

AGENDA

FOR THE
GREATER SHEPPARTON CITY COUNCIL

ORDINARY COUNCIL MEETING

TO BE HELD ON
TUESDAY 18 SEPTEMBER 2018
AT 5.30PM

IN THE COUNCIL BOARDROOM

COUNCILLORS:

Cr Kim O’Keeffe (Mayor)
Cr Seema Abdullah (Deputy Mayor)
Cr Dinny Adem
Cr Bruce Giovanetti
Cr Chris Hazelman
Cr Les Oroszvary
Cr Dennis Patterson
Cr Fern Summer
Cr Shelley Sutton

VISION

*A THRIVING ECONOMY IN THE FOODBOWL OF VICTORIA WITH
EXCELLENT LIFESTYLES, INNOVATIVE AGRICULTURE
A DIVERSE COMMUNITY AND
ABUNDANT OPPORTUNITIES*

**A G E N D A
FOR THE
ORDINARY COUNCIL MEETING
TO BE HELD ON
TUESDAY 18 SEPTEMBER 2018 AT 5.30PM**

**CHAIR
CR KIM O'KEEFFE**

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RISK LEVEL MATRIX LEGEND

Note: A number of reports in this agenda include a section on “risk management implications”. The following table shows the legend to the codes used in the reports.

Likelihood	Consequences				
	Negligible (1)	Minor (2)	Moderate (3)	Major (4)	Extreme (5)
Almost Certain (5) Would be expected to occur in most circumstances (daily/weekly)	LOW	MEDIUM	HIGH	EXTREME	EXTREME
Likely (4) Could probably occur in most circumstances (i.e. Monthly)	LOW	MEDIUM	MEDIUM	HIGH	EXTREME
Possible (3) Reasonable probability that it could occur (i.e. over 12 months)	LOW	LOW	MEDIUM	HIGH	HIGH
Unlikely (2) It is not expected to occur (i.e. 2-5 years)	LOW	LOW	LOW	MEDIUM	HIGH
Rare (1) May occur only in exceptional circumstances (i.e. within 10 years)	LOW	LOW	LOW	MEDIUM	HIGH

Extreme Intolerable – Immediate action is required to mitigate this risk to an acceptable level. Event/Project/Activity is not to proceed without authorisation

High Intolerable – Attention is needed to treat risk.

Medium Variable – May be willing to accept the risk in conjunction with monitoring and controls

Low Tolerable – Managed by routine procedures

PRESENT:

1. ACKNOWLEDGEMENT

“We the Greater Shepparton City Council, begin today’s meeting by acknowledging the traditional owners of the land which now comprises Greater Shepparton. We pay respect to their tribal elders, we celebrate their continuing culture, and we acknowledge the memory of their ancestors.”

2. PRIVACY NOTICE

This public meeting is being streamed live via our Facebook page and made available for public access on our website along with the official Minutes of this meeting.

All care is taken to maintain your privacy; however as a visitor in the public gallery, it is assumed that your consent is given in the event that your image is broadcast to the public. It is also assumed that your consent is given to the use and disclosure of any information that you share at the meeting (including personal or sensitive information) to any person who accesses those recordings or Minutes

3. APOLOGIES

4. DECLARATIONS OF CONFLICT OF INTEREST

In accordance with sections 77A, 77B, 78 and 79 of the *Local Government Act 1989* Councillors are required to disclose a “conflict of interest” in a decision if they would receive, or could reasonably be perceived as receiving a direct or indirect financial or non-financial benefit or detriment (other than as a voter, resident or ratepayer) from the decision.

Disclosure must occur immediately before the matter is considered or discussed.

5. CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS

RECOMMENDATION

That the minutes of the Ordinary Council meeting held 21 August 2018 as circulated, be confirmed.

6. PUBLIC QUESTION TIME

7. INFRASTRUCTURE DIRECTORATE

7.1 Contract No. 1856 - Contract for Management of Shepparton Regional Saleyards

Disclosures of conflicts of interest in relation to advice provided in this report

Under section 80C of the *Local Government Act 1989* officers and persons engaged under a contract providing advice to Council must disclose any conflicts of interests, including the type and nature of interest.

No Council officers or contractors who have provided advice in relation to this report have declared a conflict of interest regarding the matter under consideration.

Council Officers involved in producing this report

Author: Coordinator Property

Proof reader(s): Manager Strategic Assets

Approved by: Director Infrastructure

Executive Summary

The contract for the Management of the Shepparton Regional Saleyards expires on 31 December 2018. Council has advertised for a new contractor to take over management of the Saleyards on 1 January 2019 for a period of five years with options for two additional one year extensions. Council received five submissions. Scanclear Pty Ltd is the preferred tenderer with an estimated contract value of \$5,107,390 for the ultimate seven year contract duration.

RECOMMENDATION

That the Council:

1. accept the tender submitted by Scanclear Pty Ltd of PO Box 936 Shepparton for Contract No.1856 for the Management of the Shepparton Regional Saleyards at an estimated contract value of \$5,107,390(GST inclusive);
2. authorise the Chief Executive Officer to award the contract for a period of five (5) years (with an optional extension period of two (2) by one (1) years); and
3. authorise the Chief Executive Officer to sign and seal the contract documents.

Contract Details

This is a lump sum and schedule of rates contract for Management of the Shepparton Regional Saleyards for a period of five years from 1 January 2019 with the option of two additional one year terms at the sole discretion of the Council.

The scope of the contract includes the day to day operation of the Saleyards located at 48 New Dookie Road, Shepparton, including but not limited to, co-ordination of the saleyards, computer operation, maintenance of electronic databases, cleaning of yards and environs, maintenance of pens and truck wash facilities, weighing of stock, maintenance of yards and compliance with all legislative requirements. The tenderer will also be responsible for the provision of staff and resources to ensure a safe workplace for staff and visitors during the sale of cattle, sheep and other livestock.

7. INFRASTRUCTURE DIRECTORATE

7.1 Contract No. 1856 - Contract for Management of Shepparton Regional Saleyards (continued)

Tenders

Tenders were received from:

Tenderers
Scanclear Pty Ltd
Jateah Pty Ltd
Justin and Jaimie Bell
Peter and Suzanne Ryan
Kevin Spencer

Following an initial assessment of tender compliance by Council's Procurement team, one tender was deemed to be non-conforming due to inadequate responses to compulsory schedule information, including Environmental Management System information and OHS Management System information.

The four remaining tenders proceeded to detailed assessment.

Tender Evaluation

Tenders were evaluated by the Council's review panel.

Input was sought from the GV stock agents association, who are a key stakeholder at the facility, regarding the capability and industry reputation of the tenderers. They provided feedback regarding a number of tenderers for Council's consideration.

The three highest scoring submissions were shortlisted and additional information and clarifications sought from those tenderers, specifically targeted at addressing some of the issues the GV stock agents raised. Clarification was sought on the breakdown of the labour costings, with tenderers asked to specify hours and staff, the costs associated with feeding livestock at the weekends and the costs and arrangements that they would put in place for callouts.

The two highest scoring submissions were then reference checked. Favourable references were received for both tenderers.

With Scanclear Pty Ltd remaining the highest scoring tenderer, site visits to view the condition of the saleyards already under their management were completed. Discussions were also held with the owners of these facilities and it is understood that the conditions at the sites meet the expectations of the respective site owners. Council has also received a Corporate Scorecard on the two preferred tenders which revealed no significant items.

Evaluation Criteria

Tenders were evaluated on the following criteria:

Evaluation Criteria	Weighting
Price	50%
Previous Experience	10%
Methodology	5%
Capability – staff and equipment	10%
OH&S	10%
Benefit to the Local region	10%
Environmental Sustainability	5%

7. INFRASTRUCTURE DIRECTORATE

7.1 Contract No. 1856 - Contract for Management of Shepparton Regional Saleyards (continued)

Council Plan/Key Strategic Activity

The appointment of the Management Contract for the Shepparton Regional Saleyards links to the following objectives outlined in the Council Plan 2017-2021:

- 3.2 Strong global, national and local business connections are developed and nurtured.
- 4.2 Urban and rural development is sustainable and prosperous.
- 4.4 Quality infrastructure is provided and maintained to acceptable standards.
- 4.5 Assets are well managed and their renewal is being planned through long term renewal strategies.

Risk Management

Risks	Likelihood	Consequence	Rating	Mitigation Action
The appointed manager negatively impacts on the Saleyards performance and relationships with stakeholders	Possible	Moderate	Medium	Ensure that the new contractor is monitored and performs to expectations

Policy Considerations

This tender process was carried out in accordance with Council's procurement policy.

Financial Implications

The tendered amount by Scanclear is \$624,550 per annum excluding GST. The \$624,550 per annum amount is comprised of \$423,000 in transition and fixed fees, \$121,550 in schedule of rates items (based on estimated quantities) and an \$80,000 provision for maintenance costs. Based on the tendered rates, the total contract sum over the seven years is estimate to be \$5,107,390(GST inclusive).

The approved 18/19 budget is \$765,000.

The estimated annual expenditure is based on assumptions including stock numbers and maintenance requirements and is subject to annual variations.

Legal/Statutory Implications

Tender process has been carried out according to the requirements of *Section 186* of the *Local Government Act 1989*.

Environmental/Sustainability Impacts

No environmental or sustainability impacts have been identified for this proposal. The management of the saleyards will be carried out in accordance with the terms and conditions specified in the contract.

Strategic Links

a) Greater Shepparton 2030 Strategy

This proposal does not conflict with any points of the Greater Shepparton 2030 Strategy.

b) Other strategic links

Nil

7. INFRASTRUCTURE DIRECTORATE

7.1 Contract No. 1856 - Contract for Management of Shepparton Regional Saleyards (continued)

Conclusion

The evaluation panel is satisfied that Scanclear Pty Ltd has the capability to successfully perform the requirements of the contract and should represent a good value outcome for Council. Therefore it is recommended that Council appoint Scanclear Pty Ltd as managers of the Shepparton Regional Saleyards for the next five years.

Attachments

Nil

8. COMMUNITY DIRECTORATE

8.1 Adoption of the Universal Access and Inclusion Plan 2018-2021

Disclosures of conflicts of interest in relation to advice provided in this report

Under section 80C of the *Local Government Act 1989* officers and persons engaged under a contract providing advice to Council must disclose any conflicts of interests, including the type and nature of interest.

No Council officers or contractors who have provided advice in relation to this report have declared a conflict of interest regarding the matter under consideration.

Council Officers involved in producing this report

Author: Access and Inclusion Officer

**Proof reader(s): Team Leader Assessment Services,
Acting Manager Neighbourhoods**

Approved by: Director Community

Executive Summary

Council has a statutory obligation under the Disability Discrimination Act to have a Disability Action Plan. The Universal Access and Inclusion Plan 2018-2021 (UAIP) fulfils this requirement, and builds on the successes of the previous plan, contributing to the development of a community which is accessible and inclusive of all. The Plan outlines the Council's objectives to ensure that information, services and facilities are accessible to all people living in, or visiting the municipality, by the elimination of barriers.

The Universal Access and Inclusion Plan 2018-2021 has a broad scope designed to identify and address the barriers that all sectors of the community encounter in their day-to-day life. The Universal Access and Inclusion Plan 2018 - 2021 outlines the ways in which Council intends to improve access for all citizens. The implementation and related actions of the Plan will be monitored by the Disability Advisory Committee and other relevant advisory bodies. The Disability Advisory Committee will assist in the annual review of the action plan to ensure its relevance to those who experience barriers in the community.

RECOMMENDATION

That the Council adopt the Universal Access and Inclusion Plan 2018-2021.

Background

Greater Shepparton has a diverse community of more than 65,000 residents. Many sectors of the community experience barriers in their daily life, including people with disabilities, families, the aged and people from non-English speaking backgrounds. It is important, therefore, that Council is proactive and responsive to the special needs of all people within the community.

This Plan includes a range of actions targeted at barriers that people encounter when accessing services, information, support and using Council infrastructure. Implementation of the Plan will take place over the next four years. Importantly, the Plan will be monitored through the implementation period by relevant community advisory committees to ensure its effectiveness.

8. COMMUNITY DIRECTORATE

8.1 Adoption of the Universal Access and Inclusion Plan 2018-2021 (continued)

Council Plan/Key Strategic Activity

This plan ensures that council meets all strategic goals as set out in the Council Plan 2017 - 2021 from the perspective of providing accessible communities for people with barriers or disabilities that would otherwise prevent them from participating fully in the community.

Risk Management

Council has a statutory obligation under the Disability Discrimination Act to have a Disability Action Plan. The Universal Access and Inclusion Plan will reduce Council's risk of litigation by providing clear guidance and direction on priorities for action.

Policy Considerations

There are no conflicts with any current Council policy documents and follows as an extension to Council's previous Universal Access and Inclusion Plan 2013- 2017.

Financial Implications

The financial implications inherent in the action plan will be required to form part of the relevant Departments future budgets.

Legal/Statutory Implications

Adoption of the Plan will ensure Council is either compliant with or actively supporting the following legislative arrangements:

International

United Nations Universal Declaration of Human Rights 1948

United Nations Convention on the Rights of Persons with Disabilities 2008

National

The Commonwealth Disability Discrimination Act 1992

National Disability Strategy 2010 – 2020

Commonwealth State Territory Disability Agreement 1991

Australian Standards 1428 – Design for Access and Mobility (2009)

Disability (Access to Premises- Building) Standard-2010

State

Victorian Disability Act (2006)

The Victoria Charter of Human Rights and Responsibilities Act 2006

The Local Government Act (1989)

Victorian State Disability Plan 2017–2020

Victorian Equal Opportunity and Human Rights Commission Strategic Plan 2017-22

Environmental/Sustainability Impacts

There have been no negative environmental/sustainable impacts identified for this recommendation.

Social Implications

The implementation of the Universal Access and Inclusion Plan 2018-2021 will provide many social benefits for all community members including:

- Improved health and wellbeing of people with disabilities due to greater community access at Council owned and operated facilities, events and festivals, parks and open spaces
- Improved feeling of social connectedness for people with disabilities of all ages
- Improved service delivery by all departments of Council to people with disabilities
- Reduced attitudinal barriers experienced by people with disabilities

8. COMMUNITY DIRECTORATE

8.1 Adoption of the Universal Access and Inclusion Plan 2018-2021 (continued)

- People with disabilities participate in their community as citizens and experience same rights as everyone.

Economic Impacts

Through the implementation of the Universal Access and Inclusion Plan 2018-2021, the City of Greater Shepparton can demonstrate and promote itself as an inclusive and accessible destination which will attract a larger segment of the tourist market, which will also have a positive flow-on effect for local business.

Consultation

The initial consultation period identified access and inclusion barriers to participation in Council activities and facilities throughout the community which have been incorporated into the development of the Universal Access and Inclusion Plan 2018-2021.

Internal consultation has occurred with Council Officers.

External consultations have been undertaken with Disability Service Providers, Community Groups, CALD Community, Deaf Community, Transport Groups, School sector, Health Services, Disability Advisory Committee, Advocacy Services, Religious Groups, Retailers, Sporting Services, Aged Services, Aboriginal Services.

The Universal Access and Inclusion Plan 2018-2021 was made available for feedback on 20 June 2018 until 13 July 2018. Feedback from the community and key stakeholders was sought. The consultation period was advertised in the Shepparton News each week of the consultation period. Council also advertised the consultation period on its Facebook page.

As a result of the community consultation some minor changes have been made to the Universal Access and Inclusion Plan 2018-2021.

The changes are minor. The changes clarify the stakeholders council intends to work with on specific projects and activities in the community. The other change is to translate part or all of the Universal Access and Inclusion Plan into Languages Other Than English to address the communication needs of the Culturally and Linguistically Diverse community.

Level of public participation	Promises to the public/stakeholders	Examples of techniques to use
Inform	Keep informed	<ul style="list-style-type: none"> • Newspaper articles
Consult	Informed, listen, acknowledge	<ul style="list-style-type: none"> • Surveys placed at council for the public to fill in. • Disability Service Providers emailed directly asking for feedback on the Access and Inclusion Plan 2018-2021
Involve	Work together. Feedback is an input into decision- making	<ul style="list-style-type: none"> • The Access and Inclusion Officer is available to meet with disability service providers and their clients about the Universal Access and Inclusion Plan

8. COMMUNITY DIRECTORATE

8.1 Adoption of the Universal Access and Inclusion Plan 2018-2021 (continued)

Level of public participation	Promises to the public/stakeholders	Examples of techniques to use
Collaborate	Feedback will be incorporated into decisions to the maximum level possible	<ul style="list-style-type: none"> Ongoing input into the development of the plan through the Disability Advisory Committee and internal staff consultation. The Disability Advisory Committee will monitor the implementation of the plan

Officers believe that appropriate consultation has occurred and the matter is now ready for Council consideration.

Strategic Links

a) Greater Shepparton 2030 Strategy

Report No 3: Community Life

2.2 The Direction – Community Life

Enhance social connectedness, physical and mental health and wellbeing, education and participatory opportunities in order to improve liveability and provide a greater range of community services.

8.1.2 Accessibility

8.2 Objective 2: To provide accessible environments in public spaces and new developments.

b) Other strategic links

Council Plan 2017- 2021

Municipal Emergency Management Plan

Cultural Diversity and Inclusion Strategy 2015- 2018

Communication Style Guide (internal document)

Greater Shepparton Urban Design Manual

Infrastructure Design Manual

Conclusion

The Universal Access and Inclusion Plan 2018-2021 has a broad scope designed to identify and address the barriers that all sectors of the community encounter in their day-to-day life. The Universal Access and Inclusion Plan 2018 - 2021 outlines the ways in which Council intends to improve access for all citizens. The implementation and related actions of the Plan will be monitored by the Disability Advisory Committee and other relevant advisory bodies. The Disability Advisory Committee will assist in the annual review of the action plan to ensure its relevance to those who experience barriers in the community.

Attachments

Universal Access and Inclusion Plan 2018 - 2021

8. COMMUNITY DIRECTORATE

8.2 Katandra West Community Plan 2018

Disclosures of conflicts of interest in relation to advice provided in this report

Under section 80C of the *Local Government Act 1989* officers and persons engaged under a contract providing advice to Council must disclose any conflicts of interests, including the type and nature of interest.

No Council officers or contractors who have provided advice in relation to this report have declared a conflict of interest regarding the matter under consideration.

Council Officers involved in producing this report

Author: Community Development Officer

**Proof reader(s): Acting Team Leader Community Strengthening,
Acting Manager Neighbourhoods**

Approved by: Acting Director Community

Executive Summary

Greater Shepparton City Council is committed to developing Community Plans in small towns, localities and neighbourhoods. This commitment is in line with the Council Plan 2017-2021, and is an essential means of increasing social capital within the municipality. The Community Planning Policy recommends Community Plan Committees review existing Community Plans every 5 years to ensure that the plans are relevant and reflect the ever-changing communities that they represent. Over the past six months, the Katandra West Community Plan Committee, in partnership with Council, has consulted with the residents of Katandra West to renew their existing 2013 Community Plan and identify new opportunities and actions. Following an extensive consultation period, the draft Katandra West Community Plan was presented to the public for comment and feedback. The 2018 Katandra West Community Plan has now been finalised and is being presented to Council for endorsement.

RECOMMENDATION

That the Council:

1. endorse the updated Katandra West Community Plan 2018; and
2. acknowledge the valuable contribution Katandra West residents have made to the update of their Community Plan.

Background

Greater Shepparton City Council is committed to partnering with small towns, neighbourhoods and localities in the development and review of Community Plans.

Residents living in Katandra West were invited to work with Council to undertake the 5 year review of their Community Plan. The Community were supportive of this approach, driven by the Community Plan Committee. Residents and people that utilise the town's facilities were also encouraged to provide input into the development of the Community Plan.

