

MINUTES

FOR THE
GREATER SHEPPARTON CITY COUNCIL

ORDINARY COUNCIL MEETING

HELD ON
TUESDAY 21 AUGUST, 2018
AT 5.30PM

IN THE COUNCIL BOARDROOM

COUNCILLORS:

Cr Kim O’Keeffe (Mayor)
Cr Seema Abdullah (Deputy Mayor)
Cr Dinny Adem
Cr Bruce Giovanetti
Cr Chris Hazelman
Cr Les Oroszvary
Cr Dennis Patterson
Cr Fern Summer
Cr Shelley Sutton

VISION

*A THRIVING ECONOMY IN THE FOODBOWL OF VICTORIA WITH
EXCELLENT LIFESTYLES, INNOVATIVE AGRICULTURE
A DIVERSE COMMUNITY AND
ABUNDANT OPPORTUNITIES*

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HELD ON
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**CHAIR
CR KIM O'KEEFFE**

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RISK LEVEL MATRIX LEGEND

Note: A number of reports in this agenda include a section on “risk management implications”. The following table shows the legend to the codes used in the reports.

Likelihood	Consequences				
	Negligible (1)	Minor (2)	Moderate (3)	Major (4)	Extreme (5)
Almost Certain (5) Would be expected to occur in most circumstances (daily/weekly)	LOW	MEDIUM	HIGH	EXTREME	EXTREME
Likely (4) Could probably occur in most circumstances (i.e. Monthly)	LOW	MEDIUM	MEDIUM	HIGH	EXTREME
Possible (3) Reasonable probability that it could occur (i.e. over 12 months)	LOW	LOW	MEDIUM	HIGH	HIGH
Unlikely (2) It is not expected to occur (i.e. 2-5 years)	LOW	LOW	LOW	MEDIUM	HIGH
Rare (1) May occur only in exceptional circumstances (i.e. within 10 years)	LOW	LOW	LOW	MEDIUM	HIGH

Extreme Intolerable – Immediate action is required to mitigate this risk to an acceptable level. Event/Project/Activity is not to proceed without authorisation

High Intolerable – Attention is needed to treat risk.

Medium Variable – May be willing to accept the risk in conjunction with monitoring and controls

Low Tolerable – Managed by routine procedures

PRESENT: Councillors Kim O’Keeffe, Seema Abdullah, Dinny Adem, Bruce Giovanetti, Les Oroszvary and Dennis Patterson

**OFFICERS: Peter Harriott – Chief Executive Officer
Phillip Hoare – Director Infrastructure
Geraldine Christou – Director Sustainable Development
Kaye Thomson – Director Community
Maree Martin – Official Minute Taker
Tina Irvine – Deputy Minute Taker**

1. ACKNOWLEDGEMENT

“We the Greater Shepparton City Council, begin today’s meeting by acknowledging the traditional owners of the land which now comprises Greater Shepparton. We pay respect to their tribal elders, we celebrate their continuing culture, and we acknowledge the memory of their ancestors.”

2. PRIVACY POLICY

This public meeting is being streamed live via our Facebook page and made available for public access on our website along with the official Minutes of this meeting.

All care is taken to maintain your privacy; however as a visitor in the public gallery, it is assumed that your consent is given in the event that your image is broadcast to the public. It is also assumed that your consent is given to the use and disclosure of any information that you share at the meeting (including personal or sensitive information) to any person who accesses those recordings or Minutes

3. APOLOGIES

**Moved by Cr Oroszvary
Seconded by Cr Adem**

That the apologies from Cr Hazelman, Cr Summer and Cr Sutton be noted and a leave of absence be granted.

CARRIED UNOPPOSED.

4. DECLARATIONS OF CONFLICT OF INTEREST

In accordance with sections 77A, 77B, 78 and 79 of the *Local Government Act 1989* Councillors are required to disclose a “conflict of interest” in a decision if they would receive, or could reasonably be perceived as receiving a direct or indirect financial or non-financial benefit or detriment (other than as a voter, resident or ratepayer) from the decision.

Disclosure must occur immediately before the matter is considered or discussed.

Nil.

5. CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS

Moved by Cr Adem
Seconded by Cr Abdullah

That the minutes of the Ordinary Council meeting held 17 July 2018 as circulated, be confirmed.

CARRIED UNOPPOSED.

6. PUBLIC QUESTION TIME

Nil.

7. COMMUNITY DIRECTORATE

7.1 Greater Shepparton Safe Communities Advisory Committee Terms of Reference

Disclosures of conflicts of interest in relation to advice provided in this report

Under section 80C of the *Local Government Act 1989* officers and persons engaged under a contract providing advice to Council must disclose any conflicts of interests, including the type and nature of interest.

No Council officers or contractors who have provided advice in relation to this report have declared a conflict of interest regarding the matter under consideration.

Council Officers involved in producing this report

Author: Community Safety Officer

**Proof reader(s): Team Leader Community Strengthening,
Manager Neighbourhoods**

Approved by: Director Community

Executive Summary

The Greater Shepparton Safe Communities Advisory Committee (GSSCAC) first convened on 29 September 2011 and has met bi-monthly since to implement and review the Community Safety Strategy. Throughout the consultation for the current Community Safety Strategy the Advisory Committee identified a number of amendments which are required to bring the Terms of Reference in line with its current structure and meeting arrangements.

Moved by Cr Oroszvary

Seconded by Cr Adem

That the Council approve the revised Greater Shepparton Safe Communities Advisory Committee Terms of Reference.

CARRIED UNOPPOSED.

Background

The Greater Shepparton Safe Communities Advisory Committee (GSSCAC) was established in September 2011 to provide feedback and advice on community safety planning and initiatives. The Advisory Committee has a role in assisting with the development and drafting of the community safety strategy while working in partnership to foster community safety planning at a local level.

The Advisory Committee are proposing the following amendments to its Terms of Reference to bring the document in line with the current meeting arrangements and the recently endorsed Community Safety Strategy 2018-2021:

- Nomination/Application for GSSCAC – membership has been expanded to include community representation from community planning groups within Greater Shepparton.
- Safer City Camera Network Steering Committee – reporting structure has been amended to reflect current reporting line for Safer City Camera Network Operators.

7. COMMUNITY DIRECTORATE

7.1 Greater Shepparton Safe Communities Advisory Committee Terms of Reference (continued)

Council Plan/Key Strategic Activity

Greater Shepparton City Council, Council Plan 2017-2021

Leadership and Governance

Objective 1.1 - Council demonstrates strong regional and local partnerships to improve health and wellbeing access and inequity.

Social

Objective 2.1 - Greater Shepparton is a welcoming, inclusive and safe place for all.

Objective 2.6 - Volunteering is promoted and encouraged along with other measures to improve community resilience.

Risk Management

There are no negative risks associated with this report.

Policy Considerations

This report supports the delivery of the Community Safety Strategy 2018 – 2021.

Financial Implications

There are no financial implications anticipated with this report; all GSSCAC initiatives are implemented following council's annual budget process.

Legal/Statutory Implications

There are no legal or statutory implications associated with this report.

Environmental/Sustainability Impacts

There are no identified environmental or sustainability impacts associated with this recommendation.

Social Implications

There are no adverse social implications associated with this report. This proposal supports the development of creating a whole of community approach to community safety whilst enhancing the community's health and wellbeing.

Economic Impacts

There are no identified negative economic impacts associated with this report, however, by improving community safety within Greater Shepparton positive economic impacts may also be seen.

Consultation

Review of the Terms of Reference commenced on 11th of June 2017 during the Safe Communities Advisory Committee meeting with the amended Terms of Reference discussed and endorsed at the February 2018 Safe Communities Advisory Committee meeting. Officers believe that appropriate consultation has occurred and the matter is now ready for Council consideration.

7. COMMUNITY DIRECTORATE

7.1 Greater Shepparton Safe Communities Advisory Committee Terms of Reference (continued)

Strategic Links

a) Greater Shepparton 2030 Strategy

Direction 1 – Settlement and Housing

Direction 2 – Community Life

Direction 4 – Economic Development

Direction 5 - Infrastructure

b) Other strategic links

Greater Shepparton City Council – Community Safety Strategy 2018 – 2021

Conclusion

The Terms of Reference submitted for adoption have been reviewed and endorsed by the Greater Shepparton Safer Communities Advisory Committee. The proposed amendments to the Terms of Reference reflect the current requirements of the Committee.

Attachments

Greater Shepparton Safe Communities Advisory Committee - Terms of Reference

7. COMMUNITY DIRECTORATE

7.2 Merrigum Five Year Review

Disclosures of conflicts of interest in relation to advice provided in this report

Under section 80C of the *Local Government Act 1989* officers and persons engaged under a contract providing advice to Council must disclose any conflicts of interests, including the type and nature of interest.

No Council officers or contractors who have provided advice in relation to this report have declared a conflict of interest regarding the matter under consideration.

Council Officers involved in producing this report

Author: Community Development Officer

**Proof reader(s): Team Leader Community Strengthening,
Manager Neighbourhoods**

Approved by: Director Community

Executive Summary

Greater Shepparton City Council has a firm commitment to developing Community Plans in small towns, localities and neighbourhoods. This commitment is in line with the Council Plan 2017-2021, and is an essential means of increasing social capital within the municipality. The Community Planning Policy recommends Community Plan Committees review existing Community Plans every 5 years to ensure that the plans are relevant and reflect the ever-changing communities that they represent. Merrigum Community Plan Group, in partnership with Council, has consulted with the residents of Merrigum to review their existing 2012 Community Plan and identify new opportunities and actions.

Following the consultation period, the draft Merrigum Community Plan was presented to the public for comment and feedback. The 2018 Merrigum Community Plan has now been finalised and is being presented to Council for endorsement.

**Moved by Cr Abdullah
Seconded by Cr Giovanetti**

That the Council:

1. endorse the updated Merrigum Community Plan 2018; and
2. acknowledge the valuable contribution Merrigum residents have made to update the Community Plan.

CARRIED UNOPPOSED.

Background

Greater Shepparton City Council is committed to partnering with small towns, neighbourhoods and localities in the development and review of Community Plans.

Residents living in Merrigum were invited to work with Council to undertake the 5 year review of the Community Plan. The community were supportive of this approach, driven by the Community Plan Committee. Residents and people that utilised the towns facilities were encouraged to also provide input into the development of the Community Plan.

7. COMMUNITY DIRECTORATE

7.2 Merrigum Five Year Review (continued)

In an attempt to engage and capture the whole community in the consultation process, consultation methods included:

- Community surveys available online and in hardcopy format in a number of locations in Merrigum. 61 Surveys were completed.
- Face to face discussions with community members outside the local shop
- BBQ held at Judd Park to capture a range of demographics from the Merrigum community
- Council's website
- Community priority setting evening was held with 21 in attendance. This enabled the community to view and acknowledge feedback given from the surveys. The actions were incorporated into the draft plan.

During the consultation phase, residents were asked to review the 2012 Community Plan and propose any changes they thought were relevant. The 2018 Community Plan includes actions still relevant to the community from the 2012 Community Plan as well as new actions identified in the recent consultation. Updated data includes new demographic information, removal of redundant information, showcasing of past achievement through the Community Plan and new photos to give the document a fresh new look. The following actions were identified as priority actions in the 2018 plan:

- To continue to upgrade the Merrigum Pool, expanding the pool opening hours and more active in the day to day running
- To upgrade and support the facilities at the Recreation Reserve
- To improve communication of events through Social Media, Newsletter, Notice Board and online
- Shade Structure over the playground at Judd Park
- An upgrade to and better maintenance of the walking/cycling track
- To upgrade and increase usage of the Hall
- To attract more families to Merrigum
- To organise more activities and events

The draft Community Plan was released for public comment over a three week period on 27 June 2018 and closed on 16 July 2018. Promotion for feedback on the plan was encouraged on the GSCC Facebook page and website. Community Plan Committee members also encouraged residents to provide feedback on the draft plan through face to face communication on what they liked, disliked or wanted to change about the plan.

Council Plan/Key Strategic Activity

The endorsement of the Merrigum Community Plan is intrinsically linked to the Council Plan 2017-2021, particularly in the following objectives:

- Social – Develop resilient, inclusive, healthy communities that make Greater Shepparton a safe and harmonious place to live, work and learn (2.2, 2.4, 2.6, 2.9)

Risk Management

The endorsement of the Merrigum Community Plan will strengthen community planning and improve social capacity, and result in a reduced risk to Council.

Policy Considerations

The endorsement of the Merrigum Community Plan will support existing Council policies.

7. COMMUNITY DIRECTORATE

7.2 Merrigum Five Year Review (continued)

Financial Implications

The endorsement of the Merrigum Community Plan is set within the Council context of existing financial constraints. Community Plan priorities stemming from the Community Plan (which require funding) will be assessed through the existing Community Plan Implementation budget (via Expression of Interest and Project Proposal forms), external government departments and/or philanthropic trusts when an opportunity presents.

Legal/Statutory Implications

The Merrigum Community Plan development is consistent with the *Local Government Act 1989* and the *Victorian Charter of Human Rights and Responsibilities Act (2006)*.

Environmental/Sustainability Impacts

The plan identifies environments benefits such as beautification of the area and advocacy for better maintenance of natural assets.

Social Implications

The Merrigum Community Plan was reviewed in consultation with the wider community and is reflective of the aspirations and priorities of the community. The community has recognised its strengths, challenges and defined its vision for the future. The variety of projects include community driven, grass roots items that aim to bring the community together, strengthening social capital with excellent potential social outcomes.

Economic Impacts

The Merrigum Community Plan includes actions that are aimed at stimulating economic activity and business within the area.

Consultation

In an attempt to engage and capture the whole community in the consultation process, consultation methods included:

- Community surveys available online and in hardcopy format in a number of locations in Merrigum
- Face to face discussions with community members outside the local shop
- BBQ held at Judd Park to capture a range of demographics within the Merrigum community
- Council's website
- Community priority setting evening was held with 21 in attendance. This enabled the community to view and acknowledge feedback given from the surveys. The actions were incorporated into the draft plan.

Level of public participation	Promises to the public/stakeholders	Examples of techniques to use
Inform	Keeping the community informed of the development of the Community Plan	Flyers GSCC website Social Media Print media
Consult	Discuss ideas for future priorities for the town	Surveys Community consultation events such as BBQ, Stakeholder meetings and face to face discussions

7. COMMUNITY DIRECTORATE

7.2 Merrigum Five Year Review (continued)

Level of public participation	Promises to the public/stakeholders	Examples of techniques to use
Involve	Feedback is vital to contributing to decision making	Three week feedback period for community members to make a comment on the draft plan
Collaborate	Feedback will be incorporated onto decision making to the maximum level possible	Partnerships between Council and Merrigum Community Plan Committee – collaborations through meetings
Empower	The Merrigum Community have ownership of this plan and will actively drive the implementation of the priorities within.	Plan is endorsed not adopted by Council thus creating ownership by the community.

Officers believe that appropriate consultation has occurred and the matter is now ready for Council consideration.

Strategic Links

a) Greater Shepparton 2030 Strategy

Direction 2 – Community Life

b) Other strategic links

Greater Shepparton City Council – Community Development Framework

Greater Shepparton City Council – Community Engagement Strategy

Greater Shepparton City Council – Community Plan Implementation Policy

Conclusion

The review of the Merrigum Community Plan has been enthusiastically driven by the Merrigum Community and developed through widespread consultation with the local community. The Merrigum Community Plan contains the vision and associated actions and priorities for the area. Officers recommend the endorsement and continuing support of the plan.

Attachments

Merrigum Community Plan 2018

7. COMMUNITY DIRECTORATE

7.3 Greater Shepparton Sports Hall of Fame Advisory Committee - Nomination Guidelines Honour Roll and Junior Honour Roll

Disclosures of conflicts of interest in relation to advice provided in this report

No Council officers or contractors who have provided advice in relation to this report have declared a conflict of interest regarding the matter under consideration.

No Council officers or contractors who have provided advice in relation to this report have declared a conflict of interest regarding the matter under consideration.

Council Officers involved in producing this report

Author: Team Leader Healthy Communities

Proof reader(s): Manager Active Living

Approved by: Director Community

Executive Summary

The Greater Shepparton Sports Hall of Fame Advisory Committee (The Committee) has developed criteria for the next two levels of the Greater Shepparton Sports Hall of Fame being the Greater Shepparton Sports Hall of Fame Honour Roll and Junior Honour Roll.

To be eligible for nomination and induction into the Greater Shepparton Sports Hall of Fame – Honour Roll the nominee must have made a contribution to their sport at the National or State representative level. This differentiates from the Greater Shepparton Sports Hall of Fame criteria where nominees must have made a significant contribution to their sport at the Australian representative level.

To be eligible for nomination and induction into the Greater Shepparton Sports Hall of Fame – Junior Honour Roll the nominee must have competed successfully in junior competition at the Australian representative level.

