

MINUTES

FOR THE
GREATER SHEPPARTON CITY COUNCIL

ORDINARY COUNCIL MEETING

HELD ON
TUESDAY 16 MAY, 2017
AT 5.30PM

IN THE COUNCIL BOARDROOM

COUNCILLORS:

Cr Dinny Adem (Mayor)
Cr Kim O’Keeffe (Deputy Mayor)
Cr Seema Abdullah
Cr Bruce Giovanetti
Cr Chris Hazelman
Cr Les Oroszvary
Cr Dennis Patterson
Cr Fern Summer
Cr Shelley Sutton

VISION

*A THRIVING ECONOMY IN THE FOODBOWL OF VICTORIA WITH
EXCELLENT LIFESTYLES, INNOVATIVE AGRICULTURE
A DIVERSE COMMUNITY AND
ABUNDANT OPPORTUNITIES*

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**CHAIR
CR DINNY ADEM**

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RISK LEVEL MATRIX LEGEND

Note: A number of reports in this agenda include a section on “risk management implications”. The following table shows the legend to the codes used in the reports.

Likelihood	Consequences				
	Negligible (5)	Minor (4)	Moderate (3)	Major (2)	Catastrophic (1)
Almost Certain (A) Event expected to occur several times per year (i.e. Weekly)	Low	Moderate	High	Extreme	Extreme
Likely (B) Will probably occur at some stage based on evidence of previous incidents (i.e. Monthly)	Low	Moderate	Moderate	High	Extreme
Possible (C) Not generally expected to occur but may under specific circumstances (i.e. Yearly)	Low	Low	Moderate	High	High
Unlikely (D) Conceivable but not likely to occur under normal operations (i.e. 5-10 year period)	Insignificant	Low	Moderate	Moderate	High
Rare (E) Only ever occurs under exceptional circumstances (i.e. +10 years)	Insignificant	Insignificant	Low	Moderate	High

Extreme CEO’s attention immediately required. Possibly avoid undertaking the activity OR implement new controls

High Director’s attention required. Consider suspending or ending activity OR implement additional controls

Moderate Manager’s attention required. Ensure that controls are in place and operating and management responsibility is agreed

Low Operational, manage through usual procedures and accountabilities

Insignificant Operational, add treatments where appropriate

PRESENT: Councillors Dinny Adem, Kim O’Keeffe, Seema Abdullah, Bruce Giovanetti, Chris Hazelman, Les Oroszvary, Dennis Patterson, Fern Summer and Shelley Sutton.

**OFFICERS: Peter Harriott – Chief Executive Officer
Steve Bowmaker – Director Infrastructure
Johann Rajaratnam – Director Sustainable Development
Chris Teitzel – Director Corporate Services
Kaye Thomson – Director Community
Maree Martin – Official Minute Taker
Peta Bailey – Deputy Minute Taker**

1. ACKNOWLEDGEMENT

“We the Greater Shepparton City Council, begin today’s meeting by acknowledging the traditional owners of the land which now comprises Greater Shepparton. We pay respect to their tribal elders, we celebrate their continuing culture, and we acknowledge the memory of their ancestors.”

2. NOTICE TO GALLERY – LIVE STREAMING OF COUNCIL MEETING

Please note that this Council meeting is being streamed live and recorded in accordance with the Council’s Live Streaming and Recording of Council Meetings Policy.

All care is taken to maintain your privacy; however as a visitor in the public gallery, your presence may be recorded. By remaining in the public gallery it is assumed your consent is given in the event that your image is broadcast.

For more information the policy is available on the Greater Shepparton City Council's website.

3. APOLOGIES

Nil

4. DECLARATIONS OF CONFLICT OF INTEREST

In accordance with sections 77A, 77B, 78 and 79 of the *Local Government Act 1989* Councillors are required to disclose a “conflict of interest” in a decision if they would receive, or could reasonably be perceived as receiving a direct or indirect financial or non-financial benefit or detriment (other than as a voter, resident or ratepayer) from the decision.

Disclosure must occur immediately before the matter is considered or discussed.

Mr Peter Harriott declared an interest in relation to Item 19.3 – Chief Executive Officer Performance Review. Mr Peter Harriott is the Chief Executive Officer of the Greater Shepparton City Council.

5. CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS

**Moved by Cr Giovanetti
Seconded by Cr O'Keeffe**

That the minutes of the Ordinary Council meeting held 18 April 2017 as circulated, be confirmed.

CARRIED.

**Moved by Cr O'Keeffe
Seconded by Cr Sutton**

That the minutes of the Ordinary Council meeting held 18 April 2017 as circulated, be confirmed.

CARRIED.

6. INFRASTRUCTURE DIRECTORATE

6.1 Contract No 1717 - Provision of a Panel of Suppliers - On-site Crushing of Recycled Concrete and Bricks

Disclosures of conflicts of interest in relation to advice provided in this report
Under section 80C of the *Local Government Act 1989* officers and persons engaged under a contract providing advice to Council must disclose any conflicts of interests, including the type and nature of interest.

No Council officers or contractors who have provided advice in relation to this report have declared a conflict of interest regarding the matter under consideration.

Council Officers involved in producing this report

Author: Waste Consultant

Proof reader(s): Team Leader Waste

Approved by: Director Infrastructure Services

Other: Manager Works and Waste

Executive Summary

This Contract is for the provision of a 'Panel of Suppliers' to undertake on-site crushing of recycled concrete and bricks, and if the plant has capacity quarry, and other materials to produce specified output products. Services are to be provided on an 'as required' basis.

These services are currently provided under the existing panel Contract No.1387 which expires on 31 March 2017.

The Contract is a Schedule of Rates contract based on a number of specified end products.

The value of the Services over the term of the contract is estimated at \$1.5M which exceeds the limits set by the Local Government Act 1989.

Council received two (2) tenders in response to advertising this Contract. The Evaluation Panel has extensively reviewed all submissions received in accordance with the Request for Tender documents and Council's Procurement policies and procedures. The tender process has been overseen by the Procurement Department.

The recommendation provides, in the opinion of the Evaluation Panel, the best balance of outcomes based on the evaluation criteria, including the application of the "Benefit to Local Region" criteria.

The total value of the contract is estimated at \$1.5M excluding GST, which is in excess of the amount which can be approved by Council's Chief Executive Officer under delegated authority and the tender thresholds stated in Section 186 of the Local Government Act 1989 (amended 2007).

6. INFRASTRUCTURE DIRECTORATE

6.1 Contract No 1717 - Provision of a Panel of Suppliers - On-site Crushing of Recycled Concrete and Bricks (continued)

Moved by Cr Summer
Seconded by Cr Giovanetti

That the Council:

1. accept the tenders submitted by Ecocrete Crushing Pty Ltd of Echuca & Local Mix Quarries Pty Ltd for Contract No. 1717 – Provision of a Panel of Suppliers – On-site Crushing of Recycled Concrete and Bricks for the Schedule of Rates tendered
2. authorise the Chief Executive Officer to award the initial contract for a term of 3 years with the optional contract extension periods of 2 x 1 year extensions
3. authorise the Chief Executive Officer to sign and seal the contract documents.

CARRIED.

Contract Details

This Contract is for the provision of a 'Panel of Suppliers' to undertake on-site crushing of recycled concrete and bricks, and if the plant has capacity, quarry and other materials to produce specified output products. Services are to be provided on an 'as required' basis.

The services would be provided at the Shepparton Resource Recovery Centre and possibly at the Cosgrove 3 Landfill site. Products produced are primarily Crushed Concrete nominal size 20mm, 40mm & 70mm plus small quantities of other products.

The Initial Contract Term is 3 years from appointment with the option of 2 x 1 year extensions.

Tenders

Tenders closing 4.00pm, Wednesday 10 February 2016 were received from two (2) tenderers as follows:

Tenderers Received
Ecocrete Crushing Pty Ltd
Local Mix Quarries Pty Ltd

There were no late tenders. Both tenders were conforming.

6. INFRASTRUCTURE DIRECTORATE

6.1 Contract No 1717 - Provision of a Panel of Suppliers - On-site Crushing of Recycled Concrete and Bricks (continued)

Tender Evaluation

Tenders were evaluated by the following Panel:

Position	Title	Branch
Panel Leader/Chair	Team Leader Waste	Works & Waste
Member	Coordinator Transfer Stations and Waste	Works & Waste
Member	Technical Advisor Contracts	Consultant (Waste Services)
Moderator	Contracts and Procurement Analyst	Procurement

The Tender Evaluation Panel formally met on two occasions:

Meeting No.	Date	Time
1.	Monday 5 December 2016	2.00 pm.
2.	Wednesday 14 December 2016	4.00 pm.

Notes of each meeting have been reviewed and confirmed by Panel members. A copy of each meeting notes have been kept on the Council file. The valuation process was overseen and moderated by the Procurement Department.

The Panel has undertaken Financial Security and Referee checks for both tenderers.

Evaluation Criteria

The Evaluation Criteria used for the assessment of Tenders was that approved in the Procurement Plan and as detailed below:

Evaluation Criteria	Weighting	Assessment Weighting	Assessment Criteria
Mandatory			
Price	40%	40%	The Tenderer must submit the completed Pricing Schedule(s) for both the LS & SOR components. Lump Sum plus assessed Schedule of Rates cost.
Occupational Health and Safety	10%	5%	The Tenderer must submit the completed OH&S Schedule(s)/Questionnaire in the Request for Tender documents.
		5%	Occupational Health and Safety track record on waste & resource recovery sites.
Benefit to Local Region	10%	2.5%	Location of head office & depots

6. INFRASTRUCTURE DIRECTORATE

6.1 Contract No 1717 - Provision of a Panel of Suppliers - On-site Crushing of Recycled Concrete and Bricks (continued)

Evaluation Criteria	Weighting	Assessment Weighting	Assessment Criteria
		2.5%	No (%) of company staff based in Shepparton.
		2.5%	% of materials/plant/equipment sourced or manufactured in the Region
		2.5%	What impact can your business offer to the local community?
Comparative Compulsory			
Specific Mobile Crushing Experience	10%	5%	Please provide details of recent experience in operating mobile crushing services to the waste industry & quarry industries.
		5%	Please provide details of recent experience and capacity to produce the range of crushed products required to deliver the Service.
Capacity to Complete the Contract as Specified	15%	5%	Please provide details of the proposed personnel, in particular the qualifications & experience of the nominated contract Manager
		10%	Please provide details of the plant, equipment and any subcontractor resources to be used to undertake the Services.
Environmental Sustainability	10%	10%	Please demonstrate how the environmental aims and sustainability objectives of Council will be met during the delivery of this contract.
Comparative Optional			
Quality and Environmental Systems	5%	2.5%	Please show that the quality system is generally Australian Standards compliant with proven track record of in-field implementation.
		2.5%	Please show that environmental system is generally Australian Standards compliant with proven track record of in-field implementation.

A detailed scoring table was prepared and agreed to by the Panel at its initial meeting. The scoring table ensured that a consistent approach to scoring was achieved.

Full details of the moderated scoring are attached in the confidential section of this report.

6. INFRASTRUCTURE DIRECTORATE

6.1 Contract No 1717 - Provision of a Panel of Suppliers - On-site Crushing of Recycled Concrete and Bricks (continued)

Council Plan/Key Strategic Activity

Section 2.1 Enhancing the Environment – Strategies – Continue to reduce Council's Greenhouse Emissions.

This will be achieved through the use of modern equipment with compliant emission control systems.

Risk Management

Risks	Likelihood	Consequence	Rating	Mitigation Action
Delays in Contract Award leading to noncompliance with the provisions of the Local government Act 1989	Unlikely	High	Moderate	Council to award the contract
Contractor failing financially	Unlikely	High	Moderate	Financial Capability checks completed on both tenders as part of the Evaluation Process

Policy Considerations

The Sustainable Decision Making Policy includes the following Objectives:

- Being more responsive to climate change
- Using our resources more efficiently
- Reducing our Environmental impact

Key projected outcomes from the implementation of this Contract, include:

- Reductions in emissions through the use of a modern equipment.
- Recycling of existing waste product.
- Market testing has ensured that best value outcomes have been achieved.

Financial Implications

The value of the Services over the term of the contract is estimated at \$1.5M (excluding GST). There are no budgetary implications as expenditure related to this contract is incorporated in the annual operation budget.

Legal/Statutory Implications

Tender process has been carried out according to the requirements of *Section 186* of the *Local Government Act 1989* and *Council's Procurement Guidelines 2015*.

Environmental/Sustainability Impacts

The impacts of the services under the Contract include:

- The potential to reduce greenhouse gases through the use of modern equipment compliant with emissions standards.
- Recycling of existing waste product.

6. INFRASTRUCTURE DIRECTORATE

6.1 Contract No 1717 - Provision of a Panel of Suppliers - On-site Crushing of Recycled Concrete and Bricks (continued)

Strategic Links

a) Greater Shepparton 2030 Strategy

Directly relates to the Greater Shepparton 2030 Strategy

Topic: Environment: Conservation and enhancement of significant natural environments and cultural heritage.

Objective: 4.To reduce greenhouse gas emissions by local action, in the interests of current and future generations

Action: 4.2, 4.3

b) Other strategic links

The State Government Waste and Resource Recovery Policy is titled “Getting Full Value”. Published in April 2013, this is the peak strategic document for Victoria for addressing the Federal Government’s National Waste Policy: Less Waste, More Resources.

Conclusion

The Evaluation Panel has taken into account the Evaluation Criteria as the basis for their recommendation to Council for acceptance of the tenders submitted by Ecocrete Pty Ltd & Local Mix Quarries Pty Ltd to a panel of contractors for Contract No. 1717 – Provision of a Panel of Suppliers – Onsite crushing of Recycled Concrete and Bricks and further recommends that the Chief Executive Officer, under powers of delegation, sign and seal the Contract documents.

Attachments

Nil

6. INFRASTRUCTURE DIRECTORATE

6.2 Greater Shepparton's Urban Forest Strategy & Tree Management Policy

Disclosures of conflicts of interest in relation to advice provided in this report
Under section 80C of the *Local Government Act 1989* officers and persons engaged under a contract providing advice to Council must disclose any conflicts of interests, including the type and nature of interest.

No Council officers or contractors who have provided advice in relation to this report have declared a conflict of interest regarding the matter under consideration.

Council Officers involved in producing this report

Author: Manager Parks, Sport & Recreation

Proof reader(s): Team Leader Parks Open Space & Sportfields

Approved by: Director of Infrastructure

Executive Summary

The Urban Forest is a core component of a broader Greening Shepparton vision to make Greater Shepparton more attractive, vibrant and liveable with well-connected green spaces that are valued by the community.

The development of Council's first Urban Forest Strategy involved the assessment of 28,000 trees in Shepparton, Mooroopna and Tatura. The data collected was essential to the analysis and development of the Urban Forest Strategy.

The strategy identifies a number of opportunities to make significant and legacy improvements to the Urban Forest. The tree audit highlights almost 6,000 vacant street tree sites across Shepparton, Mooroopna and Tatura. These vacant sites have room for more street trees or currently have no street tree. Planting at these sites will provide short term visual and social benefits and longer term environmental and economic benefits to the community.

The strategy also highlights our current contemporary management practices, which have been implemented to provide attractive tree lined streetscapes for the community.

The adoption of the Urban Forest Strategy will assist Council in managing the conceptual shift from dealing with trees on an individual basis, to managing trees as a collective and integrated canopy. Under this unified asset management approach, Council's tree population will be measured and managed according to an agreed set of targets and objectives.

Council's Tree Management Policy is a document which provides strategic direction on the management of trees within Greater Shepparton. The current document is out of date and a revised Policy is being presented for endorsement by Council.

Moved by Cr O'Keeffe
Seconded by Cr Summer

That the Council:

1. adopt the Greater Shepparton Urban Forest Strategy 2017-2037; and
2. adopt the updated Tree Management Policy 31.POL1.