8. COMMUNITY DIRECTORATE

8.2 Katandra West Community Plan 2018 (continued)

In an attempt to engage and capture the whole community in the consultation process, the Committee utilised the town's facilities and formed partnerships with existing events. Social Media was also used over the three month consultation period to capture a broader audience.

Consultation methods included:

- Community surveys made available at the Katandra West Community Centre, Katandra West General Store, Katandra West Primary School as well as mailed out to residents and online (GSCC); 50 surveys were completed
- Partnering with the Activities in the Park event held at Katandra West Recreation reserve for one on one conversations
- One on one conversation at the Katandra West Community Centre during the weekly community dinner held for sporting clubs. Captured netball, cricket and bowls club users on the night.
- Social Media engagement and dot democracy activity held at the Katandra West general store. Over 330 responses received to vote on the priority setting for the 14 identified actions.

During the consultation, residents were asked to review the 2011 Community Plan and propose any changes they thought were relevant. The 2018 Community Plan comprises of the 2013 plan with updated data and actions. Updated data includes new demographic information, removal of redundant information and new photos to give the document a fresh new look.

The 2018 Community Plan includes all incomplete actions for the 2013 plans as well as new actions identified in the recent consultation. The following actions were identified as priority actions in the 2018 plan:

- Develop new playground at the Recreation Reserve
- Improve vegetation and beautification of the town i.e. Tree planting and town garden
- Extend walking track around recreation reserve to link the township/look into other walking track loops
- Advocate to improve mobile reception
- Continue to improve stormwater drainage
- Investigate ways to bring more young families to the area
- Advocate for all weather access between Sidebottoms Road and Marionvale Road
- Improve conditions of footpaths between Bergman St and Primary School
- Explore options for the Katandra West 1929 Original Hall
- Organise more activities for young people
- Improve street lighting
- Support the growth of the Katandra West Men's Shed
- Establish CERT(Community Response Team)
- Encourage the establishment of more businesses in town

8. COMMUNITY DIRECTORATE

8.2 Katandra West Community Plan 2018 (continued)

The draft Community Plan was released for public comment over a three week period, commencing 27 May 2018 ending on 6 June 2018. The draft plan was available for viewing and feedback at the Katandra West Community Centre, the Katandra West General Store and the Katandra West Primary School, as well as on the GSCC website. A media release was picked up by the Shepparton News and a call to action story was published on 21 May. Promotion for feedback on the plan was encouraged on the GSCC Facebook and the Katandra West newsletter. Residents were asked to provide feedback on what they liked and disliked about the plan and what should be added.

Some actions identified in the Community Plan are capital projects, and will require access to future capital budget bids. Other actions are smaller community based projects and will require operational stream funding. The Katandra West Community Plan Committee will seek to access funds via community resources, Council and State and Federal funding avenues. Some identified actions are not the responsibility of Greater Shepparton City Council to deliver. In these instances, the Committee will assume an advocacy role, with assistance from Council where appropriate, and identify other ways to deliver on the action.

Council Plan/Key Strategic Activity

The endorsement of the Katandra West Community Plan is inherently linked to the Council Plan 2017-2021

Social – Develop resilient, inclusive, healthy communities that make Greater Shepparton a safe and harmonious place to live work and learn (2.2, 2.4, 2.6, 2.9)

Risk Management

The endorsement of the Katandra West Community Plan will strengthen community planning and improve social capacity, and result in a reduced risk to Council.

Policy Considerations

The endorsement of the Katandra West Community Plan will support existing Council policies.

Financial Implications

The endorsement of the Katandra West Community Plan is set within the Council context of existing financial constraints. Community plan priorities stemming from the Community Plan (which require funding) will be assessed through the existing Community Plan Implementation Fund (via Expression of Interest and Project Proposal Forms) and capital budget bids through Council annual budgetary process. Where internal funding is not available, funding will be sourced from external government departments and/or philanthropic trusts when an opportunity presents.

Legal/Statutory Implications

The Katandra West Community Plan development is consistent with the Local Government Act 1989 and the Victorian Charter of Human Rights and Responsibilities Act (2006).

Environmental/Sustainability Impacts

The plan identifies environmental benefits such as natural beautification of the area and advocacy for continued maintenance of natural assets and parks.

8. COMMUNITY DIRECTORATE

8.2 Katandra West Community Plan 2018 (continued)

Social Implications

The Katandra West Community Plan was reviewed in consultation with the wider community and is reflective of the needs the community has identified. The plan identifies many social benefits from connectivity through activities and community events, youth events and supporting community hubs i.e. Men's Shed. A number of asset related priorities will also have a positive social impact.

Economic Impacts

The Katandra West Community Plan includes actions that are aimed at stimulating economic activity and future growth in the area.

Consultation

In an attempt to engage and capture the whole community in the consultation process, the Committee utilised the town's facilities and formed partnerships with existing events. Social Media was also used to over the three month consultation period to capture a broader audience.

Consultation methods included:

- Community surveys available at the Katandra West Community Centre, Katandra West General Store, Katandra West Primary School as well as mailed out to residents and available online (GSCC) 50 surveys were completed
- Partnering with the Activities in the Park event held at Katandra West Recreation reserve for one on one conversations
- One on one conversation at the Katandra West Community Centre during the weekly community dinner held for sporting clubs. Captured netball, cricket and bowls club users on the night
- Social Media engagement and dot democracy activity held at the Katandra West general store. Over 330 responses received to vote on the priority setting for the 14 identified actions.

Level of public participation	Promises to the public/stakeholders	Examples of techniques to use
Inform	Keeping the community informed of the development of the Community Plan	Surveys Flyers GSCC website Social media
Consult	Discuss ideas for future priorities for the town	Community consultation events such as Activities in the Park event, community conversation evening at Recreation Reserve weekly meal, Social Media engagement
Involve	Feedback is vital to contributing to decision making	Three week feedback period for community members to make comment on the draft Community Plan
Collaborate	Feedback will be incorporated into decision making to the maximum level possible	Partnerships between Council and Katandra West Community Plan Committee – collaboration through meetings

8. COMMUNITY DIRECTORATE

8.2 Katandra West Community Plan 2018 (continued)

Level of public participation	Promises to the public/stakeholders	Examples of techniques to use
Empower	The Katandra West community have ownership of this plan and will actively drive the implementation of priorities	Plan is endorsed not adopted by Council thus creating ownership by the community

Officers believe that appropriate consultation has occurred and the matter is now ready for Council consideration.

Strategic Links

a) Greater Shepparton 2030 Strategy

Direction 2 – Community Life

b) Other strategic links

Greater Shepparton City Council – Community Development Framework

Greater Shepparton City Council – Community Engagement Strategy

Greater Shepparton City Council – Community Plan Implementation Policy

Conclusion

The review of the Katandra West Community Plan has been enthusiastically driven by the Katandra West community and developed through widespread consultation with the local community. The Katandra West Community Plan contains the vision and associated actions and priorities for the area. Officers recommend the endorsement and continuing support of the plan.

Attachments

Katandra West Community Plan 2018

8. COMMUNITY DIRECTORATE

8.3 Small Town Festive Decoration Grant - 2018

Disclosures of conflicts of interest in relation to advice provided in this report

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No Council officers or contractors who have provided advice in relation to this report have declared a conflict of interest regarding the matter under consideration.

Council Officers involved in producing this report

Author: Community Development Officer

**Proof reader(s): Acting Community Development Coordinator,
Manager Neighbourhoods**

Approved by: Director Community

Executive Summary

The Small Town Festive Decorations Grant program provides small towns and localities with a population of less than 10,000 people, the opportunity to apply for a grant of up to \$2,000 to install festive decorations to celebrate the festive season. The grant enables local community organisations to purchase and install sustainable festive decorations to decorate their Main Street, public space, and/or high visibility areas.

This report also includes the acquittal summary of the 5 grants awarded in 2017.

RECOMMENDATION

That the Council:

1. receives the acquittal of the Small Town Festive Decoration Grant 2017; and
2. approves the allocation of \$6,136.50 (GST inclusive) of funding under the Small Town Festive Decorations Grants Program 2018 to the following applicants:

Applicant	Township	Application amount	Recommended for approval (*GST inclusive)
Dookie & District Development Forum	Dookie	\$2,000	\$2,200*
Mooroopna Men's Shed	Mooroopna	\$1,785	\$1,936.50*
The Toolamba Lions Club	Toolamba	\$2,000	\$2,000
	Total		\$6,136.50

3. approve another round of the Small Town Festive Decorations Grant with Council's Round 2 Grant program to expend the remaining funds of the approved budget estimate for the program for the 2019 festive season.

8. COMMUNITY DIRECTORATE

8.3 Small Town Festive Decoration Grant - 2018 (continued)

Acquittal Small Town Festive Decoration Grant 2017

In 2017 there were a total of five grants awarded, and all recipients have successfully completed their acquittal process and provided the required receipts and documentation.

The following is a summary of the Small Town Festive Decorations Grant 2017 projects as provided by the community organisations.

Dookie and District Development Forum – Dookie Hall Christmas Lights

The 2017 Festive Grant project has seen the completion of the decorative lighting on the west side of the Dookie Memorial Hall. This complemented the outline of lights previously installed through the grant in 2016. The lights surround the high decorative windows at the front of the Memorial Hall. The hall looks wonderful when lit up at night. The change is sustainable because these lights are hard wired into the electrical box of the hall and can be used at any time for any occasion required during the year. Local community spirit has been uplifted by the installation of these lights as they can be used for all functions in the hall to beautify the Memorial Hall.

Mooroopna Men's Shed – Mooroopna Christmas Lights Project

A bank of lights were installed on top of the toilet block in McLennan Street giving additional coloured lighting to the area, complementing the water tower lighting. These lights have added to those previously funded through Small Town Festive Decoration Grants along McLennan Street. Members of the public have verbally thanked the MMS for their efforts in contributing with the Christmas decorations throughout Mooroopna. Thanks also to the Council for providing additional decorations this year.

Toolamba Christmas Decorations – Toolamba Christmas Street Decorations

The Toolamba community has expressed appreciation to the Toolamba Lions Club and Council for the promotion of the festive season. The project in 2017 involved the replacement of the previous aged corflute street decorations which had become deteriorated and fragile. Toolamba is recognised for its community engagement during the Festive period. The corflute signs have added to the focal attraction being created at Colaura Gardens. The Annual Toolamba Carols were held in Colaura Gardens in 2017 which proved to be a progressive move where the lawn area, the previous year's decorations and a fair share of this year's decorations created a memorable festive event for all.

Tatura Community House – Christmas Decorations

The festive decoration project for 2017 involved a partnership with the Tatura Community House and local man Nigel Falconer who designed and made a collection of amazing rustic Christmas and festive items including 2x large Christmas trees, Festive table, 13 picture frames and a wall stand. The Christmas photos from the past which have been featured in the frames created some nostalgia and a lot of interest. It was wonderful to support a local man who has a disability and to involve others in the design of the metal trees and other items. We also displayed decorations made by the Children's Centre, The Cubby Occasional Care and the local Primary School on the metal trees which has contributed to the "community" Christmas celebrations.

8. COMMUNITY DIRECTORATE

8.3 Small Town Festive Decoration Grant - 2018 (continued)

Dhurringile Recreation Reserve – Outdoor Christmas Decorations

We commissioned the Tatura Men's shed to make wooden oversized handmade Christmas decorations. The Men's shed provided the wood as part of the project. They made 15 Christmas bauble decorations, painted them and secure them on star picket posts and fences at the Dhurringile Reserve. We installed solar fairy lights from Bunnings along the fence at the Tennis shed. We also hung two banners which say 'Merry Christmas at Dhurringile' one was hung at the entrance to the Recreation Reserve and the other inside the hall. The decorations provided a lovely feel good factor for the local community and showcased our community in a very positive way. Different groups within the community worked together to facilitate the project and its completion. This project has strengthened community relations with the Tatura Men's shed and the Dhurringile Prison as they both greatly assisted with the project.

We are very proud of what we have achieved and thank the Shepparton Council for the grant. The community was invited to participate in putting up the decorations and we received many positive comments on how the reserve was decorated for the festive season. The decorations will be able to be used in future years.

Small Town Festive Decoration Grants 2018

Background

The Greater Shepparton City Council Small Town Festive Decorations Grant program provides a total allocation of \$15,000 funding which is made available to townships with a population of less than 10,000 people to enable local community organisations to purchase and install festive decorations such as lighting, Christmas trees, feature decorations, signage and banners.

The grant is aimed at creating a festive atmosphere within each town, by purchasing and installing sustainable festive decorations to decorate their main street, public space, and/or high visibility areas in each town to celebrate the festive season. To ensure a consistent allocation of funds a limit of \$2,000 applies to each grant application.

The program funding is limited to the purchase and installation of festive decorations and associated costs. Events and activities cannot be funded by this program; alternatively they can apply for Councils Festive Events Grants. The majority of grant funds are required to be allocated to the purchase of decorations in an effort to increase the township's stock of decorations.

Applications for the Small Town Festive Decorations Grant opened on Monday 26 June 2018. Applications closed on 30 July 2018 with a total of three eligible applications being submitted.

Advertisements were placed within the Shepparton News, on Greater Shepparton City Council's website and various social media pages. Two Grant Information sessions were provided by Greater Shepparton City Council on 16 & 17 July 2018. The program was also promoted via an electronic mail-out to a database of contacts for community organisations located in small towns within the Greater Shepparton region. This database was accessed through the Neighbourhoods department.

The Neighbourhoods Department handed out information sheets and verbally promoted the Small Towns Festive Decorations Grant at various small town community meetings throughout the application timeframe.

8. COMMUNITY DIRECTORATE

8.3 Small Town Festive Decoration Grant - 2018 (continued)

Applications were assessed by a panel of Council Officers from the Neighbourhoods and the Economic Development area.

Council Officers completed an assessment for each application. Consideration was given to applications which detailed the purchase or creation of festive decorations, offers of in-kind donations by applicants and the inclusion of a detailed budget. Storage considerations, information relating to specific locations for installations and reference to future use of the proposed decorations were of particular importance to the viability of each application.

The following applications are recommended as they all meet eligibility requirements of the grant:

Applicant	Township	Application amount	Recommended for approval (*GST Inclusive)
Dookie & District Development Forum <i>Stage 3 of lighting up Mary Street Dookie with the installation of fairy lights on the Dookie Emporium</i>	Dookie	\$2,000	\$2,200*
Mooroopna Men's Shed <i>The Mooroopna Men's Shed will construct, from timber, a Christmas decoration that represents "Santa's Sleigh" and place it in the Mooroopna McLennan Street median strip.</i>	Mooroopna	\$1,785	\$1,936.50*
The Toolamba Lions Club <i>The purchase of 3.66m Christmas tree and decorations and 4 tear drop banners.</i>	Toolamba	\$2,000	\$2,000

Council Plan/Key Strategic Activity

Social – Develop resilient, inclusive, healthy communities that make Greater Shepparton a safe and harmonious place to live, work, learn and play.

2.1 Greater Shepparton is a welcoming, inclusive and safe place for all.

2.5 Creativity and participation in arts and culture is nurtured and encouraged.

2.6 Volunteering is promoted and encouraged along with other measures to improve community resilience.

Risk Management

Risks	Likelihood	Consequence	Rating	Mitigation Action
Climbing risk & fall from heights	Unlikely	Low	Moderate	Discuss the requirement to limit direct access to the decorations which present this risk. Risk management measures can be discussed with affected towns. Qualified contractors completing electrical installations.

8. COMMUNITY DIRECTORATE

8.3 Small Town Festive Decoration Grant - 2018 (continued)

Risks	Likelihood	Consequence	Rating	Mitigation Action
Injury during the creation of decorations	Rare	Low	Minor	Assist the towns with the creation of a Job Safety Analysis. Creation of a JSA will assist applicants to consider the safest way to complete their task and assessment of the associated risks.
Injury during the install or removal of festive decorations	Unlikely	Low	Moderate	Assist the towns with the creation of a JSA. Creation of a JSA will assist applicants to consider the safest way to complete their task and assessment of the associated risks. Qualified contractors completing electrical installations.
Injury due to falling festive decorations	Rare	Low	Minor	Discuss with applicants the use of qualified tradespersons to assist with install/removal or engage persons with appropriate skills.

Policy Considerations

There are no identified conflicts with Council policies.

Financial Implications

	Approved Budget Estimate for this proposal ¹ \$	This Proposal GST Exclusive \$	Variance to Approved Budget Estimate \$	This Proposal GST Inclusive ² \$
Revenue	Nil	Nil	Nil	
Expense	\$15,000	\$5,785	\$9,215	\$6,136.50
Net Total	\$15,000	\$5,785		\$6,136.50

¹ Budgets are GST exclusive

It is proposed that another round of the Small Town Festive Decorations Grant is offered with Council's round 2 grants to expend the remaining surplus. The current timing of the grant limits the communities capacity to deliver the grant as the money is received in November. In the future it is proposed that this grant is offered within Council's Round 2 grant timeframes to enable greater planning and delivery of the program.

Legal/Statutory Implications

This proposal conforms with relevant legislation.

8. COMMUNITY DIRECTORATE

8.3 Small Town Festive Decoration Grant - 2018 (continued)

Environmental/Sustainability Impacts

This proposal does not present any negative environmental/sustainable impacts.

Social Implications

The Festive Decorations in small towns only occur when a collective of community volunteers and organisations come together to celebrate the festive season. This activity strengthens partnerships and relationships that continue throughout the year. Through the establishment of the Small Town Festive Decorations Grants program, Council seeks to provide the community with an opportunity to play a significant and positive role in ensuring the Greater Shepparton region has an exciting festive atmosphere.

Economic Impacts

Applications received will have a positive effect on the local economy due to the purchase of materials and acquisition of services from local businesses. This includes the process of the creation, installation and removal of the proposed festive decorations.

Consultation

Level of public participation	Promises to the public/stakeholders	Examples of techniques to use
Inform	Ensure the information about the Grant and application process is widespread	Media release Website Social Media Email lists Information Sessions
Consult	Discussions with small communities population under 10,000	Community Plan Meetings
Involve	Community Development Officers provide assistance to community organisations	Consultation on an individual basis during the application process as requested
Collaborate	Community organisations and members in small towns collaborate to complete project	Successful applicants will drive their own Festive grant project.
Empower	Whilst decision making regarding successful grant applications is made by Council community groups will be responsible for the delivery of projects	Provide communities with the opportunity when completing acquittal documentation to provide feedback on how we can improve the delivery of this program in the future

Officers believe that appropriate consultation has occurred and the matter is now ready for Council consideration.

8. COMMUNITY DIRECTORATE

8.3 Small Town Festive Decoration Grant - 2018 (continued)

Strategic Links

a) Greater Shepparton 2030 Strategy

Community Life

Theme: Health and Social services

Objective 2. To encourage and implement activities that will strengthen community spirit.

b) Other strategic links

Council Plan 2017-2021

Greater Shepparton Volunteer Strategy and Action Plan 2012-2018

Conclusion

It is proposed that Council approve the three applications for funding through the Small Town Festive Decorations Grants program at a total cost of \$6,136.50 (GST included).

It is also proposed that another round of the Small Town Festive Decorations Grant is offered with Council's Round 2 Grant program to expend the remaining funds. The current timing of the grant limits the community's capacity to deliver the grant as the money is received in November. In the future it is proposed that this grant is offered within Council's Round 2 grant timeframes to enable a realistic time frame for community organisations to plan and deliver their festive decorations each year.

Attachments

Small Town Festive Decorations Grants - Guidelines 2018

8. COMMUNITY DIRECTORATE

8.4 Section 86 Committee Memberships - Karramomus, Congupna, Central Park and Dookie

Disclosures of conflicts of interest in relation to advice provided in this report

Under section 80C of the *Local Government Act 1989* officers and persons engaged under a contract providing advice to Council must disclose any conflicts of interests, including the type and nature of interest.

No Council officers or contractors who have provided advice in relation to this report have declared a conflict of interest regarding the matter under consideration.