Nominations will be open from 31 August to Friday 2 October 2018. The nomination form will be made available via Council's website and in hard copy at Council's main office. Members of the public are able to nominate during this time. The Committee will review the nominations received and make a recommendation to Council on those nominees to be inducted into the Greater Shepparton Sports Hall of Fame.

**Moved by Cr Giovanetti
Seconded by Cr Patterson**

That the Council endorse the Greater Shepparton Sports Hall of Fame Information and Nomination Guidelines for the following listed categories to open the nomination process;

1. Greater Shepparton Sports Hall of Fame – Honour Roll
2. Greater Shepparton Sports Hall of Fame – Junior Honour Roll

CARRIED UNOPPOSED.

7. COMMUNITY DIRECTORATE

7.3 Greater Shepparton Sports Hall of Fame Advisory Committee - Nomination Guidelines Honour Roll and Junior Honour Roll (continued)

Background

Greater Shepparton Sports Hall of Fame Advisory Committee's role is to oversee the Sports Hall of Fame for the Greater Shepparton region, recommend inductees to Council and celebrate their achievements through an official induction ceremony. Members of the Greater Shepparton Sports Hall of Fame Advisory Committee (The Committee) include Cr. Bruce Giovanetti (chair), Cr Dennis Patterson, Darryl Butcher, Don Kilgour, Margo Koskelainen, Ian Fitzsimmons, David Quinn, Lana Young, David Booth and Belinda Conna.

The Greater Shepparton Sports Hall of Fame is designed to recognise and celebrate significant sporting achievements of Greater Shepparton residents; the Hall of Fame has potential to capture sporting achievers from the Goulburn Valley and become a Regional Sports Hall of Fame.

On Friday 4 August 2017 the Greater Shepparton Sports Hall of Fame Inaugural Induction Ceremony was held at Riverlinks Eastbank, inducting 27 sporting talents into the Greater Shepparton Sports Hall of Fame. These achievements included those who have made a significant contribution to their sport at the Australian and International representative level. Nominations will be considered every four years.

An interim location in Eastbank has been identified and an unveiling will take place on 31 August 2018.

The Committee has developed the criteria for the next two levels of the Greater Shepparton Sports Hall of Fame, being the Honour Roll and Junior Honour Roll.

The Honour Roll recognises achievements of those who have made a contribution to their sport at the National or State representative level. The Junior Honour Roll recognises achievements of those who have competed successfully in junior competition at the Australian representative level. For both categories, nominations will be considered for induction in 2019 and then again in 2021 in line with the next scheduled Hall of Fame induction event which is on a four year cycle.

The selection committee will consider, in addition to the nominees achievements, their integrity, sportsmanship and character. The selection committee reserves the right to apply reasonable flexibility when considering each nomination.

The criteria for the Honour Roll and Junior Honour roll will be launched on Friday 31 August 2018 upon the unveiling of the Greater Shepparton Sports Hall of Fame wall located in Eastbank with a small cocktail style event which marks one year since the Inaugural Induction Ceremony took place. The event provides an opportunity to welcome back the inaugural inductees, friends and family and community members to launch the space at Eastbank that celebrates and acknowledges the 27 inaugural inductees.

The timing of the call for nominations has taken into consideration waiting periods post retirement and/or from competition. By 2021 all three categories of the Sports Hall of Fame will be open at the same time, allowing nominations to be considered for either level. The committee is planning a Sports Hal of Fame induction event to celebrate and recognise those nominees inducted into the Hall of Fame in the Honour Roll and Junior Honour Roll levels to be held in August 2019.

7. COMMUNITY DIRECTORATE

7.3 Greater Shepparton Sports Hall of Fame Advisory Committee - Nomination Guidelines Honour Roll and Junior Honour Roll (continued)

If any nominees are inducted to either the Junior and or Senior Honour Roll, the Committee understand that until a permanent display space can be developed, that public display of the honour roll would be limited to inclusion on the promotional television screens at either the Shepparton Sports Stadium and or AQUAMOVES which is an effective short term solution.

Council Plan/Key Strategic Activity

The Sports Hall of Fame links to the following strategic goals outlined in the Council Plan 2017 – 2021.

Social – develop resilient, inclusive, healthy communities that make Greater Shepparton a safe and harmonious place to live, work, learn and play.

Economic Prosperity – Increased tourism, including conferences, events and sports.

This will be achieved by establishing a formal recognition scheme for sporting accomplishments achieved by Greater Shepparton residents. The Sports Hall of Fame will have a flow on effect to the community, with Hall of Fame inductees engaged in programs that support participation in sport and physical activity. The Sports Hall of Fame presents itself as an economic opportunity for the region.

Risk Management

There are no significant risks associated with this initiative that have not already been considered as part of the Hall of Fame induction program. All identified low risks have will be addressed at the operational level.

Policy Considerations

There are no conflict of interest considerations associated with existing Council policy for this project.

Financial Implications

\$10,000 under Council's Sports Development Budget has been allocated to the Greater Shepparton Sports Hall of Fame.

There are no out of budget financial implications identified at this stage. The Committee are working towards a Sports Hall of Fame induction event to celebrate and recognise the achievements of those endorsed into the Greater Shepparton Sports Hall of Fame Honour Roll and Junior Honour Roll within the allocated budget.

Legal/Statutory Implications

There are no legal/statutory implications have been identified with this project.

Environmental/Sustainability Impacts

There are no conflicts with environmental/sustainability impacts.

Social Implications

The Sports Hall of Fame initiative has a range of positive social implications including: Sense of Community – Connecting with others through the social medium of sport is a great way to acknowledge sporting achievements and inspire community members to participate in sport and recreation, overcome obstacles and provide a sense of motivation to achieve a high standard. The Sports Hall of Fame could preserve, celebrate and showcases history and heritage of sports excellence and achievement in Greater Shepparton.

7. COMMUNITY DIRECTORATE

7.3 Greater Shepparton Sports Hall of Fame Advisory Committee - Nomination Guidelines Honour Roll and Junior Honour Roll (continued)

Economic Impacts

It is anticipated the concept of a Sports Hall of Fame and associated events has the ability to attract financial support from corporate sponsorship, philanthropic trust support and government grants.

As a visitor attraction, it is anticipated that the Sports Hall of Fame will become a popular visitor destination for sports enthusiasts.

Consultation

The Nomination Guidelines have been developed by the Greater Shepparton Sports Hall of Fame Advisory Committee. Officers believe that appropriate consultation has occurred and the matter is now ready for Council consideration.

Strategic Links

a) Greater Shepparton 2030 Strategy

Community Life: focusing upon enhancing the health of the community both through services and facilities.

b) Other strategic links

Greater Shepparton Community Development Framework

This framework outlines Council's commitment to implement a community development approach to empower and strengthen communities, encourage cooperative practices and celebrate and embrace diversity of our community.

Sport and Recreation Victoria Strategic Framework

Victorians gain greater health and wellbeing, and Victoria's prosperity and liveability is enhanced, through participation in sport and active recreation.

Conclusion

It is recommended that the nomination guidelines and attached nomination form developed by The Committee be approved to enable the community to nominate sporting achievers who fit the eligibility criteria for the Honour Roll and Junior Honour Roll.

Greater Shepparton has a proud history of producing high sporting achievers. By celebrating these achievements, and particularly highlighting the cultural and social diversity in inductees, participation in sports and sporting clubs will be encouraged.

Attachments

Greater Shepparton Sports Hall of Fame Information and Nomination Form -
Draft July 2018

8. CORPORATE SERVICES DIRECTORATE

8.1 July 2018 Monthly Financial Report

Disclosures of conflicts of interest in relation to advice provided in this report

Under section 80C of the *Local Government Act 1989* officers and persons engaged under a contract providing advice to Council must disclose any conflicts of interests, including the type and nature of interest.

No Council officers or contractors who have provided advice in relation to this report have declared a conflict of interest regarding the matter under consideration.

Author: Team Leader Management Accounting

Proof Reader: Manager Finance & Rates

Approved by: Director Corporate Services

Executive Summary

The report presents Council's actual financial performance compared to the budget for the first month ended 31 July 2018.

Moved by Cr Giovanetti
Seconded by Cr Oroszvary

That the Council receive and note the July 2018 Monthly Financial Report.

CARRIED UNOPPOSED.

Background

The 2018/2019 Budget was adopted at the Ordinary Council Meeting held 19 June 2018. The 2018/2019 Budget provided for an operating surplus of \$19.17 million with revenue of \$143.83 million and expenditure of \$124.66 million. The 2018/2019 Budget also provided for capital works of \$46.36 million.

Council's actual financial performance compared to the budget is presented to Council on a monthly basis.

The July 2018 Monthly Financial Report incorporates the following sections which are presented for Council's consideration:

- Operating Performance
- Capital Works Performance
- Income Statement
- Balance Sheet
- Cash Flow Statement
- Capital Works Statement

Council Plan/Key Strategic Activity

The report is consistent with the leadership and governance goal "High Performing Organisation" as included in the *Council Plan 2017-2021*.

Risk Management

There are no risks identified in providing this financial report.

Policy Considerations

There are no conflicts with existing Council policies.

8. CORPORATE SERVICES DIRECTORATE

8.1 July 2018 Monthly Financial Report (continued)

Financial Implications

There are no financial implications arising from this proposal.

Legal/Statutory Implications

Section 137 of the *Local Government Act 1989* provides that Council maintain a budgeting and reporting framework that is consistent with the principles of sound financial management. In addition Section 138 requires that at least every 3 months a statement comparing the budgeted revenue and expenditure for the financial year with the actual revenue and expenditure to date is presented to the Council at a Council meeting which is open to the public. This report satisfies that requirement.

Environmental/Sustainability Impacts

There are no environmental or sustainability impacts associated with this report.

Social Implications

There are no social implications associated with this report.

Economic Impacts

There are no economic implications in providing this financial report.

Consultation

Officers believe that appropriate consultation has occurred and the matter is now ready for Council consideration.

Conclusion

The report presents Council's actual financial performance compared to the budget for the first month ended 31 July 2018.

Attachments

July 2018 - Monthly Financial Statements

8. CORPORATE SERVICES DIRECTORATE

8.2 Contracts Awarded Under Delegation

Disclosures of conflicts of interest in relation to advice provided in this report

Under section 80C of the *Local Government Act 1989* officers and persons engaged under a contract providing advice to Council must disclose any conflicts of interests, including the type and nature of interest.

No Council officers or contractors who have provided advice in relation to this report have declared a conflict of interest regarding the matter under consideration.

Council Officers involved in producing this report

Author: Team Leader Contracts and Procurement

Proof reader(s): Manager Corporate Governance

Approved by: Director Corporate Services

Executive Summary

To inform the Council of the status of requests for tenders that have been awarded under delegation and those that have been publicly advertised but are yet to be awarded.

Moved by Cr Oroszvary
Seconded by Cr Patterson

That the Council note the publicly advertised contracts awarded under delegated authority and tenders that have been advertised but yet to be awarded.

CARRIED UNOPPOSED.

Tendered Contracts Awarded under Delegated Authority by the CEO

Contract Number	Contract Name	Contract details, including terms and provisions for extensions	Value inclusive of GST	Awarded to
		Nil		

Tendered Contracts Awarded under Delegated Authority by a Director

Contract Number	Contract Name	Contract details, including terms and provisions for extensions	Value inclusive of GST	Awarded to
1870	Provision of Fuel and Lubricants	MAV Contract for the Provision of Fuel and Lubricants	\$2,700,000.00	Municipal Association of Victoria
1879	Provision of Professional Advisory Services	Procurement Australia Contract for the Provision of Professional Advisory Services	\$75,000.00	Procurement Australia
1894	Provision of Microsoft Licensing Solutions Providers	MAV Contract for the Provision of Microsoft Licensing Solutions Providers	\$500,000.00	Municipal Association of Victoria

8. CORPORATE SERVICES DIRECTORATE

8.2 Contracts Awarded Under Delegation (continued)

Requests for Tenders advertised but not yet awarded

Contract No.	Contract Name	Contract detail, including terms and provisions for extensions	Status
1839	Provision of Tree Maintenance Services	Schedule of Rates Contract for the Provision Of Tree Maintenance Services	Tender closed on 9 May 2018. Tender currently being evaluated
1840	Demolition of building and associated works - 289 Maude Street	Lump Sum Contract Demolition of building and associated works - 289 Maude Street	Tender closed on 4 July 2018. Tender currently being evaluated
1856	Provision of Management of the Shepparton Saleyards	Lump Sum & Schedule of Rates Contract for the Management of the Shepparton Saleyards	Tender closed on 4 July 2018. Tender currently being evaluated
1862	Provision of Professional Veterinary Services	Schedule of Rates Contract for the Provision of Professional Veterinary Services	Tender currently advertised. Closing on 22 August 2018.
1865	EOI – Construction of Shepparton Art Museum	Expression of Interest Contract for the Construction of Shepparton Art Museum	Tender closed on 11 July 2018. Tender currently being evaluated
1866	Supply and Installation of Aquamoves Gym Floor Coverings	Lump Sum Contract Supply and Installation of Aquamoves Gym Floor Coverings	Tender closed on 30 May 2018. Tender currently being evaluated
1868	Provision of Trade Services	Schedule of Rates Contract for the Provision of Trade Services	Tender closed on 11 July 2018. Tender currently being evaluated
1878	Provision of Professional Veterinary Services	Schedule of Rates Contract for the Provision of Professional Veterinary Services	Tender closed on 1 August 2018. Tender currently being evaluated

Policy Considerations

Through the *Instrument of Delegation to the Chief Executive Officer* the Council has delegated authority to the Chief Executive Officer to award a contract up to the value of \$500,000 including GST.

The Council through the *Exercise of Delegations Policy* has delegated authority to the Directors to approve a contract up to the value of \$150,000 for goods and services and \$200,000 for works.

8. CORPORATE SERVICES DIRECTORATE

8.2 Contracts Awarded Under Delegation (continued)

Legal/Statutory Implications

Section 186 of the *Local Government Act 1989* (the Act) establishes the requirements for tendering and entering into contracts.

Section 186(1) of the Act requires that before Council enters into a contract for the purchase of goods or services to the value of \$150,000 or more, or for the carrying out of works to the value of \$200,000 or more, it must give public notice of the purpose of the contract and invite tenders or expressions of interest from any person wishing to undertake the contract.

Conclusion

It is important that decisions and actions taken under delegation be properly documented and transparent in nature. The report details the publicly advertised contracts awarded by the Chief Executive Officer and Directors under delegated authority of the Council during the period 1 July 2018 to 31 July 2018.

Attachments

Nil

8. CORPORATE SERVICES DIRECTORATE

8.3 Appointment of Members to the Shepparton Show Me Committee

Disclosures of conflicts of interest in relation to advice provided in this report

Under section 80C of the *Local Government Act 1989* officers and persons engaged under a contract providing advice to Council must disclose any conflicts of interests, including the type and nature of interest.

No Council officers or contractors who have provided advice in relation to this report have declared a conflict of interest regarding the matter under consideration.

Council Officers involved in producing this report

Author: Shepparton Show Me Marketing Co-ordinator

Approved by: Director Corporate Services

Other: Shepparton Show Me Administration Officer

Executive Summary

The terms of four current Shepparton Show Me (SSM) Committee members expired on 17 July 2018. Expressions of interest for the four available positions were advertised with six applications being received.

The voting members of the Shepparton Show Me Committee assessed the applications against the selection criteria and are recommending that the following candidates be appointed to the Committee.

Moved by Cr Oroszvary

Seconded by Cr Adem

That the Council, having considered the applications received for appointment to the Shepparton Show Me Committee:

1. appoint the following candidates for a two year term, commencing on 22 August 2018 and concluding on 21 July 2020:
 - Shane Sali – Traffik, Shop 221 and Arcade fashions
 - Stephen Schneider – Stephens Jewellers
 - John Montagner – Next Office Tech
2. appoint the following candidate for a one year term, commencing on 22 August 2018 and concluding on 16 July 2019:
 - Olivia Smith – MC Pipes

CARRIED UNOPPOSED.

Background

As stated in the Shepparton Show Me (SSM) Guidelines - Committee Delegations:

- 8.1.1 *The Committee shall comprise of between 6 and 9 members representative of the Shepparton business community.*
- 8.4 *Business community members will be appointed for a period of two years, however a 12 month term can also be considered. Business community members may be removed by the Council at any time. Nominations will take place each year, with 50 per cent of the Committee positions eligible for nomination every 12 months. A member of the Committee shall be eligible for re-appointment at the expiration of his or her period of office.*
- 8.7 *The Council will call for registrations of interest from the community by way of a notice in the public notices section of a local newspaper before appointing business community representatives to the Committee.*

8. CORPORATE SERVICES DIRECTORATE

8.3 Appointment of Members to the Shepparton Show Me Committee (continued)

The nomination, assessment and recommendation process in the appointment of business representatives to the SSM Committee has been undertaken in accordance with the SSM Guidelines - Committee Delegations and SSM Committee Appointment Process requirements.

