants Application Form

Application STFG00005 from Undera Community Group Inc

The solar lights will be wrapped around the trunks of the trees along the median strip between Anderson Street and Echuca Road. The Santa Claus suit will make an appearance at any local Christmas functions when requested.
Please provide details of the location/s of where the decorations will be installed.

Where will the decorations be stored when not in use?

All decorations will be stored with current Christmas decorations. (Currently in a secured shipping container at 175 Fidge Road, Undera.)

Will the decorations be utilised in the future?

So far, any Christmas decorations received through this funding in previously have been put up every year at the start of December. We see this continuing.

BUDGET

GST

Is your organisation registered for GST? Yes - please fill in your budget GST exclusive

Total Grant Amount Requested

\$1,973.59

What is the total financial support you are requesting in this application? Please ensure you include this figure as income in your budget below.

Total Project Cost \$1,973.59
What is the total budgeted cost (dollars) of your project?

Budget

Please detail your budget including the grant you are seeking from Council and any other income you are receiving from other sources.

Income	\$	Expenditure	\$
City of Greater Shepparton	\$1,973.59	Santa Suit & Wig/Beard	\$318.18
	\$	Santa Belly/Bag/Bell/Glasses	\$59.96
	\$	Solar Lights (x27)	\$1,595.45
	\$		\$
	\$		\$
	\$		\$
	\$		\$
	\$		\$
	\$1,973.59		\$1,973.59

DOCUMENT CHECKLIST

Attach quotes

- [ChasClarksonLights.docx](#) 11.1 kB

Attach any other supporting documentation

- [SantaExpress.docx](#) 11.4 kB

Small Towns Festive Grants 2014

Small Towns Festive Grants Application Form

Application STFG00005 from Undera Community Group Inc

Link to supplier website http://www.aussieclaus.com.au/catalog/product_info.php?products_id=2452
Must be a URL

DECLARATION AND PRIVACY STATEMENT

Privacy Statement

All information collected in the Small Town Festive Grant application form constitutes "personal information" under the *Information Privacy Act 2000* and will solely be used by the Greater Shepparton City Council for that primary purpose or directly related secondary purpose. The information provided will not be disclosed to third parties without your consent unless required by law.

Declaration

I certify that all details in this application and in any attached documents are true and correct to the best of my knowledge, and that the application has been submitted with the full knowledge and agreement of the management of my organisation.

I have read the accompanying guidelines for applicants provided with this application form.

I agree that I will contact the Greater Shepparton City Council immediately if any information provided in this application changes or is incorrect.

I understand that the information above will be used in accordance with relevant legislation and declare that this information is correct to the best of my knowledge. I also agree to provide final acquittal reports as required.

Authorised person	Mrs Kristie Mitchell
Position	Treasurer
Organisation Name	Undera Community Group
Date	15/07/2014 dd/mm/yyyy

Small Towns Festive Grants 2014

Small Towns Festive Grants Application Form

Application STFG00002 from Mooroopna Men's Shed

2014 SMALL TOWN FESTIVE GRANT

CONTACT DETAILS

Your Organisation

Organisation Name Mooroopna Men's Shed

Contact Person Mr Allan Beare

Position within Organisation

Address 25 Alexandra Street
Mooroopna VIC 3629

Phone Number 0498 713 769
Must be an Australian phone number

Email

Is your organisation incorporated? No

INCORPORATED ORGANISATIONS *(Not Applicable)*

This page has been disabled because of your response to Is your organisation incorporated? on page 2.

Incorporation number

Does your organisation have an ABN?

ABN

Information from the Australian Business Register

ABN

Organisation Name

Status

Type of Organisation

Registered for GST

DGR Endorsed

Tax Concessions

Registered Address

AUSPICE ORGANISATION DETAILS

Please note if this application is being auspiced, the authorised person is required to acknowledge in writing that their organisation is willing to accept the auspice role.