6. INFRASTRUCTURE DIRECTORATE

6.2 Greater Shepparton's Urban Forest Strategy & Tree Management Policy (continued)

Cr Summer was granted an extension of time to speak to the motion.

The motion was put and carried.

Background

The urban forest is a core component of a broader Greening Shepparton vision to make Greater Shepparton more attractive, vibrant and liveable with well-connected green spaces that are valued by the community.

The urban forest in Greater Shepparton provides many benefits to the community, including a range of environmental, social and economic outcomes. The data collection and analysis of Greater Shepparton's urban forest highlights a diverse species and age profile of trees, an overall healthy population of trees, and a good distribution of trees with varying useful life expectancies (ULE).

Greater Shepparton is responsible for approximately 37,000 trees, in streets, parks and open spaces. Tree cover across Greater Shepparton is varied and there are differing issues such as aging tree population, hazardous trees, conflict with both private and public infrastructure, declining health, and limited planting opportunities in new developments.

The overall objectives of developing an Urban Forest Strategy were to;

1. Improve the quality and quantity of Greater Shepparton's tree population.
2. Provide and integrate a strategic and systemic planning process to optimise the urban forest.
3. Integrate the management of tree assets into the management of other public infrastructure.
4. Develop an holistic (Whole of Life Cycle) and proactive approach to the planting, maintenance, management, protection of, removal of and replacement of trees.
5. Educate and promote the benefits of the urban forest to the community.

The adoption of the Urban Forest Strategy will assist Council in managing the conceptual shift from dealing with trees on an individual basis, to managing the vegetation as a collective and integrated canopy. Under this unified asset management approach, Council's tree population will be measured and managed according to an agreed set of targets and objectives.

6. INFRASTRUCTURE DIRECTORATE

6.2 Greater Shepparton's Urban Forest Strategy & Tree Management Policy (continued)

Consultation undertaken

The draft Urban Forest Strategy has undertaken a number of rounds of consultation with key stakeholders and the community including;

1. Executive workshop held on 1 June 2016.
2. Councillor workshop held on 5 July 2016.
3. Discussion Paper released for public comment in July/August 2016 which received 38 submissions.
4. Internal stakeholder workshop held on 30 November 2016 and included the following departments;
 - a. Strategic and Statutory Planning
 - b. Sustainability and Environment
 - c. Risk
 - d. Projects
 - e. Strategic Assets
 - f. Neighbourhoods
 - g. Works and Waste
 - h. Marketing and Communications
 - i. Parks, Sport and Recreation
5. External stakeholder workshop held on 30 November 2016 and included the following;
 - a. VicRoads
 - b. Goulburn Valley Water
 - c. Goulburn Broken Catchment Management Authority
 - d. PowerCor
 - e. Department of Environment, Land, Water and Planning
 - f. Committee for Greater Shepparton

Key Outcomes

A key indicator of a healthy urban forest is canopy cover. Canopy cover is a more meaningful measure of a healthy urban forest than total number of trees. One large tree can provide 60-70 times more benefits than a small tree, so understanding what the current benefits are and more importantly identifying where more trees are required to be planted is key to a sustainable urban forest.

Analysis has measured the canopy cover of Shepparton at 18%, Mooroopna at 20% and Tatura at 25%. There is no global benchmark for optimal tree canopy cover however, canopy cover over 30% for any Australian town or city is above the Australian average, but many metropolitan and regional cities now have aspirations to reach an ambitious target of 40% canopy cover.

Tree diversity is another indicator of healthy urban forest, the top ten species constitute 46.3% of the assessed tree population, the remaining 63.7% is made up of around 140 other tree species, native and exotic, deciduous and evergreen. Best practice dictates that no species should be more than 10% of the population and Greater Shepparton tree population meets this benchmark. The most populous tree species is *Callistemon viminalis* or weeping bottlebrush at 7.7% and *Pyrus calleryana* or ornamental Pear at 6.7%. Both species have been widely planted due to their hardiness and resistance to extreme heat as well as providing flowering and autumn displays. However they are not long lived and only provide minimal canopy cover. The third most populous species is the river red gum, which is to be expected given the proximity of the urban areas to the Goulburn River.

6. INFRASTRUCTURE DIRECTORATE

6.2 Greater Shepparton's Urban Forest Strategy & Tree Management Policy (continued)

As trees age and mature they require close monitoring and maintenance. Trees in urban areas tend to have a smaller life span than those growing in natural areas, due to a range of site constraints, poor soil, smaller root growing space, conflicts with other assets, and exposure to air and water pollution. Best practice urban forest management dictates that there is diversity of young, semi mature and maturing trees within the tree population. Across Greater Shepparton 72% of tree are classed as semi mature, with only 1% being classed as over mature.

Useful Life Expectancy (ULE) is a well-established measure of how long a tree can be retained in the landscape before it is required to be removed. ULE considers tree age, health, structure and appropriateness for its location and provides a period of time that the tree will continue to provide benefits to the landscape. A healthy urban forest should have a good spread of trees with different ULE's to ensure that there is no significant loss of tree population within a condensed period of time. Best practice urban forest management suggests renewing 10% trees every decade.

Results of the recent tree audit show for that a 10% a decade replacement will be sufficient until 2037, however between 2037 and 2047 we could see a 38% loss of trees across Greater Shepparton. This period will require additional resources and planning to manage.

Prioritising the 6,000 vacant sites will focus on areas of greatest social vulnerability. Research has shown that areas with very young children, older people who live on their own and residents who live in areas of social disadvantage are at most risk during heatwaves and therefore most likely to most benefit from increased tree planting.

The Urban Forest Strategy will provide a significant opportunity for Council to improve the visual amenity and attractiveness of our community, now and in the future.

Council Plan/Key Strategic Activity

Continue to develop plans for and commence implementation of streetscapes and town entrances.

Risk Management

No adverse risks anticipated to result during the development of the Urban Forest Strategy.

Policy Considerations

The adoption of the Urban Forest and Tree Management Policy will provide a clear framework for Council staff to manage Greater Shepparton's Urban Forest.

Financial Implications

In the draft 2017/18 budget allocation Council have allocated \$300,000 for tree renewal and replacements.

Legal/Statutory Implications

Legal and Statutory requirements have been determined as part of the strategy development.

6. INFRASTRUCTURE DIRECTORATE

6.2 Greater Shepparton's Urban Forest Strategy & Tree Management Policy (continued)

Environmental/Sustainability Impacts

The urban forest plays a key part in supporting environmental principles and the development of this strategy will further enhance the environmental values across Greater Shepparton. The strategy will assist us to better understand and respond to the urban heat island effect which will have a positive impact on stakeholders in our urban environment. The adoption of the Urban Forest Strategy will support other Council initiatives to adapt to climate change.

Social Implications

Trees play a key part in creating a sense of place and are highly valued for health and wellbeing benefits to the community. Key principles of health and wellbeing, and social connections will be enhanced as part of this strategy. Increased canopy cover encourages people to walk and be active which has known benefits for physical and mental wellbeing. There are no adverse social impacts associated with this strategy.

Economic Impacts

The urban forest has many positive benefits to the local economy. Air pollution amelioration, stormwater capture and carbon sequestration can all be measured to add further value to the benefits the urban forest contributes to the local economy.

The Urban Forest complements the Movement and Place Strategy and the development of activated spaces in our urban environment. Such activation has been proven to have very positive economic impacts in urban areas. There are no adverse economic benefits associated with the strategy.

Consultation

A detailed stakeholder consultation plan was developed and implemented as part of the project.

Level of public participation	Promises to the public/stakeholders	Examples of techniques to use
Inform	General community	Media releases
Consult	General community	Surveys, workshops
Involve	General community, key community groups,	Workshops and one on one meetings
Collaborate	Community Groups, Government authorities and Public utilities	Workshops and one on one meetings

Officers believe that appropriate consultation has occurred and the matter is now ready for Council's consideration.

Strategic Links

a) Greater Shepparton 2030 Strategy

1.3.7 The municipality is greener

4.3.11 The Municipality is Not as Vulnerable to Climate Change

4.3.4 The municipality is more attractive.

b) Other strategic links

Greater Shepparton Environmental Sustainability Strategy 2014 – 2030.

6. INFRASTRUCTURE DIRECTORATE

6.2 Greater Shepparton's Urban Forest Strategy & Tree Management Policy (continued)

Conclusion

The Urban Forest Strategy and the associated implementation plan have been developed through extensive consultation with stakeholders, the strategy sets meaningful and measurable targets to assess the ongoing management of the urban forest, and is now ready to be adopted by Council.

The Tree Management Policy has been reviewed and is now ready for consideration by Council.

Attachments

1. Urban Forest Strategy Page 73
2. Tree Management Policy 2017 Page 129

6. INFRASTRUCTURE DIRECTORATE

6.3 Southdown Street Shepparton - Road Dust Issues

Disclosures of conflicts of interest in relation to advice provided in this report

Under section 80C of the *Local Government Act 1989* officers and persons engaged under a contract providing advice to Council must disclose any conflicts of interests, including the type and nature of interest.

No Council officers or contractors who have provided advice in relation to this report have declared a conflict of interest regarding the matter under consideration.

Council Officers involved in producing this report

Author: Design Engineer

Proof reader(s): Team Leader Engineer Investigation Design, Manager Projects

Approved by: Director of Infrastructure

Other: Executive Assistant Infrastructure

Executive Summary

Landowners have been concerned over the level of dust from traffic blowing into their properties from Southdown Street over the years, and want the road either sealed or closed. Council Officers have investigated various options to address this issue including carrying out an unsuccessful dust suppressant treatment (PolyCom).

Development of the land is likely to start in late 2017 on the western side of Southdown Street for the northern half, and the southern half potentially being developed in 2019 therefore sealing the existing road now would be considered a waste of money.

The conclusion was to either use a dust suppressant (bitumen/kerosene mix) or to temporarily close the road. Temporarily closing the road is the recommended option as it is not only less expensive but would fix the issue.

Moved by Cr Hazelman

Seconded by Cr Oroszvary

That the Council:

1. place a temporary road closure until such time that the proposed sealed road is constructed by the developers;
2. facilitate the design of the entire length of Southdown Street and recoup design costs from the future developer for the southern section of Southdown Street at the time of this development.

CARRIED.

6. INFRASTRUCTURE DIRECTORATE

6.3 Southdown Street Shepparton - Road Dust Issues (continued)

Background

Landowners along Southdown Street, Shepparton have requested that the street be either sealed or closed to traffic.

Below is a summary of correspondence to date;

- On 9 February 2016 Council received an initial complaint letter from Mrs Redwood regarding dust.
- On 29 March 2016 Council responded to Mrs Redwood advising traffic counts were carried out which indicated low volumes of traffic, being less than 50 vehicles per day. This volume did warrant sealing, especially when no residential properties fronted the street. Council advised it would consider placing bollards at one location to prevent vehicle access.
- On 18 May 2016 Mrs Redwood wrote to Council requesting the bollards be installed.
- On 15 September 2016 Council Officers deemed bollards would not be installed as the road had been graded with a Polycom stabilisation used in November 2015.
- On 18 October 2016 Council received a Petition from residents of Southdown Street. This petition was presented at the November Ordinary Council Meeting.

Options

1. Seal Southdown Street

Minimum cost \$21,000 for primer seal + minimum \$73,000 for 150mm depth base Fine Crushed Rock (FCR). Further sub-base FCR may be required depending on investigation and recommendation of a geotechnical engineer to determine depth and suitability of pavement. Total minimum cost \$100,000 but could easily be much more.

This is very expensive, but would effectively be good quality sealed pavement that could later have an asphalt layer applied, should last for several years or more.

2. Apply a suitable dust suppressant on the unsealed pavement

Minimum cost \$11,000 for a 50/50 mix of kerosene and bitumen to act as a dust suppressant.

Although not expensive compared with Option 1, it is only good for 1 year as a dust suppressant and would have to be reapplied the following year.

3. Provision of temporary barriers to vehicles (i.e. bollards)

Minimum \$4,000 for some "No Through Road" signs and wooden bollards at one location (somewhere near drainage reserve) across the full width of the road reserve of Southdown Street to block through traffic. An allowance for temporary gravel turning areas has been made as part of the costs for the temporary road closure. Cheapest option and would be considered a temporary road closure i.e. no through road, whilst maintaining access to the rear of properties where they have an access gate connecting to Southdown Street.

4. Consider future development (refer to Plan below)

There is a future proposed subdivision on the west side of Southdown Street which currently is proposed to include a sealed road from Ford Street down to proposed drainage reserve (paid by north part developer). This proposal for a sealed road if it goes ahead would likely be in late 2017, and along with Council paying for the portion along the drainage reserve, would encompass the northern half of Southdown Street. The southern end of Southdown Street is likely to be developed in the next few years and a sealed road would likely be constructed resulting in Southdown Street being completely sealed.

6. INFRASTRUCTURE DIRECTORATE

6.3 Southdown Street Shepparton - Road Dust Issues (continued)

Recommendation

Due to the proposed future development of land on the west side of Southdown Street and the subsequent upgrade of the road to a sealed one, it is recommended that the following be considered to ensure a smooth transition from design to construction for the entire length of Southdown Street;

- Council adopt Option 3 and put in place the temporary road closure with bollards, installation of No Through road signs and gravel turning area, until such time that the proposed sealed road is constructed by the developers. The estimated cost of these works is \$7,000.
- Council help facilitate the design of the entire length of Southdown Street for both its responsibility for road construction along the drainage reserve, and for the proposed future southern developer, to ensure that the design is consistent for the entire length of road. Later the cost for the southern developer for the design should be recouped at the time of development. The designer would preferably be the designer engaged for the northern development to keep consistency in the overall design.
 - The preliminary cost estimate for design of road adjacent to the drainage reserve is \$25,000.
 - The preliminary cost estimate for design of road for the southern development (to be recouped from the southern developer) is \$50,000.

Further to the recommendations above, if budget were available in the future either the section of road along the drainage reserve could be constructed in conjunction with the northern developer, and also possibly construct the road along the southern development (to be recouped from the southern developer).

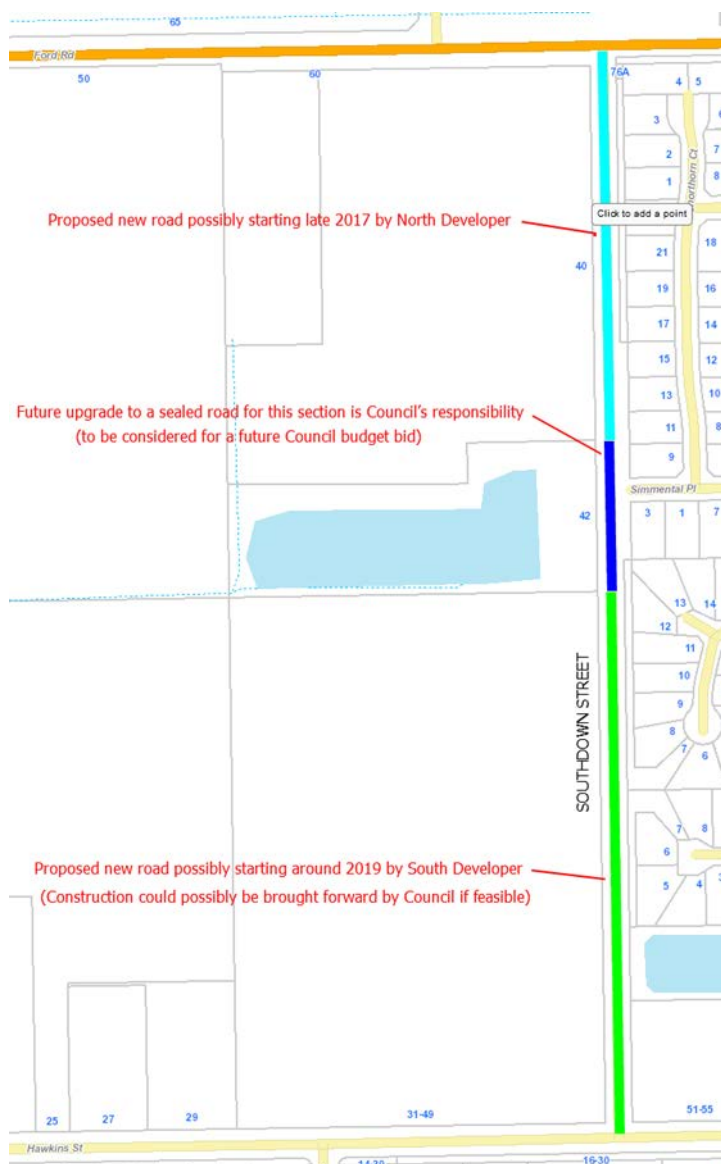
Temporary road closures are subject to obtaining approval from VicRoads.