Expressions of Interest for the four available Committee positions were placed in the public notices section of the Shepparton News on Friday 25 May 2018 and 1 June 2018 and Wednesday 30 May 2018 in The Adviser. The availability of positions was further promoted via the SSM website and direct email to SSM members.

Applications for the positions closed at 5:00pm on Friday 15 June 2018.

Following the promotion of the availability of positions on the Committee six expressions of interests were received.

Voting members of the Committee assessed the six applications for the four positions. The applications were assessed against the following criteria:

- Established networks with a range of Shepparton businesses
- A willingness to work in a team environment
- An understanding of marketing and advertising
- Relevant qualifications, skills and experience that will contribute to SSM
- An understanding of business issues across a broad range of industry sectors
- Potential conflicts of interest – yes /no response
- Previous SSM member and length of service – yes/no response
- Previous application made to SSM – yes/no response

A score from 0 – 4 was used to assess the criteria:

SCORE	DESCRIPTION	DEFINITION
0	Does not meet criteria	Shows no understanding of or has no experience in the key issues/criteria
1	Partially meets criteria	Shows only a limited understanding of or has limited experience in the key issues; covers some key points only
2	Meets all criteria	Demonstrates an understanding of the issues and covers the key points, but shows no additional initiative or innovation
3	Partially exceeds criteria	Has extensive relevant experience in and knowledge of key criteria and shows initiative or innovation on some key points or criteria
4	Exceeds all criteria	Has extensive relevant experience in and knowledge of key criteria and provides innovative and creative responses on all points

Each assessor individually evaluated each applicant with the total of the scores tallied to reveal the results.

8. CORPORATE SERVICES DIRECTORATE

8.3 Appointment of Members to the Shepparton Show Me Committee **(continued)**

The following available Shepparton Show Me Committee voting members scored the applications on 28 June 2018:

1. Cr Les Oroszvary – Councillor representative
2. Cr Shelley Sutton – Councillor representative
3. Geraldine Christou – Director Sustainable Development
4. Simon Quattrocchi – Industry representative
5. Chris Reisner – Industry representative
6. Andrew Pogue – Industry representative
7. Helen Sofra – Industry representative
8. Kristina Marko – Industry representative

Based on the assessment outcomes the following candidates are recommended to be appointed to the SSM Committee:

#	Candidate	Business	Length of term
1.	Shane Sali	Traffik, Shop 221 and Arcade Fashions	2 years
2.	Stephen Schneider	Stephens Jewellers	2 years
3.	John Montagner	Next Office Tech	2 years
4.	Olivia Smith	MC Pipes	1 year

Council Plan/Key Strategic Activity

Economic – Build a thriving, resilient economy where Greater Shepparton is recognised as a competitive place to invest and grow business.

3.1 The Greater Shepparton economy is prosperous, high value and a focus of choice for business, investment and employment.

3.3 Greater Shepparton is a major destination for events and tourism.

Risk Management

The appointment of replacement members through formal resolution of the Council reduces governance risks by ensuring that all members appointed to a committee are covered by the Council's public liability insurance.

The review panel assessed the applicants based on their responses to the selection criteria and have ensured their recommendations for committee members are representative of the broader business community.

Policy Considerations

There are no policy considerations in relation to this report.

Financial Implications

There are no financial implications in relation to this report.

Legal/Statutory Implications

The proposal conforms to legislation set out in section 86(2) of the Local Government Act 1989 – a Council may appoint members to a special committee and may at any time remove a member of a special committee.

Environmental/Sustainability Impacts

There are no environmental/sustainability impacts in relation to this report.

8. CORPORATE SERVICES DIRECTORATE

8.3 Appointment of Members to the Shepparton Show Me Committee (continued)

Social Implications

There are no social implications associated with this report.

Economic Impacts

Having a broader representation of business members assists SSM in increasing the range of marketing campaigns undertaken and directly supporting a more diverse range of SSM members

Consultation

Level of public participation	Promises to the public/stakeholders	Examples of techniques to use
Inform	Availability of four Committee positions for either a two or one year term.	Public notes. SSM website promotion. Email to SSM members.

Officers believe that appropriate consultation has occurred and the matter is now ready for Council consideration.

Strategic Links

a) Greater Shepparton 2030 Strategy

The SSM Committee is an important component of the development and delivery of the Council's objectives for the enhancement of the Shepparton business community. The Committee supports the retail strategies outlined in the Greater Shepparton 2030 plan.

Conclusion

The appointment of nominated candidates provides a good mix of existing and new SSM Committee members which will ensure that existing projects get followed through as well as creating the opportunity for new ideas and opinions to be embraced. The appointment of the recommended new candidates further diversifies the industry sectors that are represented on the Committee. It is anticipated that the nominated candidates will be strong contributors to the SSM initiative.

Attachments

1. SSM Committee of Management Appointment Process
2. Instrument of Delegation - Shepparton Show Me (SSM) - November 2017

9. SUSTAINABLE DEVELOPMENT DIRECTORATE

9.1 Instrument of Appointment and Authorisation (Planning and Environment Act 1987)

Disclosures of conflicts of interest in relation to advice provided in this report

Under section 80C of the *Local Government Act 1989* officers and persons engaged under a contract providing advice to Council must disclose any conflicts of interests, including the type and nature of interest.

No Council officers or contractors who have provided advice in relation to this report have declared a conflict of interest regarding the matter under consideration.

Council Officers involved in producing this report
Author: Team Leader Building and Planning Support
Proof reader(s): Manager Building and Planning
Approved by: Chief Executive Officer

Executive Summary

The Chief Executive Officer (CEO) has delegated powers to appoint Council officers as Authorised Officers under various pieces of legislation to ensure appropriate appointments can be made efficiently and without significant delay. However, under the *Planning and Environment Act 1987*, the Council cannot delegate the provision to authorise officers for the purposes of enforcing the *Planning and Environment Act 1987* to the CEO. This can only be done by Council.

To this end, Council has resolved to appoint Authorised Officer under Section 147(4) of the *Planning and Environment Act 1987*. The following staff are no longer employed by Greater Shepparton City Council or within a position requiring authorisation and appointments must be formally revoked by Council:

- Robert Duncan
- Sarah Van Muers

Similarly, a number of replacement staff have commenced employment in the Planning Department and/or within a relevant position and they are required to be Authorised Officers for the purposes of the *Planning and Environment Act 1987* and the regulations made under that Act by Council.

- Sally Edmunds

This report seeks to revoke officers that are no longer employed by Council or within a position requiring authorisation and authorises officers who have now commenced work with the organisation and/or within a relevant position requiring authorisation.

Moved by Cr Oroszvary
Seconded by Cr Giovanetti

In the exercise of the provisions conferred by Section 147 of the *Planning and Environment Act 1987* and the other legislation referred to in the attached Instrument of Appointment and Authorisation (*Planning and Environment Act 1987* only)(S11A), Council resolves that:

1. the Instrument of Appointment and Authorisation conferred to Robert Duncan and Sarah Van Meurs be revoked;
2. Sally Edmunds be appointed and authorised as set out in the Instrument of Appointment;

9. SUSTAINABLE DEVELOPMENT DIRECTORATE

9.1 Instrument of Appointment and Authorisation (Planning and Environment Act 1987) (continued)

3. the Instrument comes into force immediately upon the Common Seal of Council being affixed to the Instrument and remain in force until Council determines to vary or revoke the Instrument; and
4. the Common Seal of Council be affixed to the Instrument as attached.

CARRIED UNOPPOSED.

Background

Council subscribes to a delegations and authorisations service provided by the legal firm Maddocks Lawyers Pty Ltd. This documentation is generally updated twice per year based upon any legislative changes and specific issues raised by councils.

Council Plan/Key Strategic Activity

This is a procedural matter, but ensures the successful delivery of Council business.

Risk Management

Only Authorised Officers are able to undertake various functions under the *Planning and Environment Act 1987*. This process ensures that officers have the correct authorisation in place. There is a minor risk of this occurring.

Risks	Likelihood	Consequence	Rating	Mitigation Action
Unauthorised Officers	Unlikely	Minor	Low	Ensures officers have correct authorisation

Policy Considerations

There are no conflicts with existing Council policy.

Financial Implications

There are no financial implications as a result of this report.

Legal/Statutory Implications

The proposal is consistent with the *Planning & Environment Act*, in that officers must be authorised to perform duties under the *Planning & Environment Act*.

Environmental/Sustainability Impacts

There have been no negative environmental/sustainability impacts identified for this recommendation.

Social Implications

No social implications have been identified.

Economic Impacts

No economic impacts have been identified.

Consultation

No consultation is needed, as this is an administrative process.

9. SUSTAINABLE DEVELOPMENT DIRECTORATE

9.1 Instrument of Appointment and Authorisation (Planning and Environment Act 1987) (continued)

Strategic Links

a) Greater Shepparton 2030 Strategy 2006

No strategic links have been identified to the *Greater Shepparton 2030 Strategy 2006*.

b) Council Plan

This proposal supports Council Plan Priorities and Actions of the *Council Plan 2017-2021*:

- Instrument of Appointment and Authorisation relates to the Leadership and Governance pillar of the Council Plan 2017 -2021. Specifically, it relates to Objective 1.4 “Financial management is responsible...”

c) Other strategic links

No other strategic links have been identified.

Conclusion

To maintain Council’s legal and statutory requirements, and avoid breaches to the *Planning and Environment Act*, it is recommended that the revoking of former employees and the appointment of the new officers be authorised.

Attachments

S11A Instrument of Appointment and Authorisation - Sally Edmunds

9. SUSTAINABLE DEVELOPMENT DIRECTORATE

9.2 Environmentally Sustainable Design for Subdivisions in Regional Victoria

Disclosures of conflicts of interest in relation to advice provided in this report

Under section 80C of the *Local Government Act 1989* officers and persons engaged under a contract providing advice to Council must disclose any conflicts of interests, including the type and nature of interest.

No Council officers or contractors who have provided advice in relation to this report have declared a conflict of interest regarding the matter under consideration.

Council Officers involved in producing this report

Author: Senior Strategic Planner

Proof reader(s): Team Leader Strategic Planning, Manager Building and Planning

Approved by: Director Sustainable Development

Executive Summary

Greater Shepparton City Council, in association with seven other Victorian regional councils (Greater Geelong City Council, Greater Bendigo City Council, Ballarat City Council, Baw Baw Shire Council, Wangaratta Rural City Council and Moorabool Shire Council), were successful in receiving funding through the Collaborative Councils Sustainability Fund Partnership Program Round 3 to test the costs and benefits of improving ESD at early subdivision stage.

Through a competitive tender process, AECOM Pty Ltd was engaged to deliver the *Environmentally Sustainable Design for Subdivisions in Regional Victoria* as a two part project, which identifies the costs and benefits of embedding Environmentally Sustainable Design (ESD) in subdivisions.

Best practice principles were identified in a Cost Benefit Analysis and put into a model to assess these costs and benefits of ESD subdivisions at three scales (10 lots, 100 lots and 500 lots) and for individual dwellings across three climate regions of the partner councils. The Cost Benefit Analysis undertook water and energy modelling at an individual dwelling level scaling up to subdivision level.

The Study used a Regional Roadmap based on the Council Alliance for a Sustainable Built Environment (CASBE) and a suite of tools that could be adopted for individual and collaborative information.

The Study made several low-cost/low regret interventions (should capital funding be secured) that can be made. The key suggestions were:

- the implementation of Sustainable Infrastructure Guidelines (SIG) involving the promotion of alternative design considerations and materials within the Infrastructure Design Manual (IDM). These guidelines aim to deliver more sustainable infrastructure deliverables such as using recycled materials thus reducing carbon footprint and using materials from sustainable resources;
- favouring the use of drought tolerant indigenous plants thus reducing irrigation costs and saving water during the subdivisions construction phase; and
- the Cost Benefit Analysis identified no-cost and low cost measures to increase sustainability of homes to reduce the running cost of homes over a 30 year time period, including:
 - annual household savings on energy use for 'best' rather than 'worst' orientation was approximately \$760 per household per annum, based on current electricity prices; and

9. SUSTAINABLE DEVELOPMENT DIRECTORATE

9.2 Environmentally Sustainable Design for Subdivisions in Regional Victoria (continued)

- the implementation of solar panels was cost beneficial across all climate zones modelled in Victoria, with a payback period of 3.6 years in Shepparton.

Incorporating subdivision level interventions into future developments and the Planning Scheme will require further research. Subject to the findings of this project and future funding sources, it is anticipated that a further two stages of this project will be undertaken. That is, to develop planning and educational tools to facilitate more climate resilient and sustainable subdivisions and dwellings and to embed ESD principles in regional planning schemes.

Moved by Cr Abdullah
Seconded by Cr Patterson

That the Council receive and note the Environmentally Sustainable Design for Subdivisions in Regional Victoria: Proof of Concept and Cost Benefit Analysis prepared by AECOM Pty Ltd.

CARRIED UNOPPOSED.

Background

Greenfield subdivisions constitute a large proportion of the new housing development across Victoria. Residential subdivisions can potentially have long term impacts on the environment, resources, community health, and household running costs. As such, it is imperative that minimal requirements and practices be lifted to improve longer-term sustainability life-cycle costs of building and living in and maintaining greenfield subdivisions in regional Victoria.

Greater Shepparton City Council was part of a partnership of eight regional councils successful in receiving funding through the Collaborative Councils Sustainability Fund Partnership Program Round 3 to undertake a project to assess how greenfield subdivisions can be more environmentally sustainably designed and delivered to achieve multiple benefits in the most cost effective way over time. Together with Wodonga City Council, Greater Geelong City Council, Greater Bendigo City Council, Ballarat City Council, Baw Baw Shire Council, Wangaratta Rural City Council and Moorabool Shire Council, a two part project has been completed that provides a basis to progressively improve the sustainability of subdivisions without creating an unreasonable burden on land developers or home owners.

Through a competitive public tender process, AECOM Pty Ltd was engaged to deliver the project.

The project was undertaken in two parts, being a Proof of Concept Study (Part A) and a Cost Benefit Analysis (Part B). The project stages are illustrated in *Figure 1 Project Approach*, below.

9. SUSTAINABLE DEVELOPMENT DIRECTORATE

9.2 Environmentally Sustainable Design for Subdivisions in Regional Victoria (continued)

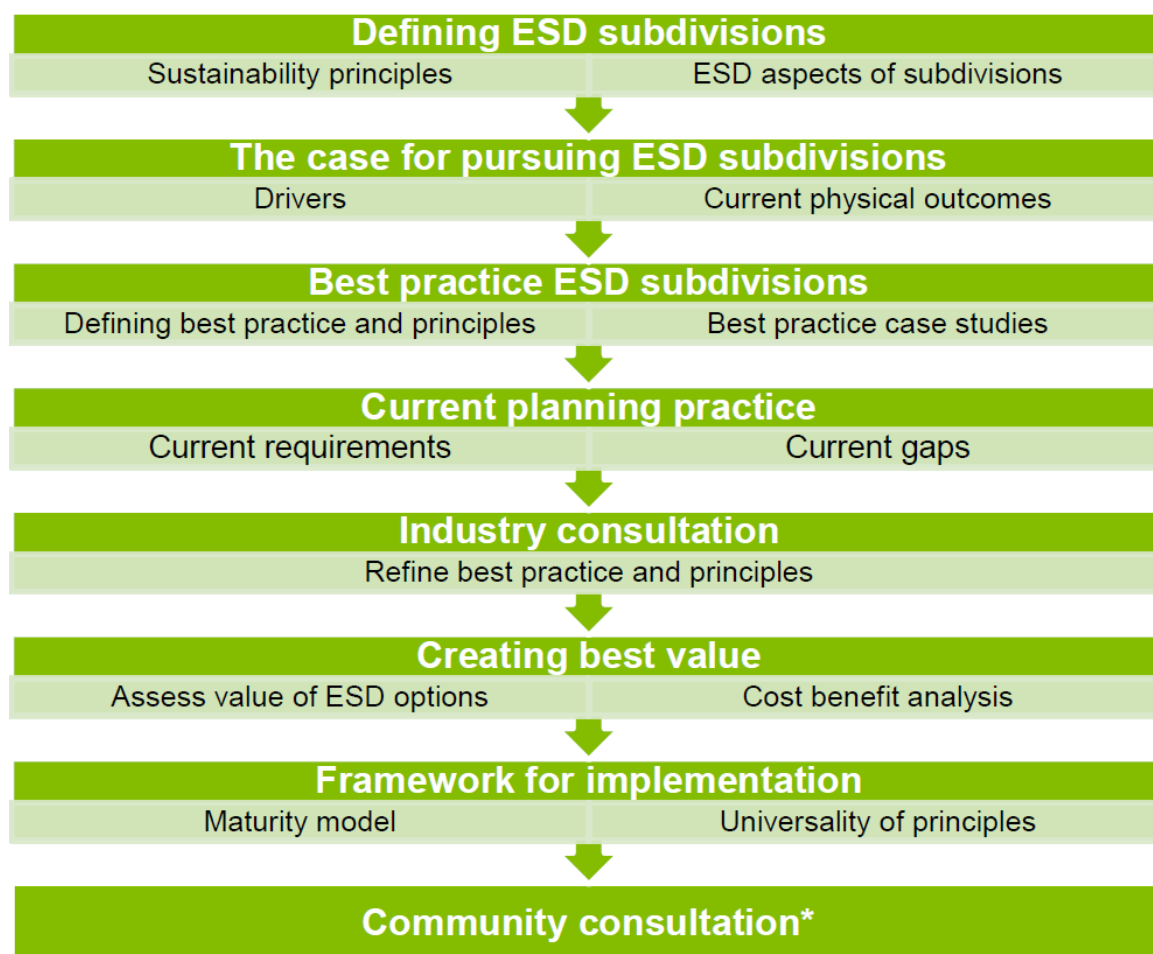


Figure 1 – Project Approach

At the beginning of the project, it became apparent that there was a distinct lack of quantitative assessment guidelines available to compare results found in the Cost Benefit Analysis for ESD interventions at the subdivision level. Dwelling based interventions were identified and quantified, in part thanks to the larger amount of background literature available (as opposed to ESD measures on a subdivision basis).