Council Officers involved in producing this report

Author: Project Administration Officer

Proof reader(s): Acting Manager Neighbourhoods

Approved by: Director Community

Executive Summary

In accordance with Greater Shepparton City Council Corporate Procedure 07.PRO5 section three, members of special committees (established under Section 86 of the Local Government Act 1989), can only be appointed or removed by a formal resolution of Council.

Council has received notice from one Dookie Memorial Hall Committee of Management Member (Lexie Graham) indicating her wish to resign from the Dookie Memorial Hall Committee of Management.

As the terms of appointment of the Central Park Recreation Reserve Committee of Management, Congupna Recreation Reserve and Community Centre Committee of Management, and the Karramomus Hall and Recreation Reserve Committee of Management are nearing completion new committees must be appointed to ensure continuity in the management and operation of the above mentioned facilities.

RECOMMENDATION

That the Council:

1. accept the resignation of Lexie Graham from the Dookie Memorial Hall Committee of Management, rescind her membership effective immediately and thank her for her service.
2. having considered the Applications for Appointment to the Central Park Recreation Reserve Committee of Management received, appoint the following members for a four year term commencing 19 September 2018 and concluding 19 September 2022:
 - Neil DAVIES
 - Ronald DAVIES
 - Matthew DWYER
 - Dennis GALT
 - John POTTENGER
 - Greg PRATER

8. COMMUNITY DIRECTORATE

8.4 Section 86 Committee Memberships - Karramomus, Congupna, Central Park and Dookie (continued)

3. having considered the Applications for Appointment to the Congupna Recreation Reserve and Community Centre Committee of Management received, appoint the following members for a four year term commencing 19 September 2018 and concluding 19 September 2022:
 - Carolyn ALLEN
 - Geoff JACOBSON
 - Chris DRUM
 - Heath DRUM
 - Helen JACKSON
 - Karyn WOODS

4. having considered the Applications for Appointment to the Karramomus Hall and Recreation Reserve Committee of Management received, appoint the following members for a four year term commencing 19 September 2018 and concluding 19 September 2022:
 - Gwenda METZKE
 - Leigh METZKE
 - Brian SEACH
 - Mavis METZKE
 - Raymond THRUM

5. acknowledge the contribution of Peter Kerr and Matthew Kerr to the Karramomus Hall and Recreation Reserve Committee of Management.

6. resolve that all members (who are not Councillors or nominated Officers) of the Central Park Recreation Reserve Committee of Management, Congupna Recreation Reserve and Community Centre Committee of Management, and the Karramomus Hall and Recreation Reserve Committee of Management continue to be exempt from the requirement to complete Interest Returns in exercise of power granted to Council under section 81(2A) of the *Local Government Act 1989*.

Background

Dookie Memorial Hall Committee of Management

At the Ordinary Council Meeting held on 21 November 2017 Lexie Graham was appointed to the Dookie Memorial Hall Committee of Management. Lexie has indicated her wish to resign from the Dookie Hall Memorial Committee due to competing commitments. It is recommended that Council accept her resignation, effective immediately and thank her for her service to the Dookie Memorial Hall Committee of Management.

8. COMMUNITY DIRECTORATE

8.4 Section 86 Committee Memberships - Karramomus, Congupna, Central Park and Dookie (continued)

Central Park Recreation Reserve Committee of Management

At the Ordinary Council Meeting held on 16 August 2016 five applicants were appointed to the Central Park Recreation Reserve Committee of Management for a two year term concluding 18 September 2018. One additional applicant subsequently joined the Committee at an Ordinary Council Meeting held on 20 September 2016 for the existing term.

All six of the Applications for Appointment have been received from past committee members. It is recommended that all Applicants be appointed for a term of four years, concluding 19 September 2022.

Congupna Recreation Reserve and Community Centre Committee of Management

At the Ordinary Council Meeting held on 16 August 2016 five applicants were appointed to the Congupna Recreation Reserve and Community Centre Committee of Management for a term of two years concluding 18 September 2018. One additional applicant subsequently joined at an Ordinary Council Meeting held on 20 June 2017.

All six of the Applications for Appointment have been received from past committee members. It is recommended that all Applicants be appointed for a term of four years, 19 September 2022.

Karramomus Hall and Recreation Reserve Committee of Management

At the Ordinary Council Meeting held on 16 August 2016 five applicants were appointed to the Karramomus Hall and Recreation Reserve Committee of Management for a term of two years concluding 18 September 2018. One additional applicant subsequently joined the Committee at an Ordinary Council Meeting held on 20 September 2016 for the existing term.

Four Applications for Appointment have been received from past committee members and one new application. It is recommended that all Applicants be appointed for a term of four years concluding on 19 September 2022.

Council would like to acknowledge the contribution of Peter Kerr and Matthew Kerr to the Karramomus Hall and Recreation Reserve Committee of Management. Both Peter and Matthew have been longstanding members of the Committee and have decided not to apply for a further term. Council would like to thank Peter and Matthew for their work on the committee and wish them well for the future.

Interest Return Exemption

It is recommended that all newly appointed members of Section 86 Special Committees be exempt from the requirement of completing Interest Return in accordance with Section 81(2A) of the *Local Government Act 1989*.

Council Plan/Key Strategic Activity

This report supports the following goals of the *Council Plan 2017-2021*:

Leadership and Governance

- 1.3 Council demonstrates strong leadership and sound decision making in the best interests of the community.
- 1.7 Council advocates on issues, priorities and needs that matter to our community in partnership with key stakeholders.

8. COMMUNITY DIRECTORATE

8.4 Section 86 Committee Memberships - Karramomus, Congupna, Central Park and Dookie (continued)

1.9 Service standards and service delivery models are realistic and meet community expectations and demand while being financial viable and in line with Council's core business.

Social

2.1 Our community is supported to achieve and sustain physical, emotional and spiritual health and wellbeing.

2.4 Social and cultural, educational and employment opportunities are created to enable children, young people, individuals and families to actively participate in their community.

2.6 Volunteering is promoted and encouraged along with other measures to improve community resilience.

2.7 Public places, open space and community facilities are safe and accessible for all and presented to a high quality.

Built

4.4 Quality infrastructure is provided and maintained to acceptable standards.

4.5 Assets are well managed and their renewal is being planned through long term renewal strategies.

Risk Management

Risks	Likelihood	Consequence	Rating	Mitigation Action
Delegation of Council powers to a committee	Possible	Major	High	The appointment and removal of members by formal resolution of Council reduces governance risks by ensuring that all members of a committee are covered by Council's public liability insurance.
Exemption of all special committees from submitting primary and ordinary returns	Possible	Major	High	Restricted powers outlined in the Instrument of Delegation and Guidelines to these committees ensures that this risk is minimal. Committees are also required to declare any conflicts of interest at the start of each committee meeting.

Policy Considerations

There are no conflicts with existing Council policies.

8. COMMUNITY DIRECTORATE

8.4 Section 86 Committee Memberships - Karramomus, Congupna, Central Park and Dookie (continued)

Financial Implications

There are no financial implications arising from this report.

Legal/Statutory Implications

All of Council's Committees of Management responsible for halls, community centres and recreation reserves have been established under Section 86 of the *Local Government Act 1989* and have been issued with an Instrument of Delegation and Guidelines outlining their responsibilities.

The appointment and rescinding of memberships to Section 86 special committees by formal resolution of the Council ensures that the powers, functions and duties delegated to these committees are able to be exercised legally.

Environmental/Sustainability Impacts

There are no environmental or sustainability impacts arising from this report.

Social Implications

The appointment of community members to committees helps to build a sense of community by increasing stakeholder participation and giving community members a greater sense of pride and involvement in their local community.

Economic Impacts

There are no economic impacts arising from this report.

Consultation

A public notice was placed in the Shepparton News on 13 and 20 July 2018 calling for applications from community members to join the Central Park Recreation Reserve Committee of Management, Congupna Recreation Reserve and Community Centre Committee of Management, and the Karramomus Hall and Recreation Reserve Committee of Management.

Letters and emails were sent to outgoing members of each committee inviting them to apply for a further term with posters also provided for display around each facility. Council requested a notice to be placed in the Shepparton East Primary School, Congupna Primary School, and Kialla Central Primary School newsletters promoting the call for applications for the Central Park Recreation Reserve Committee of Management, Congupna Recreation Reserve and Community Centre Committee of Management, and the Karramomus Hall and Recreation Reserve Committee of Management respectively. In addition, the Congupna General Store and the Shepparton East General Store were also approached to assist with the promotion of the call for applications through posters for their respective Committees of Management.

Level of public participation	Promises to the public/stakeholders	Examples of techniques to use
Inform	Keep informed	<ul style="list-style-type: none"> • Newspaper advertisements. • Website announcement. • Letters to incoming and outgoing committee members. • Communication with committee officer bearers.

8. COMMUNITY DIRECTORATE

8.4 Section 86 Committee Memberships - Karramomus, Congupna, Central Park and Dookie (continued)

Level of public participation	Promises to the public/stakeholders	Examples of techniques to use
Consult	Informed, listen, acknowledge	Council will consult with its committees prior to making decisions that relate to the relevant facilities.
Involve	Work together. Feedback is an input into decision making.	Committees provide an important source of feedback for Council to manage the facilities.
Collaborate	Feedback will be incorporated into decisions to the maximum level possible.	Council collaborates with its committees prior to making decisions that relate to the relevant facilities.
Empower	We will implement what the public decide.	Committees of Management have delegated powers to make decisions in relation to the day to day management of the facilities that they are responsible for.

Officers believe that appropriate consultation has occurred and the matter is now ready for Council consideration.

Strategic Links

a) Greater Shepparton 2030 Strategy

There are no direct links to the *Greater Shepparton 2030 Strategy*.

b) Other strategic links

Local Government Act 1989

Conclusion

It is recommended that Council acknowledge the service of Lexie Graham to the Dookie Memorial Hall Committee of Management.

It is recommended that the above named applicants be appointed to the Central Park Recreation Reserve Committee of Management, Congupna Recreation Reserve and Community Centre Committee of Management, and the Karramomus Hall and Recreation Reserve Committee of Management for the terms specified and that Council recognise the contribution of those members who have decided not to apply for a further term of appointment.

Attachments

Nil

9. CORPORATE SERVICES DIRECTORATE

9.1 Ordinary Council Meetings - Locations

Disclosures of conflicts of interest in relation to advice provided in this report

Under section 80C of the *Local Government Act 1989* officers and persons engaged under a contract providing advice to Council must disclose any conflicts of interests, including the type and nature of interest.

No Council officers or contractors who have provided advice in relation to this report have declared a conflict of interest regarding the matter under consideration.

Council Officers involved in producing this report

Author: Acting Team Leader Governance

Proof reader(s): Manager Corporate Governance

Approved by: Director Corporate Services

Executive Summary

The purpose of this report is to recommend that all future Ordinary Council meetings be held at the Greater Shepparton City Council offices 70 – 90 Welsford Street, Shepparton commencing at 5.30pm.

RECOMMENDATION

That the Council hold all future Ordinary Council Meetings at the Greater Shepparton City Council offices 70 – 90 Welsford Street, Shepparton on the third Tuesday of every month commencing at 5.30pm.

Background

By resolution Ordinary Council meetings of the Greater Shepparton City Council are currently held in the Council Boardroom located at 90 Welsford Street, Shepparton commencing at 5.30pm on the third Tuesday of every month.

To enable meetings to be held at the Eastbank Centre if required, Council needs to amend the resolution to accommodate the change of address. The increase from 7 to 9 Councillors since the 2016 Council Elections and the increase in community attendance in the gallery has highlighted the limited seating capacity of the current Council Boardroom. This change of address will enable Council to hold meetings at the Eastbank Centre if required without the requirement of a formal resolution of Council.

Council Plan/Key Strategic Activity

1.3 Council demonstrates strong leadership and sound decision making in the best interests of the community.

1.8 Consultation that is transparent, robust and accessible, and clear, consistent and timely communication provided to inform, educate and engage with the community.

Risk Management

There are no risks associated with this report.

Policy Considerations

There are no conflicts with existing Council policies.

Financial Implications

The financial implications of the relocation to the Eastbank Centre will be approximately \$220 for room hire and the cost of additional staff per Council meeting when required.

9. CORPORATE SERVICES DIRECTORATE

9.1 Ordinary Council Meetings - Locations (continued)

Legal/Statutory Implications

There are no legal or statutory implications arising from this proposal.

Environmental/Sustainability Impacts

There are no environmental or sustainability impacts arising from this proposal.

Social Implications

There are no social implications associated with this report.

Economic Impacts

The economic impacts will be the additional cost for the venue hire and staff costs.

Consultation

Level of public participation	Promises to the public/stakeholders	Examples of techniques to use
Inform	Keep informed	<ul style="list-style-type: none"> Public Notices will be circulated in the Shepparton News advising of the time and venue of Council Meetings. Meeting times and venue details will be provided on Council's website and via Council's facebook page.
Consult	Informed, listen, acknowledge	<ul style="list-style-type: none"> Council Meetings are open to members of the public Members of the public have the opportunity to submit questions for answering during Question Time.

Officers believe that appropriate consultation has occurred and the matter is now ready for Council consideration.

a) Greater Shepparton 2030 Strategy

There are no direct links to the *Greater Shepparton 2030 Strategy*.

b) Other strategic links

No other strategic links have been identified.

Conclusion

It is recommended that all future Council meetings be held at the Greater Shepparton City Council offices 70 – 90 Welsford Street, Shepparton on the third Tuesday of every month commencing at 5.30pm.

Attachments

Nil

9. CORPORATE SERVICES DIRECTORATE

9.2 August 2018 Monthly Financial Report

Disclosures of conflicts of interest in relation to advice provided in this report

Under section 80C of the *Local Government Act 1989* officers and persons engaged under a contract providing advice to Council must disclose any conflicts of interests, including the type and nature of interest.

No Council officers or contractors who have provided advice in relation to this report have declared a conflict of interest regarding the matter under consideration.

Council Officers involved in producing this report

Author: Team Leader Management Accounting

Proof Reader: Manager Finance and Rates

Approved by: Director Corporate Services

Executive Summary

The report presents Council's actual financial performance compared to the budget for two months ended 31 August 2018.

RECOMMENDATION

That the Council receive and note the August 2018 Monthly Financial Report.

Background

The 2018/2019 Budget was adopted at the Ordinary Council Meeting held 19 June 2018. The 2018/2019 Budget provided for an operating surplus of \$19.17 million with revenue of \$143.83 million and expenditure of \$124.66 million. The 2018/2019 Budget also provided for capital works of \$46.36 million.

Council's actual financial performance compared to the budget is presented to Council on a monthly basis.

The August 2018 Monthly Financial Report incorporates the following sections which are presented for Council's consideration:

- Operating Performance
- Capital Works Performance
- Income Statement
- Balance Sheet
- Cash Flow Statement
- Capital Works Statement

Council Plan/Key Strategic Activity

The report is consistent with the leadership and governance goal "High Performing Organisation" as included in the *Council Plan 2017-2021*.

Risk Management

There are no risks identified in providing this financial report.

Policy Considerations

There are no conflicts with existing Council policies.

Financial Implications

There are no financial implications arising from this proposal.

9. CORPORATE SERVICES DIRECTORATE

9.2 August 2018 Monthly Financial Report (continued)

Legal/Statutory Implications

Section 137 of the *Local Government Act 1989* provides that Council maintain a budgeting and reporting framework that is consistent with the principles of sound financial management. In addition Section 138 requires that at least every 3 months a statement comparing the budgeted revenue and expenditure for the financial year with the actual revenue and expenditure to date is presented to the Council at a Council meeting which is open to the public. This report satisfies that requirement.

Environmental/Sustainability Impacts

There are no environmental or sustainability impacts associated with this report.

Social Implications

There are no social implications associated with this report.

Economic Impacts

There are no economic implications in providing this financial report.

Consultation

Officers believe that appropriate consultation has occurred and the matter is now ready for Council consideration.

Conclusion

The report presents Council's actual financial performance compared to the budget for two months ended 31 August 2018.

Attachments

August 2018 - Monthly Financial Statements

9. CORPORATE SERVICES DIRECTORATE

9.3 Child Safe Policy

Disclosures of conflicts of interest in relation to advice provided in this report

Under section 80C of the *Local Government Act 1989* officers and persons engaged under a contract providing advice to Council must disclose any conflicts of interests, including the type and nature of interest.

No Council officers or contractors who have provided advice in relation to this report have declared a conflict of interest regarding the matter under consideration.

Council Officers involved in producing this report

Author: Manager People and Development

**Proof reader(s): Team Leader People and Workforce,
Manager Children and Youth Services**

Approved by: Director Corporate Services

Executive Summary

Greater Shepparton City Council is required under the *Child Wellbeing and Safety Amendment (Child Safe Standards) Act 2015* to adhere to seven Child Safe Standards one of which is Standard Two – A Child Safe Policy or Statement of Commitment to Child Safety. This policy meets this requirement and is ready for adoption by Council.

RECOMMENDATION

That the Council adopt the Child Safe Policy to meet its requirements under the Child Wellbeing and Safety Amendment (Child Safe Standards) Act 2015.

Background

On 17 April 2012, the Victorian Government initiated the Family and Community Development Committee's Inquiry into the Handling of Child Abuse by Religious and Other Organisations (Betrayal of Trust Inquiry). The report tabled to Parliament on 13 November 2013 made recommendations including compulsory minimum standards for creating child safe environments.

On 26 November 2015, the Victorian Parliament passed the Child Wellbeing and Safety Amendment (Child Safe Standards) Act 2015 to introduce the Child Safe Standards. Greater Shepparton City Council is committed to embedding the Child Safe Standards within the organisation beginning with the development of this Policy which adheres to Standard Two of the Child Safe Standards 'A Child Safe Policy or Statement of Commitment to Child Safety'.

Further Standards deal with implementing strategies that embed into the organisation a commitment to Child Safety. These include reviewing recruitment practices, updating Codes of Conduct, and communicating effectively to the organisation regarding everyone's responsibilities. These Standards are either already in place as part of Council's normal activities or will be actioned over the coming months.

Council Plan/Key Strategic Activity

This policy supports the following sections of the Council Plan:

1.3 – Council demonstrates strong leadership and sound decision making in the best interests of the community.

1.5 – Council is high performing; customer focused and is marked by great people and quality outcomes.

9. CORPORATE SERVICES DIRECTORATE

9.3 Child Safe Policy (continued)

2.11 – Implement strategies that align with the Royal Commission into Family Violence.

Risk Management

There are no identified risks associated with the adoption of this policy.

Policy Considerations

This Policy has been developed taking into consideration Councils Employees Code of Conduct and Councillor Code of Conduct.

Financial Implications

There are no financial implications associated with the endorsement of this procedure.

Legal/Statutory Implications

Council has been required to work towards compliance to these standards since 2017 which has culminated in this Policy. Failure to implement Child Safe Standards will result in a breach of the Child Wellbeing and Safety Amendment (Child Safe Standards) Act 2015.

Environmental/Sustainability Impacts

There are no environmental/sustainability impacts.

Social Implications

Endorsement of this Policy will publicly show Council's commitment to promoting and protecting the interests and safety of children in our Community and make the statement that Council has zero tolerance for child abuse.

Economic Impacts

There are no economic impacts associated with the adoption of this policy

Consultation

Officers believe that appropriate consultation has occurred within relevant Council departments namely Children and Youth Services and People and Development.

Strategic Links

a) Greater Shepparton 2030 Strategy

Nil

b) Other strategic links

Nil

Conclusion

The matter is now ready for Council consideration.

Attachments

Greater Shepparton City Council Child Safe Policy

9. CORPORATE SERVICES DIRECTORATE

9.4 Contracts Awarded Under Delegation

Disclosures of conflicts of interest in relation to advice provided in this report

Under section 80C of the *Local Government Act 1989* officers and persons engaged under a contract providing advice to Council must disclose any conflicts of interests, including the type and nature of interest.