Auspice Organisation Name Mooroopna Education and Activity Centre Inc

Contact Person Ms Liz Meloury

Position Within Auspice Manager

Small Towns Festive Grants 2014

Small Towns Festive Grants Application Form

Application STFG00002 from Mooroopna Men's Shed

Organisation

Address 23 Alexandra Street
Mooroopna VIC 3629

Phone Number (03) 5825 1774
Must be an Australian phone number

Email admin@mcginc.com.au

Auspice Organisation ABN 39 402 149 129

Information from the Australian Business Register

ABN 39 402 149 129

Organisation Name Mooroopna Education And Activity Centre Inc

Status Active

Type of Organisation Other Incorporated Entity

Registered for GST Yes

DGR Endorsed No

ATO Charity Type Charitable Institution [More information](#)

Tax Concessions FBT Rebate, GST Concession, Income Tax Exemption

Registered Address 3629 VIC

Information current as at 12:00am today

Letter from your auspice organisation confirming their willingness to accept the auspice role.

- [MOU MEAC and MMS on site 25 Alexandra Street 2012.docx](#) 66.2 kB

PROJECT DETAILS

Project Title Mooroopna Men's Shed Christmas Decoration Program

Short description of project

The Mooroopna Men's Shed (MMS) will construct 3 stacks of Christmas boxes to be installed in central locations within Mooroopna, mainly in McLennan Street. These will be an addition to the wooden Santa installations from 2013. One third of the decorations in 2013 were destroyed by vandalism. The remaining decorations will be reinforced and repainted for 2014 to be included in the Christmas Decoration Program for Mooroopna

Provide a short description (100 words recommended) of your project - what are you out to do?

Project Start Date 01/08/2014

Project End Date 10/01/2015

What festive decorations are being purchased?

Suitable outdoor weatherproof material will be purchased for the construction of the boxes. Materials for the reinforcement of the 2013 decorations will be also purchased. The Mooroopna Men's Shed members will build the boxes. It is anticipated that the MMS will contribute 180hr of labour to create the Christmas boxes and renovate the previous decorations - in-kind value \$4500.

Please provide details of decorations or materials being purchased.

Who will own the decorations once they are purchased? Mooroopna Men's Shed

Where will the festive

Small Towns Festive Grants 2014

Small Towns Festive Grants Application Form

Application STFG00002 from Mooroopna Men's Shed

decorations be installed?

The decorations will be installed in central locations in Mooroopna in close consultation with Council Outdoor Staff as in 2013. The sites will be predominantly in McLennan Street but Rodney Retirement Village, Mooroopna Primary School and Alexandra Street Kindergarten will also be included. In 2013 the decorations were installed throughout Mooroopna but with a third of the decorations stolen or destroyed it has been decided to only use sites where decorations are deemed to be at low risk from damage.

Please provide details of the location/s of where the decorations will be installed.

Where will the decorations be stored when not in use? Mooroopna Men's Shed 25 Alexandra Street Mooroopna

Will the decorations be utilised in the future?

The decorations are a part of the Mooroopna Men's Shed Christmas Decoration Program and will be used each year.

BUDGET

GST

Is your organisation registered for GST? No - please fill in your budget GST inclusive

Total Grant Amount Requested

\$1,742.61

What is the total financial support you are requesting in this application? Please ensure you include this figure as income in your budget below.

Total Project Cost \$6,242.61
What is the total budgeted cost (dollars) of your project?

Budget

Please detail your budget including the grant you are seeking from Council and any other income you are receiving from other sources.

Income	\$	Expenditure	\$
GSCC Grant	\$1,742.61	Christmas box materials	\$1,451.66
	\$	Screws	\$35.98
	\$	Additional paint for restoration	\$254.97
	\$	colored lense	\$220.00
	\$		\$
	\$		\$
	\$		\$
	\$		\$
	\$1,742.61		\$1,962.61

DOCUMENT CHECKLIST

Attach quotes

- [20140724134541457.pdf](#) 88.2 kB
- [Quote 2 Mooroopna Men's Shed.pdf](#) 56.3 kB
- [Quote Mooroopna Men's Shed.pdf](#) 129.8 kB

Small Towns Festive Grants 2014

Small Towns Festive Grants Application Form

Application STFG00002 from Mooroopna Men's Shed

Attach any other supporting documentation *No files have been uploaded*

Link to supplier website <http://www.mitre10.com.au/My-Mitre10/View/id/763/>
Must be a URL

DECLARATION AND PRIVACY STATEMENT

Privacy Statement

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Declaration

I certify that all details in this application and in any attached documents are true and correct to the best of my knowledge, and that the application has been submitted with the full knowledge and agreement of the management of my organisation.