However, it was acknowledged that incorporating some of the ESD measures into the Greater Shepparton Planning Scheme would be difficult or economically unfeasible (e.g. the connection of rainwater tanks connected to various uses would be not see a net return in Shepparton due to the experiencing significantly less annual rainfall than other climate regions and the relatively low price of water).

Due to the lack of quantitative evidence available, a combination of qualitative and quantitative analyses was undertaken which included of case studies (comprising Part B of the Study), assessment of beneficiaries and payees, and a 'break-even analysis'.

Council Plan/Key Strategic Activity

Theme: Environment – Enhance and protect the clean, green environment that makes Greater Shepparton the unique place it is.

Objective 5.4: Council has positioned itself to be a leader in building Greater Shepparton's response to climate issues, in partnership with key stakeholders.

9. SUSTAINABLE DEVELOPMENT DIRECTORATE

9.2 Environmentally Sustainable Design for Subdivisions in Regional Victoria (continued)

Risk Management

There are no risks associated with the project.

Policy Considerations

The project does not conflict with any existing Council policy and is consistent with Council policy concerning environmentally sustainable development.

Financial Implications

The study has a total cost of \$151,000, including \$40,000 cash and \$46,000 in-kind contributions from the eight partner councils, in addition to the \$65,000 grant funding.

Of this budget, Shepparton's contribution was \$4,000 cash (+GST) and \$6,250 in-kind (officer time).

Subject to the findings of this project and future funding sources, it is anticipated that a further two stages of this project will be undertaken. That is, to develop planning and educational tools to facilitate more climate resilient and sustainable subdivisions and dwellings; and to embed ESD principles in regional planning schemes.

Legal/Statutory Implications

There are no legal/statutory implications resulting from this project.

Environmental/Sustainability Impacts

The project will result in positive environmental effects by identifying a set of 'best practice' ESD principles as they apply to a regional development context. These principles will increase energy, water and waste efficiency through subdivision design and development, reducing the environmental impact. This can be achieved through implementation approaches such as 'opting in' to the IDM SIG and applying 'best' orientation in new subdivision design. Further, it will consider measures to respond to increasing heatwaves to cool public spaces and increase the climate resilience of our neighbourhoods.

Social Implications

The project will identify measures to create more liveable neighbourhoods and thermally comfortable homes which will have positive health effects and promote more connected and liveable communities. The project will identify simple no cost and low cost sustainability measures to reduce running costs, improving affordability of homes, including for those in the community on lower incomes.

Economic Impacts

The study will have positive economic effects by producing a Cost Benefit Analysis which analyses the economic, environmental and social implications of 'best practice' ESD for regional subdivisions. It will also identify no-cost and low cost measures to increase sustainability of homes to assist home owners to reduce running costs of homes in the medium to long term.

Consultation

Stakeholder consultation was undertaken to adequately test best practice principles, consulting over 200 people over eight workshops.

9. SUSTAINABLE DEVELOPMENT DIRECTORATE

9.2 Environmentally Sustainable Design for Subdivisions in Regional Victoria (continued)

Council officers believe that appropriate consultation has occurred and the matter is now ready for Council consideration.

Strategic Links

a) Greater Shepparton 2030 Strategy 2006

Topic: Settlement – Commitment to growth within a consolidated and sustainable development framework

Theme: Sustainable Design

Objective 2: To achieve a high standard of sustainability in the design and development of new buildings and subdivision

b) Other strategic links

Greater Shepparton Environmental Sustainability Strategy 2014-2030

Theme 3: Using our resources wisely – climate change and energy efficiency

Direction: Enable and empower our community

Objective 3.4: Increase the energy efficiency of existing and new residential and commercial buildings across the municipality

Objective 3.5: Support our businesses, industries and residents to live more efficiently and sustainably

Theme 5: Sustainable development, planning and transport

Direction: Planning and regulation powers

Objective 5.4: Embed Environmentally Sensitive Design (ESD) principles into all development, planning and transport activities within the City of Greater Shepparton

Conclusion

Council has received the *Environmentally Sustainable Design for Subdivisions in Regional Victoria*. Incorporating subdivision level interventions into future developments and the Planning Scheme will require further research. Subject to the findings of this project and future funding sources, it is anticipated that a further two stages of this project will be undertaken. That is, to develop planning and educational tools to facilitate more climate resilient and sustainable subdivisions and dwellings; and to embed ESD principles in regional planning schemes.

Attachments

1. ESD Subdivision Report Final
2. ESD Subdivision Report Appendices Final

9. SUSTAINABLE DEVELOPMENT DIRECTORATE

9.3 Greater Shepparton Cultural Heritage Awards Guidelines 2018

Disclosures of conflicts of interest in relation to advice provided in this report

Under section 80C of the *Local Government Act 1989* officers and persons engaged under a contract providing advice to Council must disclose any conflicts of interests, including the type and nature of interest.

No Council officers or contractors who have provided advice in relation to this report have declared a conflict of interest regarding the matter under consideration.

Council Officers involved in producing this report

Author: Senior Strategic Planner

Proof reader(s): Team Leader Strategic Planning, Manager Building and Planning

Approved by: Director Sustainable Development

Executive Summary

Council authorised the formation of the Greater Shepparton Heritage Advisory Committee (the Committee) on 17 January 2012. The primary purpose of the Committee is to act as an advocate for all cultural heritage matters within the municipality.

At the Committee's February 2012 meeting, the Committee agreed that an annual or biennial Cultural Heritage Awards program would be a cost effective way of raising awareness of cultural heritage issues within the municipality, as well as recognising good conservation practice and promoting community participation in cultural heritage issues.

The Committee agreed to request that Council resolve to host a Cultural Heritage Awards ceremony in April 2013 and prepared the *Cultural Heritage Awards Guidelines 2012* to provide an overarching framework for all future award ceremonies. At the Ordinary Council Meeting held on 18 September 2012, Council adopted the Guidelines and resolved to host the Cultural Heritage Awards. The Awards have been very successful and generated significant interest in Greater Shepparton's cultural heritage.

The Committee has evaluated the Awards process and revised the Guidelines to streamline the hosting of future Awards ceremonies. The Committee now requests that Council adopt the revised *Cultural Heritage Awards Guidelines 2018* and resolve to host a Cultural Heritage Awards ceremony in the 2018/19 financial year. (See Attachment 1 – *Greater Shepparton Cultural Heritage Awards Guidelines 2018 (track changes)*). A sum of \$8,000 has been included in the 2018/19 Budget to meet the costs of hosting, advertising and award prize costs associated with a Cultural Heritage Awards ceremony.

Moved by Cr Abdullah

Seconded by Cr Oroszvary

That the Council adopt the *Cultural Heritage Awards Guidelines 2018* and resolve to host a Cultural Heritage Awards ceremony in the 2018/2019 financial year.

CARRIED UNOPPOSED.

Background

At the Ordinary Council Meeting held on 17 January 2012, Council authorised the formation of the Greater Shepparton Heritage Advisory Committee. The primary purpose of the Committee is to provide the best possible advice to Council on how to conserve and promote the unique cultural heritage of Greater Shepparton, and to act as an advocate for all cultural heritage matters within the municipality.

9. SUSTAINABLE DEVELOPMENT DIRECTORATE

9.3 Greater Shepparton Cultural Heritage Awards Guidelines 2018 (continued)

At the Committee's February 2012 meeting, the Committee agreed that an annual or biennial Cultural Heritage Awards program would raise awareness of cultural heritage issues within the municipality, as well as recognising good conservation practice.

The Awards program is seen as a critical way of promoting community participation in cultural heritage issues within the municipality. It satisfies two of the primary purposes of the Committee as outlined in the Committee's Terms of Reference:

- to provide the best possible advice to Council on how to conserve and promote the unique cultural heritage of Greater Shepparton, and
- to act as an advocate for all cultural heritage matters within the municipality.

The Committee prepared the *Cultural Heritage Awards Guidelines 2012* to act as an overarching framework for all future award ceremonies. Award ceremonies are guided by the recommendations of the Committee. At the Ordinary Council Meeting held on 18 September 2012, Council adopted the Guidelines and resolved to host the Inaugural Cultural Heritage Awards ceremony on 20 April 2013. The Cultural Heritage Awards have now been held in 2013, 2015 and 2017. The Awards ceremonies were deemed to have been very successful and generated significant interest in Greater Shepparton's cultural heritage.

The Committee has evaluated the Awards process and revised the Guidelines further to simplify and streamline the hosting of future award ceremonies. The Committee intends to hold the next Cultural Heritage Awards ceremony in 2019.

Council Plan/Key Strategic Activity

The revised Guidelines and hosting a Cultural Heritage Awards ceremony is consistent with the following goals and objectives outlined in the *Greater Shepparton City Council, Council Plan 2017-2021*:

1. Goal 2: Social
 - Objective 2.6: Volunteering is promoted and encouraged along with other measures to improve community resilience.
2. Goal 4: Built
 - Greater Shepparton's heritage places, cultural landscapes, and objects are protected and conserved for future generations.

Risk Management

By not adopting the revised *Cultural Heritage Awards Guidelines 2018*, Council would fail to make the changes outlined within the revised Guidelines that would simplify and streamline the hosting of future awards ceremonies.

By not resolving to host a Cultural Heritage Awards ceremony in the 2018/19 financial year, Council would not avail of a cost effective way of raising awareness of cultural heritage issues within the municipality, promoting good conservation practice and promoting community participation in cultural heritage issues.

Policy Considerations

Adopting the revised *Cultural Heritage Awards Guidelines 2018* and/or resolving to host a Cultural Heritage Awards ceremony in the 2018/19 financial year do not conflict with existing Council policies.

9. SUSTAINABLE DEVELOPMENT DIRECTORATE

9.3 Greater Shepparton Cultural Heritage Awards Guidelines 2018 (continued)

Financial Implications

There are no financial implications associated with the adoption of the revised *Cultural Heritage Awards Guidelines 2018*.

Resolving to host a Cultural Heritage Awards ceremony in the 2018/19 financial year required a budget allocation. A budget allocation of \$8,000 has been included in the 2018/19 Budget to meet the costs of hosting a Cultural Heritage Awards ceremony in this financial year. This budget is required to meet hosting, advertising and award prize costs associated with this Cultural Heritage Awards ceremony. The previous Cultural Heritage Awards ceremonies required similar financial commitments.

Legal/Statutory Implications

There are no legal or statutory implications associated with the adoption of the revised *Cultural Heritage Awards Guidelines 2018* and/or the hosting of a Cultural Heritage Awards ceremony in the 2018/19 financial year.

The Greater Shepparton Heritage Advisory Committee is not a Section 86 Committee under the *Local Government Act 1989*. The Awards ceremony will be hosted by Council.

The hosting of an Awards ceremony accords with the *Victorian Charter of Human Rights and Responsibilities Act, 2006* and *Local Government Act, 1989*. No human rights were negatively impacted upon through the preparation of the *Cultural Heritage Awards Guidelines 2018*. The hosting of an awards ceremony is not foreseen to impact upon the rights of all individuals and groups with regard to freedom of expression, right to be heard, entitlement to participate in public life and property rights.

Environmental/Sustainability Impacts

There are no environmental or sustainability impacts associated with the adoption of the revised *Cultural Heritage Awards Guidelines 2018* and/or the hosting of a Cultural Heritage Awards ceremony in the 2018/19 financial year.

Social Implications

There are positive social impacts associated with the adoption of the revised *Cultural Heritage Awards Guidelines 2018* and/or the hosting of a Cultural Heritage Awards ceremony in the 2018/19 financial year.

The Committee has determined that a Cultural Heritage Awards program would help raise awareness of cultural heritage issues within the municipality and promote good conservation practices – skills that are in decline. The Awards program is also seen as a critical way of promoting community participation in cultural heritage issues generally.

Economic Impacts

There are no economic impacts associated with the adoption of the revised *Cultural Heritage Awards Guidelines 2018* and/or the hosting of a Cultural Heritage Awards ceremony in the 2018/19 financial year.

9. SUSTAINABLE DEVELOPMENT DIRECTORATE

9.3 Greater Shepparton Cultural Heritage Awards Guidelines 2018 (continued)

Consultation

As part of the preparation of *Cultural Heritage Awards Guidelines 2012*, the *Cultural Heritage Awards Guidelines 2014*, the *Cultural Heritage Awards Guidelines 2016* and the proposed *Cultural Heritage Awards Guidelines 2018*, extensive consultation took place with all Committee members. Some of these Committee members have reported the contents of the Guidelines to their respective societies, groups and organisations that they represent on the Heritage Advisory Committee.

Should Council resolve to host an Awards ceremony in the 2018/19 financial year, a media campaign plan will be prepared by the Media & Communications and Building & Planning Departments to promote and engage with the community. It would allow for extensive co-publicising of the event by Council and the Heritage Advisory Committee to promote the Awards program, and call for public nominations. It is envisaged that media releases would result in a number of articles appearing in local newspapers. The Awards ceremony would also be promoted on Council's radio station program and other social media.

Council officers believe that appropriate consultation has occurred and the matter is now ready for Council consideration.

Strategic Links

a) Greater Shepparton 2030 Strategy 2006

The adoption of the revised *Cultural Heritage Awards Guidelines 2018* and/or the hosting of a Cultural Heritage Awards ceremony in the 2018/19 financial year are consistent with the objectives, strategies and actions outlined in the Environment Section of the *Greater Shepparton 2030 Strategy 2006*, specifically:

Direction 3: Environment: Conservation and enhancement of significant natural environments and cultural heritage.

b) Other strategic links

The adoption of the revised *Cultural Heritage Awards Guidelines 2018* and/or the hosting of a Cultural Heritage Awards ceremony in the 2018/19 financial year will also develop and implement the initiatives outlined in the *Greater Shepparton Heritage Study Stage IIB 2013*.

Conclusion

It is recommended that Council adopt the revised *Cultural Heritage Awards Guidelines 2018* and resolve to host a Cultural Heritage Awards ceremony in the 2018/19 financial year. The Awards ceremony will be guided by the recommendations of the Greater Shepparton Heritage Advisory Committee.

The Committee has determined that an Awards program is a critical way of raising awareness of cultural heritage issues within the municipality, as well as recognising good conservation practices. The Awards program is also seen as a critical way of promoting community participation in cultural heritage issues.

Attachments

Cultural Heritage Awards Guidelines 2018

9. SUSTAINABLE DEVELOPMENT DIRECTORATE

9.4 Construction of a new Country Fire Authority (CFA) Fire Station at Karibok Park Shepparton

Disclosures of conflicts of interest in relation to advice provided in this report

Under section 80C of the *Local Government Act 1989* officers and persons engaged under a contract providing advice to Council must disclose any conflicts of interests, including the type and nature of interest.

No Council officers or contractors who have provided advice in relation to this report have declared a conflict of interest regarding the matter under consideration.

Council Officers involved in producing this report

Author: Manager Building and Planning

Proof reader(s): Director Sustainable Development

Approved by: Director Sustainable Development

Executive Summary

Council has received a request from the Country Fire Authority (CFA) to relocate the existing fire station in Maude Street Shepparton to a new site at Karibok Park Shepparton.