No Council officers or contractors who have provided advice in relation to this report have declared a conflict of interest regarding the matter under consideration.

Council Officers involved in producing this report

Author: Team Leader Contracts and Procurement

Proof reader(s): Manager Corporate Governance

Approved by: Director Corporate Services

Executive Summary

To inform the Council of the status of requests for tenders that have been awarded under delegation and those that have been publicly advertised but are yet to be awarded.

RECOMMENDATION

That the Council note the publicly advertised contracts awarded under delegated authority and tenders that have been advertised but yet to be awarded.

Tendered Contracts Awarded under Delegated Authority by the CEO

Contract Number	Contract Name	Contract details, including terms and provisions for extensions	Value inclusive of GST	Awarded to
		Nil		

Tendered Contracts Awarded under Delegated Authority by a Director

Contract Number	Contract Name	Contract details, including terms and provisions for extensions	Value inclusive of GST	Awarded to
1840	Demolition of building and associated works - 289 Maude Street	Lump Sum Contract Demolition of building and associated works - 289 Maude Street	\$29,260.00	Paige Courtney Pty Ltd
1866	Supply & Installation of Aquamoves Gym Floor Coverings	Lump Sum Contract Supply & Installation of Aquamoves Gym Floor Coverings	\$165,892.10	Gerflor Australia Pty Ltd

9. CORPORATE SERVICES DIRECTORATE

9.4 Contracts Awarded Under Delegation (continued)

Requests for Tenders Abandoned

Contract No.	Contract Name	Contract detail, including terms and provisions for extensions	Status
1839	Provision of Tree Maintenance Services	Schedule of Rates Contract for the Provision Of Tree Maintenance Services	Abandoned

Requests for Tenders advertised but not yet awarded

Contract No.	Contract Name	Contract detail, including terms and provisions for extensions	Status
1846	Consultancy Services for The Greater Victoria Commonwealth Games	Request for Quotes Contract for Consultancy Services for The Greater Victoria Commonwealth Games	Tender closed on 7 September 2018. Tender currently being evaluated
1856	Provision of Management of the Shepparton Saleyards	Lump Sum & Schedule of Rates Contract for the Management of the Shepparton Saleyards	Tender closed on 4 July 2018. The contract is included in the September Ordinary Council Meeting Agenda.
1862	Provision of Professional Veterinary Services	Schedule of Rates Contract for the Provision of Professional Veterinary Services	Tender closed on 29 August 2018. Tender currently being evaluated
1865	Construction of Shepparton Art Museum	Lump Sum & Schedule of Rates Contract for the Construction of Shepparton Art Museum	Tender closes on 27 September 2018.
1868	Provision of Trade Services	Schedule of Rates Contract for the Provision of Trade Services	Tender closed on 11 July 2018. Tender currently being evaluated
1876	Installation and Supply of Photocopier Hardware and Services	Schedule of Rates Contract for the Provision of I.T. Products and Services for the Installation and Supply of Photocopier Hardware and Services	Tender closes on 19 September 2018.
1888	Water Main Replacements - Verney Road/Balaclava Road Intersection, Shepparton	Lump Sum Contract for Water Main Replacements - Verney Road/Balaclava Road Intersection, Shepparton	Tender closes on 19 September 2018.

9. CORPORATE SERVICES DIRECTORATE

9.4 Contracts Awarded Under Delegation (continued)

Contract No.	Contract Name	Contract detail, including terms and provisions for extensions	Status
1896	Appointment of a Creative and Production Agency and/or Appointment to the Media Buying Services Panel - Shepparton Show Me	Lump Sum Contract for Appointment of a Creative and Production Agency and/or Appointment to the Media Buying Services Panel - Shepparton Show me	Tender closes on 19 September 2018.
1903	Management of the Victoria Lake Caravan Park	Lump Sum & Schedule of Rates Management of the Victoria Lake Caravan Park	Tender closed on 12 September 2018. Tender currently being evaluated

Policy Considerations

Through the *Instrument of Delegation to the Chief Executive Officer* the Council has delegated authority to the Chief Executive Officer to award a contract up to the value of \$500,000 including GST.

The Council through the *Exercise of Delegations* Policy has delegated authority to the Director Corporate Services to approve a contract up to the value of \$500,000 and the Director Infrastructure, Director Community and Director Sustainable Development to approve a contract up to the value of \$150,000 for goods and services and \$200,000 for works.

Legal/Statutory Implications

Section 186 of the *Local Government Act 1989* (the Act) establishes the requirements for tendering and entering into contracts.

Section 186(1) of the Act requires that before Council enters into a contract for the purchase of goods or services to the value of \$150,000 or more, or for the carrying out of works to the value of \$200,000 or more, it must give public notice of the purpose of the contract and invite tenders or expressions of interest from any person wishing to undertake the contract.

Conclusion

It is important that decisions and actions taken under delegation be properly documented and transparent in nature. The report details the publicly advertised contracts awarded by the Chief Executive Officer and Directors under delegated authority of the Council during the period 1 August 2018 to 31 August 2018.

Attachments

Nil

9. CORPORATE SERVICES DIRECTORATE

9.5 Council Plan Progress Report

Disclosures of conflicts of interest in relation to advice provided in this report

Under section 80C of the *Local Government Act 1989* officers and persons engaged under a contract providing advice to Council must disclose any conflicts of interests, including the type and nature of interest.

No Council officers or contractors who have provided advice in relation to this report have declared a conflict of interest regarding the matter under consideration.

Council Officers involved in producing this report

Author: Corporate Planning Analyst

Proof reader(s): Manager Corporate Governance

Approved by: Director Corporate Services

Executive Summary

In accordance with Section 125 of the *Local Government Act 1989*, Council developed and adopted a four year Council Plan on 20 June 2017. The Council Plan contained Key Strategic Objectives and Strategies to achieve those objectives.

This report provides the first update in relation to the actions taken to achieve the Key Strategic Objectives identified in the 2017-2021 Council Plan and forms part of council's accountability framework. The report also includes progress made in achieving the Key Strategic Activities contained within the 2017-18 Budget which form Council's Performance Statement.

The Council Plan becomes the organisational focus for the development of Directorate and Business Unit plans and ultimately the individual responsibilities of officers which are subsequently reflected in those officers' annual appraisals.

Of the identified general actions for progress reporting in relation to measuring achievement, the majority of actions are in progress and on track.

There is one Measure of Success which needs the baseline to be updated

Measure of Success	Original Baseline	Revised Baseline
Number of employed residents	33,913	29,902

RECOMMENDATION

That the Council note the progress report for the 2017-2021 Council Plan which provides details in relation to achieving the Measures of Success identified in the Council Plan 2017-2021 and approve the change to the baseline for number of employed residents.

9. CORPORATE SERVICES DIRECTORATE

9.5 Council Plan Progress Report (continued)

Background

The 2017-2021 Council Plan identified Goals, Key Strategic Objectives and Strategies for implementation across the life of the plan.

Based on the outcomes of the community consultations, Council identified five themes to describe what we are working towards in achieving the community's vision of a Greater Shepparton - Greater Future. As these goals explicitly align with the Municipal Public Health Planning Framework (Department of Health Services, 2001) with the emphasis on the built, social, economic and natural environments, the Council Plan also addresses the legislative requirements for the Municipal Health and Wellbeing Plan.

These five themes are:

1. Leadership and Governance - Provide strong civic leadership, advocacy and good governance in the operation of Greater Shepparton City Council.
2. Social - Develop resilient, inclusive, healthy communities that make Greater Shepparton a safe and harmonious place to live, work, learn and play.
3. Economic - Build a thriving, resilient economy where Greater Shepparton is recognised as a competitive place to invest and grow business.
4. Built - Provide and support appealing relevant infrastructure that makes Greater Shepparton an attractive, liveable regional city.
5. Environment - Enhance and protect the clean, green environment that makes Greater Shepparton the unique place it is.

Council Plan/Key Strategic Activity

Council is high performing; customer focused and is marked by great people and quality outcomes. (Leadership and Governance)

Risk Management

Risks	Likelihood	Consequence	Rating	Mitigation Action
Failure to report to Council and the community	Unlikely	Moderate	Moderate	Continue quarterly reports to Council

Policy Considerations

There are no policy considerations associated with this report.

Financial Implications

The report contains no financial implications, however many of the initiatives contained within the Council Plan required Council to allocate funds in its 2017-18 budget to provide the finances to continue implementation of the Council Plan.

Legal/Statutory Implications

The report complies with councils obligations to monitor and report on progress in relation to achieving the strategic objectives and strategies contained within the council plan. The provision of regular reporting, in addition to the Annual Report, provides an opportunity for Council and the community to consider the progress made towards achieving the targets set by Council against the Council Plan.

9. CORPORATE SERVICES DIRECTORATE

9.5 Council Plan Progress Report (continued)

Environmental/Sustainability Impacts

The report contains no environmental/sustainability impacts, however many of the initiatives contained within the Council Plan were targeted at improving Greater Shepparton's sustainability, both as an organisation and a municipality.

Social Implications

The report contains no social implications, however there are a number of initiatives contained in the Council Plan that were aimed at improving the health and well-being of the Greater Shepparton communities and the wider municipality. This is expected to improve social outcomes.

Economic Impacts

The report contains no economic impacts however there were a number of initiatives contained in the Council Plan that were aimed at improving the economic wellbeing of the Greater Shepparton municipality.

Consultation

Internal consultation occurred with the responsible officers regularly updating individual actions and the overall review of all plans by the Executive Team.

Community consultation was achieved by publishing quarterly reports in the Council meeting agenda and including the plan and quarterly updates on Councils website.

Level of public participation	Promises to the public/stakeholders	Examples of techniques to use
Inform	Keep Informed	Council Meeting Minutes Council Website

Officers believe that appropriate consultation has occurred and the matter is now ready for Council consideration.

Strategic Links

a) Greater Shepparton 2030 Strategy

The Council Plan 2017-2021 plays a pivotal role in the delivery of the short term plans and aspirations of council and the community whilst following the long term strategies of Greater Shepparton 2030.

b) Other strategic links

The Council Plan supports the short term direction of the organisation (4 years) and provides linkage to the strategies developed and or implemented over the duration of the plan.

Conclusion

This report provides an update on progress against achieving the Key Strategic Objectives contained within the 2017-2021 Council Plan and the Key Strategic Activities contained within the 2017-18 Budget.

Attachments

Council Plan Report 2017-18

10. SUSTAINABLE DEVELOPMENT DIRECTORATE

10.1 Maude Street Mall Redevelopment - Concept Options

Disclosures of conflicts of interest in relation to advice provided in this report

Under section 80C of the *Local Government Act 1989* officers and persons engaged under a contract providing advice to Council must disclose any conflicts of interests, including the type and nature of interest.

No Council officers or contractors who have provided advice in relation to this report have declared a conflict of interest regarding the matter under consideration.

Council Officers involved in producing this report

Author: Place Manager

**Proof reader(s): Team Leader Business and Industry Development,
 Manager Economic Development**

Approved by: Director Sustainable Development

Executive Summary

Following a Council resolution in May 2018, officers conducted a public consultation on four concept design options developed by Spiire Australia (Spiire) for a redevelopment of the Maude Street Mall area.

The resolution referred to above was the following:

'That the Council:

- 1. note and endorse the package of conceptual designs completed by Spiire as per Contract 1796 – Concept Design of Maude Street Mall Redevelopment;*
- 2. release the four conceptual designs for public consultation in accordance with the associated Consultation Plan – Maude Street Mall Concept Options for a period of six weeks commencing on 16 May 2018 and concluding on 30 June 2018.'*

The consultation was undertaken in accordance with a Consultation Plan adopted at the May 2018 Ordinary Council meeting and 1,039 responses were received.

The consultation data provides a foundation ranking of the preferences for each of the options which takes into account the overall preference ranking of respondents. This preference ranking is as follows.

Option	Description	Ranking
Option Three	A New Central Public Space	1
Option Four	A Shared Streetscape	2
Option Two	Opposing One-way Traffic	3
Option One	Reintroduction of Two-Way Traffic	4

A more detailed analysis of this ranking – including by option as well as by stakeholder group is provided within the Consultation Report attached.

10. SUSTAINABLE DEVELOPMENT DIRECTORATE

10.1 Maude Street Mall Redevelopment - Concept Options (continued)

This report also details a full background of the actions and resolutions that transpired that led to the consultation process in regards to the conceptual designs of the Maude Street Mall.

The business composition of the Mall and the land use within the area has changed since its construction in 1989 as industry and lifestyle trends have changed. The Maude Street Mall previously contained key retail, goods and service anchors such as pharmacies, banks, music stores, cafes, government services, supermarkets and hardware stores that provided a diverse mix of businesses and reasons for people to visit the space. Over time- the Mall's business mix has become dominated by fashion retail offering with limited diversity.

Many of these retail or service offerings have expanded into larger format department or warehouse store offerings that relocate out of city centres due to the availability of low cost land for development. Similarly, large peripheral commercial shopping centres have emerged in competition with town centre commercial precincts such as the Maude Street Mall. These centres offer a consistent and controlled product and service offering, regulated opening hours and other user experiences that town centres struggle to replicate. These are trends that have occurred across the globe.

Another significant trend has been the rise of new business models within the retail industry that currently underpins the business offering of the Mall – most notably the rise of online shopping. This has further decreased the need for customers to visit physical stores to purchase goods which is causing significant disruption within the retail sector.

Recent growth trends within the retail industry- both locally and more broadly – have been heavily weighted towards experiential offerings such as food, dining and entertainment. Shepparton has seen precincts such as Fryer's Street reactivated through the establishment of high quality cafés and restaurants.

These trends have changed the way that the Mall has operated and functioned as a commercial centre over the period of its existence. As an aging asset – there is an opportunity to redevelop the Maude Street Mall in order to establish it as a space for renewed investment and a more diverse space that reflects current retail and service trends and is more responsive to future changes.

Council will continue to examine its relevant Planning strategies in order to reflect these trends and capitalise on opportunities for investment within the renewed Maude Street Mall space and the CBD in general.

RECOMMENDATION

That the Council:

1. note that four conceptual design options for a redevelopment of the Maude Street Mall have been developed and public consultation has taken place. Feedback has been provided within the attached Maude Street Mall Concept Design Options Consultation Report;
2. adopt Option Four – A Shared Streetscape as the preferred design and progress to detailed design;

10. SUSTAINABLE DEVELOPMENT DIRECTORATE

10.1 Maude Street Mall Redevelopment - Concept Options (continued)

3. undertake a business case on the adopted option in conjunction with detailed design;
4. note that detailed design work will examine opportunities to utilise existing infrastructure where possible and provide a plan for staging of construction.

Background

At the March 2017 Ordinary Council Meeting, Councillors resolved to (refer to excerpt):

'3. Refer to the 2017/2018 budget for consideration an amount of \$250K to obtain conceptual designs, estimates and funding models of the following options for the Maude Street Mall as a long term vision to activate and revitalise the area as per the Commercial Activity Centre Strategy:

- a) reintroduction of two-way traffic from Fryers to High Street*
- b) development of additional car parking facilities with connecting one-way access from High and/or Fryers Streets exiting at Stewart Street*
- c) retention of the Mall as a pedestrianised public open space and introduction of urban design measures to increase amenity and usability of the precinct.'*

In accordance with this resolution and following a procurement process Spiire Australia were appointed to undertake the scope of works outlined in Contract 1796.

Following stakeholder consultation during the conceptual design process a fourth redevelopment option was developed by (Spiire Australia) Spiire for consideration by Council which incorporated feedback obtained throughout the consultation process. This option consists of a mixture of one-way traffic, public space as well as on-street and off-street car parking.

On 17 April 2018 Spiire delivered a package of works consisting of completed conceptual design options for a redevelopment of the Maude Street Mall, traffic impact assessment and associated costings for each of the options.

The four designs were completed in consultation with key stakeholders through a workshop, targeted engagement, regular meetings with Council's internal working group and ongoing consultation with stakeholder groups.

Following a Council resolution in May 2018, officers conducted a public consultation on four concept design options developed by Spiire for a redevelopment of the Maude Street Mall area.

The resolution at the May 2018 Ordinary Council Meeting was the following:

'That the Council:

- 1. note and endorse the package of conceptual designs completed by Spiire as per Contract 1796 – Concept Design of Maude Street Mall Redevelopment;*
- 2. release the four conceptual designs for public consultation in accordance with the associated Consultation Plan – Maude Street Mall Concept Options for a period of six weeks commencing on 16 May 2018 and concluding on 30 June 2018.'*

10. SUSTAINABLE DEVELOPMENT DIRECTORATE

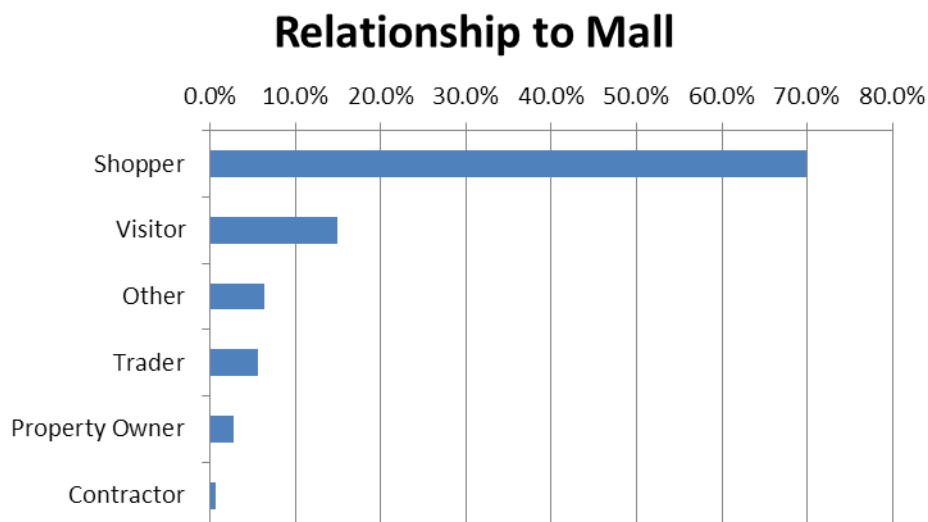
10.1 Maude Street Mall Redevelopment - Concept Options (continued)

The consultation process commenced as per the May 2018 resolution and was undertaken in accordance with the Consultation Plan that was adopted at the May Council meeting.

The plan was based heavily on a consultation survey designed to obtain the community's feedback on the presented design options and the next steps for the Maude Street Mall's redevelopment. The attached Consultation Report provides a detailed breakdown of the consultation process and associated marketing and promotions for the project.

The Consultation Report presents a detailed analysis of the feedback received as part of the consultation process. In total, 1,039 responses were received as part of the survey process. Additional feedback outside of the survey was also received and is attached to the Consultation Report for consideration.

A breakdown of the respondents is the following:



The report provides a detailed analysis of the survey feedback provided by respondents. It breaks down who responded to the survey in terms of their demographics but also their relationship to the Maude Street Mall. This has allowed for a detailed breakdown of the responses by different stakeholder groups. There was representation from a diverse group of stakeholders and the survey obtained feedback from a broad segment of the community in terms of the age, gender and residential locations of respondents. The survey data highlights the different preferences for the four options amongst the various stakeholders that make up the Maude Street Mall area. It is clear from the survey data that preferences differ between those with a different relationship and association with the Maude Street Mall.

Those that reported that they were traders or property owners tended to preference options with vehicular access and additional car parking whereas Option Three (which consisted of no new vehicle access) was the most preferred amongst those that reported themselves as shoppers or visitors to the Maude Street Mall.

10. SUSTAINABLE DEVELOPMENT DIRECTORATE

10.1 Maude Street Mall Redevelopment - Concept Options (continued)

The consultation data provides a foundation ranking of the preferences for each of the options which takes into account the overall preference ranking of respondents. This preference ranking is as follows.