Plan

This plan shows the typical development areas i.e. northern developer area, Council development area adjacent to the drainage reserve, southern developer area.

6. INFRASTRUCTURE DIRECTORATE

6.3 Southdown Street Shepparton - Road Dust Issues (continued)



Council Plan/Key Strategic Activity

The works would be considered as part of Asset maintenance/renewal, and doesn't fit into a particular Council Plan or Key Strategic Activity.

Risk Management

Risks	Likelihood	Consequence	Rating	Mitigation Action
Road closure not being approved by VicRoads.	Possible	Moderate	Moderate	Use dust suppressant instead i.e. Option 2.
Landowners not being satisfied with outcome.	Possible	Minor	Low	If road development has not occurred then possibly use dust suppressant in the interim.

6. INFRASTRUCTURE DIRECTORATE

6.3 Southdown Street Shepparton - Road Dust Issues (continued)

Policy Considerations

There are no policy considerations associated with this report.

Financial Implications

	Approved Budget Estimate for this proposal ¹ \$	This Proposal GST Exclusive \$	Variance to Approved Budget Estimate \$	This Proposal GST Inclusive ² \$
Revenue	*7,000	7,000	-	7,700

¹ Budgets are GST exclusive

² For Contract Award reports the GST inclusive expense shall match the amount reported in the recommendation

*Estimate is based on concept design including bollards and road closed signs with allowance for a gravel turning area (to be confirmed in detailed design).

Legal/Statutory Implications

Closure of road must meet requirements of various authorities and obtain approval from VicRoads.

Environmental/Sustainability Impacts

There are no environmental/sustainability impacts associated with this report.

Social Implications

Minimal impact as there is still access to the rear of properties and adjacent streets can be used for alternate traffic routes.

Economic Impacts

There are no economic impacts associated with this report.

Consultation

Level of public participation	Promises to the public/stakeholders	Examples of techniques to use
Inform	Proposed Temporary Road Closure	Letter to Residents
Consult	Proposed Temporary Road Closure	Letter affirming the decision to close the road and landowner's agreement on the appropriateness of the solution.

Officers believe that appropriate consultation has occurred and the matter is now ready for Council consideration.

6. INFRASTRUCTURE DIRECTORATE

6.3 Southdown Street Shepparton - Road Dust Issues (continued)

Strategic Links

a) Greater Shepparton 2030 Strategy

Nil

b) Other strategic links

Nil

Conclusion

Temporary closure of Southdown Street until construction of a sealed road by developers can be completed makes the most economic sense. Any other temporary measures such as dust suppressants would need maintenance and yearly application, whereas a temporary road closure can remain until Southdown Street is developed.

Attachments

Nil

6. INFRASTRUCTURE DIRECTORATE

6.4 Contract No 1700 - Tree Establishment & Planting

Disclosures of conflicts of interest in relation to advice provided in this report

Under section 80C of the *Local Government Act 1989* officers and persons engaged under a contract providing advice to Council must disclose any conflicts of interests, including the type and nature of interest..

No Council officers or contractors who have provided advice in relation to this report have declared a conflict of interest regarding the matter under consideration.

Council Officers involved in producing this report

Author: Manager Parks, Sport & Recreation

Proof reader(s): Team Leader Parks, Open Spaces & Sportfields

Approved by: Director Infrastructure

Executive Summary

The development of the Council's Urban Forest Strategy will help us to plan for a greener vision for Greater Shepparton, identifying the greatest opportunities and outlining a clear strategic framework to make better decisions regarding the future liveability of the City.

This contract will assist in the implementation of this greener vision. The schedule of rates listed under this contract will meet the requirements of Council's procurement Policy and Guidelines. This contract aims to engage a suitable company to undertake works to procure, plant and provide initial maintenance services for trees planted throughout our municipality. The contract then frees up council staff resources to conduct formative pruning, tree inspections and other related works including responding to customer enquiries.

Moved by Cr Summer Seconded by Cr Oroszvary

That the Council:

1. accept the tender submitted by Landlinks Environmental Services for Contract No. 1700 - Tree Establishment & Planting Services for the Schedule of Rates tendered
2. authorise the Chief Executive Officer to award the initial contract term of 5 years with the optional contract extension periods of 2 x 1 year extensions;
3. authorise the Chief Executive Officer to sign and seal the contract documents.

CARRIED.

Contract Details

The services work is to be carried out throughout the Greater Shepparton municipality.

The types of services listed in the tender documents are listed below:

- Supply of advanced tree stock
- Advanced Tree planting in various locations
- Tree establishment (watering& maintenance)

The contract period will be five years (5) with an option for an extension of one (1) + one (1) year with the agreement of both parties to the contract.

6. INFRASTRUCTURE DIRECTORATE

6.4 Contract No 1700 - Tree Establishment & Planting (continued)

Contract is a schedule of rates contract.

Tenders

Tenders were received from:

Tenderers
Tree solutions
AH Landscaping Pty Ltd
Landlinks Environmental services

Tender Evaluation

Tenders were evaluated by:

Title	Branch
Manager Parks, Sport & Recreation	Parks, Sport & Recreation
Team Leader - Parks, Open spaces & Sportfields	Parks, Sport & Recreation
Group Coordinator Arboriculture	Parks, Sport & Recreation
Procurement officer	Procurement

Evaluation Criteria

Tenders were evaluated on the following criteria:

Evaluation Criteria	Weighting
Price	40%
Previous relevant experience	20%
Environmental sustainability	10%
Occupational health & safety	10%
Capacity to complete contract	10%
Benefit to local region	10%

Council Plan/Key Strategic Activity

Quality Infrastructure (Built)

Ensure that the community has access to high quality facilities

Council will continue to provide for the development & maintenance of high quality facilities to enhance the opportunities for community participation in a broad range of activities at both a passive and active level.

High Performing Organisation (Leadership & Governance)

Ensure strong internal systems and processes to ensure best practice delivery of services for the community.

Greater Shepparton City Council will provide value for money services, best practice internal systems and processes and an organisation continuous improvement culture to maximise council performance in delivering service to meet the needs of the community.

Risk Management

The implementation of this contract will enhance the quality of Councils Tree planting and establishment activities by ensuring that appropriately qualified, experienced and capable contractors undertake these activities for Council and increase council's compliance with the Local Government Act 1989 in relation to entering into contracts.

6. INFRASTRUCTURE DIRECTORATE

6.4 Contract No 1700 - Tree Establishment & Planting (continued)

Policy Considerations

The undertaking of this contract provides compliance with Councils Procurement Policy

Financial Implications

The total estimated liability of this procurement is approximately \$1,700,000 over a five year period.

Legal/Statutory Implications

Tender process has been carried out according to the requirements of *Section 186* of the *Local Government Act 1989*.

Environmental/Sustainability Impacts

As part of the tender process, tenderers were evaluated on their commitment to the environment. Tenderers were required to declare if they had a formal environmental certification under AS14000 2007, and/or to demonstrate they had company systems in place to ensure their business did not negatively impact on the environment.

Strategic Links

a) Greater Shepparton 2030 Strategy

The proposal supports the principals of the Greater Shepparton 2030 Strategy. The required works are in accordance with the GS2030 Strategy under Infrastructure, Urban Rural Services, Objective 1 – To provide sustainable infrastructure to support the growth and development of the municipality

b) Other strategic links

Nil

Conclusion

The tender evaluation process has been completed and it is the recommendation of the Tender Evaluation Panel that Landlinks Environmental Services is awarded the contract.

Attachments

Nil

6. INFRASTRUCTURE DIRECTORATE

6.5 Proposed Discontinuance of Part of Future Court, Shepparton

Disclosures of conflicts of interest in relation to advice provided in this report

Under section 80C of the *Local Government Act 1989* officers and persons engaged under a contract providing advice to Council must disclose any conflicts of interests, including the type and nature of interest.

No Council officers or contractors who have provided advice in relation to this report have declared a conflict of interest regarding the matter under consideration.

Council Officers involved in producing this report

Author: Coordinator Property

Proof reader(s): Manager Strategic Assets

Approved by: Director Infrastructure

Other: Principal Statutory Planner

Executive Summary

Council has been approached by the owner of a subdivision on the corner of New Dookie Road and Doyles Road Shepparton, being 121-135 Old Dookie Road, to consider the discontinuance of part of a court bowl, named Future Court, which was registered in a previous plan of subdivision. The part of the court bowl being discontinued is no longer required as the Court has been shortened and a new court bowl created to the south of the boundary of Lot 7. The plan attached shows the area of the court bowl being discontinued, highlighted in green. It also shows the new areas being set aside for court bowl hatched in red.

The new court bowl has been constructed and a new plan of subdivision showing the new court bowl has been approved by Council, but not yet registered. Once the part of the court bowl north of the boundary of lot 7 has been discontinued, the land will be returned to the developer and consolidated with lot 7.

Moved by Cr Oroszvary

Seconded by Cr Sutton

That the Council:

1. determine that the portion of the court bowl shown highlighted in green on the attached plan and known as Future Court, Shepparton and being part of the land in certificate of title volume 11116 folio 358, is not required for public use as a road due to the court bowl being relocated to the south of the boundary of lot 7
2. that the land within the discontinued road reserve be transferred to the adjoining property owner and consolidated with lot 7 on Plan of Subdivision 618186N
3. give notice of the road closure in the *Government Gazette*
4. authorise the signing and sealing of all documentation for Council to complete the road discontinuance and transfer the surplus former road reserve land to the adjoining property owner.

CARRIED.

6. INFRASTRUCTURE DIRECTORATE

6.5 Proposed Discontinuance of Part of Future Court, Shepparton (continued)

Background

The developer of a block of land in Old Dookie Road had previously planned a two stage subdivision and the stage 1 plan of subdivision was registered and Future Court was shown on that plan to service the lots on that plan. During stage 2 subdivision plans the developer has changed the layout of the subdivision allowing for a larger lot 7 on the northern boundary of the subdivision. This means that the court bowl does not need to extend beyond the southern boundary of lot 7. The developer has requested that Council discontinue the road for the part of the court bowl contained within the boundaries of lot 7 and return the land to the developer.

Council's Principal Statutory Planner has confirmed that the planning permit was amended on 24 August 2016 to reduce the length of the road and even though the new plan of subdivision has not been registered, it has been approved by the responsible authority.

Regulation 6 of the Road Management (General) Regulations 2016 provides an exemption from consultation for discontinuance of certain roads:

- if the use of an existing means of access to any land will not be denied, and
- it will not prohibit or unreasonably restrict the passage along the road of persons, vehicles of other kinds of traffic and
- notice has been given to the municipal Council and each utility provider who is responsible for infrastructure installed on, under or over the relevant part of the road.

As the old court bowl had not been constructed, none of the above conditions are applicable. The only infrastructure that has been constructed within the portion of court bowl being discontinued is a Council drain and this will be protected by an easement from the court bowl along the southern and western boundaries of lot 7, as shown on the plan.

Council Plan/Key Strategic Activity

This proposal is consistent with this document. The strategic objective, Growth, identifies an action as "*Facilitate residential, commercial and industrial development across Greater Shepparton.*"

Risk Management

The old court bowl in its current configuration is no longer required as it has been relocated to the south of the boundary of lot 7.

Policy Considerations

The proposed closure of the court bowl and transfer does not conflict with Council's policies. The Asset Management Policy states that the Council is committed to maximising resources to achieve the best outcome for the community.

Financial Implications

The cost of the discontinuance of the court bowl, including subdivision and legal costs, would be met by the subdivision owner. The subdivision owner has relocated the court bowl to a position south of the boundary of lot 7 and it is no longer required in its current location.

6. INFRASTRUCTURE DIRECTORATE

6.5 Proposed Discontinuance of Part of Future Court, Shepparton (continued)

Legal/Statutory Implications

This procedure is being undertaken in compliance with the *Local Government Act 1989*. Section 206 Clause 3 of schedule 10 provides the Council with the power to discontinue a road reserve and transfer the land. This will enable the land to be subdivided and transferred to the subdivision owners. This procedure is also being undertaken in accordance with regulation 6 of the Road Management (General) Regulations 2016 which provides an exemption from consultation for discontinuance of certain roads as set out in Background above.

Environmental/Sustainability Impacts

This proposal does not have any Environmental/Sustainability Impacts which need to be considered.

Social Implications

This proposal does not have any Social Implications but will assist the developer in achieving the best outcomes.

Economic Impacts

There will be no Economic Impacts on Council's budget as the developer will pay all costs.

Consultation

A number of relevant Council departments have been consulted, including planning, engineering and road management. Pursuant to regulation 6 of the Road Management (General) Regulations 2016 this proposal is exempt from public consultation and is therefore ready to proceed to gazettal.

Officers believe that appropriate consultation has occurred and the matter is now ready for Council consideration.

Strategic Links

a) Greater Shepparton 2030 Strategy

This proposal is consistent with the Greater Shepparton 2030 Strategy as one of the supporting principles is identified within the Infrastructure section that "*The provision and restructure of urban and rural infrastructure to enhance the performance of the municipality and facilitate growth.*"

Conclusion

That Council determine that the portion of court bowl shown highlighted in green on the attached plan is no longer required for public use and can be discontinued and the land returned to the developer.

Attachments

Future Court, Shepparton - Proposed Plan of Subdivision Page 134

7. COMMUNITY DIRECTORATE

7.1 Appointment of Members to the Greater Shepparton Positive Ageing Advisory Committee

Disclosures of conflicts of interest in relation to advice provided in this report

Under section 80C of the *Local Government Act 1989* officers and persons engaged under a contract providing advice to Council must disclose any conflicts of interests, including the type and nature of interest.

No Council officers or contractors who have provided advice in relation to this report have disclosed a conflict of interest regarding the matter under consideration:

Council Officers involved in producing this report

Author: Access and Inclusion Officer

Proof Reader: Acting Manager Neighbourhoods

Approved by: Director Community

Executive Summary

The Positive Ageing Advisory Committee (PAAC) was formally established by resolution of Council in February 2011.

The PAAC continues to form a strong link between Council and the older people living in our community. The PAAC meets monthly and provides advice and recommended actions to Council that ensure the needs are met of older people in our community.

The purpose of the PAAC is to ensure there are consultation and participation mechanisms in place for seniors, their families, carers, advocates and service providers to enable meaningful input into the Greater Shepparton City Council service planning and policy development. The PAAC:

- works in partnership with the community and Council towards acknowledging and valuing seniors
- informs and educates Council and the community about issues for seniors, their families and carers
- identifies and prioritise seniors' concerns in Council and contribute to the planning to address these issues; and
- provides advice and assistance to Council in achieving capital works and services that are accessible and inclusive of seniors.

Moved by Cr Oroszvary

Seconded by Cr Sutton

That the Council:

1. adopt the updated Terms of Reference for the Greater Shepparton Positive Ageing Advisory Committee ;
2. having considered nominations received for appointment to the Positive Ageing Advisory Committee, appoint the following members for a term of three years, commencing on 9 June 2017 and concluding on 9 June 2020:
 - BAKER, David
 - BELL, Tony
 - CAMPBELL, Jodie
 - CARTER, Barbara

7. COMMUNITY DIRECTORATE

7.1 Appointment of Members to the Greater Shepparton Positive Ageing Advisory Committee (continued)

- DOHERTY, Jeanette
- PAIN, Sarah
- RYAN, Jeanette
- NICHOLS, Annie

CARRIED.