Karibok Park is Crown land and Council is the Committee of Management (CofM) for the site. The Youth Club and Shepparton ACE College (ACE) currently occupy part of Karibok Park with the latter currently leasing a portion of the Youth Club building.

The current CFA fire station in Maude Street Shepparton no longer meets the CFA's operational requirements and a new site is required.

The Victorian Government has allocated funding to the CFA to acquire a new site and build a new fit for purpose fire station that will meet current and future operational requirements.

The CFA has previously been unsuccessful in its attempts to find a site in Shepparton that meets its locational requirements and response time criteria. Karibok Park meets these criteria.

Council has identified Karibok Park as being required to redress drainage constraints in the immediate area and was to be redeveloped for drainage/open space purposes.

Further analysis of Karibok Park has indicated that both the CFA and drainage requirements can be met. However, this will require the relocation of users of the Youth Club and relocation of ACE. Once this occurs the buildings can be demolished to make way for the drainage works. This is not an immediate requirement and work on the new CFA station can occur unimpeded.

In lieu of a purchase of land no longer being necessary, the CFA have offered a financial contribution to Council to assist with the relocation of ACE and a community infrastructure project.

To facilitate the relocation of the CFA to Karibok Park, Council is required to request that the Department of Environment, Land, Water and Planning (DELWP) appoint the CFA as the Committee of Management to the area required for the CFA. Council will be retaining Committee of Management status for the remaining area of Karibok Park.

9. SUSTAINABLE DEVELOPMENT DIRECTORATE

9.4 Construction of a new Country Fire Authority (CFA) Fire Station at Karibok Park Shepparton (continued)

Until the transfer of the CofM to the CFA occurs, the Council also provides its consent to an application being made for a planning permit for the new fire station at Karibok Park.

Moved by Cr Giovanetti
Seconded by Cr Patterson

That the Council;

1. agrees to no longer be the committee of management under the Crown Land (Reserves Act) 1978 for the part of the Crown land reserve known as Karibok Park to be used for the purpose of a new fire station, subject to written agreement between Council and the Country Fire Authority;
2. agrees to the appointment of the Country Fire Authority as the committee of management under the Crown Land (Reserves Act) 1978 for the part of the Crown land reserve known as Karibok Park to be used for the purpose of a new fire station, subject to written agreement between Council and the Country Fire Authority;
3. remains the committee of management under the Crown Land (Reserves Act) 1978 for the balance of the Crown land reserve known as Karibok Park;
4. notify the Department of Environment Land Water and Planning of the Council agreement to the construction of a new fire station at Karibok Park and the ongoing management of Karibok Park as provided for in this resolution, subject to written agreement between Council and the Country Fire Authority; and
5. provides its consent as the current public land manager to an application for planning permit being made for a new fire station at Karibok Park.

CARRIED UNOPPOSED.

Background

Existing Fire Station Issues

The existing CFA fire station is located in Maude Street Shepparton as shown below in Figure 1.

9. SUSTAINABLE DEVELOPMENT DIRECTORATE

9.4 Construction of a new Country Fire Authority (CFA) Fire Station at Karibok Park Shepparton (continued)



Figure 1 – Location of the existing CFA Fire Station

This site no longer meets the operational requirements of the CFA.

The proposed design for the Shepparton Fire Station will need to accommodate 6 emergency fire appliances requiring a 5 bay wide motor room with drive through access. The Station will operate 24 hours per day, 7 days a week with career staff / fire fighters covering a 10 hour day shift and 14 hour night shift. To facilitate the 12 staff per shift, CFA provide kitchen and dayroom facilities, administration offices and meeting room together with 12 dormitories. The general land size for a station of this size is approximately 6,000 square metres.

The current facility at Maude Street meets none of the current standards and is a collection of makeshift facilities that have been added to over the years to allow for the increase in staff numbers.

The existing station site is too small and does not allow for the expansion that would be required to meet the minimum CFA standard. CFA have indicated that they have exhausted avenues for dorms and the associated areas required for this level of manning.

Parking is also an issue. Moving from 3 per shift approximately five years ago to 10 per shift has meant onsite parking for responding volunteer component is usually not available and volunteer areas are also compromised due to the increased staff arrangements per shift.

There is limited space to undertake any training in the rear yard and restricted on-site parking also impacts staff and volunteers ability to access the station when responding to a call out.

There are significant compromises to operational functions including the reversing of vehicles from Maude Street into the current 2 bay motor room that remains a safety risk.

9. SUSTAINABLE DEVELOPMENT DIRECTORATE

9.4 Construction of a new Country Fire Authority (CFA) Fire Station at Karibok Park Shepparton (continued)

Vehicle movements in and out of busy Maude Street (especially with pedestrian traffic) are an OHS risk.

The CFA has been allocated funding by the Victorian Government to acquire land and construct a new fire station in Shepparton.

New Site Criteria

There is a specific criterion that must be met by the new site for the station.

The Service Delivery Strategy (SDS) is monitored and measured against a benchmark response and travel time which includes the departure of the fire appliance from the station within 90 seconds after the alarm has been raised and then a travel time of up to 6.5 minutes to reach the incident.

Shepparton responds to an average of 938 call outs per annum of which 740 are primary response calls.

The two station model concepts was developed nearly 20 years ago, at that time fire trucks were slower and GIS capabilities were rudimentary to say the least. The advent of newer trucks and better modelling has painted a different picture. Economics is also a consideration, two stations almost doubles the costs, increases the vehicle numbers above the current establishment, and increases the ongoings for these separate sites. Current growth to the south can be covered by Kialla and to the north by future inclusion of a presence at Congupna if dictated.

A new central site will meet CFA's SDS and community needs for the foreseeable future of 15 to 20 years. Future expansion to the North over the next 20 years may result in a new facility located to the north to suit the revised SDS need.

Potential New Site Options

Over the last few years, the CFA have been unsuccessful in purchasing a site to meet the operational criteria.

The CFA has investigated up to 11 properties and unsuccessfully made formal offers on 2 properties.

The current short list of 3 properties in order of preference includes:

- Karibok Park - Archer Street. Crown Land under the Council Committee of Management.
- Warehouse site – 54-57 Benalla Road, Private property. Owners have rejected formal offer from CFA.
- Showgrounds site Archer Street / Benalla Midland Highway. Valuer General (VG) assessment completed but VG has not recommended due to potential contamination from previous use. No offer can be made until full environmental study has been completed.

9. SUSTAINABLE DEVELOPMENT DIRECTORATE

9.4 Construction of a new Country Fire Authority (CFA) Fire Station at Karibok Park Shepparton (continued)

Preferred Option – Karibok Park

The CFA had previously identified Karibok Park as a potential site for the station; however Council had not been agreeable to this as the park had been identified as being required for drainage purposes.

Following unsuccessful attempts to purchase a new site for the station, the CFA has again formally approached Council to seek its agreement to locate the new station on part of Karibok Park.

A letter from Paul Smith CEO of the CFA was received on 18th July 2018 indicating that the CFA has identified Karibok Park as;

“the most appropriate for the construction of a new Fire Station to service Greater Shepparton and surrounding areas and seek Council’s assistance to secure use of the site”.

The CFA further add that they;

“understand that specific discussions relating to this have commenced and have considered the significant public value that can be realised through this process”.

The current support for a central location for the Fire Station is supported from CFA GIS data and mapping that identifies an optimum location to meet the SDS across Shepparton. That central location has identified the areas around Karibok Park as the preferred site from those on offer. Karibok Park is not restricted by existing infrastructure. The surrounding road network for access in and out is superior with this option, whilst the Showgrounds options has issues with traffic congestion and tyre smoke from annual events at showgrounds. The location provides a good presence within the community. Access for volunteers is timely and easiest of all options.

Karibok Park is located in central Shepparton as shown below in Figure 2.



Figure 2 – Location of Karibok Park

9. SUSTAINABLE DEVELOPMENT DIRECTORATE

9.4 Construction of a new Country Fire Authority (CFA) Fire Station at Karibok Park Shepparton (continued)

Karibok Park is Crown Land and is approximately 1.2 ha. The park area appears larger as the road reserve is partly unmade and forms part of the park.

The Youth Club and ACE currently occupy Karibok Park. Shepparton ACE College Inc. is an independent Senior Secondary School and a community based, not for profit organisation. ACE began leasing space in 2004 and has undertaken two major extensions since. The latter extension was a new building constructed on Karibok Park and forms part of the school.

ACE has since entered into a new 5 year lease term with 5 plus 5 year options. Whilst not part of the lease area, ACE also utilise the hall space within the Youth Club.

Other users of the Youth Club include the Callisthenics Club whom also has a current lease in place for the next 2 years.

Other recent hirers of the Youth Club include the Greater Life Church Group, Berry Street and Westside Circus.

Although parts of the Youth Club were upgraded as part of the ACE redevelopment projects, the remaining sections of the Youth Club are in poor condition and require significant works to modernise the facilities.

The remaining parts of Karibok Park are also in poor condition. Whilst the park is maintained by Council, there are no footpaths, lighting or landscaping on the site.

St Georges Road Community Plan

The poor condition of Karibok Park was identified in the St Georges Road Community Plan. The community plan was endorsed by Council in 2015.

The St Georges Road Area Action Plan has a goal of improving Karibok Park for regular community use. This would be achieved by the following actions;

- Investigate community preferences for use of open space (including casual sport, gardens, children's play areas etc)
- Investigate ways to bring more colour to area eg. murals
- Investigate funding options for improvement

However, little improvement has been undertaken to Karibok Park as this upgrade was to be undertaken as part of a broader drainage and open space upgrade project.

Karibok Drainage Project

The Sobraon Street Drainage Catchment is the largest drainage catchment in Shepparton. Drainage issues often occur at the upstream of the catchment, i.e. Mitchell Street, Williams Road, Lockwood Road, Archer Street and Sherif Street. The main pipeline in this industrial area runs along Benalla Road and the pipe sizes range from 600mm to 750mm.

A retardation basin has been constructed in Shepparton Showgrounds in order to improve the drainage conveyance system around the showground. Underground drainage pipes outside of the showground along Archer Street between Byass Street and Benalla Road has been upgraded to 825mm and 1500mm. The newly constructed pipes, 825mm and 1500mm, are connected to a 900mm pipe downstream.

9. SUSTAINABLE DEVELOPMENT DIRECTORATE

9.4 Construction of a new Country Fire Authority (CFA) Fire Station at Karibok Park Shepparton (continued)

The drainage pipes along Benalla Road (750mm) and North of Archer Street (900mm) are connected to a 900mm pipe and flow downstream towards Karibok Park. Figure 3 shows the drainage pipe network near Benalla Road and Archer Street.

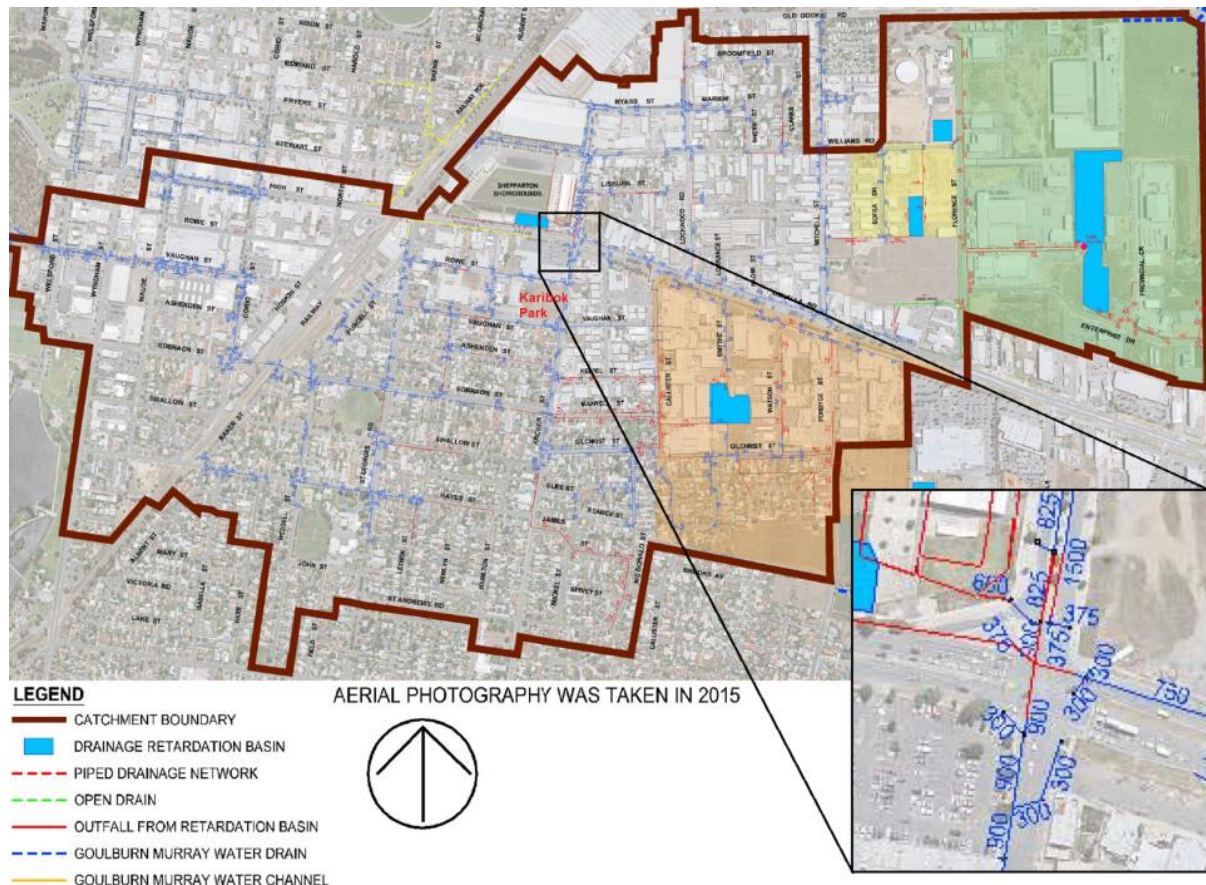


Figure 3 - Sobroan St drainage catchment boundary and underground drainage pipe network near Karibok Park

Karibok Park is located at the downstream of the industrial area (Figure 4). The CFA has proposed to utilise the eastern side of Karibok Park for the fire brigade station. A preliminary design of the station is shown in Figure 5.

9. SUSTAINABLE DEVELOPMENT DIRECTORATE

9.4 Construction of a new Country Fire Authority (CFA) Fire Station at Karibok Park Shepparton (continued)



Figure 4 Locality plan of Karibok Park

9. SUSTAINABLE DEVELOPMENT DIRECTORATE

9.4 Construction of a new Country Fire Authority (CFA) Fire Station at Karibok Park Shepparton (continued)

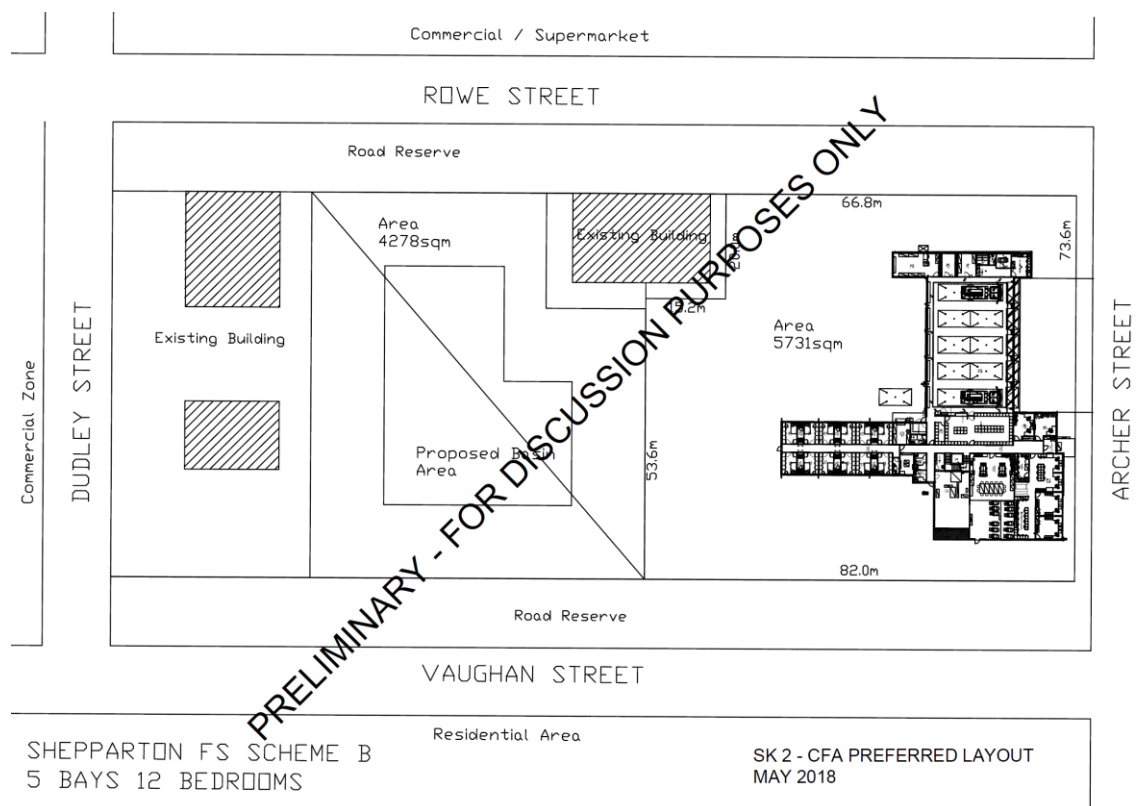


Figure 5 Preliminary design of CFA building

The upstream of Sobraon St Drainage Catchment has high imperviousness and inadequate drainage system. A conventional upgrade of the pipeline could solve the drainage problem in Sobraon St Drainage Catchment. However, the conventional upgrade is the most expensive solution and it does not provide stormwater treatment. There is no public space available at the upstream of the catchment, thus options for drainage solutions are limited.