Option	Description	Ranking
Option Three	A New Central Public Space	1
Option Four	A Shared Streetscape	2
Option Two	Opposing One-way Traffic	3
Option One	Reintroduction of Two-Way Traffic	4

More detailed analysis of this ranking – including by option as well as by stakeholder group is provided in the Consultation Results section of this report.

This provides a summary of the feedback provided by the diverse respondent group as well as an overview of the key themes that arose from the qualitative commentary provided as part of the consultations.

Vehicular access and the associated impact on the Mall's amenity, customer access and exposure for businesses was the most prominent theme amongst the qualitative comments. This reflects the polarising preferences between Option One and Option Three.

Other key themes that arose from the consultation was the diversity of activity on offer within the Mall's public and private spaces, the supply and regulation of CBD car parking, public safety and the potential loss of public open space within the CBD.

This feedback is presented in order to assist Councillors in their determination of the next steps of the proposed redevelopment of the Maude Street Mall. The feedback can be utilised to assist in this determination but also to inform potential future design considerations or project implementation.

The full Consultation Report attached to this report provides a detailed analysis of the preferences amongst specific stakeholder groups that responded to the survey.

Officers have conducted analysis on the consultation findings and taken into consideration a number of factors in determining which of the options would be most suitable to proceed to detailed design. Taking into account these factors – officers are recommending that Option Four represents the most appropriate option to progress. The following table outlines the factors that were considered in relation to the designs.

10. SUSTAINABLE DEVELOPMENT DIRECTORATE

10.1 Maude Street Mall Redevelopment - Concept Options (continued)

Option	Community feedback	Staging	Relevant examples	Vehicular traffic access	Car parking	Retention of public space	Investment attraction
<u>Option One</u> Two-way traffic	✗	✗	✓	✓	✓	✗	✓
<u>Option Two</u> Opposing one-way traffic	✗	✓	✓	✓	✓	✗	✓
<u>Option Three</u> A new central public space	✓	✓	✗	✗	✗	✓	✗
<u>Option Four</u> A shared streetscape	✓	✓	✓	✓	✓	✓	✓

Council Plan/Key Strategic Activity

Council Plan 2017-2021 - *Shepparton is the regional city centre supported by well-planned and designed existing and emerging commercial activity centres.*

CBD Strategy 2008 - *Consolidating the CBD as the principal retail centre in the region and creating an active, vibrant and safe CBD.*

Commercial Activity Centre Strategy 2016 - *Consider Options for the Maude Street Mall to include shared pedestrian-vehicle space (potentially north of Stewart Street)*

Economic Development Tourism and Major Events Strategy 2017-2021- *Revitalise the Maude Street Mall to reinvigorate the space and attract customers back to the Mall*

Risk Management

There are a number of risks including financial and non-financial risks associated with large complex infrastructure projects. These risks will be managed through standard project management and procurement policies.

Policy Considerations

There are no direct policy considerations associated with this report's recommendation.

10. SUSTAINABLE DEVELOPMENT DIRECTORATE

10.1 Maude Street Mall Redevelopment - Concept Options (continued)

Financial Implications

Progressing to detailed design will incur costs for the procurement of these services. Funding has been allocated towards procuring a detailed design within the 2018/19 Budget.

In accordance with Council's procurement policy it is anticipated that the procurement for this work would be managed through a public tender process. Further detail on the cost of this work would be obtained through this tendering process and presented to Council prior to contract award.

Further detail on costs for business case analysis work can be obtained through Council's standard procurement process should the recommendation be carried.

Legal/Statutory Implications

There are no legal or statutory implications associated with this recommendation.

Environmental/Sustainability Impacts

Each of the designs will involve various impacts on the existing streetscape including street trees and green spaces. Detail is provided for each of the options around their likely impact on the environment as well as the scope for enhanced environmental outcomes such as street trees, natural landscape and water sensitive urban design.

Social Implications

There are no social implications associated with this recommendation.

Economic Impacts

Each of the provided designs have associated costings attached for consideration.

It is anticipated that a completed redevelopment of the current Maude Street Mall space may attract new visitors and shoppers to the area in order to experience the new features and urban design elements provided. It is also anticipated that the revitalised area would be more appealing for future investment which would lead to an increase in visitation. This increased visitation will provide opportunity for local businesses to leverage more trade.

It is anticipated that any redevelopment of the Mall area will be accompanied by associated impacts on access and business for the duration of construction. Given that this project is only at conceptual design stage and there are a number of unknowns with regards to the scope of construction works – the timeline for construction for each of the provided options could be up to 12 months. Further work through detailed design will provide more detail regarding the scope of construction works such as staging and timeframes.

Further detail regarding project staging and the scope of works required will be available once detailed design has been undertaken for one of the concept options

Consultation

An extensive public consultation has been undertaken in accordance with the May 2018 Council resolution and Consultation Plan. The attached Consultation Report provides a detailed breakdown of the feedback received as part of this consultation.

10. SUSTAINABLE DEVELOPMENT DIRECTORATE

10.1 Maude Street Mall Redevelopment - Concept Options (continued)

Officers believe that appropriate consultation has occurred and the matter is now ready for Council consideration.

Strategic Links

a) Greater Shepparton 2030 Strategy

Direction 5 - *The provision and restructure of urban and rural infrastructure to enhance the performance of the municipality and facilitate growth*

b) Other strategic links

Nil

Conclusion

The Maude Street Mall has been a challenging issue for Council for a long period of time and has attracted a high amount of interest and discussion amongst the community. The development of the four concept designs is the furthest point that Council has reached in terms of the proposed redevelopment of the Mall and has reinvigorated discussions around the future of the Mall area and the CBD in general.

The designs completed by Spiire provide a vision for several different layouts for a redevelopment of the Mall as well as a range of data and information relating to each option including cost, impact on car parking, traffic impacts and the impact on the existing street features such as trees and artworks.

The information provided as part of this report is presented in order to assist in the determination of the next steps of this project as it evolves through its various stages of design and revitalisation.

Taking into account analysis of the consultation results and various factors involved with the completed designs, officers recommend proceeding with Option Four as the preferred concept to progress to detailed design.

Attachments

Maude Street Mall Concept Design Options - Consultation Report 2018

10. SUSTAINABLE DEVELOPMENT DIRECTORATE

10.2 Adoption of Greater Shepparton Townships Framework Plan Review 2018

Disclosures of conflicts of interest in relation to advice provided in this report

Under section 80C of the *Local Government Act 1989* officers and persons engaged under a contract providing advice to Council must disclose any conflicts of interests, including the type and nature of interest.

No Council officers or contractors who have provided advice in relation to this report have declared a conflict of interest regarding the matter under consideration.

Council Officers involved in producing this report

Author: Principal Strategic Planner

Proof reader(s): Team Leader Strategic Planning, Manager Building and Planning

Approved by: Acting Director Sustainable Development

Other: Graduate Strategic Planner Amendments

Executive Summary

The *Greater Shepparton Housing Strategy 2011* (the GSHS) was prepared by David Lock Associates Pty Ltd on behalf of Council to guide the future long term identification and provision of residential land within Greater Shepparton.

The GSHS establishes a development framework in the Shepparton and Mooroopna urban areas, as well as the smaller townships within the municipality.

The *Greater Shepparton Townships Framework Plan Review, 2018* (the Review) focuses on the nine townships that the GSHS provided framework plans for (see *Attachment 1 - Greater Shepparton Townships Framework Plan Review, 2018*). The purpose of the Review is to complement and build upon the work undertaken through the GSHS to 2011, and to update the framework plans for each of the small townships within the municipality.

Preliminary consultation was undertaken with internal Council departments and external relevant authorities. At the Ordinary Council Meeting held on 20 March 2018, Council resolved to endorse the *Draft Greater Shepparton Townships Framework Plan Review, 2018* (the Draft) and release it for public comment from 26 March to 27 April 2018.

Council officers attended community planning meetings at Congupna, Dookie, Katandra West, Murchison, Tallygaroopna, Tatura and Toolamba during April 2018 to undertake additional targeted consultation.

During the community plan consultation sessions, it became apparent that there was a high level of interest in the project. To ensure that sufficient time was available for all stakeholders to make a submission on the Draft, Council extended the submission period by an additional four weeks to end on Friday, 25 May 2018.

Council has received thirteen submissions to the Draft from community members in Congupna, Dookie, Katandra West, Murchison, Tatura and Toolamba. These submissions were considered by Council officers and a number of changes are being recommended to the Framework Plans as a result. The major changes recommended are summarised below:

- Identification of land north east of the Tatura Township for 'Long Term Future Growth';
- Changes to the designation of three areas in the Tatura Township from 'Potential Low Density' to 'Urban Growth Area';

10. SUSTAINABLE DEVELOPMENT DIRECTORATE

10.2 Adoption of Greater Shepparton Townships Framework Plan Review 2018 (continued)

- Changes to the designation of one area in the Tatura Township from 'Potential Rural Living' to 'Potential Low Density';
- Identification of land to the south of Toolamba Primary School for 'Long Term Future Growth';
- Removal of the 'Long Term Future Growth' designation from Investigation Area 6 and adjustment of the settlement boundary to better align with the Public Acquisition Overlay for the Goulburn Valley Highway – Shepparton Bypass;
- Inclusion of one area within the settlement boundary for Katandra West and identification of this area for 'Potential Rural Living' and 'Potential Low Density';
- Update all Framework Plans to remove any zoned land from 'Urban Growth Area', 'Potential Low Density' and 'Potential Rural Living';
- Revise all Framework Plans to acknowledge recent rezonings to remove the 'Potential' designation on land that is now zoned/developed;
- Amend all Framework Plans to ensure any anomalous mapping errors are revised to present accurate and clear intentions for future growth; and
- Growth plans should be prepared for each township and implemented in to the planning scheme. Growth plans will consider the opportunities and constraints of each township and utilise a holistic approach for future growth.

The outcome of this work will be the revised framework plans for the townships, to be implemented through a planning scheme amendment. Recommended revised Framework Plans are included in the Review (see *Attachment 1 - Greater Shepparton Townships Framework Plan Review, 2018*).

It is recommended that Council adopt the Review, and prepare and exhibit a planning scheme amendment to implement the findings.

RECOMMENDATION

That the Council:

1. adopt the Greater Shepparton Townships Framework Plan Review 2018; and
2. prepare and exhibit a planning scheme amendment to implement the findings.

Background

The *Greater Shepparton Housing Strategy 2011* (the GSHS) was prepared by David Lock Associates Pty Ltd on behalf of Council to guide the future long term identification and provision of residential land within Greater Shepparton.

The GSHS establishes a development framework in the Shepparton and Mooroopna urban areas, as well as the smaller townships within the municipality.

The *Greater Shepparton Townships Framework Plan Review, 2018* (the Review) focuses on only the nine townships that the GSHS provided framework plans for, and excludes the Shepparton and Mooroopna urban areas. The purpose of this review is to complement and build upon the work undertaken through the GSHS to 2011, and to update the framework plans for each of the small townships within the municipality.

10. SUSTAINABLE DEVELOPMENT DIRECTORATE

10.2 Adoption of Greater Shepparton Townships Framework Plan Review 2018 (continued)

The Review assesses each township against a number of criteria but, importantly, recognises that each township is different and a “one size fits all approach” is not always appropriate. The townships have been assessed against the following criteria:

- Current status and history;
- Infrastructure and servicing availability;
- Environmental influences; and
- Population trends / supply and demand.

The townships that are included in the Review are:

- Congupna;
- Dookie;
- Katandra West;
- Merrigum;
- Murchison;
- Tallygaroopna;
- Tatura;
- Toolamba and Old Toolamba; and
- Undera.

The location of these townships is shown in *Figure 1 – Locality Map*.

Community, agency and stakeholder consultation has been an integral part of the Review. Preliminary feedback was sought from all relevant referral agencies and authorities as well as internal Council departments prior to the Review being released for public comment.

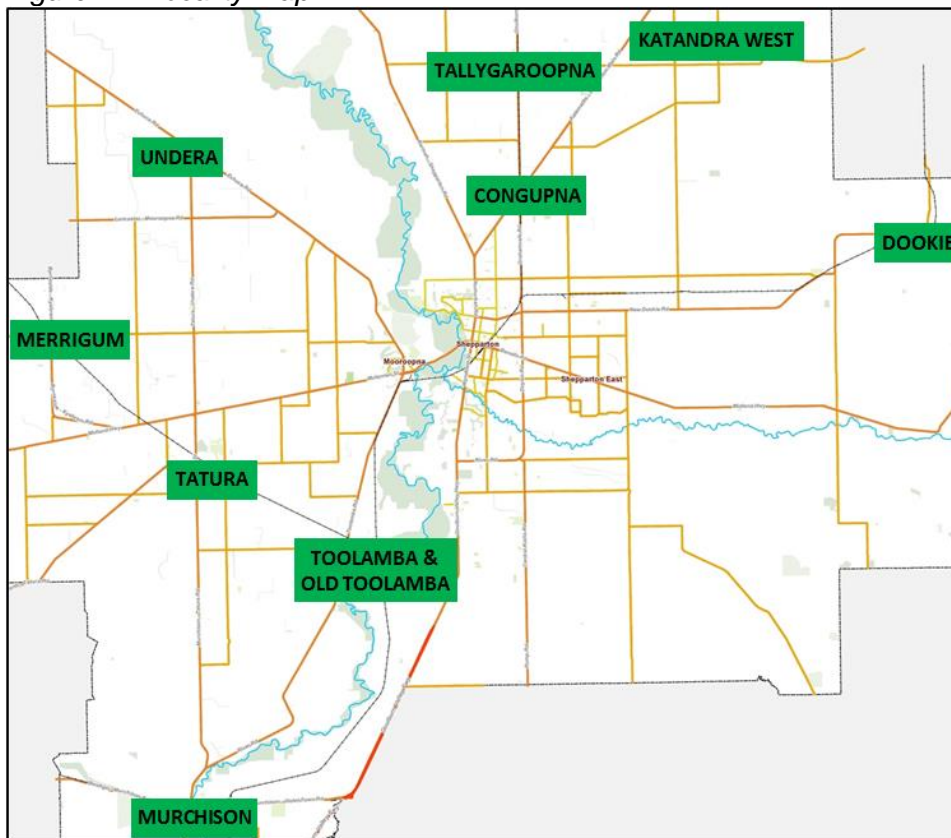
Following a Council resolution to endorse a draft document and release it for public comment, extensive public consultation was undertaken in collaboration with the community plan committees for the townships.

A summary of the consultation undertaken and the feedback received is included as an Appendix to this review (see *Attachment 2 – Appendix Conversation Report*).

10. SUSTAINABLE DEVELOPMENT DIRECTORATE

10.2 Adoption of Greater Shepparton Townships Framework Plan Review 2018 (continued)

Figure 1 – Locality Map



Consultation

On 6 February 2018, the Strategic Planning Team contacted all relevant referral authorities and agencies, as well as relevant internal Council departments, inviting them to provide feedback on the Draft.

This invitation was issued to the following external authorities:

- Department of Environment, Land, Water and Planning;
- Goulburn-Murray Water;
- APA Group;
- Powercor;
- Broadcast Australia;
- Transport for Victoria;
- Country Fire Authority;
- Public Transport Victoria;
- Environment Protection Authority;
- SP Ausnet;
- Goulburn Broken Catchment Management Authority;
- VicRoads;
- Goulburn Valley Water; and
- VicTrack.

10. SUSTAINABLE DEVELOPMENT DIRECTORATE

10.2 Adoption of Greater Shepparton Townships Framework Plan Review 2018 (continued)

At the Ordinary Council Meeting held on 20 March 2018, Council resolved to endorse the Draft and release it for public comment from 26 March to 27 April 2018 (see *Attachment 3 – Minutes extract from the Ordinary Council Meeting held on 20 March 2018*). The Draft was made available for viewing in the Council offices and on the Council website. A media release was prepared and a public notice was published in the Shepparton News.

The Community Strengthening Team was also briefed on the project and supported in providing information to their contacts through the various community plan committees. Council officers attended community plan meetings at Congupna, Dookie, Katandra West, Murchison, Tallygaroopna, Tatura and Toolamba throughout the month of April 2018. During the community plan consultation sessions, it became apparent that there was a high level of interest in the Draft.

To ensure that sufficient time was available for all stakeholders to make a submission on the Draft, Council extended the submission period by an additional four weeks to end on Friday, 25 May 2018.

A total of 14 submissions were received by Council following the public consultation process.

The feedback received and changes made following consultation are included in *Attachment 2 – Appendix Conversation Report*.

Overall Recommendations

All Framework Plans should be updated to remove any zoned land from 'Urban Growth Area', 'Potential Low Density' and 'Potential Rural Living'.

The Framework Plans for any townships that have been subject to change since the GSHS was implemented should be revised to acknowledge recent rezonings to remove the 'Potential' designation on land that is now zoned/developed.

All Framework Plans should be amended to ensure any anomalous mapping errors are revised to present accurate and clear intentions for future growth.

Growth plans should be prepared for each township and implemented into the planning scheme. Growth plans will consider the opportunities and constraints of each township and utilise a holistic approach for future growth. These growth plans should ultimately replace the Framework Plans and should provide for residential growth (as shown in this document), industrial and commercial growth, recreational and community facilities, open spaces, etc. and should also identify any constraints to growth and development.

These growth plans should be prepared in the following priority order:

1. Tatura; and
Toolamba.
2. Murchison;
Merrigum; and
Dookie.

10. SUSTAINABLE DEVELOPMENT DIRECTORATE

10.2 Adoption of Greater Shepparton Townships Framework Plan Review 2018 (continued)

3. Congupna;
Katandra West;
Tallygaroopna; and
Undera.

Monitoring and review should continue to be undertaken every five years to ensure sufficient supply of zoned residential land.

Individual Township Recommendations

Congupna

It is recommended that the approximately eight hectares of land within a Public Acquisition Overlay for construction of a future drainage/retardation basin should be excluded from the identified 'Potential Low Density' land.

Dookie

No changes required.

Katandra West

It is recommended that land immediately to the south west of the existing township be included in the settlement boundary. This will provide an additional approximately 11 hectares of unzoned land identified for 'Potential Low Density' and approximately 18 hectares of unzoned land identified for 'Potential Rural Living'.

Merrigum

No changes required.

Murchison

No changes required.

Tallygaroopna

No changes required.

Tatura

It is recommended that the following areas of land be identified for 'Urban Growth Area':

- Approximately 43 hectares of land immediately east of Dhurringile Road and south of Pyke Road;
- Approximately 11 hectares of land at the north eastern end of Gowrie Park Road (it should be noted that access to this land relies upon connections through other allotments and/or infrastructure upgrades, to be addressed by the land owner/developer); and
- Approximately 10 hectares of land south of Ferguson Road to the east of Dollar Court.

It is recommended that approximately 42 hectares of land between Ferguson Road and Pyke Road be identified for 'Potential Low Density'.

It is recommended that an arrow to denote the direction of 'Long Term Future Growth' be included on the Tatura Framework Plan. This arrow should identify future direction towards land to the north east of Tatura, east of Dhurringile Road between Pyke Road and the Midland Highway.

10. SUSTAINABLE DEVELOPMENT DIRECTORATE

10.2 Adoption of Greater Shepparton Townships Framework Plan Review 2018 (continued)

Toolamba and Old Toolamba

It is recommended that the arrow denoting 'Long Term Future Growth' within Investigation Area 6 be removed.

It is recommended that an arrow denoting 'Long Term Future Growth' is added to the Framework Plan for the land south of the Toolamba Primary School.

The settlement boundary at the southern extent of Investigation Area 6 should be amended to remove land south of the Public Acquisition Overlay for the Goulburn Valley Highway – Shepparton Bypass from the investigation area.

Undera

The approximately 14 hectares of land for the Undera Recreation Reserve and Undera Park Motorcycle Track should be excluded from the identified 'Potential Rural Living' land.