Background

In 2008 Council adopted the Positive Ageing Strategy, and one of the recommendations for action was the establishment of an Older Person's Advisory Committee (OPAC). A media campaign was subsequently conducted in the second half of 2010, seeking community members to apply as a representative on the committee. New committee members were appointed in April 2013. The appointments of all the committee members appointed in April 2013, expired in April of 2016. Subsequently a decision was taken to extend the terms of the current committee members appointed in April 2013 until December 2016.

The process to appoint a new Positive Ageing Advisory Committee commenced in December 2016. Nominations closed on Monday 13 February 2017.

A number of residents applied and all were interviewed, with seven being selected. It was considered that the successful candidates represented a good cross section of the community including an even gender split.

The PAAC forms a strong link between Council and the older people living in our community. The PAAC meets monthly and provides advice and recommended actions to Council that ensure the needs of older people are considered in our community.

Council Plan/Key Strategic Activity

The appointment of nominations to the Positive Ageing Advisory Committee is intrinsically linked to the Council Plan 2014-2017, in particular the following objectives: 1.1-1.6 Develop and pursue strategies to improve community health, wellbeing, access to community activities and facilities.

Risk Management

Risks	Likelihood	Consequence	Rating	Mitigation Action
The PAAC fails to comply with the Assemblies of Councillor's requirement set out in the Local Government Act 1989	C	3	Moderate	Inclusion of a clause within the Terms of Reference outlining this requirement which will remind the committee of their obligations
Lack of communication between Committee and Council	C	4	Low	One Councillor is an appointed member of the committee to provide a communication channel and directions

7. COMMUNITY DIRECTORATE

7.1 Appointment of Members to the Greater Shepparton Positive Ageing Advisory Committee (continued)

Policy Considerations

There are no conflicts with any current Council policy documents. This action relates to an existing advisory committee for which all policy considerations have been made.

Financial Implications

It is anticipated that the majority of actions identified in the Positive Ageing Advisory Committee will be met within existing budget allocations. Any initiatives endorsed within the action plan which require additional Council funding will be referred to Council for consideration as part of the annual budget process.

Legal/Statutory Implications

This report is consistent with the *Local Government Act 1989* and the *Victorian Charter of Human Rights and Responsibility Act 2006*.

Environmental/Sustainability Impacts

There have been no negative environmental/sustainable impacts identified for this recommendation.

Social Implications

Appointing new community members to the PAAC will help build a sense of community as it raises the profile of positive ageing within our community.

There are many social benefits of the PAAC including:

- Sense of community – Stakeholder participation for the older people in our community and social cohesion.
- Community Services – improve the range and quality of services for different groups such as elderly people, improvement of the accessibility of services
- Community Health and well-being – accessible and inclusive recreation facilities, public safety, health services and facilities or public health implications
- Education and skills development – number and quality of education options for the community, life-long learning opportunities or meeting the needs of our local community
- Transport – safety for travellers, emissions of fuel consumption, public transport usage, walking and cycling or transportation needs of the older person.

Economic Impacts

There are no economic impacts arising from this proposal.

Consultation

Advertisements calling for nominations for applicants to fill the vacant positions on the PAAC were placed in the Shepparton News and the Tatura Guardian on 24 January 2017. A notice calling for nominations was also placed on Council's website for the same period. Nominations closed on Monday 13 February 2017. This recommendation has been made with the support of the Positive Ageing Advisory Committee Members and Council's Governance officers.

7. COMMUNITY DIRECTORATE

7.1 Appointment of Members to the Greater Shepparton Positive Ageing Advisory Committee (continued)

Level of public participation	Promises to the public/stakeholders	Examples of techniques to use
Inform	Keep informed	Newspaper advertisements. Consultation with committee members.
Consult	The PAAC is consulted on matters relating to positive ageing in Greater Shepparton.	Council to consult with the committee in relation to matters relating to positive ageing in Greater Shepparton. Invite Council Officers to PAAC meetings to discuss projects and seek input of committee.
Involve	Involve the committee in promoting positive ageing in Greater Shepparton.	Committee members to participate in Seniors festival activities that promote positive ageing.
Collaborate	Feedback and advice received from the Committee will be incorporated into decisions to the maximum level possible. Council will give due consideration to implementation of the committee's recommendations.	Advisory Committee consisting of community members to be appointed. A Councillor is appointed to the committee. The committee is supported by the Team Leader Assessment & Inclusion and the Access and Inclusion Officer. Council will consider funding requests where possible to undertake desired projects
Empower	Committee members to promote positive ageing within Greater Shepparton.	Committee members engage with their communities to promote positive ageing.

Officers believe that appropriate consultation has occurred and the matter is now ready for Council consideration.

Strategic Links

a) Greater Shepparton 2030 Strategy

b) Other strategic links

a) Greater Shepparton Positive Ageing Action Plan

b) Council Plan 2013 - 2017 Priorities and Actions 1.1-1.6

c) Municipal Health and Wellbeing Action Plan 2016- 2017, Goal 1 & 4

Conclusion

The Positive Ageing Advisory Committee (previously known as the Older Person's Advisory Committee) has been operational for the past nine years. The Committee continues to be instrumental in providing advice and recommended actions to Council that ensure the needs are met of older people in our community.

Attachments

Positive Ageing Advisory Committee Terms of Reference Page 136

7. COMMUNITY DIRECTORATE

7.2 Shepparton Art Museum Advisory Committee Terms of Reference and Shepparton Art Museum Advisory Committee Community Member Appointments

Disclosures of conflicts of interest in relation to advice provided in this report
Under section 80C of the *Local Government Act 1989* officers and persons engaged under a contract providing advice to Council must disclose any conflicts of interests, including the type and nature of interest

No Council officers or contractors who have provided advice in relation to this report have declared a conflict of interest regarding the matter under consideration.

Council Officers involved in producing this report

Author: Shepparton Art Museum Administrator

Proof reader(s): Shepparton Art Museum Director

Approved by: Shepparton Art Museum Director

Other: Director Community

Executive Summary

The Shepparton Art Museum (SAM) advertised in March for a Community representative position on the SAM Advisory Committee. The Committee received five applications, which were distributed at the SAM Advisory Committee meeting, 29 March 2017, and assessed against the following criteria:

1. Demonstrated interest/engagement in the Arts & Culture Sector
2. Active and engaged member of the local community
3. Understanding of the potential scope and role of SAM

Based on these criteria, and the five strong applications received, the SAM Advisory Committee members came to the following recommendation at the March meeting:

1. to revise the Terms of Reference to include two additional Community representative positions on the SAM Advisory Committee
2. to appoint Tina Douglas and Fran Smullen as the two additional Community representatives.

The SAM Advisory Committee Terms of Reference are due for review soon, and hence amendments and updates have been made to this document to ensure the Terms of Reference are up to date.

Moved by Cr Hazelman
Seconded by Cr Abdullah

That the Council:

1. adopt the revised Shepparton Art Museum Advisory Committee Terms of Reference, including the addition of two Community representative positions;
2. endorse the appointment of Tina Douglas and Fran Smullen as the two Community representatives on the Shepparton Art Museum Advisory Committee for a period of three years, commencing on 17 May 2017 and concluding on 16 May 2020.

CARRIED.

7. COMMUNITY DIRECTORATE

7.2 Shepparton Art Museum Advisory Committee Terms of Reference and Shepparton Art Museum Advisory Committee Community Member Appointments (continued)

Background

The SAM Advisory Committee supports SAM in its goal to provide excellent visual art experiences to residents and visitors to the region. Its primary objective is to ensure the SAM Collection Development Policy is adhered to and followed.

The SAM Advisory Committee Terms of Reference were adopted by resolution of Council on 15 July 2014 and are due for review in July 2017.

Council Plan/Key Strategic Activity

Active & Engaged Community (Social)

The SAM Advisory Committee provides a transparent way for the community to be involved with the growth of the art collection. It creates a learning and development opportunity for members and is an integral way the community is able to be part of and engaged with the activities of the Art Museum. In particular the work of the Committee contributes to the following strategic activities from the Greater Shepparton Council Plan:

4. Provide sustainable community services to our community.
5. Embrace and strengthen cultural harmony and diversity.
6. Value Arts Culture and Heritage as an integral part of our dynamic community.

Risk Management

There are no identified risks associated with this report.

Policy Considerations

There is no impact on existing policies associated with this report.

Financial Implications

There are no financial implications associated with this report.

Legal/Statutory Implications

There are no legal implications associated with this report.

Environmental/Sustainability Impacts

There are no environmental or sustainability impacts associated with this report.

Social Implications

It will be beneficial for the Community representatives supporting SAM through representation on the Advisory Committee to be formally acknowledged and endorsed by the Council.

Economic Impacts

There are no economic implications associated with this report.

7. COMMUNITY DIRECTORATE

7.2 Shepparton Art Museum Advisory Committee Terms of Reference and Shepparton Art Museum Advisory Committee Community Member Appointments (continued)

Consultation

Consultation has been undertaken with the existing SAM Advisory Committee at the meeting held on Wednesday 29 March 2017, which is a representative body comprising members of the Friends of SAM, independent community representatives and chaired by Councillor Chris Hazelman. Those present at the SAM Advisory Committee meeting on 29 March 2017 were one Councillor (Chairperson), the SAM Director, GSCC Director Community, two Community representatives, the Friends of SAM President, and one Friends of SAM representative. The SAM Advisory Committee members present at this March meeting were provided with the five applications, and the criteria for assessment, which enabled the SAM Advisory Committee to make their recommendations.

Officers believe that appropriate consultation has occurred and the matter is now ready for Council consideration.

Strategic Links

a) Greater Shepparton 2030 Strategy

The proposal is in line with the 2030 Strategy, report no 3. Community Life Objective 2, 'To encourage and implement activities that will strengthen community spirit' and Economic Development Objective 2.' To develop the Shepparton CBD as the regional centre for commerce and entertainment.

b) Other strategic links

Nil

Conclusion

SAM Advisory Committee community representatives fulfil voluntary positions and self-nominate to join the committee. Formalising this process will provide volunteers with the endorsement and support of the Council in fulfilling the roles and responsibilities of the Committee. This is an important acknowledgement for volunteer Committee members.

Attachments

Shepparton Art Museum Advisory Committee Terms of Reference Page 141

8. CORPORATE SERVICES DIRECTORATE

8.1 Council Plan Progress Report

Disclosures of conflicts of interest in relation to advice provided in this report

Under section 80C of the *Local Government Act 1989* officers and persons engaged under a contract providing advice to Council must disclose any conflicts of interests, including the type and nature of interest.

No Council officers or contractors who have provided advice in relation to this report have declared a conflict of interest regarding the matter under consideration.

Council Officers involved in producing this report

Author: Team Leader Governance

Proof reader(s): Manager Corporate Governance

Approved by: Director Corporate Services

Executive Summary

In accordance with Section 125 of the *Local Government Act 1989*, Council developed and adopted a four year Council Plan. The Council Plan contains Key Strategic Objectives and Strategies to achieve those objectives.

This report provides details in relation to the Key Strategic Objectives identified in the 2013-2017 Council Plan and forms part of council's accountability framework which will see continued quarterly reporting on progress in relation to the achievement of the Council Plan. The report also includes progress made in achieving the Key Strategic Activities contained within the 2016/2017 Budget which will become Councils Performance Statement.

The Council Plan becomes the organisational focus for the development of Directorate and Business unit plans and ultimately the individual responsibilities of officers which are subsequently reflected in those officers annual appraisals.

Of the identified general actions for progress reporting in relation to measuring achievement, there has been significant progress made in relation to the delivery of actions against the Strategic Objectives within the Council Plan and the Strategic Activities from the budget.

Moved by Cr Abdullah

Seconded by Cr Patterson

That the Council note the Council Plan Progress Report March 2017 which provides details in relation to achieving the:

1. key strategic objectives identified in the Council Plan 2013-2017, and;
2. key strategic activities contained within the 2016/2017 Budget which will become Councils Performance Statement.

CARRIED.

8. CORPORATE SERVICES DIRECTORATE

8.1 Council Plan Progress Report (continued)

Background

The 2013-2017 Council Plan identified Goals, Key Strategic Objectives and Strategies for implementation across the life of the plan.

Based on the outcomes of the community consultations, Council identified five strategic goals to describe what we are working towards in achieving the community's vision of a Greater Shepparton - Greater Future. As these goals explicitly align with the Municipal Public Health Planning Framework (Department of Health Services, 2001) with the emphasis on the built, social, economic and natural environments, the Council Plan also addresses the legislative requirements for the Municipal Health and Wellbeing Plan.

These five strategic goals are:

1. Active & Engaged Community (Social)
2. Enhancing the Environment (Environment)
3. Economic Prosperity (Economic)
4. Quality Infrastructure (Built)
5. High Performing Organisation (Leadership & Governance)

Council also identified Key Strategic Activities in adopting the 2016/2017 Annual Budget as activities specific to the 2016/2017 financial year.

Council Plan/Key Strategic Activity

High Performance Organisation (Leadership and Governance) - Ensure strong internal systems and processes to ensure best practice delivery of services for the community.

Risk Management

The management of risk will be undertaken through the regular reporting to Council and the community.

Risks	Likelihood	Consequence	Rating	Mitigation Action
Failure to report to Council and the community	Unlikely	Moderate	Moderate	Continue quarterly reports to Council

Policy Considerations

There are no policy considerations associated with this report.

Financial Implications

This report contains no financial implications, however many of the initiatives contained within the Council Plan have required Council to allocate funds in its 2016/2017 budget to provide the finances to continue implementation of the Council Plan.

Legal/Statutory Implications

This report complies with councils obligations to monitor and report on progress in relation to achieving the strategic objectives and strategies contained within the council plan. The provision of regular reporting, in addition to the Annual Report, provides an opportunity for Council and the community to consider the progress made towards achieving the targets set by Council when adopting their Council Plan.

8. CORPORATE SERVICES DIRECTORATE

8.1 Council Plan Progress Report (continued)

Environmental/Sustainability Impacts

The report contains no environmental/sustainability impacts, however many of the initiatives contained within the Council Plan are detailed that will improve the Greater Shepparton sustainability, both as an organisation and a municipality.

Social Implications

The report contains no social implications, however there are a number of initiatives contained in the council plan that are aimed at improving the social and liability of the Greater Shepparton communities and the wider municipality.

Economic Impacts

The report contains no economic impacts however there are a number of initiatives contained in the council plan that are aimed at improving the economic wellbeing of the Greater Shepparton municipality.

Consultation

Internal consultation occurs with the responsible officers regularly updating individual actions and the overall review of all plans by the Executive Team. Community consultation is achieved by publishing this report, including it on Councils website and as part of Councils meeting agenda.

Level of public participation	Promises to the public/stakeholders	Examples of techniques to use
Inform	Keep Informed	Council Meeting Minutes Council Website

Officers believe that appropriate consultation has occurred and the matter is now ready for Council consideration.

Strategic Links

a) Greater Shepparton 2030 Strategy

The Council Plan 2013-2017 plays a pivotal role in the delivery of the short term plans and aspirations of council and the community whilst following the long term strategies of Greater Shepparton 2030.

b) Other strategic links

The Council Plan supports the short term direction of the organisation (4 years) and provides a linkage to the strategies developed and or implemented over the duration of the plan.

Conclusion

This report updates progress against achieving the Key Strategic Objectives contained within the 2013-2017 Council Plan and the Key Strategic Activities contained within the 2016/2017 Budget.

Attachments

Council Plan Progress Report | January - March 2017 Page 146

8. CORPORATE SERVICES DIRECTORATE

8.2 April 2017 Monthly Financial Report

Disclosures of conflicts of interest in relation to advice provided in this report

Under section 80C of the *Local Government Act 1989* officers and persons engaged under a contract providing advice to Council must disclose any conflicts of interests, including the type and nature of interest.

No Council officers or contractors who have provided advice in relation to this report have declared a conflict of interest regarding the matter under consideration.