Two possible drainage solutions are proposed here: (1) retardation basin, and (2) underground tanks. A part of Karibok Park could be used as a recreational park/relief basin. Alternatively, stormwater could also be stored in underground water tanks in Karibok Park and used for firefighting or garden irrigation. Both solutions provide treatment of stormwater. Details of the two solutions are listed in Table 1.

Table 1 List of possible drainage solutions

Options	TRIM reference no	Storage capacity	Construction cost
Retardation basin	M16/55225	3,100m ³ Note	\$18,600 - \$21,700 (excavating and shaping \$6-\$7/m ³)
Underground tanks	2017/5178	360m ³	\$81,850 (chamber + sediment trap installation)

Note: 3,100 m³ is the maximum storage of the basin and it requires a pump station which is not included in the construction cost. The hydraulic grade lines of the underground drainage system needs to be calculated in order to determine the pump station size and the basin effective capacity.

Based on the preliminary design of the CFA building, the relief basin can be built at the location of the existing youth club hall. Figures 6 and 7 show the location and design of the relief basin.

9. SUSTAINABLE DEVELOPMENT DIRECTORATE

9.4 Construction of a new Country Fire Authority (CFA) Fire Station at Karibok Park Shepparton (continued)



Figure 6 Location of the relief basin in Karibok Park

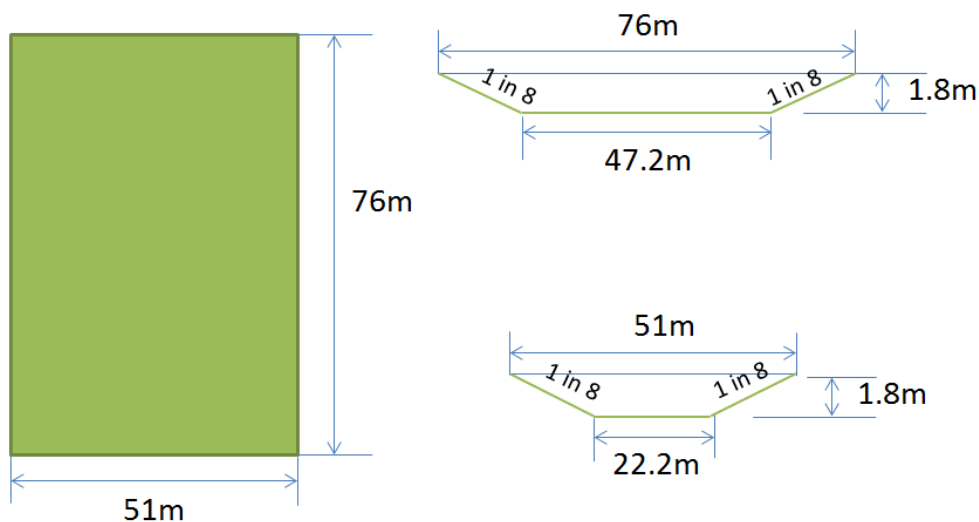


Figure 7 Long-section of the relief basin in Karibok Park

Underground tanks are commonly used in areas where land is limited and expensive. For example, the City of Melbourne has installed underground water tanks in Melbourne CBD to reduce city flooding. The underground water tanks, which have total capacity of 2,000m³, collect stormwater from surrounding areas of Parkville and Carlton via the Bouverie Street, and drain next to Lincoln Square. The cost of the underground water tanks near Lincoln Square is approximately \$3,000,000.

This drainage analysis demonstrates that it is possible for the CFA site and the drainage function to be utilised, albeit requiring the demolition of the Youth Club and ACE buildings.

9. SUSTAINABLE DEVELOPMENT DIRECTORATE

9.4 Construction of a new Country Fire Authority (CFA) Fire Station at Karibok Park Shepparton (continued)

Any drainage upgrade would also improve the landscape outcomes for the site as articulated in the St Georges Rd Community Plan.

Loss of Open Space

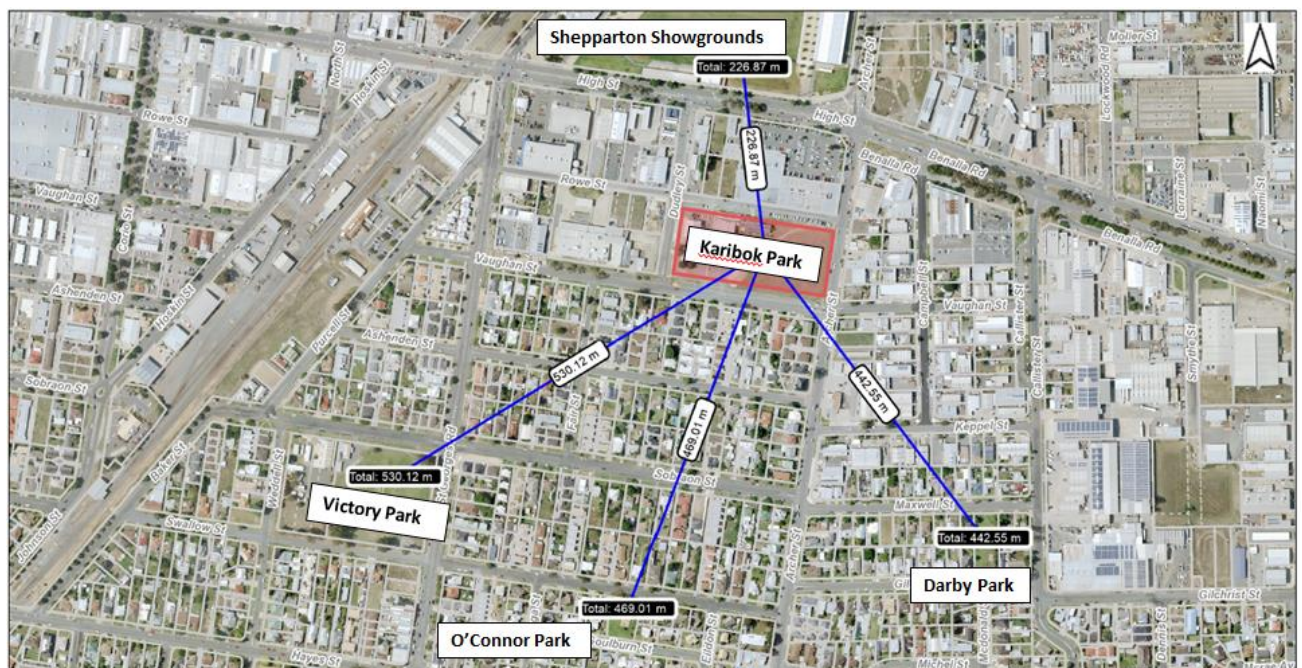
The CFA proposal also raises questions of whether or not the proposal amounts to an unreasonable alienation of public open space. The proposal does involve a significant alienation of part of Karibok Park for the CFA.

However, if one takes a broader perspective it is clear that the net change in the amount of open space available to the public is very small, as the space lost in Karibok Park is gained in improved and enhanced space, albeit smaller.

In *Halloran v Greater Shepparton CC* [2000] VCAT 239 (31 January 2000), the Tribunal considered the issue of the relocation of the Shepparton Croquet Club from Victoria Park Lake to Fairley Park Shepparton. In this matter, the Tribunal concluded that;

Shepparton is generally well endowed with open space and this is particularly true in the central north area of Shepparton within the vicinity of Fairley Park. It is true that that part of Fairley Park occupied by the Croquet Club will cease to be available to the local community, including the school, in a sense that it is available at present. However, the Tribunal does not consider that this represents a real or significant loss. Fairley Park is undeveloped and I strongly suspect under utilised. In my view the balance of the park, which will remain after this project is completed, will be sufficient for the needs of the local community and the school when the overall availability of open space in the broader locality is considered.

Likewise, Karibok Park is undeveloped and under utilised. The balance of Karibok Park, which will remain after this project is completed, will also be sufficient for the needs of the local community when the overall availability of open space in the broader locality is considered.



9. SUSTAINABLE DEVELOPMENT DIRECTORATE

9.4 Construction of a new Country Fire Authority (CFA) Fire Station at Karibok Park Shepparton (continued)

Figure 8 – Proximity of Karibok Park to other open space

Locational of the Fire Station at Karibok Park

A preliminary concept plan for the remaining Karibok Park has also been developed as shown below in Figure 9.

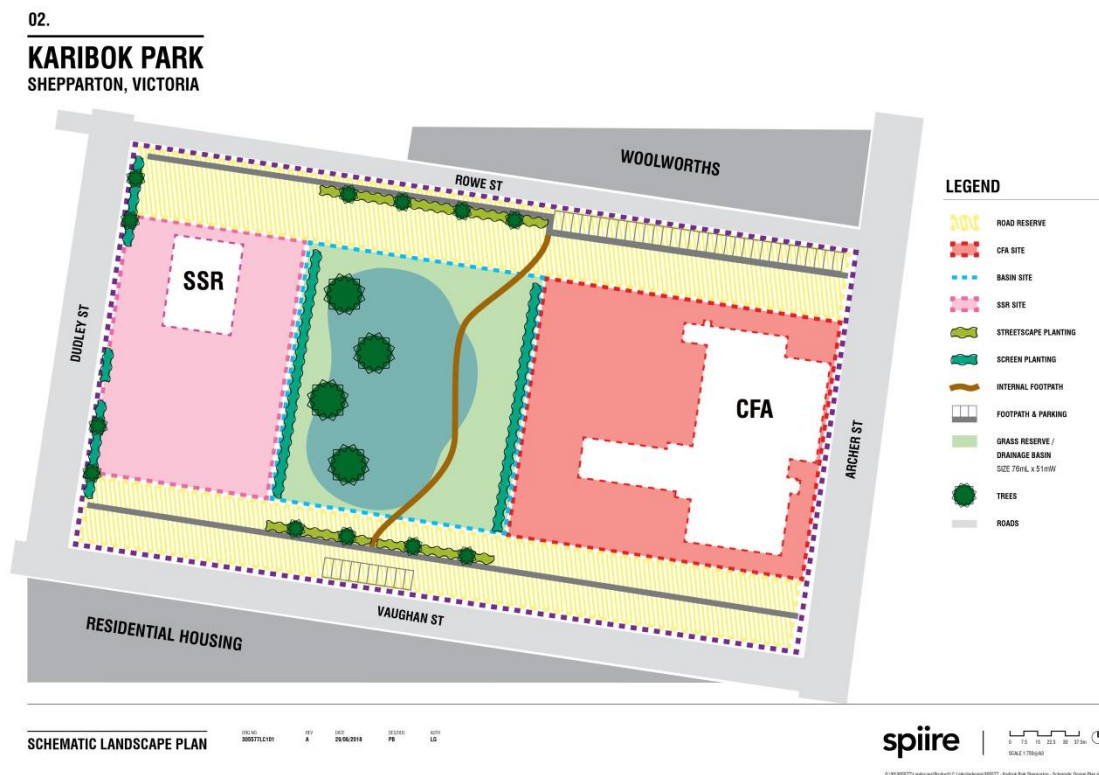


Figure 9 – Preliminary concept plan for Karibok Park.

Additionally, whilst it is not an ideal urban design outcome for the remaining open space area to sit between the Shepparton Search and Rescue site and the CFA site, the following must be noted.

Exiting into Archer directly allows the emergency appliance to immediately access a main arterial route with connectivity to the Benalla Rd/ Midland Highway and benefits the response time / distance covered when responding to an incident in the quickest possible time especially where life and property are at risk.

There will be a requirement for traffic control immediately in front of the Station on Archer Street to allow the emergency appliances to safely access Archer Street and move towards the main controlled intersection at Benalla / Midland Highway. If the station is relocated away from Archer Street then exiting into Vaughan Street means the appliances will enter an uncontrolled intersection of Archer Street / Vaughan Street with the possible situation of encountering other vehicles.

9. SUSTAINABLE DEVELOPMENT DIRECTORATE

9.4 Construction of a new Country Fire Authority (CFA) Fire Station at Karibok Park Shepparton (continued)

CFA vehicles will be responding at all times of the day and night as required and this unpredictability of a call out time will more likely impact the residents on Vaughan Street as the appliances will be running constantly through the night as opposed to the Shepparton Search and Rescue on the other end of Karibok Park. The CFA appliances will generate noise and light issues for the residents in Vaughan Street.

Rowe Street is far too small and poses traffic issues as well as OH and S issues.

The CFA being located fronting Archer Street facilitates the construction of the CFA within the timeframes required and does not impact on the relocation of ACE and the Youth Club and allows Council further time to realise the offset projects.

Once relocation occurs, the Council can at that time, proceed with demolition of existing buildings and allocate future budgets for the construction and enhancement of the drainage and open space project.

Committee of Management Process

As stated previously, the Council is the appointed Committee of Management for the site.

In order to facilitate the CFA to build a fire station on this site, the CFA would need to become a committee of management (CofM) as well. This would mean that a plan would need to be prepared showing the area under management by Council, and a plan showing what needs to be removed from Council's management and put into management by the CFA. This process would essentially need to amend the CofM area for Council, and create a new one for the CFA.

As stated, Karibok Park is Crown Land, temporarily reserved for "Park and Recreation" purposes.

Council is currently the Committee of Management for the land under the Crown Land (Reserves) Act 1978.

The appointment of a Committee of Management is done by the Governor in Council or the Minister, depending on the nature of the reservation of the Crown Land.

Public Notice Requirements

Subject to support by Council, the Minister may appoint the Country Fire Authority as a Committee of Management for part of the land under the Crown Land (Reserves) Act.

In terms of legislation that is relevant to Council, there is no legal obligation on Council to give notice of the proposal as a consequence of the reduction of the area of public open space of Karibok Park.

The *Local Government Act* 1989, in terms of dealing with interests in land, is applicable to the transfer of land owned by Council and the grant of a lease or licence over Council owned land. The Local Government Act does not apply to the current situation, as the subject land is Crown Land.

The *Subdivision Act* 1988 imposes obligations on a Council with regard to land vested in the Council as public open space, however, this land is not vested in Council and therefore the Subdivision Act does not apply.

9. SUSTAINABLE DEVELOPMENT DIRECTORATE

9.4 Construction of a new Country Fire Authority (CFA) Fire Station at Karibok Park Shepparton (continued)

A planning permit would be required for the use and development of a fire station at the land; however, such an application would be exempt from notice and review under the ACZ1. Council's statutory role in relation to a permit application would be as the responsible authority under the *Planning and Environment Act 1987*. A decision regarding the permit application would be subject to relevant considerations in the Greater Shepparton Planning Scheme

As there is no requirement for Council to give notice of the changes to the Committee of Management or the change to the area of public open space of Karibok Park under any of the legislation referred to above, it is considered preferable that notice not be given, as giving notice when not part of a statutory process often results in confusion as to whether or not submitters have any legal rights (which they do not have in this case). In terms of the permit application under the Planning and Environment Act, VCAT has criticised councils on many occasions for giving notice of a proposal in circumstances where it not legally obligated to do so.

The decision regarding the appointment of a new committee of management for part of the land and the ultimate responsibility for the use and management of the land associated with the proposed fire station lies with the Minister and the CFA.

CFA Community Infrastructure Contribution

As a result of Council's agreement to provide an area of land at Karibok Park to the CFA, the CFA have also indicated an in principle agreement to provide a financial contribution to the Council to facilitate the relocation of ACE and also the hall space within the Youth Club. This agreed contribution is subject to approval by the Minister.

The Council has identified the expansion of the Vibert Reserve pavilion as a potential community project to replace the loss of hall/multi-function space at the Youth Club. A preliminary concept plan of that expansion is shown below.