Council Plan/Key Strategic Activity

Built: Provide and support appealing relevant infrastructure that makes Greater Shepparton an attractive, liveable regional city.

Objective 4.1: Growth is well planned and managed for the future.

Objective 4.2: Urban and rural development is sustainable and prosperous.

Risk Management

The Review seeks to ensure risks such as an undersupply of residential land in the townships, which may lead to housing affordability issues, can be addressed. It also seeks to identify and consider the opportunities and constraints within each township to ensure appropriate development is facilitated. It is recommended that Council adopts the Review and prepares a planning scheme amendment to implement its findings.

Policy Considerations

The Review builds on the work undertaken through the GSHS, which is an adopted Council strategy. The Review does not conflict with any existing Council policy.

Financial Implications

There are no financial implications associated with adoption of the Review.

Implementation of the Review through the planning scheme amendment process may result in cost implications for Council if an Independent Planning Panel is required to consider submissions.

Legal/Statutory Implications

The preparation of the Review is considered to accord with the *Victorian Charter of Human Rights and Responsibilities Act 2006* (the Charter). No human rights have been negatively impacted upon throughout the process.

The Charter recognises that reasonable restrictions may be placed on the use and development of land, and that there may on occasion be reasonable and acceptable offsite impacts on others. Provided these issues are properly considered, it would be a rare and exceptional case where the exercise of a planning decision in accordance with the regulatory framework is not Charter compatible.

10. SUSTAINABLE DEVELOPMENT DIRECTORATE

10.2 Adoption of Greater Shepparton Townships Framework Plan Review 2018 (continued)

Environmental/Sustainability Impacts

Environmental influences were a key consideration in the preparation of the Review. This includes environmental assets and constraints such as vegetation and river corridors, cultural heritage and wastewater treatment plants.

The recommendation will not result in any negative environmental/sustainability impacts.

Social Implications

The preparation of the Review assessed population trends and changes in supply and demand in the townships.

The recommendation will not result in any negative social implications.

Economic Impacts

The revised township framework plans seek to balance the interests of the community and ensure appropriate land can be made available for residential growth. This will achieve positive economic outcomes in terms of housing types and housing affordability.

The recommendation will not result in any negative economic impacts.

Consultation

Council endorsed the Draft Review and released it for public comment from 26 March to 27 April 2018. The consultation period was extended by one month. Consultation was undertaken in accordance with Council's community engagement policies. The networks and links established through the Community Strengthening Team with the various community plan committees and groups were utilised as an important communication stream for consultation with the relevant townships.

Council has received 14 submissions to the Draft Review from community members in Congupna, Dookie, Katandra West, Murchison, Tatura and Toolamba. These submissions have been considered by Council officers and a number of changes are being recommended to the Framework Plans as a result.

Council officers believe that appropriate consultation has occurred and the matter is now ready for Council consideration.

Preparation of a planning scheme amendment to implement the findings of the Review will require a public exhibition and submission process, in accordance with the *Planning and Environment Act 1987*.

10. SUSTAINABLE DEVELOPMENT DIRECTORATE

10.2 Adoption of Greater Shepparton Townships Framework Plan Review 2018 (continued)

Strategic Links

a) Greater Shepparton 2030 Strategy, 2006

Settlement: Commitment to growth within a consolidated and sustainable development framework.

Theme: Growth

Objective 1: To provide for sufficient suitable additional land for urban growth until 2030
Strategy 1.1: Identify and manage land supply for residential, industrial and commercial developments.

Action: Review the supply of undeveloped residentially zoned land every five years to ensure that there is at least 10-15 years' supply within the urban growth boundary.

b) Other strategic links

Greater Shepparton Housing Strategy, 2011

The Review builds on and complements the work undertaken through the GSHS.

Greater Shepparton Residential Land Supply Assessment, 2016

The Review utilises data from the Residential Land Supply Assessment in considering supply and demand.

Conclusion

The *Greater Shepparton Townships Framework Plan Review, 2018* (the Review) complements and builds upon the work undertaken through the *Greater Shepparton Housing Strategy, 2011*, and updates the framework plans for each of the small townships within the municipality.

Preliminary consultation was undertaken with internal Council Departments and external relevant authorities. At the Ordinary Council Meeting held on 20 March 2018, Council resolved to endorse the *Draft Greater Shepparton Townships Framework Plan Review, 2018* (the Draft) and release it for public comment from 26 March to 27 April 2018.

Council has received 14 submissions to the Draft from community members in Congupna, Dookie, Katandra West, Murchison, Tatura and Toolamba. These submissions have been considered by Council officers and a number of changes are being recommended to the Framework Plans as a result.

The outcome of this work will be the revised framework plans for the townships, to be implemented through a planning scheme amendment. Recommended revised Framework Plans are included in the Review.

It is recommended that Council adopt the Review, and prepare and exhibit a planning scheme amendment to implement the findings.

Attachments

1. Greater Shepparton Townships Framework Plan Review 2018
2. Appendix Conversation Report
3. Minutes extract from the Ordinary Council Meeting held on 20 March 2018

10. SUSTAINABLE DEVELOPMENT DIRECTORATE

10.3 2018 Planning Scheme Review Report

Disclosures of conflicts of interest in relation to advice provided in this report

Under section 80C of the *Local Government Act 1989* officers and persons engaged under a contract providing advice to Council must disclose any conflicts of interests, including the type and nature of interest.

No Council officers or contractors who have provided advice in relation to this report have declared a conflict of interest regarding the matter under consideration.

Council Officers involved in producing this report

Author: Principal Strategic Planner

**Proof reader(s): Team Leader Strategic Planning,
Manager Building and Planning**

Approved by: Acting Director Sustainable Development

Other: Graduate Strategic Planner Amendments

Executive Summary

The Planning Scheme is a legal document prepared by a local government authority and approved by the Minister for Planning. To ensure that the Planning Scheme is up to date and relevant, Council is required to review the Greater Shepparton Planning Scheme every four years. Monitoring, auditing and reporting of the Planning scheme is now a mandatory requirement under the *Planning and Environmental Act 1987*.

The Greater Shepparton Planning Scheme Review 2018 (the 2018 Review) has been prepared by Keaney Planning Pty Ltd in accordance with the Department of Environment, Land, Water and Planning (DELWP) of Planning Practice Note 32, June 2015.

Once adopted by Council, this report will constitute the formal 'Planning Scheme Review' of the Greater Shepparton Planning Scheme as required under Section 12B of the *Planning and Environment Act 1987*. A planning scheme amendment will be required to implement the findings and recommendations of the 2018 Review.

There has been considerable and significant changes at the state and local level since the last planning scheme review. In particular, Amendment VC148 was approved by the Minister for Planning and came into effect on 31 July 2018. Amendment VC148 implements a new model for planning schemes. This new model restructures all planning schemes across the state and sets up a framework for the future introduction of a Municipal Planning Strategy to replace the current Local Planning Policy Framework. DELWP requires every Victorian Council to translate its planning scheme into the new model within the next 18 months.

The 2018 Review (see *Attachment 1 – Greater Shepparton Planning Scheme Review 2018*) has found that the current Greater Shepparton Planning Scheme is now outdated and urgently needs rewriting.

The 2018 Review makes several recommendations regarding restructure of the Greater Shepparton Planning Scheme to comply with Amendment VC148 and the latest *Ministerial Direction on the Form and Content of Planning Schemes*, April 2017. These recommendations are detailed in the 'Background' section of this report.

10. SUSTAINABLE DEVELOPMENT DIRECTORATE

10.3 2018 Planning Scheme Review Report (continued)

It is recommended that Council adopt the 2018 Review and submit it to the Minister for Planning to meet the requirements of Section 12B of the *Planning and Environment Act 1987*. It is also recommended that a planning scheme amendment is prepared and exhibited to implement the findings of the 2018 Review.

RECOMMENDATION

That the Council:

1. adopt the *Greater Shepparton Planning Scheme Review 2018* pursuant to section 12B (1) of the *Planning and Environment Act 1987*;
2. submit the *Greater Shepparton Planning Scheme Review 2018* to the Minister for Planning as required by section 12B (5) of the *Planning & Environment Act 1987*; and
3. prepare and exhibit a planning scheme amendment to implement the *Greater Shepparton Planning Scheme Review 2018*.

Background

Legislative Requirements

Section 12B of the *Planning and Environment Act 1987* requires Council to regularly review the planning scheme. On the 25 September 2007, section 12B of the *Planning and Environment Act* was changed to provide a timeframe in which a Planning Scheme (and not only the MSS) must be reviewed. Clause 12B(1) of the *Planning and Environment Act 1987* now states that a planning authority must review its planning scheme:

- (a) *no later than one year after each date by which it is required to approve a Council Plan under section 125 of the Local Government Act 1989; or*
- (b) *within such longer period as is determined by the Minister.*

As a result of changes made in the *Planning and Environment (General Amendment) Act 2004*, the Minister now requires the 'Review Report' to address the entire planning scheme and not just the MSS.

The '*Continuous Improvement Review Kit 2006*' (Department of Planning and Community Development, now DTPLI) identifies a range of issues which must be included within a Review Report.

2014 Review Report

The last Review Report was completed in 2014 by Keaney Planning Pty Ltd and was adopted by Council at the Ordinary Council Meeting held on 21 October 2014. The 2014 Review Report was then submitted to the Minister for Planning.

The 2014 Review Report found that there had been considerable and significant change at the state and local level since the previous planning scheme review.

The 2014 Review confirmed that the basis of the Greater Shepparton Planning Scheme (*Greater Shepparton 2030*) was fundamentally sound and did not need to be significantly changed. It became apparent in the 2014 Review that there were further gaps within the strategic work program that needed to be completed and adopted by Council.

10. SUSTAINABLE DEVELOPMENT DIRECTORATE

10.3 2018 Planning Scheme Review Report (continued)

On this basis, the 2014 Review made recommendations regarding the type of strategies/documents that needed to be undertaken to explore the identified land use planning policy gaps.

The Greater Shepparton Planning Scheme Review 2018

The 2018 Review, prepared by Keaney Planning Pty Ltd on behalf of Council, builds on the 2014 Review Report.

In particular, the 2018 Review has regard to the following key documents:

- Greater Shepparton Planning Scheme (as at 1 January 2018);
- *Planning and Environment Act 1987*;
- *DELWP Continuous Improvement Review Kit, February 2006*;
- *Ministerial Direction on the Form and Content of Planning Schemes, April 2017*;
- DELWP Practice Note (4): *Writing a Municipal Strategic Statement, June 2015*;
- DELWP Practice Note (8): *Writing a Local Planning Policy, June 2015*;
- DELWP Practice Note (10): *Writing Schedules, May 2000*;
- DELWP Practice Note (32): *Review of Planning Schemes, June 2015*; and
- DELWP Practice Note (46): *Strategic Assessment Guidelines, May 2017*.

The 2018 Review commenced in December 2017 and has included significant stakeholder consultation as required by the *DELWP Continuous Improvement Review Kit, February 2006*.

In terms of engaging with key stakeholders Council officers wrote to key stakeholders, all relevant agencies and frequent users of the scheme in December 2017, inviting their contribution to the 2018 Review. Responses and submissions from these stakeholders are included in Section 7 of the 2018 Review (see *Attachment 1 – Greater Shepparton Planning Scheme Review 2018*).

The 2018 Review contains five key sections including:

- Strategic Context;
- Review Consultation;
- Planning Scheme Performance Audit;
- Future Strategic Work Program; and
- Conclusions and Recommendations.

The key recommendations of the 2018 Review are summarised below.

1. *Review Report:*

- That Council adopt this report as the Greater Shepparton Planning Scheme Review required pursuant to section 12B (1) of the *Planning and Environment Act 1987*.
- That Council forward the report to the Minister for Planning as required by section 12B (5) of the *Planning & Environment Act 1987*.

2. *Policy Framework*

- That Council translates its existing Local Planning Policy Framework into the new Planning Policy Framework model, as and when required by DELWP.

10. SUSTAINABLE DEVELOPMENT DIRECTORATE

10.3 2018 Planning Scheme Review Report (continued)

3. Zones

- That all Schedules are modified to comply with the *Ministerial Direction on the Form and Content of Planning Schemes, April 2017*.
- That Council review the Public Park and Recreation Zone and the Public Use Zone land to resolve anomalies.
- That the Schedules to the Special Use Zone are rationalised and modified.

4. Overlays

- That all Schedules are modified to comply with *Ministerial Direction on the Form and Content of Planning Schemes, April 2017*.
- That Schedule 1 to the Environmental Significance Overlay is deleted.
- That Schedules 2, 3, 4 and 5 to the Environmental Significance Overlay are rationalised into one new overlay.
- That Schedule 2 to the Vegetation Protection Overlay is deleted.
- That Schedules 1, 3, 4 and 5 to the Design and Development Overlay are deleted.
- That Schedule 6 to the Design and Development Overlay is redrafted.
- That Schedules 2, 6 and 10 to the Development Plan Overlay are deleted.
- That parts of Schedules 3 and 9 to the Development Plan Overlay are removed from land that is already developed.
- Investigate rationalising Schedule 6 to the Special Use Zone and Schedule 5 to the Development Plan Overlay.
- Investigate rationalising Schedule 7 to the Special Use Zone and Schedule 15 to the Development Plan Overlay.
- That the Schedule to the Environmental Management Overlay is modified to remove redundant provisions.
- That the Schedule to the Salinity Management Overlay is modified to remove redundant provisions.
- That the Schedules to the Land Subject to Inundation Overlay and Floodway Overlay are modified in consultation with the Goulburn Broken Catchment Management Authority to comply with the *Ministerial Direction on the Form and Content of Planning Schemes, April 2017*.
- That the Schedule to the Public Acquisition Overlay is modified to remove redundant overlays.
- That the Schedules 1 and 2 to the Development Contributions Plan Overlays are modified to extend the expiry date.
- That the Schedule to the Environmental Audit Overlay is extended to include all known sites registered with the Environment Protection Authority.
- That Schedule 7 to the Design and Development Overlay is reworded to remove reference to Schedule 2 to the Airport Environs Overlay.
- That the Schedule to the Parking Overlay is modified to align with Clause 52.06.
- That the Schedule to the Parking Overlay is extended to include all of the Shepparton Central Business District.

5. Strategic Work Program Amendment Implementation

- Completion and implementation of Amendments C117, C118, C147, C204, C205, C206 and C207.

10. SUSTAINABLE DEVELOPMENT DIRECTORATE

10.3 2018 Planning Scheme Review Report (continued)

Need to Complete

- Movement and Place Strategy;
- Flooding Investigations;
- Investigation Area Nos 1 and 3; and
- Other Investigation Areas subject to third party funding.

Need to Commission

- Planning Policy Framework translation arising from VC148.
- Tidy up amendment inclusive of compliance of all schedules with new Ministerial Direction.
- Shepparton North Activity Centre Structure Plan as an outcome of Amendment C192 and C193.

It is recommended that Council adopt the 2018 Review and submit it to the Minister for Planning to meet the requirements of Section 12B of the *Planning and Environment Act 1987*. It is also recommended that a planning scheme amendment is prepared and exhibited to implement the findings of the 2018 Review.

Council Plan/Key Strategic Activity

The 2018 Review is consistent with the *Council Plan 2017-2021* and will ensure that Council's long term strategic vision for Greater Shepparton remains relevant and accurate.

The *Council Plan 2017-2021* has objectives relating to themes including economic, social, built and environment including the following which are directly relevant to the planning scheme:

Economic

3.4 Water is protected and managed to optimise sustainable benefits for industry, the environment and the community.

3.5 Shepparton is the regional city centre supported by well-planned and designed existing and emerging commercial activity centres.

Built

4.1 Growth is well planned and managed for the future.

4.2 Urban and rural development is sustainable and prosperous.

4.3 Greater Shepparton's heritage places, cultural landscapes, and objects are protected and conserved for future generations.

4.4 Quality infrastructure is provided and maintained to acceptable standards.

4.5 Assets are well managed and their renewal is being planned through long term renewal strategies.

4.6 Accessible digital infrastructure across Greater Shepparton supports connectivity and enterprising capability.

4.7 Reliable, safe, more frequent and connected local and broader transport system supporting the connection of people within, across and outside of Greater Shepparton.

4.8 Active transport (cycling, walking) is encouraged through safe, connected and improved linkages.

4.8 (sic) Freight and logistics infrastructure is developed to accommodate future growth.

4.9 Transport routes are efficient and local roads are protected from unnecessary freight, through opportunities involving the intermodal hub and Goulburn Valley Highway Shepparton Bypass.

10. SUSTAINABLE DEVELOPMENT DIRECTORATE

10.3 2018 Planning Scheme Review Report (continued)

Environment

5.1 Greening Greater Shepparton has created an attractive, vibrant and liveable place with well-connected green spaces that are valued by the community.

5.2 The region's environmental assets are planned and managed to ensure they are enhanced and sustainable for future generations.

5.3 Waste is managed in a sustainable way that is environmentally friendly, reliable and sustainable for future generations.

5.4 Council has positioned itself to be a leader in building Greater Shepparton's response to climate change issues, in partnership with key stakeholders.

5.5 Alternative energy sources with both environmental and economic gains are promoted and encouraged.

5.6 Floodplain management minimises the consequences of flooding to life, property, community wellbeing and the economy.

Risk Management

It is envisaged that there is no risk to Council associated with adopting the 2018 Review. Monitoring, auditing and reporting of the planning scheme is a mandatory requirement under the *Planning and Environment Act 1987*. Adoption of the 2018 Review and sending it to the Minister for Planning meets this mandatory obligation.

Policy Considerations

The 2018 Review has undertaken a detailed assessment of all relevant planning policy reports and strategic documents. This Review has been carried out in accordance with Section 12B of the *Planning and Environment Act 1987*, which requires Council to regularly review the planning scheme.

The 2018 Review does not conflict with any existing Council policy.

Financial Implications

There are no direct financial implications associated with the adoption of the 2018 Review, although the review identifies future strategic work that may be required.

The strategic work program requires budget allocations from Council through the yearly budget process.

Implementation of the 2018 Review through a planning scheme amendment may result in financial implications if an Independent Planning Panel is required to consider submissions.

Legal/Statutory Implications

Council is required under Section 12B of the *Planning and Environment Act 1987* to undertake a review of its Municipal Strategic Statement every four years.

Once this report is adopted by Council, it will constitute the formal 'Planning Scheme Review' of the Greater Shepparton Planning Scheme and ensure this requirement is met.

Environmental/Sustainability Impacts

The 2018 Review supports all environmental and sustainable improvements identified with existing strategic documents/plans prepared by Council.

10. SUSTAINABLE DEVELOPMENT DIRECTORATE

10.3 2018 Planning Scheme Review Report (continued)

Social Implications

There are no direct social implications associated with the adoption of the Planning Scheme Review.

Economic Impacts

The 2018 Review supports the proposed economic developments identified within existing strategic documents/plans prepared by Council.

Consultation

A range of consultation has taken place throughout the preparation of the 2018 Review. Council officers wrote to key stakeholders, all relevant agencies and frequent users of the scheme in December 2017, inviting their contribution to the 2018 Review. Responses and submissions from these stakeholders are included in Section 7 of the 2018 Review (see *Attachment 1 – Greater Shepparton Planning Scheme Review 2018*).

Council officers believe that appropriate consultation has occurred and the matter is now ready for Council consideration.

Additional consultation will be undertaken as part of the implementation of the 2018 Review through the planning scheme amendment process, in accordance with the *Planning and Environment Act 1987*.

Strategic Links

a) Greater Shepparton 2030 Strategy 2006

The Planning Scheme Review will not negatively impact upon the delivery of the *Greater Shepparton 2030 Strategy 2006*.

Conclusion

Council is required to review the Greater Shepparton Planning Scheme every four years. Monitoring, auditing and reporting of the Planning scheme is a mandatory requirement under the *Planning and Environmental Act 1987*.