Council Officers involved in producing this report

Author: Team Leader Corporate Accounting

Proof reader(s): Manager Finance and Rates

Approved by: Director Corporate Services

Executive Summary

The report presents Council's actual financial performance compared to the budget for the 10 months ended 30 April 2017.

Moved by Cr Oroszvary

Seconded by Cr Sutton

That the Council receive and note the April 2017 Monthly Financial Report.

CARRIED.

Background

The 2016/2017 Budget was adopted at the Ordinary Council Meeting held 21 June 2016. The 2016/2017 Budget provided for an operating surplus of \$13.81 million with revenue of \$130.31 million and expenditure of \$116.74 million. The 2016/2017 Budget also provided for capital works of \$45.49 million.

On 14 September 2016, Council adopted the 2016/2017 Q1 Adopted Forecast with an accounting surplus of \$13.1 million which is \$0.47 million less than the 2016/2017 Adopted Budget. The capital works program of \$42.03 million are forecast to be expended during the 2016/2017 financial year which is a decrease of \$3.45 million from the Adopted Budget.

On 21 February 2017, Council adopted the 2016/2017 Q2 Adopted Forecast with revenue of \$127.93 million, expenditure of \$115.99 million and an accounting surplus of \$11.94 million. The forecast decrease in accounting surplus of \$1.16 million was mainly due to \$4.08 million decrease in User Fees at Cosgrove Landfill which has been partly offset by decreases in operating expenses including a reduction in the EPA Levy payable and employee benefits due to staff vacancies. The 2016/2017 Q2 Adopted Forecast also included \$42.03 million in capital works, which is holding steady from the Q1 Adopted Forecast.

On 18 April 2017, Council adopted the 2016/2017 Q3 Adopted Forecast with revenue of \$129.03 million, expenditure of \$115.25 million and an operating surplus of \$13.78 million. The forecast increase in operating surplus of \$1.84 million was largely due to a decrease in materials and services (reduced Cosgrove Landfill EPA levy charges) and a decrease in employee costs due to staff vacancies. The 2016/2017 Q3 Forecast Review also provided for \$42.06 million in capital works compared to the Q2 Adopted Forecast Review of \$42.03m.

8. CORPORATE SERVICES DIRECTORATE

8.2 April 2017 Monthly Financial Report (continued)

Council's actual financial performance compared to the budget is presented to Council on a monthly basis.

The April 2017 Monthly Financial Report incorporates the following sections which are presented for Council's consideration:

- Operating Performance
- Capital Works Performance
- Income Statement
- Balance Sheet
- Cash Flow Statement
- Capital Works Statement

Council Plan/Key Strategic Activity

The report is consistent with the leadership and governance goal "High Performing Organisation" as included in the *Council Plan 2013-2017*.

Council Plan/Key Strategic Activity

The report is consistent with the leadership and governance goal "High Performing Organisation" as included in the *Council Plan 2013-2017*.

Risk Management

There are no risks identified in providing this financial report.

Policy Considerations

There are no conflicts with existing Council policies.

Financial Implications

There are no financial implications arising from this proposal.

Legal/Statutory Implications

Section 137 of the *Local Government Act 1989* provides that Council maintain a budgeting and reporting framework that is consistent with the principles of sound financial management. In addition Section 138 requires that at least every 3 months a statement comparing the budgeted revenue and expenditure for the financial year with the actual revenue and expenditure to date is presented to the Council at a Council meeting which is open to the public. This report satisfies that requirement.

Environmental/Sustainability Impacts

There are no environmental or sustainability impacts associated with this report.

Social Implications

There are no social implications associated with this report.

Economic Impacts

There are no economic implications in providing this financial report.

8. CORPORATE SERVICES DIRECTORATE

8.2 April 2017 Monthly Financial Report (continued)

Consultation

Officers believe that appropriate consultation has occurred and the matter is now ready for Council consideration.

Conclusion

The report provides details of Council's financial performance compared to the budget for ten months ended 30 April 2017.

Attachments

April 2017 - Monthly Financial Statements Page 188

8. CORPORATE SERVICES DIRECTORATE

8.3 Contracts Awarded Under Delegation and Status of Contracts Advertised and yet to be Awarded - April 2017

Disclosures of conflicts of interest in relation to advice provided in this report

Under section 80C of the *Local Government Act 1989* officers and persons engaged under a contract providing advice to Council must disclose any conflicts of interests, including the type and nature of interest.

No Council officers or contractors who have provided advice in relation to this report have declared a conflict of interest regarding the matter under consideration.

Council Officers involved in producing this report

Author: Contracts and Procurement Analyst

Proof reader(s): Manager Corporate Governance

Approved by: Director Corporate Services

Executive Summary

To inform the Council of the status of requests for tenders that have been advertised and contracts yet to be awarded.

Moved by Cr Giovanetti
Seconded by Cr O'Keeffe

That the Council note the publicly advertised contracts awarded by the Chief Executive Officer and Directors under delegated authority and tenders that have been advertised but not yet awarded.

CARRIED.

Tendered Contracts Awarded under Delegated Authority by Chief Executive Officer

Contract Number	Contract Name	Contract details, including terms and provisions for extensions	Value inclusive of GST	Awarded to
1743	Cosgrove Landfill - GITA and CQA	Lump Sum and Schedule of rates contract for the provision of geotechnical inspection and testing.	\$315,810.00	SMEC Aust Pty Ltd

8. CORPORATE SERVICES DIRECTORATE
8.3 Contracts Awarded Under Delegation and Status of Contracts Advertised and yet to be Awarded - April 2017 (continued)
Tendered Contracts Awarded under Delegated Authority by Directors

Contract Number	Contract Name	Contract details, including terms and provisions for extensions	Value inclusive of GST	Awarded to
1723	Provision of Lake Bartlett Shared Path and Drainage	Lump sum Contract for Lake Bartlett Shared Path and Drainage	\$87,000	Jarvis Delahey Contractors Pty Ltd
1755	Cosgrove 3 Landfill – Construction of Perimeter Fencing	Lump sum contract for the erection of perimeter fencing at Cosgrove landfill.	\$134,733.50	Ertech Pty Ltd
1779	Quotation For Cosgrove 2 Cell 4 Lift 3 – Construction of Clay Liner	Lump sum contract for Construction of Clay Liner	\$120,710.70	Ertech Pty Ltd
1777	Provision of lighting upgrades at the Edward St public car parks (G.L.U.E)	Lump sum contract for the upgrade of the Edward St public car parks (G.L.U.E.)	\$50,830.00	Watters Electrical

Requests for Tenders advertised but not yet awarded

Contract No.	Contract Name	Contract detail, including terms and provisions for extensions	Status
1760	Provision of Drainage Maintenance Services	Schedule of Rates Contract for Provision of Drainage Maintenance Services for a period of three (3) years with provision for a One (1) year extension	Tender closed 15 March. Tenders currently under evaluation.
1717	Panel of Suppliers - Onsite Crushing of Recycled Concrete & Bricks	Schedule of rates panel contract for the provision of onsite Crushing of Recycled Concrete & Bricks. Three year (3) contract with the provision for 2 (1) year extensions.	Tender closed on 23 November 2016. The tender forms part of the May Ordinary Council Meeting Agenda.

8. CORPORATE SERVICES DIRECTORATE

8.3 Contracts Awarded Under Delegation and Status of Contracts Advertised and yet to be Awarded - April 2017 (continued)

Contract No.	Contract Name	Contract detail, including terms and provisions for extensions	Status
1705	Deakin Reserve Female Change Facilities	Lump sum contract for construction of the Deakin Reserve Female Change Facilities	Tender closed on 29 March Tenders currently under evaluation.
1758	Design and Construct Shade Structures for park playgrounds	Lump sum contract for construction of shade structures.	Tender closed 7 April . Tenders currently under evaluation.
1780	Provision of Banking Services	Lump sum contract for provision of banking services.	Tender closed 12 April. Tenders currently under evaluation.
1775	Design of Wastewater Treatment Improvements at Shepparton Sale Yards	Lump sum contract for Design of Wastewater Treatment Improvements at Shepparton Sale Yards.	Tender closed 12 April. Tenders currently under evaluation.
1700	Provision of Tree Planting and Establishment Services	Schedule of rates contract for the Provision of Tree Planting and Establishment Services	Tender closed on 29 March. The tender forms part of the May Ordinary Council Meeting Agenda.
1784	Electric Vehicle Feasibility and Business Case	Lump sum contract for a feasibility study for Electric Vehicle Business Case.	Tender closes on 17 May.
1445	North Growth Corridor Drainage and Landscape Design Works	Lump sum contract for design works for North Growth Corridor Drainage and Landscape Design Works.	Tender closed on 12 May.
1788	Asphalt Renewal of Shepparton BMX Track Berm	Lump sum contract for Asphalt Renewal of Shepparton BMX Track Berm.	Tender closed on 5 May.
1786	Provision of Home Maintenance and Modification Services	Lump sum contract for a panel of suppliers for the Provision of Home Maintenance and Modification Services 1 year contract with the provision for a 1 year extension.	Tender closes on 17 May.

8. CORPORATE SERVICES DIRECTORATE

8.3 Contracts Awarded Under Delegation and Status of Contracts Advertised and yet to be Awarded - April 2017 (continued)

Policy Considerations

Through the *Instrument of Delegation to the Chief Executive Officer* the Council has delegated authority to the Chief Executive Officer to award a contract up to the value of \$400,000 excluding GST.

The Council through the *Exercise of Delegations Policy* has delegated authority to the Directors to approve a contract up to the value of \$150,000 for goods and services and \$200,000 for works.

Legal/Statutory Implications

Section 186 of the *Local Government Act 1989* (the Act) establishes the requirements for tendering and entering into contracts.

Section 186(1) of the Act requires that before Council enters into a contract for the purchase of goods or services to the value of \$150,000 or more, or for the carrying out of works to the value of \$200,000 or more, it must give public notice of the purpose of the contract and invite tenders or expressions of interest from any person wishing to undertake the contract.

Conclusion

It is important that decisions and actions taken under delegation be properly documented and transparent in nature.

The report details the publicly advertised contracts awarded by the Chief Executive Officer under delegated authority and the status of requests for tenders that have not yet been awarded during the period 1 April to 28 April 2017.

Attachments

Nil

9. SUSTAINABLE DEVELOPMENT DIRECTORATE

9.1 Goulburn Broken Greenhouse Alliance Memorandum of Understanding

Disclosures of conflicts of interest in relation to advice provided in this report

Under section 80C of the *Local Government Act 1989* officers and persons engaged under a contract providing advice to Council must disclose any conflicts of interests, including the type and nature of interest.

No Council officers or contractors who have provided advice in relation to this report have declared a conflict of interest regarding the matter under consideration.

Council Officers involved in producing this report

Author: Team Leader Sustainability and Environment

Proof reader(s): Manager Environment

Approved by: Director Sustainable Development

Executive Summary

The Goulburn Broken Greenhouse Alliance (the Alliance) is an alliance of 8 councils in the Goulburn Broken region and the Goulburn Broken CMA working in partnership on regional responses to climate change. The City of Wodonga, the Rural City of Wangaratta and the Shire of Indigo have indicated they will become full paying members subject to endorsement from their respective Council's effective July 1 2017.

Greater Shepparton City Council has a long history of commitment to the Alliance as one of the founding members in 2007.

The Alliance was formalised in 2010 under the auspicing support of the group known as the Goulburn Valley Waste and Resource Recovery Group (GVWRRG) (formerly Resource GV). In 2012 changes to the State legislation meant the GVWRRG is no longer legally able to auspice the Alliance. Following exhaustive investigation of options available since 2012, the Alliance agreed auspicing by a member council was deemed to be the most cost efficient and effective means of moving forward. In October 2016, Greater Shepparton City Council's Executive Leadership Team agreed to auspice the Alliance for a four year term on the basis of cost recovery for service delivery.

This significant change has resulted in updates to the existing Alliance Memorandum of Understanding (MoU).

The attached updated Alliance MoU will enable the Alliance to continue to function and remain effective over the next four years under the new auspicing structure.

Moved by Cr Summer
Seconded by Cr O'Keeffe

That the Council:

1. endorse the update Memorandum of Understanding (MoU) between the Goulburn Broken Greenhouse Alliance and Greater Shepparton City Council
2. note that the MoU will come into force on 1 July 2017 and expire on 30 June 2021
3. authorise the Chief Executive Officer to sign the updated Memorandum of Understanding on Council's behalf.

CARRIED.

9. SUSTAINABLE DEVELOPMENT DIRECTORATE

9.1 Goulburn Broken Greenhouse Alliance Memorandum of Understanding (continued)

Background

The Goulburn Broken Greenhouse Alliance (GBGA) was established in 2007 to promote and support regional action on climate change. Members are currently the Goulburn Broken Catchment Management Authority and eight municipalities including Benalla Rural City Council, Greater Shepparton City Council, Mansfield Shire Council, Mitchell Shire Council, Moira Shire Council, Murrindindi Shire Council, Strathbogie Shire Council and Campaspe Shire Council.

Since 2014, The Rural City of Wangaratta has been an associate (non-paying and non-voting) member of the Alliance. In 2015, the Shire of Indigo joined as an associate member followed by the City of Wodonga in 2016. This agreement expires June 30 2017. All councils have indicated they will sign the new MoU and become full Alliance Members subject to endorsement by their respective Council's. This will increase the membership from 8 councils to 11 and cover the Goulburn Broken region as well as part of the North East region.

The eight founding councils and supporting agencies have worked together to establish the GBGA. Such cooperation is typical of the way that environmental management has been approached in the Goulburn Broken catchment for many years and contributes to what makes it a distinct and renowned area of Victoria.

Over the past seven years (2010-17) the Alliance has developed into a highly effective and well governed organisation which has consistently achieved regional scale action on climate change. Major projects delivered and currently under delivery include;

- Electric Vehicle Feasibility and Business Case
- Regional Climate Change Adaptation Plan
- Goulburn Broken Regional Sustainability Training
- Watts Working Better
- Climate Smart Agricultural Development

Total value of the above projects exceeds \$5.5 million. When contrasted with the cumulative value of membership contributions of ~\$390,000 of the last seven years the return to members on every \$1 dollar invested in the Alliance has been \$13.

From 2010 - 2015 the Alliance has operated as a special committee of the now defunct Resource GV, with executive support from an Executive Officer and corporate oversight from the board of Resource GV. Membership to the Alliance is governed by a four year MoU and a set of operational rules. Collectively this structure has functioned well and provided appropriate structure and guidance for the Alliance to deliver on its strategic plan.

Changes to the Victorian State legislation, EPA Act 1970, governing the Victorian Waste Groups including the former Resource GV fundamentally changed the operating environment of the state waste groups. For the Alliance this meant that its auspicing group Resource GV ceased.

In response to the winding up of Resource GV and the establishment of its successor, the Goulburn Valley Waste and Resource Recovery Group (GVWRRG), the Alliance undertook a series of investigations to determine future governance arrangements. The two reports 'Future Directions Paper' of May 2014 and the 'Nolan Report' of October 2014 both helped define the future direction of the Alliance's governance.

9. SUSTAINABLE DEVELOPMENT DIRECTORATE

9.1 Goulburn Broken Greenhouse Alliance Memorandum of Understanding (continued)

In 2015, the MoU and Rules for Operation were changed to reflect the new arrangements for the two year interim period. During this time, the Alliance has investigated the arrangements for the period 2017 – 2021. All agreed to proceed with a member council auspice arrangement. Greater Shepparton City Council has offered to auspice the Alliance for this period. This was endorsed by the Executive Leadership team in October 2016.

Effective from the endorsement date of the attached MoU, the Alliance will operate as a membership based unincorporated association with ongoing auspicing support from the Greater Shepparton City Council.