I have read the accompanying guidelines for applicants provided with this application form.

I agree that I will contact the Greater Shepparton City Council immediately if any information provided in this application changes or is incorrect.

I understand that the information above will be used in accordance with relevant legislation and declare that this information is correct to the best of my knowledge. I also agree to provide final acquittal reports as required.

Authorised person	Mrs liz Meloury
Position	Manager
Organisation Name	Mooroopna Education & Activity Centre Inc
Date	24/07/2014 dd/mm/yyyy

Small Towns Festive Grants 2014

Small Towns Festive Grants Application Form

Application STFG00004 from Katandra West Community Facilities Committee of Management

2014 SMALL TOWN FESTIVE GRANT

CONTACT DETAILS

Your Organisation

Organisation Name Katandra West Community Facilities Committee of Management

Contact Person Mr David Whelan

Position within Organisation Secretary/Treasurer

Address 35 Union Road
Katandra West VIC 3634

Phone Number (03) 5828 3264
Must be an Australian phone number

Email wheland@inet.net.au

Is your organisation incorporated? No

INCORPORATED ORGANISATIONS *(Not Applicable)*

This page has been disabled because of your response to Is your organisation incorporated? on page 2.

Incorporation number

Does your organisation have an ABN?

ABN

Information from the Australian Business Register

ABN
 Organisation Name
 Status
 Type of Organisation
 Registered for GST
 DGR Endorsed
 Tax Concessions
 Registered Address

AUSPICE ORGANISATION DETAILS

Please note if this application is being auspiced, the authorised person is required to acknowledge in writing that their organisation is willing to accept the auspice role.

Auspice Organisation Name we are a Section 86 Committee - a sub committee of Council and registered for GST

Contact Person

Position Within Auspice

Small Towns Festive Grants 2014

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Application STFG00004 from Katandra West Community Facilities Committee of Management

Organisation

Address

Phone Number

Must be an Australian phone number

Email

Auspice Organisation ABN

Information from the Australian Business Register

ABN

Organisation Name

Status

Type of Organisation

Registered for GST

DGR Endorsed

Tax Concessions

Registered Address

Letter from your auspice organisation confirming their willingness to accept the auspice role.

No files have been uploaded

PROJECT DETAILS

Project Title

Light up Katandra West

Short description of project

To purchase a custom made professional reusable sign that advertises the annual Katandra Carols Walkabout and to purchase decorations and xmas lights that will make the front of the old hall - the lawned area in front of the shop - and the T intersection of Hickey Rd and Union Rd the festive hub of the community.

Provide a short description (100 words recommended) of your project - what are you out to do?

Project Start Date

01/12/2014

Project End Date

31/12/2014

What festive decorations are being purchased?

Solar powered fairy lights and assorted decorations (boxes/insel) and a reusable professional sign advertising our annual christmas carol walkabout.

Please provide details of decorations or materials being purchased.

Who will own the decorations once they are purchased? Katandra West Community Facilities Committee of Management

Where will the festive decorations be installed?

in front of the old hall - the lawned area in front of the shop - and the T intersection of Hickey Rd and Union Rd, creating a festive hub for the Katandra West community.

Please provide details of the location/s of where the decorations will be installed.

Where will the decorations be stored when not in use? locked in the storage room at the back of the old hall at Katandra West.

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Will the decorations be utilised in the future? They will be used each xmas and on other occasions if required.

BUDGET

GST

Is your organisation registered for GST? Yes - please fill in your budget GST exclusive

Total Grant Amount

Requested

\$2,000.00

What is the total financial support you are requesting in this application? Please ensure you include this figure as income in your budget below.

Total Project Cost

\$2,000.00

What is the total budgeted cost (dollars) of your project?

Budget

Please detail your budget including the grant you are seeking from Council and any other income you are receiving from other sources.