The 2018 Review has been prepared to meet this mandatory obligation. Once adopted by Council, this report will constitute the formal 'Planning Scheme Review' of the Greater Shepparton Planning Scheme as required under Section 12B of the *Planning and Environment Act 1987*. A planning scheme amendment will be required to implement the findings and recommendations of the 2018 Review.

The 2018 Review has found that the current Greater Shepparton Planning Scheme is now outdated and it urgently needs rewriting.

It is recommended that Council adopt the 2018 Review and submit it to the Minister for Planning to meet the requirements of Section 12B of the *Planning and Environment Act 1987*. It is also recommended that a planning scheme amendment is prepared and exhibited to implement the findings of the 2018 Review.

Attachments

Greater Shepparton Planning Scheme Review 2018

10. SUSTAINABLE DEVELOPMENT DIRECTORATE

10.4 Removal of Native Vegetation at 510 Quarry Road, Cosgrove

Disclosures of conflicts of interest in relation to advice provided in this report

Under section 80C of the *Local Government Act 1989* officers and persons engaged under a contract providing advice to Council must disclose any conflicts of interests, including the type and nature of interest.

No Council officers or contractors who have provided advice in relation to this report have declared a conflict of interest regarding the matter under consideration.

Council Officers involved in producing this report

Author: Consultant Planner

Proof reader(s): Manager Building and Planning

Approved by: Director Sustainable Development

Executive Summary

The application seeks planning approval for the removal of native vegetation at 510 Quarry Road, Cosgrove (the land).

The proposed vegetation removal is to facilitate the installation of two linear move irrigation systems to provide for the use of the land for irrigated agriculture.

The application originally sought approval for the removal of native vegetation comprising 1.982 ha remnant patches and 31 scattered trees (total extent equivalent to 4.172 ha).

Following a request for additional information, the applicant confirmed that a paddock to the south of the site (415 Moylan Road) was not part of the application, and the application was amended accordingly to remove the reference to this land from the proposal. As a result, the applicant is seeking approval for the removal of 1.982 ha remnant patches and 26 scattered trees. This equated to a revised total extent of 3.819 ha.

The land is within the Farming Zone and is affected by the Floodway Overlay and the Land Subject to Inundation Overlay.

A permit is required for the removal of native vegetation pursuant to Clause 52.17-2 of the Planning Scheme.

Officers have advertised the application and seven objections have been received. The objections largely relate to whether the proposal has appropriately sought to avoid the need to remove native vegetation, and the impacts of the loss of the vegetation in terms of its habitat, biodiversity and aesthetic values. Concerns also relate to the impact of the clearing in terms of 24 hour farming and whether there is a need to clear dryland farm for irrigated farming.

In this application officers are required to consider conflicting policies between agricultural development and retention of native vegetation and decide in the favour of the net community benefit and sustainable development for the benefit of present and future generations.

10. SUSTAINABLE DEVELOPMENT DIRECTORATE

10.4 Removal of Native Vegetation at 510 Quarry Road, Cosgrove (continued)

The most significant assessment considerations are:

- whether the application has appropriately addressed the application requirements of Clause 52.17 of the Planning Scheme;
- whether the proposal will result in an acceptable outcome with respect to the purposes and decision guidelines of Clause 52.17 of the Planning Scheme;
- whether the proposal will result in an acceptable outcome with respect to biodiversity considerations; and
- the views of the Department of Environment, Land, Water and Planning (DELWP).

Officers note that the application was lodged on 1 September 2017. On 12 December 2017 VC138 amended the provisions of Clause 52.17 of the Planning Scheme. Pursuant to Clause 52.17-6 of the Scheme, the requirements of Clause 52.17 of the scheme in force immediately before the commencement of Amendment VC138 continue to apply to an application for a permit lodged before 12 December 2017, as such, the new provisions do not apply.

In considering the objections and the relevant State and Local Planning Policies, along with the purposes of the Farming Zone and 52.17, officers are of the view that the proposal achieves an acceptable planning outcome for the following reasons:

- the proposal will support and enhance the use of the land for productive agriculture.
- the proposal has adequately addressed the application requirements and decision guidelines of Clause 52.17 of the Planning Scheme.
- the proposal will result in acceptable biodiversity outcomes, reinforced through the Department of Environment, Land, Water and Planning consent to the application.
- conditions are able to be imposed to ensure that the vegetation to be removed is able to be appropriately offset.

Officers are conscious that the removal of this native vegetation can technically be offset however the loss is irreplaceable in our lifetime. Despite this, a planning assessment has found that acceptable outcomes are produced by the application. Therefore it is recommended that a Notice of Decision to Grant a Planning permit should be issued.

RECOMMENDATION

In relation to Planning Application 2017-256, on the basis of the information before Council and having considered all relevant matters as required by the *Planning and Environment Act 1987*, Council resolves to issue a Notice of Decision to Grant a Planning Permit subject to the following conditions:

Amended Plans Required

Prior to the commencement of any works, amended plans must be submitted to the satisfaction of the responsible authority. Such plans must be generally in accordance with the plans submitted with the application but modified to show:

- a) Site plan showing a revised irrigation layout, showing the extent of works in relation to existing vegetation. This plan must show the siting of all works appropriately setback from any vegetation not approved for removal to the satisfaction of the responsible authority
- b) Retention of native vegetation in the southernmost patch on the Quarry Road frontage to follow the retention extent along the lands frontage to Quarry Road to the north

10. SUSTAINABLE DEVELOPMENT DIRECTORATE

10.4 Removal of Native Vegetation at 510 Quarry Road, Cosgrove (continued)

- c) Retention of native vegetation in the 1.37ha end gun area and removal of the end gun irrigation from this 1.37ha area
- d) The northern most trees shown to be removed close to Sutherland Road be retained as two of the trees are hosting wedge tail eagle nests
- e) Site plan clearly showing the extent of vegetation to be removed and retained on the site

Vegetation Management Plan

Prior to the commencement of any works, a Vegetation Management Plan is to be prepared addressing the following:

- a) Measures taken to protect vegetation not approved for removal under this permit through the appropriate design and siting of all works on site. This includes detailing the offset of any site works from vegetation to be retained
- b) Protection measures proposed to protect retained vegetation during works on site (such as temporary fencing, vehicle exclusion areas, storage areas etc.)
- c) Proposed ongoing protection methods to protect vegetation proposed to be retained.

Once approved the vegetation management plan is to be implemented to the satisfaction of the responsible authority.

Earthworks Approval

Before the removal of any native vegetation, permission must be obtained for the earthworks associated with the irrigation development in the form of either an earthworks declaration or planning permit.

Department of Environment Land Water and Planning

- a) Before works start, the permit holder must advise all persons undertaking the vegetation removal and road works of all relevant permit conditions of this permit.
- b) To offset the removal of 1.982 hectares of remnant native vegetation and 26 scattered trees approved as part of this permit, the applicant must provide a native vegetation offset that meets the following requirements, and is in accordance with the *Permitted clearing of native vegetation Biodiversity assessment guidelines* and the *Native vegetation gain scoring manual*.
- c) The offset must:
 - Contribute gain of 0.223 general biodiversity equivalence units.
 - Be located within the Goulburn Broken Catchment Management Authority boundary or Greater Shepparton City Council area.
 - Have a strategic biodiversity score of at least 0.149.
- d) Before any vegetation is removed, evidence that an offset has been secured must be provided to the satisfaction of the responsible authority. This offset must meet the offset requirements set out in this permit and be in accordance with the requirements of *Permitted clearing of native vegetation- Biodiversity assessment guidelines* and the *Native vegetation gain scoring manual*. Offset evidence can be either:
 - A security agreement, to the required standard, for the offset site or sites,

10. SUSTAINABLE DEVELOPMENT DIRECTORATE

10.4 Removal of Native Vegetation at 510 Quarry Road, Cosgrove (continued)

including a 10-year offset management plan.

- A credit register extract from the Native Vegetation Credit Register.

- e) Every year, for ten years, after the responsible authority has approved the offset management plan the applicant must provide notification to the responsible authority of the management actions undertaken towards the implementation of the offset management plan. An offset site condition statement, including photographs must be included in this notification.

Note: This condition does not apply to offsets on the native vegetation credit register as these include monitoring requirements.

Time for Starting and Completion

This permit will expire if one of the following circumstances applies:

- a) the development is not started within **two (2) years** of the date of this permit;
- b) the development is not completed within **four (4) years** of the date of this permit.

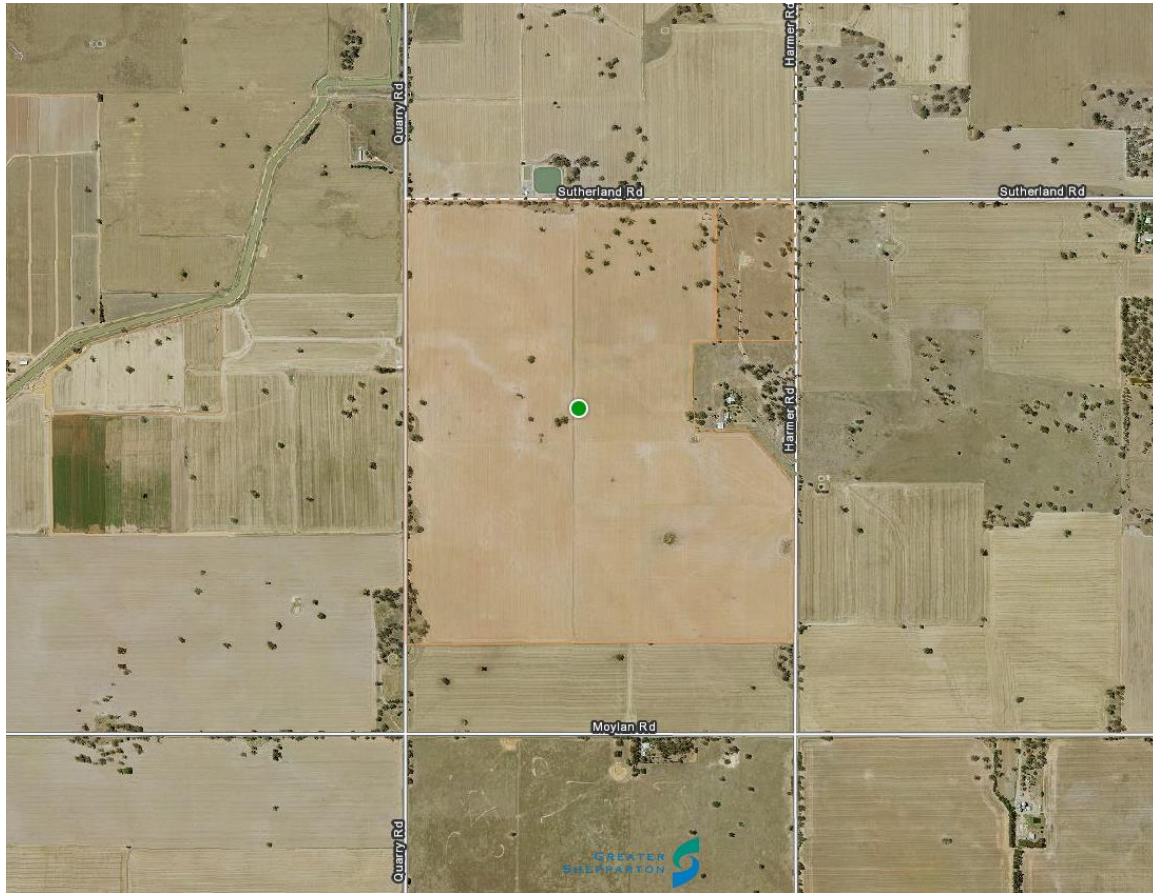
Property Details

Land/Address	510 Quarry Road, Cosgrove. The land is about 212ha in size. The agricultural proposal develops about 161ha of the land. A search of the land's records did not find previous native vegetation removal from the land dating back to 1995.
Zones and Overlays	Farming Zone Floodway Overlay Land Subject to Inundation Overlay
Why is a permit required	Removal of native vegetation under 52.17-2. The application seeks permission to remove 26 scattered trees and 1.982ha of remnant patches.
Covenants	The land is not affected by a restrictive covenant.

10. SUSTAINABLE DEVELOPMENT DIRECTORATE

10.4 Removal of Native Vegetation at 510 Quarry Road, Cosgrove (continued)

Locality Plan



10. SUSTAINABLE DEVELOPMENT DIRECTORATE

10.4 Removal of Native Vegetation at 510 Quarry Road, Cosgrove (continued)

Plan of Proposal

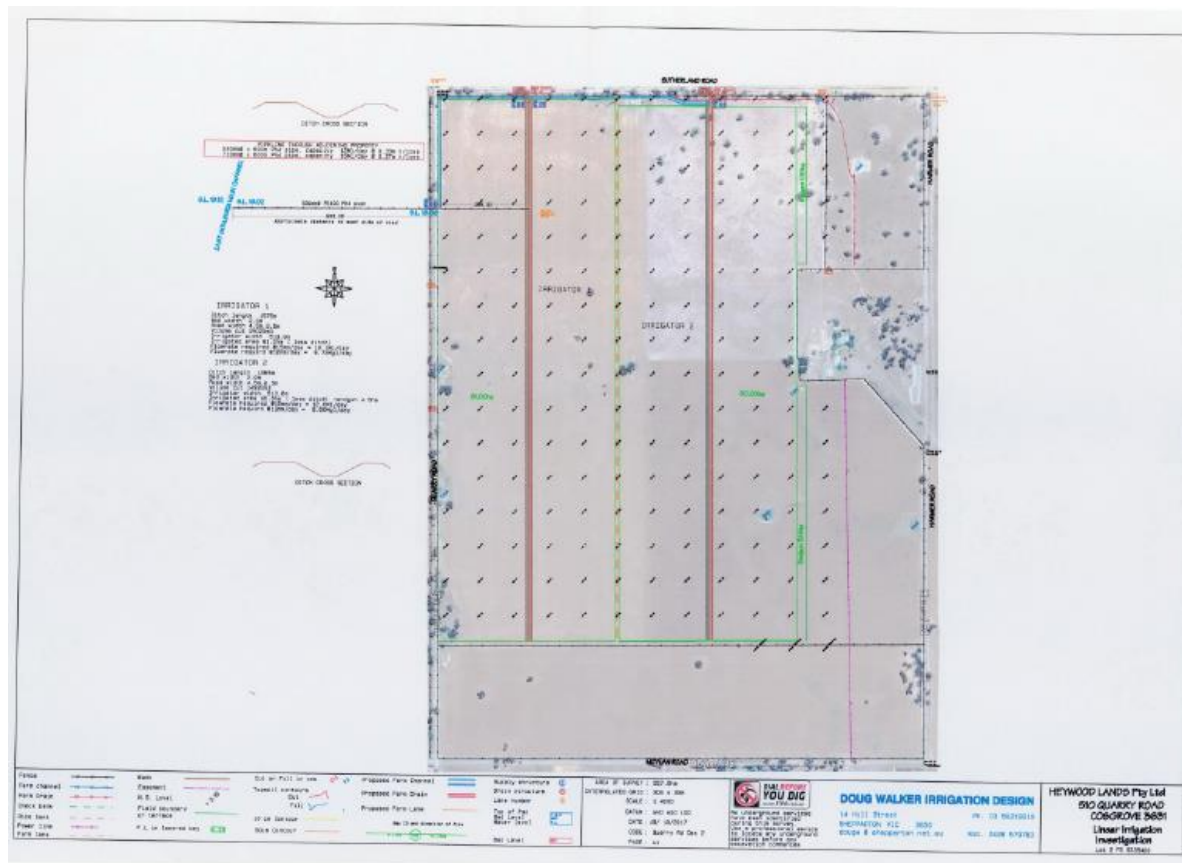
The yellow marked areas show the trees that are proposed to be removed.



10. SUSTAINABLE DEVELOPMENT DIRECTORATE

10.4 Removal of Native Vegetation at 510 Quarry Road, Cosgrove (continued)

Irrigation Layout



The irrigation plan consists of two move irrigators each being about 80ha in size.

Proposal in Detail

The planning was lodged on 1 September 2017. At the time of lodgement the application comprised:

- Signed application form.
- Copy of Title
- A site plan showing details of the proposed irrigation design
- A Biodiversity Impact Offset Requirements Report identifying the application is required to be assessed under the Moderate-Risk pathway for native vegetation removal.
- An Ecological Assessment with Net Gain report.

A request for further information was sent to the applicant on 22 September 2017. The request for information is summarised as:

- Confirmation of the total number of trees to be removed.
- Confirmation of the land to which the application applies, and a Copy of Title for the adjoining land to the south at 415 Moylan Road (which appeared to be included in the Ecological Assessment with Net Gain report but was not included in the application form).
- Copy of the Section 173 Agreement application to the Title to the land at 510 Quarry Road.

10. SUSTAINABLE DEVELOPMENT DIRECTORATE

10.4 Removal of Native Vegetation at 510 Quarry Road, Cosgrove (continued)

- Response identifying how the applicant has attempted to avoid the removal of native vegetation.
- An assessment as to whether the native vegetation removal will impact on Victoria's biodiversity, with specific regard to the proportional impact on habitat or any rare or threatened species.
- An offset strategy to demonstrate how any offsets will be appropriately secured.

The requested additional information was received on 14 November 2017 (prior to the lapse date of 27 November 2017). The additional information comprised:

- Confirmation the land at 415 Moylan Road did not form part of the application site;
- Background information on proposed irrigation layout;
- Additional title details for the land at 510 Quarry Road (Section 173 Agreement);
- Revised Ecological Assessment removing the land at 415 Moylan Road from the report and providing revised calculations for the native vegetation removal, confirming the extent of native vegetation removal as 1.982 ha remnant patches and 26 scattered trees (total extent of 3.819 ha).

Following receipt of the amended application material, the application was advertised on 7 December 2017, and seven objections were received.

The application was also referred to the relevant referral agencies, including the Department of Environment, Land, Water and Planning (DELWP).

Following receipt of the objections to the proposal, Council sought an independent peer review of the application material by Biosis. The review questioned the level of detail provided with respect to some of the responses to the application requirements and decision guidelines of Clause 52.17.

The applicant's consultant (Doug Walker Irrigation) was advised of the findings of Council's peer review, and the applicant advised that they were satisfied that the application appropriately addressed the relevant requirements of Clause 52.17.

Summary of Key Issues

The application seeks planning permission for the removal of 1.982 ha remnant patches and 26 scattered trees (total extent of 3.819 ha).

- Officers have identified that state and local planning policy supports the facilitation of agricultural productivity.
- The application was advertised and seven objections to the proposal have been received. Grounds of objection relate to whether the proposal has appropriately sought to avoid the need to remove native vegetation, and the impacts of the loss of the vegetation in terms of its habitat, biodiversity and aesthetic values, the need to clear dryland for irrigated farming and the impact of 24 hour farming.
- The application was referred to the DELWP who did not object to the proposed native vegetation removal.
- Officers are of the view that whilst the objections raise some relevant considerations with respect to the biodiversity value of the vegetation, on balance and subject to the appropriate planning permit conditions the proposal presents an acceptable outcome.

10. SUSTAINABLE DEVELOPMENT DIRECTORATE

10.4 Removal of Native Vegetation at 510 Quarry Road, Cosgrove (continued)

Background

Prior to lodging the application, the applicant did not undertake any pre-application discussions with Council Officers about the proposal.

Assessment under the Planning and Environment Act

Zoning compatibility

The land falls within the Farming Zone, Schedule 1.

The use of land for Agriculture is a Section 1 (Permit not required) use in the Farming Zone.

The land use term 'Agriculture' is defined as "*Land used to a) propagated, cultivate or harvest plants, including cereals, flowers, fruit, seeds, trees, turf, and vegetables; b) keep, breed, board or train animals, including livestock, and birds; or c) propagate, cultivate, rear or harvest living resources of the sea or inland waters*".