Council Plan/Key Strategic Activity

Goal 1: Active and Engaged Communities

Objective 1: Continue to enhance Community Capacity Building

Objective 3: Ensure liveability options are always considered in our decision making activities

Objective 4: Provide sustainable community services to our community

Goal 2: Enhancing the Environment (Natural)

Objective 1: Ensure that the environment is a major priority in planning for the future

Goal 3: Economic Prosperity (Economic)

Objective 1: Maximise opportunities to ensure Greater Shepparton leads Victoria, retaining and attracting education and industry

Goal 4: Quality Infrastructure (Built)

Objective 2: Ensure the community has access to appropriate transportation infrastructure

Objective 3: Encourage sustainable municipal growth and development

Goal 5: High Performing Organisation (Leadership and Governance)

Objective 1: Develop and implement best practice communication strategies

Objective 2: Develop stronger relationships between council and State and Federal Governments, local government sector and non-government partnerships to enhance the position of Greater Shepparton City Council

Risk Management

There are no anticipated risks associated with signing the MoU. The previous MoU had been reviewed by Shepparton based Dawes & Vary Riordan in 2012 and included the review of the operational and governance elements of the MoU against relevant legislation (including EPA Act 1970) and departmental advice.

Recommendations from Dawes & Vary Riordan have been incorporated into the MoU to satisfy risk elements associated with indemnity of members, insurance and roles and responsibilities of the auspicing body.

The only recent changes have been to recognise Greater Shepparton City Council as the auspice body and remove references to the GVWRRG. Governance has also reviewed and approved the document.

Policy Considerations

There are no conflicts with current Council policies.

9. SUSTAINABLE DEVELOPMENT DIRECTORATE

9.1 Goulburn Broken Greenhouse Alliance Memorandum of Understanding (continued)

Financial Implications

Council's contribution to the alliance is as outlined below:

- The 2017/18 FY contribution is \$25,346 which has been allocated in the 2017/18 budget.
- The 2018/19 FY Contribution is 2017/18 + rates capping indexation.
- The 2019/20 FY Contribution is 2018/19 + rates capping indexation.
- The 2020/21 FY Contribution is 2019/20 + rates capping indexation.

Other members contributions are outlined the following table:

Current members	Current + new members @\$0.40/head	
Financial Year	17-18	
Benalla Rural City Council	\$	5,398
Campaspe Shire Council	\$	14,699
Greater Shepparton City Council	\$	25,346
Mansfield Shire Council	\$	3,320
Mitchell Shire Council	\$	15,657
Moira Shire Council	\$	11,528
Murrindindi Shire Council	\$	5,477
Strathbogrie Shire Council	\$	3,930
GBCMA**	\$	5,125
current members sub total	\$	90,481
Indigo Shire Council	\$	6,172
Rural City of Wangaratta Council	\$	10,826
City of Wodonga Council	\$	15,424
Hume DELWP**	\$	10,000
NECMA**	\$	5,000
new members sub total	\$	47,422
Total	\$	137,903

Legal/Statutory Implications

The recommendations contained within this report comply with the Local Government Act.

Although there are no direct legislative implications in relation to Council's membership of the Alliance, this membership positions and enables council to respond to legislative/policy changes.

The Victorian Government has updated the Victorian Climate Change Act 2010, and the Victorian Climate Change Action Plan. Both documents heavily reference Local Government as a key change agent for meeting the ambitious targets set to reduce greenhouse gas emissions and for renewable energy generation.

9. SUSTAINABLE DEVELOPMENT DIRECTORATE

9.1 Goulburn Broken Greenhouse Alliance Memorandum of Understanding (continued)

Given this policy stance of the Victorian Government and increasing uncertainty at the Federal Government level, maintaining active Alliance membership will enable Council to leverage maximum benefit from any future legislative/policy changes.

Environmental/Sustainability Impacts

There are significant positive sustainability and environmental impacts arising from this proposal. The Alliance allows for a number of projects to reduce greenhouse gas emissions to mitigate and to adapt to the impacts of climate change as they are understood presently. Most of these projects would be unachievable for Greater Shepparton City Council or any of the partner councils as stand-alone projects.

Social Implications

Council's support for the Alliance will provide the opportunity for Council to support the Alliances' work towards beneficial outcomes for the community, industry, agriculture and council.

Economic Impacts

Council's support for the Alliance will provide the opportunity for Council to support the partners to work together to achieve positive economic outcomes for the community.

Consultation

Extensive consultation has occurred between all Goulburn Broken Greenhouse Alliance members and associate members, Goulburn Valley Waste and Resource Recovery Group, Department of Environment Land Water and Planning in the re-writing of the updated memorandum of understanding.

There has also been wide spread internal consultation with the Executive Leadership Team, Governance, People Performance and the Risk Department.

Officers believe that appropriate consultation has occurred and the matter is now ready for Council consideration.

Strategic Links

a) Greater Shepparton 2030 Strategy

- Community Life
- Environment
- Economic Development

b) Other strategic links

Environmental Sustainability Strategy

1.4 Advocate and collaborate with government agencies and key stakeholders to protect and enhance the municipality's biodiversity assets

3.1 Reduce council's greenhouse gas emissions and the financial cost of council's energy usage

3.2 Ensure that council is prepared for the impacts and opportunities presented by climate change

3.3 Encourage and attract innovative renewable and alternative energy industries/businesses development within our municipality

3.4 Increase the energy efficiency of existing and new residential and commercial buildings across the municipality

3.5 Council supports our businesses, industries and residents to live more efficiently and sustainably

9. SUSTAINABLE DEVELOPMENT DIRECTORATE

9.1 Goulburn Broken Greenhouse Alliance Memorandum of Understanding (continued)

- 3.6 Partner with Government agencies and regional stakeholders to support the establishment of sustainable agricultural practices
- 3.7 Advocate and maximise partnership opportunities to reduce council and community greenhouse gas emissions and respond to the opportunities and challenges of climate change
- 5.1 Council pursues best practice in sustainable development, planning and transport
- 5.6 Lobby Governments and collaborate with key stakeholders to increase sustainable development outcomes and minimise vehicle use
- 6.2 Ensure that council has the culture, resources and staff to deliver our environmental sustainability objectives
- 6.3 Council staff have the skills, knowledge and capacity to achieve Council's environmental sustainability objectives
- 6.6 Our community is well informed and knowledgeable about council's environmental sustainability activities and achievements
- 6.7 Our community is well informed and knowledgeable about environmental sustainability issues in our municipality
- 6.10 Advocate and collaborate with government agencies to improve environmental management outcomes across the municipality

Conclusion

Membership to the Goulburn Broken Greenhouse Alliance has afforded Greater Shepparton City Council many benefits over the last 8 years. The recent major projects such as Watts Working Better and the Climate Smart Agricultural Transformation project are providing council with a reduction in our greenhouse gas emissions, significant financial savings and a tool to enable the agricultural industry with some certainty and opportunity to achieve future agricultural growth under climate change.

This report provides the Council with the detail required to make an informed decision regarding membership to the Goulburn Broken Greenhouse Alliance. The report recommends that the Council endorse the MoU.

Attachments

Goulburn Broken Greenhouse Alliance - Memorandum of Understanding
2017-2021

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9. SUSTAINABLE DEVELOPMENT DIRECTORATE

9.2 Amendment C195 - Investigation Area 3 (Rezoning to the Urban Growth Zone) - Adoption of Amendment

Disclosures of conflicts of interest in relation to advice provided in this report

Under section 80C of the *Local Government Act 1989* officers and persons engaged under a contract providing advice to Council must disclose any conflicts of interests, including the type and nature of interest.

No Council officers or contractors who have provided advice in relation to this report have declared a conflict of interest regarding the matter under consideration.

Council Officers involved in producing this report

Author: Graduate Strategic Planner Amendments

Proof reader(s): Team Leader Strategic Planning, Manager Building and Planning

Approved by: Director Sustainable Development

Other: Senior Strategic Planner

Executive Summary

Amendment C195 proposes to rezone approximately 474 hectares of land at Kialla, generally bound by Archer Road to the west, River Road to the south, Doyles Road to the east and the Broken River to the north from the Rural Living Zone to the Urban Growth Zone (see *Attachment 1 – Exhibition Documentation*).

The proposed Amendment was exhibited from 3 November 2016 to 5 December 2016 in accordance with the *Planning and Environment Act 1987* (the Act). Council received 11 submissions in total (see *Attachment 2 – Submissions Recorder*). Four submissions were received from referral authorities and had no objections. Two submissions were received from referral authorities and requested changes; these submissions have been resolved. One submission was received that requested the proposed Amendment be abandoned. Four late submissions queried flood controls and objected to the proposed Amendment. These submissions were referred to an Independent Planning Panel.

At the Ordinary Council Meeting held on 21 February 2017, Council resolved to note Council officers' position regarding submissions received at the Independent Planning Panel Hearing (see *Attachment 3 – Extract from Unconfirmed Minutes - Ordinary Council Meeting – February 2017*).

The Independent Planning Panel Hearing was held on 15 March. The Independent Planning Panel Report was received on 7 April 2017. The Panel Report (see *Attachment 4 – Amendment C195 – Panel Report*) recommends that Amendment C195 be adopted as exhibited subject to the following:

- Include the post-exhibition changes to Clause 21.04 contained in Appendix C of the Panel Report; and
- Amend the Kialla and Shepparton South Framework Plan at Clause 21.04 to remove the designation 'Investigation Area 3' and replace this with 'Urban Growth Zone.'

Council is now requested to consider the recommendations of the Independent Planning Panel Report and to make a decision on Amendment C195.

9. SUSTAINABLE DEVELOPMENT DIRECTORATE

9.2 Amendment C195 - Investigation Area 3 (Rezoning to the Urban Growth Zone) - Adoption of Amendment (continued)

Moved by Cr Hazelman
Seconded by Cr Patterson

That, having considered the Independent Planning Panel Report for Amendment C195 to the Greater Shepparton Planning Scheme, in accordance with Section 27 of the *Planning and Environment Act 1987*, Council:

1. adopt the recommendations of the Independent Planning Panel for Amendment C195 as outlined in their Panel Report dated 7 April 2017;
2. adopt Amendment C195 with post-exhibition changes in accordance with Section 29 of the *Planning and Environment Act 1987*; and
3. submit Amendment C195 to the Minister for Planning for approval in accordance with Section 31 of the *Planning and Environment Act 1987*.

CARRIED.

Background

Amendment C195 proposes to rezone land in the Rural Living Zone (RLZ) to the Urban Growth Zone (UGZ) to safeguard the area for future development as a strategic residential growth corridor (as shown on *Figure 1 – Locality Map* and *Figure 2 – Current Zone Mapping*).

The Amendment seeks to reduce the minimum lot size for subdivision from eight hectares to a maximum of two hectares to allow for house excisions, where appropriate. The Amendment also proposes to amend the Municipal Strategic Statement (MSS) of the Greater Shepparton Planning Scheme (Planning Scheme) to provide interim guidance for planning permit applications until a Precinct Structure Plan (PSP) and Development Contributions Plan (DCP) are prepared and implemented through a future planning scheme amendment.

The land is currently within the Rural Living Zone and the Urban Floodway Zone (see *Figure 2 – Current Zone Mapping*) and is affected by the Land Subject to Inundation Overlay and the Floodway Overlay (see *Figure 3 – Current Overlay Mapping*).

9. SUSTAINABLE DEVELOPMENT DIRECTORATE

9.2 Amendment C195 - Investigation Area 3 (Rezoning to the Urban Growth Zone) - Adoption of Amendment (continued)

Figure 1 – Locality Map (land generally affected by the proposed Amendment is outlined in green)

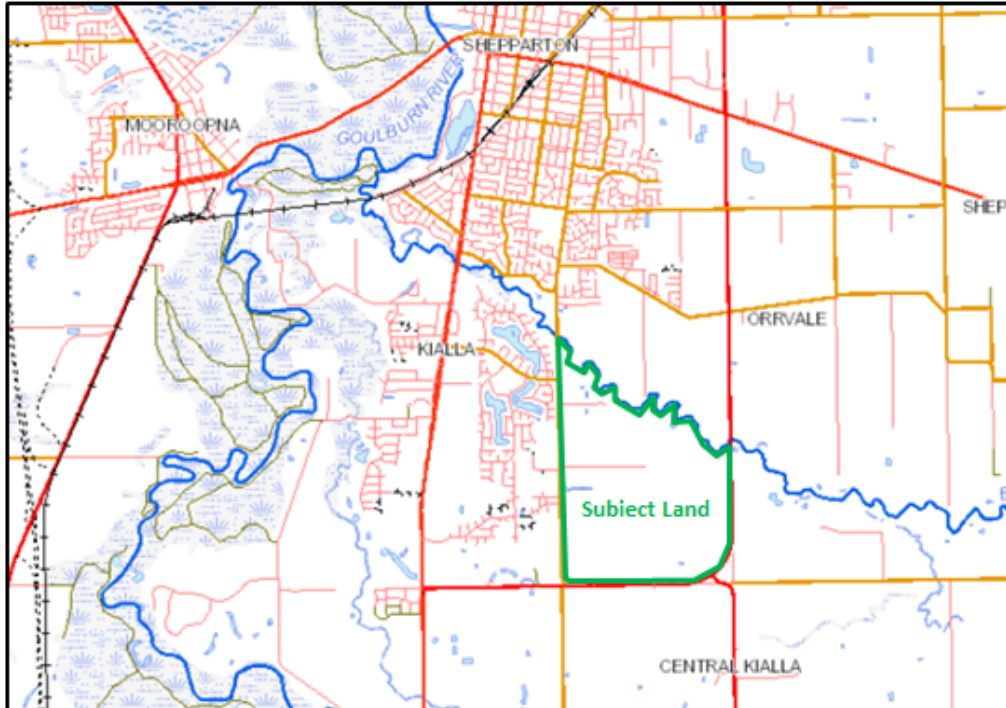
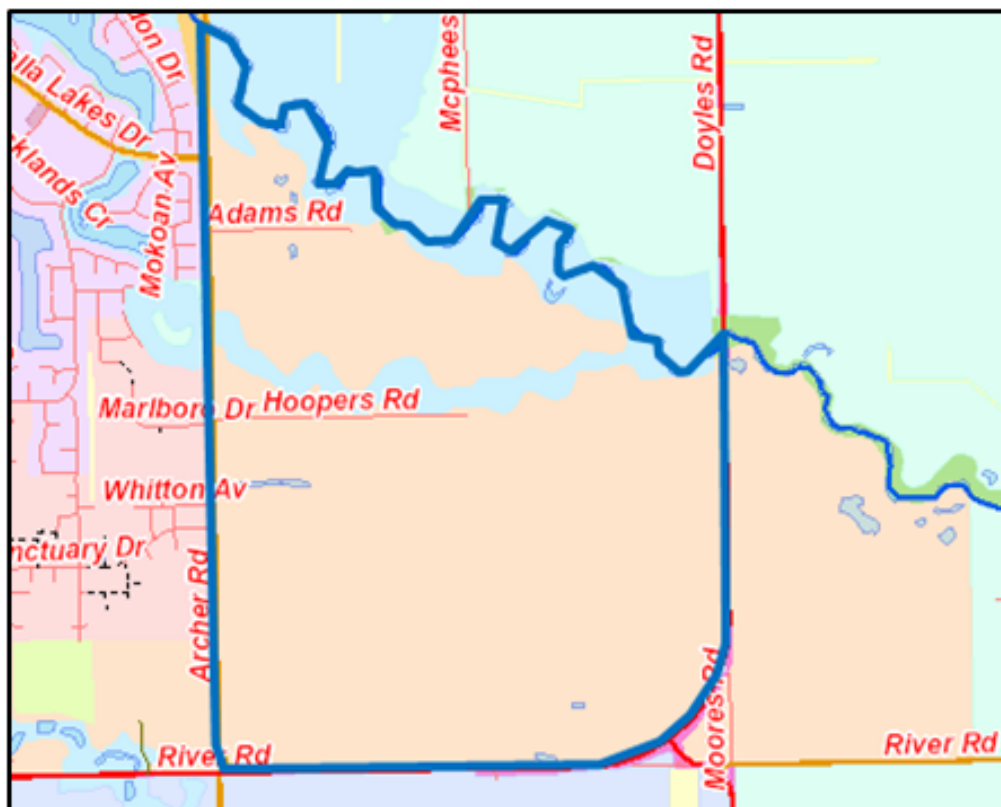