Income	\$	Expenditure	\$
COGS Grant	\$2,000.00	Professional sign that can be changed each year	\$900.00
	\$	fittings and fixture for the sign	\$65.00
	\$	Solar powered fairy lights	\$700.00
	\$	Staple gun and staples	\$35.00
	\$	misc decorations	\$300.00
	\$		\$
	\$		\$
	\$		\$
	\$2,000.00		\$2,000.00

DOCUMENT CHECKLIST

Attach quotes *No files have been uploaded*

Attach any other supporting documentation *No files have been uploaded*

Link to supplier website Must be a URL

DECLARATION AND PRIVACY STATEMENT

Privacy Statement

All information collected in the Small Town Festive Grant application form constitutes "personal information" under the *Information Privacy Act 2000* and will solely be used by the Greater Shepparton City Council for that primary purpose or directly related secondary purpose. The information provided will not be disclosed to third parties without your consent unless required by law.

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Declaration

I certify that all details in this application and in any attached documents are true and correct to the best of my knowledge, and that the application has been submitted with the full knowledge and agreement of the management of my organisation.

I have read the accompanying guidelines for applicants provided with this application form.

I agree that I will contact the Greater Shepparton City Council immediately if any information provided in this application changes or is incorrect.

I understand that the information above will be used in accordance with relevant legislation and declare that this information is correct to the best of my knowledge. I also agree to provide final acquittal reports as required.

Authorised person	Mr David Whelan
Position	Secretary/Treasurer
Organisation Name	Katandra West Community facilities Committee of Management
Date	29/06/2014 dd/mm/yyyy

G R E A T E R S H E P P A R T O N
G R E A T E R F U T U R E



2014 Small Town Festive Grants Guidelines

The Small Town Festive Grants program provides grants for up to ten small towns in Greater Shepparton to enable local community organisations to purchase and install festive decorations such as lighting, Christmas trees, signage and banners.

Applications for funding under this scheme will be available online from Monday 2 June 2014 and must be submitted before 5pm on Wednesday 23 July 2014.

The funding is available to a population centre in Greater Shepparton with less than 10,000 people. This includes the following small towns; however other localities may also apply.

- Congupna
- Katandra West
- Mooroopna
- Tallygaroopna
- Toolamba
- Dookie
- Merrigum
- Murchison
- Tatura
- Undera

A limit of \$2,000 applies to each grant from each area. Only one grant application per area/township will be accepted.

Eligibility

- Grants will not be made to individuals
- Groups should be not-for-profit and will generally be an incorporated body, although not having a certificate of incorporation does not make a group ineligible to apply. In this situation, the group applying for the grant will need to nominate another incorporated not-for-profit Community Group, Organisation or Club in Greater Shepparton willing to manage the grant funds (or "auspice the grant") on their behalf. If you are considering making an application as an unincorporated body, please contact Council prior to making your application.
- Funding is not available for festive installations where installation contravenes Council policy.
- Funding is only available for festive installations. Events or activities cannot be funded by this program. The purchase of festive items can include the hire of contractors or equipment used to install the purchased items; however majority of the funds are to be allocated to the purchase of items and not to installation costs.

M2014/030167

G R E A T E R S H E P P A R T O N
G R E A T E R F U T U R E



Successful applicants agree to attend a morning tea on Thursday 18 September 2014 for the announcement of recipients of the Small Towns Festive Grants with Councillors in attendance. If persons directly involved with the application are unable to attend another representative from the community are welcome in their place.

Upon completion of a project funded by the Small Towns Festive Grant recipients will provide Council with a written acquittal report by 31 January 2015 including supporting documentation such as photographs of installations and a financial statement supported by copies of invoices or receipts.

How to Apply

The Small Town Festive Grants scheme is now [online](#).

To assist with the approval of your application please provide attachments relevant to support your group's vision for the festive decorations detailed in your application. Pictures of materials or products you have sourced together with photographs of potential sites for these decorations to be placed will assist the committee in assessing the viability of your application.

Successful applicants will be notified around the middle of September 2014.

Prior to submitting your application, it is strongly advised that you discuss your application with a Council representative. Please contact Deanne McNair, Acting CBD & Township Development Officer on 03 5832 9532 or email deanne.mcnair@shepparton.vic.gov.au

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