9. SUSTAINABLE DEVELOPMENT DIRECTORATE

9.4 Construction of a new Country Fire Authority (CFA) Fire Station at Karibok Park Shepparton (continued)

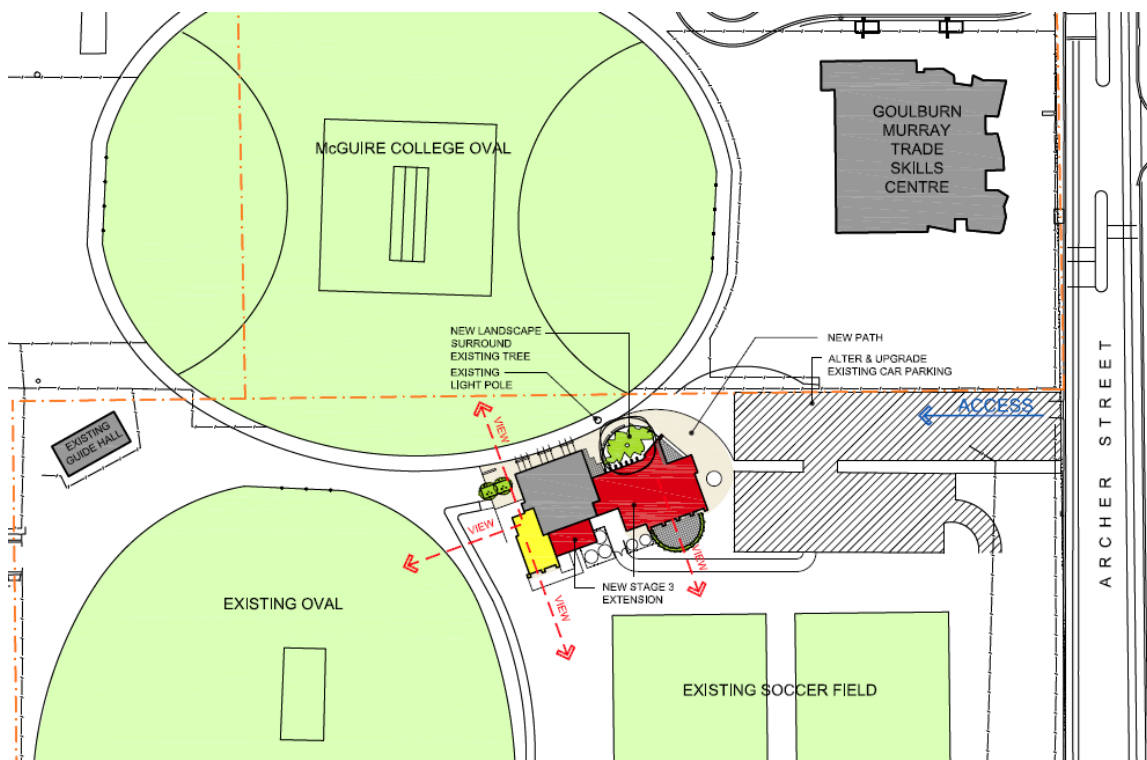


Figure 10 – Possible expansion to Vibert Reserve pavilion.

This plan provides for a multi-function hall other improvements including;
The concept for stage 3 includes:

- Provision of a new multi-use space of 150m² (The existing club room of 55m² will be retained and enlarged) which is located at the main upgraded entrance to the facility on land currently used as parking.
- The new multipurpose space is served by toilets and has provision for a servery kitchen (designed for use by outside caterers) and bar space to maximise flexibility of potential users.
- The new facility is designed to allow the existing club facilities to operate independently or in a shared use scenario as required.
- The new facility is based on the existing building axis to maximise potential views to the three main sports fields.
- The proposal also looks to maximise the views and usage of the existing club rooms by converting the existing store areas to community space and thereby opening the views to the south-east field. This would increase the existing club facility from approximately 55m² to 110m².
- The storage would be rebuilt adjacent to the new service yard.
- The existing site carparking would be modified and upgraded to compensate for the loss of parking and to provide access and service to the enlarged facility in conjunction with upgraded landscape and adjustable shade treatments to support the sporting clubs use.

This plan has been subject to review by the main user groups at Vibert Reserve, but is still subject to further consultation with the key user groups at this site. Detailed cost estimates for this project are currently being undertaken by a quantity surveyor.

9. SUSTAINABLE DEVELOPMENT DIRECTORATE

9.4 Construction of a new Country Fire Authority (CFA) Fire Station at Karibok Park Shepparton (continued)

Maude Street Design

The relocation of the CFA from Maude Street to Karibok Park will also require the redesign of the Maude redevelopment proposal. During the design phase for that upgrade, a number of design modifications were required to maintain the operation of the CFA in Maude Street. Therefore, the design can now be amended to increase carparking and landscape features in this section of Maude Street as design concessions will no longer be required to facilitate the CFA vehicle manoeuvres.

Council Plan/Key Strategic Activity

The facilitation of the CFA relocation responds to a number of key Council Plan objectives; such as

- 1.3 Council demonstrates strong leadership and sound decision making in the best interests of the community.
- 2.9 Public places, open space and community facilities are safe and accessible for all and presented to a high quality.
- 4.1 Growth is well planned and managed for the future.
- 4.4 Quality infrastructure is provided and maintained to acceptable standards.
- 4.5 Assets are well managed and their renewal is being planned through long term renewal strategies.

Risk Management

There are minimal risks to the Council to facilitate this project.

Risks	Likelihood	Consequence	Rating	Mitigation Action
Drainage project is delayed	Likely	3	Medium	Planning has commenced and ACE is currently examining relocation options and opportunities
The community contribution from CFA does not cover total expenses of Vibert reserve expansion	Almost certain	3	High	Planning is underway to confirm costs. CFA contribution is not intended to fully cover the cost.
Not providing public notice of the Council's position	Almost certain	3	High	No notification is required and can create expectations if informal notice is provided.

Policy Considerations

The proposal supports existing Council policies.

Financial Implications

The proposed relocation of the CFA to Karibok Park has some financial implications for the Council, but mostly are financial implications stemming from the project, not necessarily the project itself.

9. SUSTAINABLE DEVELOPMENT DIRECTORATE

9.4 Construction of a new Country Fire Authority (CFA) Fire Station at Karibok Park Shepparton (continued)

The direct financial implications relate to legal and statutory processes and preliminary design work currently underway.

The flow on financial implications of the project includes;

- Council financial commitment to replace the Youth Club hall space at Vibert Reserve, and loss of lease income from the relocation of ACE;
- Additional costs encountered in redesigning a section of Maude Street; and
- Demolition of the Youth Club and ACE.

Preliminary cost estimates have been prepared for the Vibert Reserve works and are being reviewed by a quantity surveyor.

The cost of the construction of the drainage reserve and associated landscape enhancement was to be borne by the Council regardless of this proposal.

Legal/Statutory Implications

Council is the CofM for Karibok Park and Council must advise DELWP of its intentions to relinquish some of this area to the CFA.

The decision regarding the appointment of a new committee of management for part of the land lies with the Minister and the CFA.

It is expected that the CFA will then be appointed as the CofM for the part of the land for the fire station.

Until the CFA is made the CofM, the Council must also provide its consent for the CFA to make an application for a planning permit for the new fire station.

As discussed earlier in this report there are no other legal or statutory processes required.

Environmental/Sustainability Impacts

The new CFA fire station will include environmentally sustainable design features, as will the expansion of the Vibert Reserve pavilion.

The drainage reserve and open space will also include water quality improvement measures.

Social Implications

The setting aside of the area of Karibok park for the CFA removes approximately 6,000 square metres of public open space. However, the project will facilitate significant improvements in the remaining open space. ACE will relocate to a new and improved site and enhance the important role that the school plays in the community. The contribution from CFA to community infrastructure will also bring forward the Vibert Reserve Stage 3 project and provide a new multi-purpose function space in South Shepparton.

Economic Impacts

The relocation of the CFA to Karibok Park will facilitate a \$6 million new station that will meet current and future demand for Shepparton. The relocation from Maude Street will also facilitate the redevelopment of that site in the CBD.

9. SUSTAINABLE DEVELOPMENT DIRECTORATE

9.4 Construction of a new Country Fire Authority (CFA) Fire Station at Karibok Park Shepparton (continued)

Consultation

Consultation has occurred with ACE and with users of the Youth Club hall. No consultation has occurred with the broader community.

ACE has indicated that they have identified a new location that will meet their needs. Council has confirmed that whilst relocation is necessary in the short term, it is not required in the immediate term to facilitate the CFA. ACE will need a period of time to purchase a site, undertake renovations if required and possibly secure additional funding. This could take place over the next three years.

Discussions have also taken place with the Callisthenics Club about relocation of their activities at the Youth Club. The Callisthenics Club have 2 years left on their lease. Council officers will continue to assist the club to secure an alternate location that meets their requirements.

Likewise, the user groups at Vibert Reserve have been consulted on the redevelopment of the pavilion. Further planning and design work, and further consultation with user groups at Vibert reserve will also be required in the future.

Officers believe that appropriate consultation has occurred and the matter is now ready for Council consideration.

Strategic Links

a) Greater Shepparton 2030 Strategy

There are no direct links with the 2030 strategy other than providing important community infrastructure such as a new fire station to keep up with growth and new expanded facilities at Vibert reserve.

b) Other strategic links

Nil

Conclusion

The relocation of the CFA to Karibok Park will provide Shepparton with a new expanded and fit for purpose fire station will respond to current operational requirements, response times and future demand. A new CFA station is a critical essential emergency service required for the community. Therefore the net community benefit of this proposal outweighs the loss of open space at Karibok Park. The location of the station on Karibok Park will not preclude the important drainage reserve project from occurring.

The financial contribution being offered by CFA will also facilitate the relocation of ACE to much improved facilities and provide council with the opportunity to expand Vibert Reserve pavilion for the community of south Shepparton and also demolish a tired and old asset.

It should be noted Karibok Park is within the Activity Centre Zone (ACZ) and as a result, that any future planning permit application for the new station at Karibok Park will be exempt from notice and review rights.

Attachments

Nil

9. SUSTAINABLE DEVELOPMENT DIRECTORATE

9.5 Greater Shepparton Regional City Deal / Ask of Government

Disclosures of conflicts of interest in relation to advice provided in this report

Under section 80C of the *Local Government Act 1989* officers and persons engaged under a contract providing advice to Council must disclose any conflicts of interests, including the type and nature of interest.

No Council officers or contractors who have provided advice in relation to this report have declared a conflict of interest regarding the matter under consideration.

Council Officers involved in producing this report

Author: Grants Coordinator

**Proof reader(s): Team leader Business and Industry,
Manager Economic Development**

Approved by: Director Sustainable Development

Executive Summary

Council and the Committee for Greater Shepparton have been working in partnership to develop key advocacy documents to clearly articulate priorities for Greater Shepparton in the lead up to the State Election and to leverage from the Federal Government's City Deal Program.

City Deal Program

The City Deal program brings together the three levels of government, the community and private enterprise to create place-based partnerships. The aim of the City Deal is to accelerate growth and job creation within cities/regions, stimulate urban renewal and drive economic reform.

Council has worked closely with the Committee for Greater Shepparton and local industry to prepare a Greater Shepparton City Deal for 2018. Eight transformational projects have been selected and are detailed in the background section of this report.

The Greater Shepparton City Deal is made up of projects totalling \$1.6 billion. It is estimated that the City Deal would create 8,330 new jobs within the region, drive economic growth and prosperity and transform our region. The City Deal will be presented to the Federal Government in the lead up to the next election. The proposed City Deal is attached to this report.

State Election Ask of Government

The State Election Ask of Government document communicates the region's priorities in the lead up to the Victorian State Government election. The Ask of Government outlines local projects that create significant economic and social impacts and also align closely with the objectives of the Goulburn Regional Partnerships.

Council has been working closely with local stakeholders and liaising with the Committee for Greater Shepparton and local industry leaders in preparing the Ask of Government.

Eleven significant transformational projects with a focus on connectivity, transport, economic development, tourism, education, environment and a healthy population have been included. Details in relation to each priority are articulated within the background section of this report. The Ask of Government is attached to the report.

9. SUSTAINABLE DEVELOPMENT DIRECTORATE

9.5 Greater Shepparton Regional City Deal / Ask of Government (continued)

Moved by Cr Adem
Seconded by Cr Oroszvary

That the Council endorse the Greater Shepparton City Deal and the State Election Ask of Government as key advocacy documents for the Greater Shepparton region.

CARRIED UNOPPOSED.

Background

City Deal

The Australian Government has identified six focus themes or areas for action under City Deals:

- Infrastructure and Investment
- Liveability and Sustainability
- Housing
- Innovation and Digital Opportunities
- Governance, City Planning and Regulation
- Jobs and Skills

A previous City Deal proposal was submitted by Council in 2016, since that time the Federal Government has placed a more regional focus on City Deals. Council has now prepared an updated City Deal for 2018.

Eight transformational projects that have a significant focus on community and economic development have been selected for the 2018 City Deal:

1. Rail (Passenger, Inland Freight and Fast Rail)
2. Goulburn Valley Highway Shepparton Bypass - Stage One
3. CBD Revitalisation - Maude Street Mall
4. Shepparton Sports and Events Centre (Shepparton Sports Stadium)
5. The Munarra Centre for Regional Excellence
6. GV Link - Stage One
7. La Trobe University - Shepparton Campus Expansion
8. Goulburn Valley Health - Stage 2 Development and Corio Street Campus

Ask of Government

The Ask of Government identifies Greater Shepparton's strategic priorities and will be utilised leading up to the Victorian State Government election in November 2018. Twelve significant transformational projects with focus on connectivity, transport, economic development, tourism, education, environment and a healthy population have been included:

1. Rail
 - a) Passenger Rail
 - b) Freight Rail
 - c) Fast Rail
2. Goulburn Valley Highway Shepparton Bypass
3. Shepparton CBD Transformation
 - a) Maude Street Mall
 - b) Railway Precinct
4. GV Link – Stage 1
5. Greater Shepparton College
6. Munarra Centre for Regional Excellence (MCRE)

9. SUSTAINABLE DEVELOPMENT DIRECTORATE

9.5 Greater Shepparton Regional City Deal / Ask of Government (continued)

7. La Trobe – Shepparton Campus expansion
8. Greening Shepparton
9. Goulburn Valley Health
 1. a) Redevelopment Stage 2
 2. b) Corio Street Campus
10. Shepparton Aerodrome
11. Shepparton Sports and Events Centre Redevelopment

Council Plan/Key Strategic Activity

1.3 Council demonstrates strong leadership and sound decision making in the best interests of the community.

1.7 Council advocates on issues, priorities and needs that matter to our community in partnership with key stakeholders.

Risk Management

Risks	Likelihood	Consequence	Rating	Mitigation Action
That the content of the City Deal and Ask of Government is not agreed on by all local stakeholders.	Possible	Moderate	Low	That Consultation is undertaken with relevant stakeholders groups and communication is maintained throughout process.

Policy Considerations

The recommendation within this report adheres to all relevant Council policy.

Financial Implications

The recommendation within this report does not have any direct financial implications however certain projects may require Council financial contribution.

Legal/Statutory Implications

The recommendation within this report does not have any identified legal and or statutory implications.

Environmental/Sustainability Impacts

The Ask of Government includes a project focusing on 'Greening Greater Shepparton' to create attractive, vibrant and liveable places with well-connected green spaces that are valued by the community. Sustainable practise/measures will be considered/implemented when projects are financially supported by State and Federal Government.

Social Implications

The City Deal and the Ask of Government features a number of projects which will create significant social outcomes for the Greater Shepparton region. Examples include but are not limited to the Munarra Centre of Excellence, Greater Shepparton College and Goulburn Valley Health Redevelopment Stage 2.

9. SUSTAINABLE DEVELOPMENT DIRECTORATE

9.5 Greater Shepparton Regional City Deal / Ask of Government (continued)

Economic Impacts

The Greater Shepparton City Deal and the Ask of Government features a number of projects that will have significant positive economic impacts throughout the region. Such large scale investments would create a large number of jobs and would result in positive economic flow-on effects for the municipality.

Consultation

A forum was held on 13 August 2018 where the Greater Shepparton City Council Mayor, Councillors, CEO, Directors and Council Officers met with the Committee for Greater Shepparton and local industry leaders to collaborate on the priorities, content and layout of the Greater Shepparton City Deal and the Ask of Government.

Officers believe that appropriate consultation has occurred and the matter is now ready for Council consideration.

Strategic Links

a) Greater Shepparton 2030 Strategy

Topic: COMMUNITY LIFE

Enhance social connectedness, physical and mental health and well-being, education and participatory opportunities in order to improve liveability and a greater range of community services.

Topic: ENVIRONMENT

Conservation and enhancement of significant natural environments and cultural heritage.