Figure 2 – Current Zone Mapping (land in the Rural Living Zone is shown in orange and land in the Urban Floodway Zone is shown in pale blue)

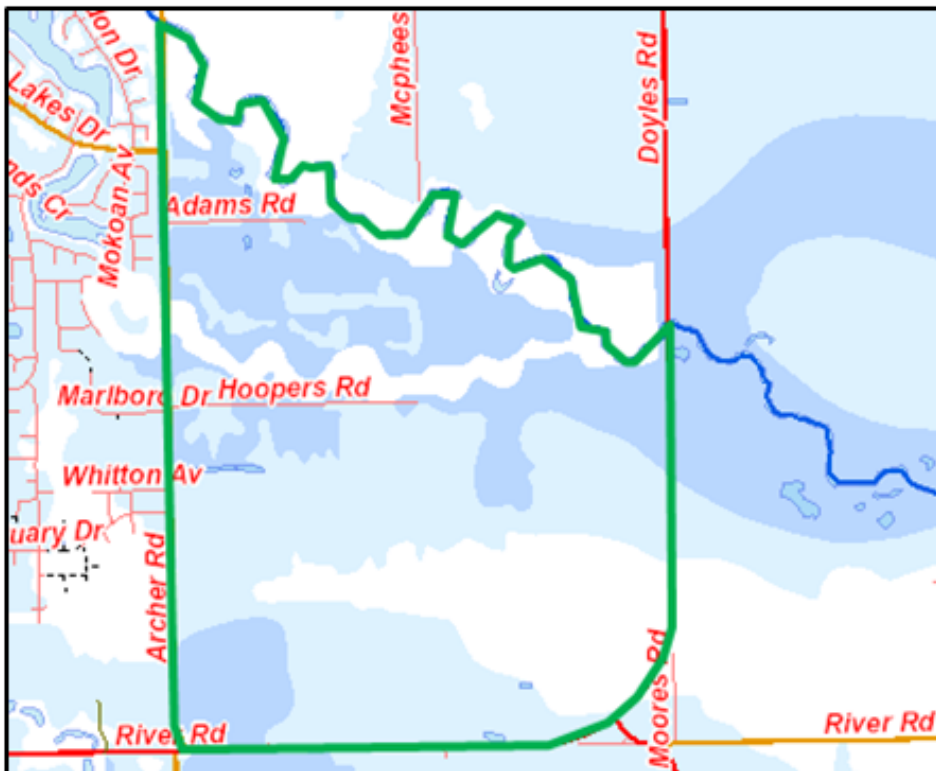


9. SUSTAINABLE DEVELOPMENT DIRECTORATE

9.2 Amendment C195 - Investigation Area 3 (Rezoning to the Urban Growth Zone) - Adoption of Amendment (continued)

The Amendment proposes to rezone land currently within the Rural Living Zone. The Land within the Urban Floodway Zone is not proposed to be rezoned.

Figure 3 – Current Overlay Mapping (Floodway Overlay is shown in darker blue and Land Subject Inundation Overlay is shown in pale blue)



Exhibition/Panel Hearing

The Amendment was prepared and exhibited in accordance with the requirements of the Act from 3 November 2016 to 5 December 2016. Council received 11 submissions (see Attachment 2 – *Submissions Recorder*).

Four submissions were received from referral authorities and had no objections. Two submissions were received from referral authorities and requested changes; these submissions have been resolved. One submission was received that requested the proposed Amendment be abandoned. Four late submissions queried flood controls and objected to the proposed Amendment.

The content of the submissions received were considered by Council at the Ordinary Council Meeting held on 21 February 2017 (see Attachment 3 – *Extract from Unconfirmed Minutes - Ordinary Council Meeting – February 2017*).

9. SUSTAINABLE DEVELOPMENT DIRECTORATE

9.2 Amendment C195 - Investigation Area 3 (Rezoning to the Urban Growth Zone) - Adoption of Amendment (continued)

The Independent Planning Panel Hearing was held on 15 March. The Independent Planning Panel Report was received on 7 April 2017. The Panel Report (see Attachment 4 – *Amendment C195 – Panel Report*) recommends that Amendment C195 be adopted as exhibited subject to the following:

- Include the post-exhibition changes to Clause 21.04 contained in Appendix C of the Panel Report; and
- Amend the Kialla and Shepparton South Framework Plan at Clause 21.04 to remove the designation ‘Investigation Area 3’ and replace this with ‘Urban Growth Zone.’

Post-Exhibition Changes Resulting from Submissions

Two submissions (submissions 5 and 6) were received from referral authorities, which did not object to the proposed Amendment, however, they requested changes. These referral authorities are:

- Submission 5 - Department of Environment, Land, Water and Planning; and
- Submission 6 - Department of Economic Development, Jobs, Transport and Resources.

Submission 5 requested changes to the MSS at Clause 21.05 – *Environment* of the Planning Scheme to ensure that any future residential growth provides for biodiversity protection and enhancement measures.

Submission 6 requested changes to the MSS at Clause 21.04-1 – *Policy Guidelines – Urban Growth and Consolidation* of the Planning Scheme to ensure that consideration is provided to minimise access points from the Investigation Area to the Shepparton Alternate Route.

Council officers agree to the requested post-exhibition changes (see Attachment 5 – *Proposed Post Exhibition Changes - Extract from Clause 21.04 and 21.05*).

Submitter 6, through subsequent correspondence, requested clarification as to whether further changes to Clause 21.04 – *Settlement* were needed to ensure that additional access through subdivision be limited or whether this concern was addressed in Clause 52.29 – *Land Adjacent to a Road Zone, Category 1, or a Public Acquisition Overlay for a Category 1 Road*. Council officers requested the Panel’s view in relation to this concern.

Further Post-Exhibition Changes

At the Panel Hearing, a discussion was held as to whether further clarification was needed at Clause 21.04-1 – *Urban Consolidation and Growth* needed of the Planning Scheme to indicate that relevant studies had been completed for an Investigation Area.

It was discussed that further post-exhibition changes to the Framework Plans could be updated to include an additional legend item for ‘completed investigation areas’ to better highlight studies for an Investigation Area had been completed.

Next Steps

In accordance with *Ministerial Direction 15 – the planning scheme amendment process – September 2012*, Council must make a decision on the Amendment within 40 business days of the date the Panel Report was received. Council is required to consider the recommendations of the Independent Planning Panel and must make a determination on the Amendment.

9. SUSTAINABLE DEVELOPMENT DIRECTORATE

9.2 Amendment C195 - Investigation Area 3 (Rezoning to the Urban Growth Zone) - Adoption of Amendment (continued)

Council officers now request that Council adopt the recommendations of the Independent Planning Panel, adopt Amendment C195 with post-exhibition changes and resolve to submit the Amendment to the Minister for Planning for approval.

Council Plan/Key Strategic Activity

The Amendment is supported by the *Greater Shepparton Council Plan 2013-2017* as follows:

Goal: *Enhancing the Environment (Natural)*

Objective 1: *Ensure the environment is a major priority in planning for the future.*

Goal 4: *Quality Infrastructure (Built)*

Objective 3: *Encourage sustainable municipal growth and development.*

Risk Management

The primary risk associated with the proposed Amendment is not meeting the timelines required by *Ministerial Direction No. 15 "The Planning Scheme Amendment Process"*. This Ministerial Direction requires each stage of the planning scheme amendment process to be undertaken within set timeframes.

In accordance with Ministerial Direction No. 15, under Section 29 of the Act, Council must make a decision to either adopt or abandon the proposed Amendment within 40 business days of receiving the Panel Report.

It is recommended that Council make a decision on the proposed Amendment.

Policy Considerations

The Amendment is consistent with existing Council policy. The Amendment supports Council policy on economic development and the provision of development infrastructure.

Financial Implications

All costs of the proposed Amendment must be met by Council, including the cost of an Independent Planning Panel.

A fee of \$226.50 must be paid to the Department of Environment, Land, Water and Planning to consider a request to approve an amendment.

The cost of the Independent Planning Panel for this Amendment was \$7,948.59.

Legal/Statutory Implications

All procedures associated with this Amendment comply with the legislative requirements of the Act. The Amendment has been assessed in accordance with the Act and the Planning Scheme. The assessment is considered to accord with the *Victorian Charter of Human Rights and Responsibilities Act 2006* (the Charter) – no human rights have been negatively impacted upon throughout the process.

The Charter recognises that reasonable restrictions may be placed on the use and development of land, and that there may on occasion be reasonable and acceptable offsite impacts on others. Provided these issues are properly considered, it would be a rare and exceptional case where the exercise of a planning decision in accordance with the regulatory framework is not Charter compatible.

9. SUSTAINABLE DEVELOPMENT DIRECTORATE

9.2 Amendment C195 - Investigation Area 3 (Rezoning to the Urban Growth Zone) - Adoption of Amendment (continued)

Environmental/Sustainability Impacts

The proposed Amendment will not have any significant detrimental environmental impacts.

Similar planning permit triggers for the removal of native vegetation that apply under the RLZ will apply under the UGZ prior to the implementation of the PSP. The Planning Scheme provides protection for native vegetation under Clause 52.17 – *Native Vegetation*. The proposed Amendment will not change the provisions of Clause 52.17.

Clause 52.17 provides permit exemptions for the removal of native vegetation on land that has an area of less than 0.4 hectares. The proposed Amendment may allow the creation of new lots of less than 0.4 hectares. This may provide a permit exemption for the removal of some native vegetation, which are be exempt under the current provisions. Most significant native vegetation in the area is located along the Broken River corridor. This vegetation is within the Urban Floodway Zone (UFZ) and the proposed Amendment does not propose any changes to land within the UFZ.

A full assessment of the environmental impacts of the proposed Amendment is included in the Explanatory Report (see *Attachment 1 – Exhibition Documentation*).

Social Implications

The proposed Amendment will have positive social effects by ensuring that the strategic vision for the land is clearly articulated to the community. It will enable community participation in the preparation of the PSP that will seek to facilitate detailed planning for the future residential development of the Growth Corridor. Additionally, the preparation of the PSP will reflect the most up-to-date planning controls that apply to the land, which may provide the community with increased flood and fire protection.

Economic Impacts

The proposed Amendment will have positive economic effects by acknowledging that the land is designated for future residential development. This will provide certainty for landholders within the Growth Corridor.

Consultation

The proposed Amendment was exhibited from 3 November 2016 to 5 December 2016 in accordance with the Act. Exhibition included the following notice:

- Direct notice to landowners and occupiers of land;
- Direct notice to prescribed Ministers;
- Direct notice to relevant referral authorities;
- Notice in the Shepparton News;
- Notice in the Victoria Government Gazette;
- Notice on the Greater Shepparton City Council website;
- Notice on the Department of Environment, Land, Water and Planning website; and
- Copy of exhibition documentation in the foyer of the Council offices at 90 Welsford Street, Shepparton.

Council officers believe that appropriate consultation has occurred and the matter is now ready for Council consideration.

9. SUSTAINABLE DEVELOPMENT DIRECTORATE

9.2 Amendment C195 - Investigation Area 3 (Rezoning to the Urban Growth Zone) - Adoption of Amendment (continued)

Strategic Links

a) Greater Shepparton 2030 Strategy 2006

Direction 1: Growth

To release land efficiently in terms of location, supply of services and infrastructure.

Direction 3: Environment

To maintain and enhance biodiversity of native flora and fauna communities.

b) Other strategic links

Investigation Area 3 – Model of Flood Behaviour and Conceptual Masterplan, July 2016

The proposed Amendment implements the recommendations of the *Investigation Area 3 – Model of Flood Behaviour and Conceptual Masterplan, July 2016*, which was noted by Council at the Ordinary Council Meeting held on 19 July 2016.

Conclusion

Amendment C195 proposes to rezone approximately 474 hectares of land at Kialla, generally bound by Archer Road to the west, River Road to the south, Doyles Road to the east and the Broken River to the north from the Rural Living Zone to the Urban Growth Zone.

The proposed Amendment was exhibited in accordance with the *Planning and Environment Act 1987*. Council received 11 submissions, five of which objected to the proposed Amendment. All submissions were referred to an Independent Planning Panel for consideration.

The Independent Planning Panel Hearing was held on 15 March 2017. The Independent Planning Panel Report was received on 7 April 2017. The Panel Report (see Attachment 4 – *Amendment C195 – Panel Report*) recommends that Amendment C195 be adopted as exhibited subject to the following:

- Include the post-exhibition changes to Clause 21.04 contained in Appendix C of the Panel Report; and
- Amend the Kialla and Shepparton South Framework Plan at Clause 21.04 to remove the designation 'Investigation Area 3' and replace this with 'Urban Growth Zone.'

Council officers request that Council adopt the recommendations of the Independent Planning Panel, adopt Amendment C195 with post-exhibition changes and resolve to submit the Amendment to the Minister for Planning for approval.

Attachments

1. Exhibition Documentation	Page 205
2. Submissions Recorder	Page 261
3. Extract from Unconfirmed Minutes - Ordinary Council Meeting - February 2017	Page 263
4. Amendment C195 - Panel Report	Page 277
5. Proposed Post Exhibition Changes - Extract from Clause 21.04 and 21.05	Page 307

10. TABLED MOTIONS

Nil Received

11. REPORTS FROM COUNCIL DELEGATES TO OTHER BODIES

Nil Received

12. REPORTS FROM SPECIAL COMMITTEES AND ADVISORY COMMITTEES

Nil Received

13. NOTICE OF MOTION, AMENDMENT OR RESCISSION

Nil Received

14. DOCUMENTS FOR SIGNING AND SEALING

Nil Received

15. COUNCILLOR ACTIVITIES

15.1 Councillors Community Interaction and Briefing Program

Disclosures of conflicts of interest in relation to advice provided in this report

Under section 80C of the *Local Government Act 1989* officers and persons engaged under a contract providing advice to Council must disclose any conflicts of interests, including the type and nature of interest.

No Council officers or contractors who have provided advice in relation to this report have declared a conflict of interest regarding the matter under consideration.

Councillors' Community Interaction and Briefing Program

From 1 April 2017 to 30 April 2017, some or all of the Councillors have been involved in the following activities:

Heritage Advisory Committee Meeting
 Inland Rail Forum
 Future Voices | Building a New Generation - Governance & Volunteering Building Block Seminar
 Citizenship Ceremony
 Investing in Youth Employment Breakfast
 Rotary Car Show
 Probus of Rodney | Mooroopna
 Greater Shepparton - Population Policy Taskforce Meeting
 SSM Ordinary Meeting
 La Trobe University Shepparton - Graduation Luncheon
 New Course Launch - Certificate III in Dental Assistance
 'Confidential' Commonwealth Bid Games – "Greater Victoria 2030" Announcement
 Launch | Nine News - Border North East
 Shepparton Aerodrome Advisory Committee
 Shepparton Villages | Sod Turning and Giving Tree Launch
 Audit and Risk Management Committee
 Community Leadership Program Launch
 Best Start Early Years Partnership Meeting
 'Confidential' | SAM Design Announcement
 Luncheon | Chinese Investors & RDV
 Arts Exhibition for People with Disabilities
 Small Town Catch Up | Katandra
 Pre-Show reception | 'Dracula'
 Sri Lankan New Year Festival
 2017 Cultural Heritage Awards
 Media Announcement | Murray League Grand Final 2017
 Goulburn Valley Grammar School's Annual Anzac Service
 Mooroopna ANZAC Day Service
 Murchison ANZAC Day Dawn Service
 Shepparton Dawn Service
 Shepparton ANZAC Day Service
 Dookie RSL ANZAC Day Commemoration Service
 Tatura ANZAC Day March and Service
 Local Government Mayoral Advisory Panel | Meeting
 Shepparton Education Plan Roundtable | The Hon James Merlino
 Regional Cities Victoria Meeting

15. COUNCILLOR ACTIVITIES

15.1 Councillors Community Interaction and Briefing Program (continued)

Opening - GO TAFE Careers Day Out Event
Goulburn Valley Regional Library | Board Meeting
Sports Hall of Fame Committee Meeting
PIZZEY | Tennis Event

Moved by Cr Oroszvary
Seconded by Cr Patterson

That the summary of the Councillors' community interaction and briefing program be received.