Topic: ECONOMIC DEVELOPMENT

Promote economic growth, business development and diversification, with a focus on strengthening the agricultural industry.

Topic: INFRASTRUCTURE

The provision and restructure of urban and rural infrastructure to enhance the performance of the municipality and facilitate growth.

b) Other strategic links

Goulburn Regional Partnership 2017 Priorities:

- Continue to strengthen and diversify the economy by activating key locations and sectors for investment, improving pathways into education and employment and ensuring that our roads and public transport system meet current and future needs.
- Improve connectivity through continued advocacy for the rail network, identifying the economic and social impacts of gaps in regional transport networks, and improving digital uptake and inclusion.
- Support children and young people by actively engaging with young people, advocating for place-based collective impact approaches, ensuring that the youth service system is as accessible and seamless as possible and encouraging youth entrepreneurship.
- Ensure a healthy and engaged population through region-wide health and wellbeing planning, increasing access to creative and artistic activities and supporting initiatives to improve the obesity health status.

9. SUSTAINABLE DEVELOPMENT DIRECTORATE

9.5 Greater Shepparton Regional City Deal / Ask of Government (continued)

Conclusion

The City Deal and Ask of Government are crucial documents that clearly outline the Greater Shepparton region's priorities. Establishing priorities is pertinent in ensuring communication with both State and Federal Government is consistent and strategic. The projects have been carefully considered and will further position the region as a prosperous, sustainable and high performing Local Government Area, supporting local residents and business owners both socially and economically well into the future.

Attachments

Regional City Deal
Ask of Government

10. TABLED MOTIONS

Nil Received

11. REPORTS FROM COUNCIL DELEGATES TO OTHER BODIES

Nil Received

12. REPORTS FROM SPECIAL COMMITTEES AND ADVISORY COMMITTEES

Nil Received

13. NOTICE OF MOTION, AMENDMENT OR RESCISSION

Nil Received

14. DOCUMENTS FOR SIGNING AND SEALING

Nil Received

15. COUNCILLOR ACTIVITIES

15.1 Councillors Community Interaction and Briefing Program

Disclosures of conflicts of interest in relation to advice provided in this report

Under section 80C of the *Local Government Act 1989* officers and persons engaged under a contract providing advice to Council must disclose any conflicts of interests, including the type and nature of interest.

No Council officers or contractors who have provided advice in relation to this report have declared a conflict of interest regarding the matter under consideration.

Councillors' Community Interaction and Briefing Program

From 1 July 2018 to 31 July 2018, some or all of the Councillors have been involved in the following activities:

- Heritage Advisory Committee Meeting
- Shepparton Rotary Club | "The Strengths we have in our Community"
- Community Leadership Network Dinner
- Shepparton Aerodrome Advisory Committee
- Small Town Meeting | Congupna
- Goulburn Valley Congolese Association | Congolese Independence Day
- NAIDOC Week 2018 | Flag Raising Ceremony and Breakfast
- NAIDOC Week 2018 | Elders Luncheon
- Strategic Advisory Group Meeting
- Opening of "Her Place" Exhibition honouring Indigenous Women
- Federal Announcement with Member for Murray Damian Drum | Building Better Regions Fund | Maude Street Bus Interchange
- Goulburn Ovens TAFE | Minister for Training and Skills - the Hon Gayle Tierney | Campus Visit and Morning Tea
- Cultov8 Business Start Up | Enterprising Partnerships
- Future Voices | Nelson Mandela Lecture
- Goulburn Valley Shepparton Probus Club | Mayoral Speaking Role
- Address by Jill Gallagher AO - Victorian Treaty Advancement Commissioner
- Fairley Foundation Morning Tea
- Goulburn Regional Partnerships Assembly
- 2018 Fairley LaTrobe Lecture
- 2018 Fairley LaTrobe Lecture Dinner
- Media Opportunity | Upgrade of Intersection - Kidstown Mooroopna [Road Safety Improvement Project] by Acting Parliamentary Secretary, Danny Elgreen
- Tallygaroopna Men's Shed | Official Opening
- Legend Talks Health | Men's Health Evening with Kevin Sheedy
- Rumbalara Football Netball Club | Unity Cup 2018
- Goulburn Valley South Sudanese Community Association | Independence Day Celebrations
- Greater Shepparton Women's Charter Alliance Advisory Meeting
- Dungala Kaiela Oration | At Home in Country, At Home in the World
- Dungala Kaiela Oration | Celebration Dinner
- Engaged Led Research Summit | Indigenous Empowerment and Prosperity
- Committee for Greater Shepparton | Emerging Leaders Dinner
- Citizenship Ceremony
- Launch | Shepparton County Koori Court
- St Anne's College Feast Day
- Education First Youth Foyer | 2nd Birthday Party and Open Day
- Councillor Development Weekend | Torquay

15. COUNCILLOR ACTIVITIES

15.1 Councillors Community Interaction and Briefing Program (continued)

- Recognition of Service and Unveiling | Ted Davis – Mooroopna Recreation Reserve
- Goulburn Valley South Sudanese Community Association | South Sudanese National Prayer and Remembrance Day
- Goulburn Valley Waste Regional Recovery Group | Executive Committee Meeting
- Oshu City | Student Exchange 2018 | Meeting with Principal | Mayor Gift Exchange
- Shepparton Small Business Festival Launch

Moved by Cr Oroszvary
Seconded by Cr Giovanetti

That the summary of the Councillors' community interaction and briefing program be received.

CARRIED UNOPPOSED.

Attachments

Nil

16. ASSEMBLIES OF COUNCILLORS

16.1 Record of Assemblies of Councillors

Councillor Briefing Session - 3 July 2018		
Councillors	Cr Kim O’Keeffe, Cr Bruce Giovanetti, Cr Chris Hazelman, Cr Les Oroszvary, Cr Dennis Patterson, and Cr Shelley Sutton	
Officers:	Peter Harriott, Geraldine Christou, Phillip Hoare, Chris Teitzel, Kaye Thomson, Sally Rose, Amanda Tingay, Rachael Duncombe, Andrew Dainton, Grace Docker, Michael MacDonagh and Maree Martin (not all officers were present for all items).	
Matter No.	Matters discussed	Councillors Present for Discussion
1.	GV Health Tour	Cr O’Keeffe (Chair) Cr Giovanetti Cr Hazelman Cr Oroszvary Cr Patterson Cr Sutton
2.	One Village Statement of Intent	Cr O’Keeffe (Chair) Cr Abdullah Cr Adem Cr Hazelman Cr Oroszvary Cr Patterson Cr Summer Cr Sutton
3.	Community Fund Goulburn Valley	Cr O’Keeffe (Chair) Cr Abdullah Cr Adem Cr Hazelman Cr Oroszvary Cr Patterson Cr Summer Cr Sutton
4.	Word and Mouth Topics for Discussion	Cr O’Keeffe (Chair) Cr Abdullah Cr Giovanetti Cr Hazelman Cr Patterson Cr Summer Cr Sutton

16. ASSEMBLIES OF COUNCILLORS
16.1 Record of Assemblies of Councillors (continued)

5.	Use and Development 104 Hogan Street, Tatura for a Car Wash, Self Storage Facility and Food Premise	Cr O’Keeffe (Chair) Cr Abdullah Cr Adem Cr Hazelman Cr Oroszvary Cr Patterson Cr Summer Cr Sutton
4.	Heritage Advisory Committee Bangerang Cultural Centre	Cr O’Keeffe (Chair) Cr Abdullah Cr Adem Cr Hazelman Cr Oroszvary Cr Patterson Cr Summer Cr Sutton
Conflict of Interest Disclosures		
Matter No.	Names of Councillors who disclosed conflicts of interest	Did the Councillor leave the meeting?
	Nil	

CEO and Councillor Catch up – 3 July 2018		
Councillors	Cr O’Keeffe, Cr Adem, Cr Giovanetti, Cr Hazelman, Cr Patterson and Cr Sutton	
Officers:	Peter Harriott	
Matter No.	Matters discussed	Councillors Present for Discussion
1.	Legal Matters	Cr O’Keeffe Cr Adem Cr Giovanetti Cr Hazelman Cr Patterson Cr Sutton
2.	Karibok Park	Cr O’Keeffe Cr Adem Cr Hazelman Cr Patterson Cr Summer Cr Sutton

16. ASSEMBLIES OF COUNCILLORS

16.1 Record of Assemblies of Councillors (continued)

Conflict of Interest Disclosures		
Matter No.	Names of Councillors who disclosed conflicts of interest	Did the Councillor leave the meeting?
	Nil	

Councillor Briefing Session - 10 July 2018		
Councillors	Cr Kim O'Keeffe, Cr Seema Abdullah, Cr Dinny Adem, Cr Chris Hazelman, Cr Dennis Patterson, Cr Fern Summer and Cr Shelley Sutton	
Officers:	Peter Harriott, Geraldine Christou, Phillip Hoare, Chris Teitzel, Kaye Thomson, Patricia Garraway, Michael MacDonagh, Colin Kalms, Amanda Tingay, Heath Chasemore, Tim Russell, Michael Carrafa and Maree Martin (not all officers were present for all items).	
Matter No.	Matters discussed	Councillors Present for Discussion
1.	Shepparton Mooroopna 2050: Regional City Growth Plan	Cr O'Keeffe (Chair) Cr Abdullah Cr Hazelman Cr Patterson Cr Summer Cr Sutton
2.	Car Wash Objectors	Cr O'Keeffe (Chair) Cr Abdullah Cr Hazelman Cr Patterson Cr Summer Cr Sutton
3.	Festive Decorations Brief and Overview	Cr O'Keeffe (Chair) Cr Abdullah Cr Adem (partial) Cr Hazelman Cr Patterson Cr Summer Cr Sutton

16. ASSEMBLIES OF COUNCILLORS
16.1 Record of Assemblies of Councillors (continued)

Conflict of Interest Disclosures		
Matter No.	Names of Councillors who disclosed conflicts of interest	Did the Councillor leave the meeting?
	Nil	

CEO and Councillor Catch up – 10 July 2018		
Councillors	Cr O’Keeffe, Cr Abdullah, Cr Hazelman, Cr Patterson, Cr Summer and Cr Sutton	
Officers:	Peter Harriott	
Matter No.	Matters discussed	Councillors Present for Discussion
1.	VPLCM	Cr O’Keeffe Cr Abdullah Cr Hazelman Cr Patterson Cr Summer Cr Sutton
2.	Mall	Cr O’Keeffe Cr Abdullah Cr Hazelman Cr Patterson Cr Summer Cr Sutton
3.	Cottage	Cr O’Keeffe Cr Abdullah Cr Hazelman Cr Patterson Cr Summer Cr Sutton

Conflict of Interest Disclosures		
Matter No.	Names of Councillors who disclosed conflicts of interest	Did the Councillor leave the meeting?
	Nil	

16. ASSEMBLIES OF COUNCILLORS

16.1 Record of Assemblies of Councillors (continued)

Councillor Briefing Session - 17 July 2018		
Councillors	Cr Kim O'Keeffe, Cr Seema Abdullah, Cr Chris Hazelman, Cr Dennis Patterson, Cr Fern Summer and Cr Shelley Sutton	
Officers:	Geraldine Christou, Phillip Hoare, Chris Teitzel, Kaye Thomson, Anthony Nicolacci and Maree Martin.	
Matter No.	Matters discussed	Councillors Present for Discussion
1.	Goulburn Regional Partnerships - 2018 Assembly	Cr O'Keeffe (Chair) Cr Abdullah Cr Hazelman Cr Patterson Cr Summer Cr Sutton
Conflict of Interest Disclosures		
Matter No.	Names of Councillors who disclosed conflicts of interest	Did the Councillor leave the meeting?
	Nil	

Councillor Briefing Session - 24 July 2018		
Councillors	Cr Kim O'Keeffe, Cr Seema Abdullah, Cr Dinny Adem, Cr Chris Hazelman, Cr Dennis Patterson, Cr Fern Summer and Cr Shelley Sutton	
Officers:	Geraldine Christou, Phillip Hoare, Chris Teitzel, Kaye Thomson, Colin Kalms, Amanda Tingay, Joel Board, Rachael Duncombe and Maree Martin.	
Matter No.	Matters discussed	Councillors Present for Discussion
1.	CFA relocation to Karibok Park	Cr O'Keeffe (Chair) Cr Abdullah Cr Adem Cr Hazelman Cr Patterson Cr Summer Cr Sutton

16. ASSEMBLIES OF COUNCILLORS
16.1 Record of Assemblies of Councillors (continued)

Matter No.	Matters discussed	Councillors Present for Discussion
2.	CCTV – Next Stages	Cr O’Keeffe (Chair) Cr Abdullah Cr Adem Cr Hazelman Cr Patterson Cr Summer Cr Sutton
Conflict of Interest Disclosures		
Matter No.	Names of Councillors who disclosed conflicts of interest	Did the Councillor leave the meeting?
	Nil	

CEO and Councillor Catch up – 24 July 2018

Councillors	Cr O’Keeffe, Cr Abdullah, Cr Adem, Cr Hazelman, Cr Patterson, Cr Summer and Cr Sutton	
Officers:	Peter Harriott	
Matter No.	Matters discussed	Councillors Present for Discussion
1.	Inland Rail	Cr O’Keeffe Cr Abdullah Cr Adem Cr Hazelman Cr Patterson Cr Summer Cr Sutton
2.	B Double Routes	Cr O’Keeffe Cr Abdullah Cr Adem Cr Hazelman Cr Patterson Cr Summer Cr Sutton
3.	Canberra Visit	Cr O’Keeffe Cr Abdullah Cr Adem Cr Hazelman Cr Patterson Cr Summer Cr Sutton

16. ASSEMBLIES OF COUNCILLORS

16.1 Record of Assemblies of Councillors (continued)

Matter No.	Matters discussed	Councillors Present for Discussion
4.	Regional Assembly	Cr O'Keeffe Cr Abdullah Cr Adem Cr Hazelman Cr Patterson Cr Summer Cr Sutton
Conflict of Interest Disclosures		
Matter No.	Names of Councillors who disclosed conflicts of interest	Did the Councillor leave the meeting?
	Nil	

Councillor Briefing Session - 31 July 2018

Councillors	Cr Kim O'Keeffe, Cr Seema Abdullah, Cr Dennis Patterson, Cr Fern Summer and Cr Shelley Sutton	
Officers:	Geraldine Christou, Phillip Hoare, Chris Teitzel, Kaye Thomson, Grace Docker, Ronan Murphy, Maree Walker, Kathryn Foster, Leanne Ireland, Michelle, Bertoli, Rachael Duncombe and Maree Martin.	
Matter No.	Matters discussed	Councillors Present for Discussion
1.	Merrigum Community Plan Five Year Review	Cr O'Keeffe (Chair) Cr Abdullah Cr Patterson Cr Summer Cr Sutton
2.	Environmentally Sustainable Design for Subdivisions in Regional Victoria	Cr O'Keeffe (Chair) Cr Abdullah Cr Patterson Cr Summer Cr Sutton
3.	Aerodrome Landing Fees	Cr O'Keeffe (Chair) Cr Abdullah Cr Patterson Cr Summer Cr Sutton

16. ASSEMBLIES OF COUNCILLORS
16.1 Record of Assemblies of Councillors (continued)

Matter No.	Matters discussed	Councillors Present for Discussion
4.	Katandra West Community Plan 2018	Cr O’Keeffe (Chair) Cr Abdullah Cr Patterson Cr Summer Cr Sutton
Conflict of Interest Disclosures		
Matter No.	Names of Councillors who disclosed conflicts of interest	Did the Councillor leave the meeting?
	Nil	

CEO and Councillor Catch up – 31 July 2018		
Councillors	Cr O’Keeffe, Cr Abdullah, Cr Patterson, Cr Summer and Cr Sutton	
Officers:	Peter Harriott	
Matter No.	Matters discussed	Councillors Present for Discussion
1.	Katandra West Community Plan	Cr O’Keeffe Cr Abdullah Cr Patterson Cr Summer Cr Sutton
2.	Gambling	Cr O’Keeffe Cr Abdullah Cr Patterson Cr Summer Cr Sutton
3.	Shepparton Hotel	Cr O’Keeffe Cr Abdullah Cr Patterson Cr Summer Cr Sutton

16. ASSEMBLIES OF COUNCILLORS

16.1 Record of Assemblies of Councillors (continued)

Conflict of Interest Disclosures		
Matter No.	Names of Councillors who disclosed conflicts of interest	Did the Councillor leave the meeting?
	Nil	

Moved by Cr Adem
Seconded by Cr Patterson

That the Council note the record of Assemblies of Councillors.

CARRIED UNOPPOSED.

17. URGENT BUSINESS NOT INCLUDED ON THE AGENDA

Nil.

THE MEETING CLOSED AT 6.10PM