CARRIED.

Attachments

Nil

16. ASSEMBLIES OF COUNCILLORS

16.1 Record of Assemblies of Councillors

Shepparton Art Museum Advisory Committee Meeting Wednesday 29 March 2017		
Councillors:	Cr Chris Hazelman	
Officers:	Rebecca Coates, Jessica Solty	
Matter No.	Matters discussed	Councillors Present for Discussion
Actions from previous meeting	SAM Collection Development Policy revision	Cr Chris Hazelman
1.	Apologies & opening of meeting	Cr Chris Hazelman
2.	Conflict of Interest items on agenda	Cr Chris Hazelman
3.	Confirmation of previous Meeting Minutes - 15 February 2017	Cr Chris Hazelman
4.	Appointment of New Members & revision of the SAM Advisory Committee Terms of Reference	Cr Chris Hazelman
5.	Acquisitions – cultural gifts, donations, acquisitions	Cr Chris Hazelman
6.	SAM Director's Report – 80 Years of SAM, Freshwater exhibition, Education & Public Programs	Cr Chris Hazelman
7.	Friends of SAM President - Friends of SAM Inc. Report – Fundraising and events coming up	Cr Chris Hazelman
8.	Community Directorate report – New SAM	Cr Chris Hazelman
9.	Other matters – change of May meeting date	Cr Chris Hazelman
Conflict of Interest Disclosures		
Matter No.	Names of Councillors who disclosed conflicts of interest	Did the Councillor leave the meeting?
	Nil	

16. ASSEMBLIES OF COUNCILLORS

16.1 Record of Assemblies of Councillors (continued)

Development Hearings Panel – 30 March 2017		
Councillors:	Councillor Adem	
Officers:	Johann Rajaratnam, Elke Cummins, Ronan Murphy, Andrew Dainton, Tim Watson, Braydon Aitken and Steve Bugoss	
Matter No.	Matters discussed	Councillors Present for Discussion
1	Planning application 2016-277 – 545 Archer Road, Kialla – Earthworks for a raised pad and channel relocation in the Rural Living Zone, Land subject to Inundation Overlay and Floodway Overlay.	Cr Adem
2	Planning application 2016-189 – 10 Orchard Court and 275 Old Dookie Road, Grahamvale – Multi lot low density residential subdivision	Cr Adem
3	Planning application 2015-333/C – 617-619 Wyndham Street, Shepparton - To use and develop land for a child care centre, buildings and works in Floodway Overlay and Land Subject to Inundation Overlay, creation of access to a Road Zone Category 1, a two lot subdivision and creation of a carriageway easement	Cr Adem
4	Planning application 2016-468 – 2 Garley Nook, Shepparton North – variation of a restrictive covenant	Cr Adem
Conflict of Interest Disclosures		
Matter No.	Names of Councillors who disclosed conflicts of interest	Did the Councillor leave the meeting?
	Nil	

16. ASSEMBLIES OF COUNCILLORS
16.1 Record of Assemblies of Councillors (continued)

CEO and Councillor Catch Up – 4 April 2017		
Councillors	Cr Dinny Adem, Cr Kim O’Keeffe, Cr Seema Abdullah, Cr Bruce Giovanetti, Cr Chris Hazelman, Cr Les Oroszvary, Cr Dennis Patterson, Cr Fern Summer, Cr Shelley Sutton	
Officers:	Peter Harriott	
Matter No.	Matters discussed	Councillors Present for Discussion
1.	Place Manager – Maude Street Mall	Cr Adem Cr O’Keeffe Cr Abdullah Cr Giovanetti Cr Hazelman Cr Oroszvary Cr Patterson Cr Summer Cr Sutton
2.	Murray Darling Association	Cr Adem Cr O’Keeffe Cr Abdullah Cr Giovanetti Cr Hazelman Cr Oroszvary Cr Patterson Cr Summer Cr Sutton
3.	Mall Representation	Cr Adem Cr O’Keeffe Cr Abdullah Cr Giovanetti Cr Hazelman Cr Oroszvary Cr Patterson Cr Summer Cr Sutton
4.	Radio Australia	Cr Adem Cr O’Keeffe Cr Abdullah Cr Giovanetti Cr Hazelman Cr Oroszvary Cr Patterson Cr Summer Cr Sutton

16. ASSEMBLIES OF COUNCILLORS

16.1 Record of Assemblies of Councillors (continued)

Matter No.	Matters discussed	Councillors Present for Discussion
5.	Leeton Sister City	Cr Adem Cr O'Keeffe Cr Abdullah Cr Giovanetti Cr Hazelman Cr Oroszvary Cr Patterson Cr Summer Cr Sutton
6.	Legal Cases	Cr Adem Cr O'Keeffe Cr Abdullah Cr Giovanetti Cr Hazelman Cr Oroszvary Cr Patterson Cr Summer Cr Sutton
7.	Commonwealth Games Consultant	Cr Adem Cr O'Keeffe Cr Abdullah Cr Giovanetti Cr Hazelman Cr Oroszvary Cr Patterson Cr Summer Cr Sutton
Conflict of Interest Disclosures		
Matter No.	Names of Councillors who disclosed conflicts of interest	Did the Councillor leave the meeting?
	Nil	

Councillor Briefing Session – 28 March 2017

Councillors	Cr Dinny Adem, Cr Kim O'Keeffe, Cr Seema Abdullah, Cr Chris Hazelman, Cr Dennis Patterson, Cr Fern Summer
Officers:	Peter Harriott, Steve Bowmaker, Chris Teitzel, Kaye Thomson, Majenta Rose, Matt Jarvis, Janelle Bunfield, Sharlene Still, Rebecca Good, Colin Kalms, Grace Docker, Michael MacDonagh, Vin O'Brien, John Lloyd and Marianne Conti (not all officers were present for all items).

16. ASSEMBLIES OF COUNCILLORS
16.1 Record of Assemblies of Councillors (continued)

Matter No.	Matters discussed	Councillors Present for Discussion
1.	2017/18 Draft Budget - Loan Modelling Scenarios	Cr Adem (Chair) Cr O'Keeffe Cr Abdullah Cr Patterson Cr Summer
2.	2018 General Valuation	Cr Adem (Chair) Cr O'Keeffe Cr Abdullah Cr Patterson Cr Summer
3.	Review of Investment and Cash Management Policy and review of Rates Rebates for Retail Land Occupied by Charitable Organisation Policy	Cr Adem (Chair) Cr O'Keeffe Cr Abdullah Cr Patterson Cr Summer
4.	Councillor Expenses and Entitlements Policy	Cr Adem (Chair) Cr O'Keeffe Cr Abdullah Cr Patterson Cr Summer
5.	Draft Urban Design Framework: Shepparton North and South Business Areas (Addendum) 2017 - endorse and release for public comment	Cr Adem (Chair) Cr O'Keeffe Cr Abdullah Cr Patterson Cr Summer
6.	Adoption of Amendment C188 to the Greater Shepparton Planning Scheme (Shepparton North Growth Corridor)	Cr Adem (Chair) Cr O'Keeffe Cr Abdullah Cr Patterson Cr Summer
7.	Coroner Report Recommendations	Cr Adem (Chair) Cr O'Keeffe Cr Abdullah Cr Patterson Cr Summer
8.	Deakin Reserve Advisory Committee Appointment of Committee members	Cr Adem (Chair) Cr O'Keeffe Cr Abdullah Cr Patterson Cr Summer

16. ASSEMBLIES OF COUNCILLORS

16.1 Record of Assemblies of Councillors (continued)

Matter No.	Matters discussed	Councillors Present for Discussion
9.	Road Management Plan	Cr Adem (Chair) Cr O'Keeffe Cr Abdullah Cr Patterson Cr Summer
Conflict of Interest Disclosures		
Matter No.	Names of Councillors who disclosed conflicts of interest	Did the Councillor leave the meeting?
	Nil	Nil

Councillor Briefing Session – 11 April 2017		
Councillors	Cr Dinny Adem, Cr Kim O'Keeffe, Cr Seema Abdullah, Cr Chris Hazelman, Cr Dennis Patterson, Cr Fern Summer, Cr Shelley Sutton	
Officers:	Peter Harriott, Steve Bowmaker, Johann Rajaratnam, Chris Teitzel, Kaye Thomson, Sharlene Still, Fiona LeGassick, Matt Innes-Irons, Colin Kalms, Zoe Kemp, Fiona Le Gassick, Matthew Jarvis, Majenta Rose and Rebecca Good (not all officers were present for all items).	
Matter No.	Matters discussed	Councillors Present for Discussion
1.	Council Plan	Cr Adem (Chair) Cr O'Keeffe Cr Abdullah Cr Hazelman Cr Patterson Cr Summer Cr Sutton
2.	2017/2018 Shepparton Show Me Budget	Cr Adem (Chair) Cr O'Keeffe Cr Abdullah Cr Hazelman Cr Patterson Cr Summer Cr Sutton
3.	Passenger Rail	Cr Adem (Chair) Cr O'Keeffe Cr Abdullah Cr Hazelman Cr Patterson Cr Summer Cr Sutton

16. ASSEMBLIES OF COUNCILLORS
16.1 Record of Assemblies of Councillors (continued)

Matter No.	Matters discussed	Councillors Present for Discussion
4.	Maude Street Mall	Cr Adem (Chair) Cr O'Keeffe Cr Abdullah Cr Hazelman Cr Patterson Cr Summer Cr Sutton
5.	Victoria Park Lake Caravan Park	Cr Adem (Chair) Cr O'Keeffe Cr Abdullah Cr Hazelman Cr Patterson Cr Summer Cr Sutton
6.	Draft Budget 2017/18	Cr Adem (Chair) Cr O'Keeffe Cr Abdullah Cr Hazelman Cr Patterson Cr Summer Cr Sutton
7.	March 2017 Monthly Finance Report	Cr Adem (Chair) Cr O'Keeffe Cr Abdullah Cr Hazelman Cr Patterson Cr Summer Cr Sutton
8.	2016/2017 Quarter 3 Forecast Review	Cr Adem (Chair) Cr O'Keeffe Cr Abdullah Cr Hazelman Cr Patterson Cr Summer Cr Sutton
9.	Review of Draft Agenda – 18 April 2017 Ordinary Council Meeting	Cr Adem (Chair) Cr O'Keeffe Cr Abdullah Cr Patterson Cr Summer Cr Sutton

16. ASSEMBLIES OF COUNCILLORS
16.1 Record of Assemblies of Councillors (continued)

Matter No.	Matters discussed	Councillors Present for Discussion
10.	Off Leash Dog Park Advisory Committee	Cr Adem (Chair) Cr O'Keeffe Cr Abdullah Cr Patterson Cr Summer Cr Sutton
Conflict of Interest Disclosures		
Matter No.	Names of Councillors who disclosed conflicts of interest	Did the Councillor leave the meeting?
	Nil	

CEO and Councillor Catch Up – 4 April 2017		
Councillors	Cr Dinny Adem, Cr Kim O'Keeffe, Cr Seema Abdullah, Cr Chris Hazelman, Cr Dennis Patterson, Cr Fern Summer, Cr Shelley Sutton	
Officers:	Peter Harriott	
Matter No.	Matters discussed	Councillors Present for Discussion
1.	China – Regional Approach to Exporting	Cr Adem Cr O'Keeffe Cr Abdullah Cr Hazelman Cr Patterson Cr Summer Cr Sutton
2.	Hospital – Stage 2	Cr Adem Cr O'Keeffe Cr Abdullah Cr Hazelman Cr Patterson Cr Summer Cr Sutton
3.	Multideck Car Park	Cr Adem Cr O'Keeffe Cr Abdullah Cr Hazelman Cr Patterson Cr Summer Cr Sutton

16. ASSEMBLIES OF COUNCILLORS
16.1 Record of Assemblies of Councillors (continued)

Matter No.	Matters discussed	Councillors Present for Discussion
4.	SAM Location	Cr Adem Cr O'Keeffe Cr Abdullah Cr Hazelman Cr Patterson Cr Summer Cr Sutton
Conflict of Interest Disclosures		
Matter No.	Names of Councillors who disclosed conflicts of interest	Did the Councillor leave the meeting?
	Nil	

Councillor Briefing Session – 18 April 2017		
Councillors	Cr Dinny Adem, Cr Kim O'Keeffe, Cr Seema Abdullah, Cr Dennis Patterson, Cr Shelley Sutton	
Officers:	Peter Harriott, Steve Bowmaker, Johann Rajaratnam, Chris Teitzel, Kaye Thomson, Greg McKenzie, Sharon Terry, Elke Cummins, Grace Docker, Heath Chasemore, Tim Zak, Daniella Rosa, Eric Frescher, Dylan Hesselberg and Rebecca Good (not all officers were present for all items).	
Matter No.	Matters discussed	Councillors Present for Discussion
1.	Goulburn Valley Library Corporation - Presentation	Cr Adem (Chair) Cr O'Keeffe Cr Abdullah Cr Patterson Cr Sutton
2.	Goulburn Broken Greenhouse Alliance Memorandum of Understanding	Cr Adem (Chair) Cr O'Keeffe Cr Abdullah Cr Patterson Cr Sutton
3.	Amendment C195 - Investigation Area 3 (Rezoning to the Urban Growth Zone) - Adoption of Amendment	Cr Adem (Chair) Cr O'Keeffe Cr Abdullah Cr Patterson Cr Sutton

16. ASSEMBLIES OF COUNCILLORS

16.1 Record of Assemblies of Councillors (continued)

Matter No.	Matters discussed	Councillors Present for Discussion
4.	Greater Shepparton's Urban Forest Strategy & Tree Management Policy	Cr Adem (Chair) Cr O'Keeffe Cr Abdullah Cr Patterson Cr Sutton
5.	Southdown Street Shepparton - Road Dust Issues	Cr Adem (Chair) Cr O'Keeffe Cr Abdullah Cr Patterson Cr Sutton
Conflict of Interest Disclosures		
Matter No.	Names of Councillors who disclosed conflicts of interest	Did the Councillor leave the meeting?
	Nil	

Moved by Cr O'Keeffe
Seconded by Cr Giovanetti

That the Council note the record of Assemblies of Councillors.

CARRIED.

17. URGENT AND OTHER BUSINESS NOT INCLUDED ON THE AGENDA

Nil

18. PUBLIC QUESTION TIME

Nil

19. CONFIDENTIAL MANAGEMENT REPORTS

19.1 Designation of Confidentiality of Information – Report Attachments

**Moved by Cr Giovanetti
Seconded by Cr Summer**

In accordance with section 77(2)(b) of the *Local Government Act 1989* (the Act) the Council designates as confidential all documents used to prepare the following agenda items:

1. Report 6.1: Contract No 1717 - Provision of a Panel of Suppliers - On-site Crushing of Recycled Concrete and Bricks;
2. Report 6.4: Contract No 1700 - Tree Establishment & Planting;

designated by the Chief Executive Officer in writing as confidential under section 77(2)(c) of the Act. These documents relate to contractual matters, which are relevant grounds applying under sections 89(2) of the Act.

CARRIED.

19.2 Designation of Confidentiality of Information

**Moved by Cr Giovanetti
Seconded by Cr O'Keeffe**

That pursuant to sections 89(2)(a)(d) of the *Local Government Act 1989* the Council meeting be closed to members of the public for consideration of a confidential item. Mr

CARRIED.

19.3 Chief Executive Officer Performance Review

19.4 Reopening of the Council Meeting to Members of the Public

Mr Peter Harriott returned to the meeting at 6.20pm.

THE MEETING CLOSED AT 6.21PM.