The term does not distinguish between dryland agriculture and irrigated agriculture. As a result, any change between such forms of Agriculture does not require planning approval, as they are both captured by the Agriculture term.

The use of the land, and the installation of the irrigation system to support the use, is consistent with the purposes of the Farming Zone which seek to provide for the use of land for agriculture and encourage the retention of productive agricultural land.

Overlay controls

The site is affected by Floodway Overlay.

No permit is required to remove native vegetation under the provisions of the Floodway Overlay.

The site is also affected by a Land Subject to Inundation Overlay

No permit is required for the removal of native vegetation under the provisions of the Land Subject to Inundation Overlay.

Farming and Agriculture

Clause 14.01-2 seeks to encourage sustainable agricultural land use. The policy identifies the need to ensure agricultural and productive rural land use activities are managed to maintain the long-term sustainable use and management of existing natural resources, and to encourage sustainable agricultural and associated rural land use and support and assist the development of innovative approaches to sustainable practices.

Clause 21.06 highlights the importance of irrigated primary production and the processing of that product to the economy of the municipality and the region. The level of production is nationally important and the region is responsible significant parts of the nation's milk production, deciduous and canned fruit production, stone fruit crop and tomato processing production.

The Clause identifies the need to ensure that agriculture is and remains the major economic driver in the region, and seeks to facilitate the growth of existing farm business, and facilitate growth of new agricultural investment.

10. SUSTAINABLE DEVELOPMENT DIRECTORATE

10.4 Removal of Native Vegetation at 510 Quarry Road, Cosgrove (continued)

The *Regional Rural Land Use Strategy 2010* (RRLUS) is a Reference Document in the Planning Scheme and applies to land in the Farming Zone. The Strategy states on page 45 “*The rural areas of the Greater City are considered to be productive agricultural land based on the soil types, subdivision pattern and climate and the significant level of irrigation infrastructure. Protection and retention of this land for agriculture is of primary strategic importance to the Greater City and it is recommended that it should be included in the Farming Zone*”.

State and Local Planning Policies clearly seek to support, strengthen and enhance the productive agricultural use of the region’s farming land. Whilst this needs to be balanced against the other relevant policy objectives of the planning scheme, it is considered that the purpose of the proposed clearing of native vegetation supports the policy objectives with respect to agriculture.

Local Policy – Environment

Clause 21.05-1 (Natural Environment and Biodiversity) acknowledges that the natural landscape of the municipality and wider region has been modified significantly as a result of pastoral activities and more recently through extensive irrigation activities.

The objectives to the clause are:

- To maintain and enhance biodiversity of native flora and fauna communities.
- To protect and manage the natural resources of water, air and land.
- To identify natural landscape features which are to be protected and managed.
- To ensure planning for residential and rural residential growth provides for biodiversity protection and enhancement measures.

Floodplain issues

Clause 21.05-2 (Floodplain and Drainage Management) seeks to recognise the constraints of the floodplain on the use and development of land. With respect to new development, the free passage and temporary storage of floodwater is to be maintained and the risk of flood damage minimised.

The site is affected by a Floodway Overlay and a Land Subject to Inundation Overlay. The Overlays require planning approval for new development.

The removal of native vegetation does not require planning approval under either of the Overlay controls applying to the land.

Native vegetation

Clause 12.01-1 (Protection of Biodiversity) aims to assist the protection and conservation of Victoria’s biodiversity, including important habitat for Victoria’s flora and fauna and other strategically valuable biodiversity sites.

Relevant strategies seek to:

- Use state wide biodiversity information to identify high value biodiversity and consider the impact of land use and development on these areas.
- Ensure that decision making takes into account the impacts of land use and development on Victoria’s high value biodiversity.

Planning must consider the *Permitted clearing of native vegetation – Biodiversity assessment guidelines* (Department of Environment and Primary Industries, September 2013).

10. SUSTAINABLE DEVELOPMENT DIRECTORATE

10.4 Removal of Native Vegetation at 510 Quarry Road, Cosgrove (continued)

Clause 12.01-2 (Native vegetation management) seeks to ensure that permitted clearing of native vegetation results in no net loss in the contribution made by native vegetation to Victoria's biodiversity.

The risk-based approach to native vegetation removal as set out in the *Permitted clearing of native vegetation – Biodiversity assessment guidelines* (Department of Environment and Primary Industries, September 2013) is to be applied to applications to removal native vegetation. These are:

- Avoid the removal of native vegetation that makes a significant contribution to Victoria's biodiversity.
- Minimise impacts on Victoria's biodiversity.
- Where native vegetation is permitted to be removed, ensure that an offset is provided in a manner that makes a contribution to Victoria's biodiversity that is equivalent to the contribution made by the native vegetation to be removed.

The application identifies that the proposed native vegetation removal is required to facilitate the use of the land for irrigated agriculture.

A sprinkler irrigation system is proposed as it is a more efficient system than flood or surface irrigation. A linear irrigation system is to be utilised given the generally rectangular shape of the site, as it is better able to reach more of the site than a centre pivot irrigation system.

It is proposed to use an end gun sprinkler, which can irrigate beyond the length of the machine.

Noting that the use of land for irrigated agriculture does not require planning approval under the provisions of the Farming Zone, it is not possible to facilitate the irrigation infrastructure without necessitating native vegetation removal. The proposed irrigation system is considered to minimise the need for native vegetation removal as far as practicable.

The Ecological Assessment submitted with the application identifies that none of the vegetation proposed to be removed is threatened, and no threatened fauna species were recorded on site.

The application has appropriately addressed that the vegetation removal will not have a significant impact on Victoria's biodiversity. The proposal is consistent with the objectives of the policies relating to native vegetation as the vegetation to be removed has a very low biodiversity value. No vegetation with a high biodiversity value is affected by the proposal.

The Ecological Assessment submitted with the application identifies that the proposal is appropriate subject to appropriate offsets being secured. Conditions are recommended to ensure that the relevant offsets are secured prior to the vegetation being removed.

Native Vegetation Provisions

Clause 52.17 (Native vegetation) applies to an application to remove native vegetation.

10. SUSTAINABLE DEVELOPMENT DIRECTORATE

10.4 Removal of Native Vegetation at 510 Quarry Road, Cosgrove (continued)

On 12 December 2017 Amendment VC138 updated the provisions of Clause 52.17 of the Planning Scheme. Pursuant to Clause 52.17-6 of the Scheme, the requirements of Clause 52.17 of the scheme in force immediately before the commencement of Amendment VC138 continue to apply to an application for a permit lodged before 12 December 2017. As the application was lodged on 1 September 2017, the provisions previously enforced apply to this application and form the basis for Council's consideration the application.

A permit is required for the removal of native vegetation pursuant to Clause 52.17-2 of the Planning Scheme.

Clause 52.17-2 identified Classes of applications, where applications to remove, destroy or lop native vegetation must be classified as either a low, moderate or high risk-based pathway as defined in the *Permitted clearing of native vegetation – Biodiversity assessment guidelines* (Department of Environment and Primary Industries, September 2013). The application requirements and decision guidelines identified in Clause 52.17 must then be assessed in accordance with the classified pathway.

The application has been prepared based on the pre-Amendment VC138 controls as required by the Scheme. The application material identifies that the proposal is classified as a moderate risk-based pathway.

The application was submitted with material to address the general application requirements, as well as the moderate and high risk-based pathway application requirements. This information was provided in the form of an Ecological Assessment report.

The application material identifies the offset requirements for the vegetation to be removed. The offsets are identified as 0.223 general units with a minimum strategic biodiversity score of 0.149, within the Goulburn Broken Catchment Management Authority or the local municipality district where the clearing is proposed. The offset strategy is to purchase offsets from Bush Broker.

A peer review of the application material was undertaken. The review identified some areas where additional detail may have been able to be provided by the permit applicant, such as additional information relating to the condition of the vegetation, additional photographs of the vegetation, and a detailed offset strategy. However, the application requirements identify that the relevant information is to be provided "as appropriate", and it is considered that the level of information provided is adequate owing to the nature, extent and purpose of the proposed native vegetation removal.

The application was also referred to the DELWP under clause 66.02-2. DELWP have indicated that they are satisfied with the level of documentation submitted in support of the application, and do not object to the proposal on biodiversity grounds.

Having inspected the site, officers recommend that a reduced number of trees be removed on the land close to Quarry Road in the southernmost patch. For the length of Quarry Road trees are retained for about 40 metres into the land, this 40 metre retention zone should be extended to the southern boundary of the land. Conditions will require amended plans and offset reports to reflect the reduced tree removal.

10. SUSTAINABLE DEVELOPMENT DIRECTORATE

10.4 Removal of Native Vegetation at 510 Quarry Road, Cosgrove (continued)

A photo of the patch is shown below, the recommended condition will allow for avoidance of some native vegetation removal.



Officers identified a number of other issues with the application that are addressed in the below table.

Issue	Response
Irrigation plan has not been updated nor does it show how the retained patches are being protected from the impact of the development.	A condition of permit is recommended requiring a revised irrigation plan that clearly shows the vegetation to be retained. A condition is also recommended to require a management plan detailing how the retained vegetation will be protected and managed.
The irrigation plan shows a proposed farm channel along the northern boundary that appears to be under the drip line of the existing trees. It is possible that the extent of the development will impact on the long term health of those northern trees.	The proposed irrigation works do not require panning approval and are not the subject to the planning consideration. However, to ensure that the extent of native vegetation impacted is limited to those trees subject to this application, a condition of permit is recommended requiring a revised irrigation plan that clearly shows the extent of works in relation to existing vegetation to be retained. A condition is also recommended

10. SUSTAINABLE DEVELOPMENT DIRECTORATE

10.4 Removal of Native Vegetation at 510 Quarry Road, Cosgrove (continued)

	to require a management plan detailing how the retained vegetation will be protected and managed.
<p>Whether the application has appropriately considered managing the vegetation to preserve the identified landscape values. The neighbourhood value accounts for the strategic importance those trees have in the landscape scale in relation to surrounding native vegetation and the role it plays in providing a corridor for wildlife through the neighbouring depression.</p>	<p>The application material identifies “<i>It is considered that the proposed removal of the vegetation in this report will not have a significant impact on Victoria’s biodiversity including any rare or threatened species. This is because of the position in the landscape, connectivity to other vegetation and condition of vegetation on site i.e. no ground layer or understorey.</i>”</p> <p>Given the underlying zoning of the land, and the purpose of the proposed native vegetation removal, on balance it is considered that the applicant’s response is satisfactory. The site is located in an area characterised as farmland and as such the site has limited connectivity to other vegetation beyond the site.</p>
<p>No offset strategy other than the statement to purchase offsets from Bush Broker was provided (no timeline, who will make the purchase etc.).</p>	<p>The application identifies that the offsets are to be secured by purchasing through Bush Broker. Conditions of the planning permit required by DELWP will require that the offsets are to be purchased before the removal of the native vegetation occurs. Securing the offsets will be the responsibility of the permit holder.</p> <p>DELWP recommended that the availability of offsets should be confirmed prior to the granting of a permit. The applicant has not confirmed the availability of the offsets. The vegetation is still protected however as the removal of the vegetation will not be permitted to occur until such time that the offsets have been secured and evidence provided to Council.</p>

Council Plan/Key Strategic Activity

Council Vision

Greater Shepparton, Greater Future.

A thriving economy in the food bowl of Victoria with excellent lifestyles, innovative agriculture, a diverse community and abundant opportunities.

10. SUSTAINABLE DEVELOPMENT DIRECTORATE

10.4 Removal of Native Vegetation at 510 Quarry Road, Cosgrove (continued)

Risk Management

Risks	Likelihood	Consequence	Rating	Mitigation Action
Incorrect notification	Rare	Extreme	High	The application has been properly advertised which has resulted in objections being lodged with Council. These objectors will be informed of Council's decision on the application.

Policy Considerations

The application has been considered against the policies contained within the Greater Shepparton Planning Scheme and found to achieve unacceptable planning outcomes with respect to agriculture and biodiversity.

Financial Implications

This planning application has no significant financial implications for Council.

Legal/Statutory Implications

Should either the applicant or objectors be dis-satisfied with Council's decision and application for review can be lodged at VCAT.

Cultural Heritage

The *Aboriginal Heritage Act 2006* provides protection for all Aboriginal places, objects and human remains in Victoria, regardless of their inclusion on the Victorian Aboriginal Heritage Register or land tenure.

The *Aboriginal Heritage Act 2006* introduces a requirement to prepare a Cultural Heritage Management Plan (CHMP) if all or part of the activity is a listed high impact activity, resulting in significant ground disturbance, and all or part of the activity area is an area of cultural heritage sensitivity, which has not been subject to significant ground disturbance.

Part of the site (north east part of the land) is affected by a small area of identified Cultural Heritage Sensitivity. None of the vegetation proposed to be removed falls within the mapped sensitive area. The removal of native vegetation is also not an activity that triggers the requirement for a Cultural Heritage Management Plan to be prepared.

Environmental/Sustainability Impacts

The proposal is able to achieve an appropriate environmental outcome through imposing appropriate permit conditions in relation to offsets being secured for the vegetation proposed to be removed.

10. SUSTAINABLE DEVELOPMENT DIRECTORATE

10.4 Removal of Native Vegetation at 510 Quarry Road, Cosgrove (continued)

Social Implications

Section 60(1)(f) of the Act states the following:

Before deciding on an application, the responsible authority, if the circumstances appear to so require, must consider-

- *Any significant social effects and the economic effects which the responsible authority considers the use or development may have.*

The proposal does not raise social issues that warrant the refusal of the application.

Economic Impacts

Approval of the proposal will facilitate the installation of a new irrigation system on the land that will provide for improved use of the land for agriculture, which will see new investment within the municipality with potential for associated job retention and creation.

Referrals/Public Notice

External referrals required by the Planning Scheme:

Section 55 – Referrals authority	List Planning clause triggering referral	Determining or Recommending	Response
Department of Environment, Land, Water and Planning (DELWP)	Clause 66.02-2 (to remove, destroy or lop native vegetation if the area to be cleared is 0.5 ha or more).	Recommending	<p>The initial advice received from DELWP was an objection to the granting of a permit on the basis that more information is required before a decision can be made based on the Biodiversity Handbook.</p> <p>The final DELWP response to the application identified no objection the proposal on biodiversity grounds. The following conditions were recommended.</p> <ol style="list-style-type: none"> 1. Before works start, the permit holder must advise all persons undertaking the vegetation removal and road works of all relevant permit conditions of this permit. 2. To offset the removal of 1.982 hectares of remnant native vegetation and 26

10. SUSTAINABLE DEVELOPMENT DIRECTORATE
10.4 Removal of Native Vegetation at 510 Quarry Road, Cosgrove (continued)

Section 55 – Referrals authority	List Planning clause triggering referral	Determining or Recommending	Response
			<p>scattered trees approved as part of this permit, the applicant must provide a native vegetation offset that meets the following requirements, and is in accordance with the <i>Permitted clearing of native vegetation – Biodiversity assessment guidelines</i> and the <i>Native vegetation gain scoring manual</i>.</p> <p>3. The offset must:</p> <ul style="list-style-type: none"> ▪ Contribute gain of 0.223 general biodiversity equivalence units. ▪ Be located within the Goulburn Broken Catchment Management Authority boundary or Greater Shepparton City Council area. ▪ Have a strategic biodiversity score of at least 0.149. <p>4. Before any vegetation is removed, evidence that an offset has been secured must be provided to the satisfaction of the responsible authority. This offset must meet the offset requirements set out in this permit and be in accordance with the requirements of <i>Permitted clearing of native vegetation- Biodiversity assessment guidelines</i> and the <i>Native vegetation gain scoring manual</i>. Offset</p>

10. SUSTAINABLE DEVELOPMENT DIRECTORATE

10.4 Removal of Native Vegetation at 510 Quarry Road, Cosgrove (continued)

Section 55 – Referrals authority	List Planning clause triggering referral	Determining or Recommending	Response
			<p>evidence can be either:</p> <ul style="list-style-type: none"> ▪ A security agreement, to the required standard, for the offset site or sites, including a 10-year offset management plan. ▪ A credit register extract from the Native Vegetation Credit Register. <p>5. Every year, for ten years, after the responsible authority has approved the offset management plan the applicant must provide notification to the responsible authority of the management actions undertaken towards the implementation of the offset management plan. An offset site condition statement, including photographs must be included in this notification.</p> <p>Note: This condition does not apply to offsets on the native vegetation credit register as these include monitoring requirements.</p> <p>The DELWP referral response also advised that as the offset strategy provided is to purchase offsets from Bush Broker, the availability of this offset should be ascertained prior to granting of a permit. The applicant has not confirmed that this is the case. The conditions</p>

10. SUSTAINABLE DEVELOPMENT DIRECTORATE

10.4 Removal of Native Vegetation at 510 Quarry Road, Cosgrove (continued)

Section 55 – Referrals authority	List Planning clause triggering referral	Determining or Recommending	Response
			however require evidence (a credit register extract from the Native Vegetation Credit Register) to be provided demonstrating the offsets have been secured before the vegetation is able to be removed.

External Notice to Authorities

Section 52 - Notice Authority	Response
Goulburn Valley Water	Goulburn Valley Water did not object to the application. No conditions were recommended to be imposed as part of any decision to grant a permit.
Goulburn Murray Water	Goulburn Murray Water did not object to the proposal and did not require any permit conditions.

The application has been advertised pursuant to Section 52 of the *Planning and Environment Act 1987*, by:

- Sending notices to the owners and occupiers of adjoining land.
- Placing a sign on site.
- Notice in the Shepparton News newspaper.

As a result of the advertising process, seven objections to the proposal were received.

The key issues that were raised in the objections are as follows:

Ground of Objection	Officer's Response
The application has not considered avoidance of native vegetation removal.	<p>The application identifies that the proposed native vegetation removal is required to facilitate the use of the land for irrigated agriculture. The use of the land and installation of the irrigation system do not require planning approval and are not the subject of the application.</p> <p>The applicant's submission acknowledges that it is not possible to facilitate the use / irrigation system without necessitating the removal of some native vegetation. The applicant has identified the steps that have been undertaken to minimise the extent of native vegetation removal required (use of a linear irrigation system with end gun sprinklers).</p> <p>The proposed irrigation system and its siting to the south of vegetation along the northern boundary are considered to</p>

10. SUSTAINABLE DEVELOPMENT DIRECTORATE

10.4 Removal of Native Vegetation at 510 Quarry Road, Cosgrove (continued)

Ground of Objection	Officer's Response
	<p>minimise the need for native vegetation removal as far as practicable.</p> <p>The applicant's submission also notes that with current farming practices, there would be no recruitment of over storey and over time trees on the site would be lost, with no opportunity for offsets for be achieved.</p> <p>On balance it is considered that the loss of vegetation proposed is appropriate to support the use of the land in accordance with the underlying zoning of the land for farming purposes.</p>
<p>Loss of habitat and biodiversity, and the application is contradictory and fails to acknowledge the value of the woodland environment.</p>	<p>The application material identifies that the proposed removal of the vegetation will not have a significant impact on Victoria's biodiversity including any rare or threatened species. This is due to the position in the landscape, connectivity to other vegetation on site (i.e. no ground layer or understory).</p> <p>It is considered that the vegetation removal will not have an unreasonable impact on the biodiversity of the area, and appropriate conditions will ensure that the vegetation to be removed is able to be appropriately offset.</p>
<p>Loss of treed corridors.</p>	<p>The application material identifies that surrounding area contains vegetation similar to vegetation on the site (i.e. scattered trees and small patches of vegetation with very low biodiversity value). There is no connectivity to patches of remnant native vegetation that has enough biodiversity value to support fauna species other than open country / farmland species.</p> <p>As a result it is not considered that the proposed native vegetation removal would result in an unacceptable impact with respect to treed corridors.</p>
<p>Impacts of additional irrigation clearing and 24 hour farming. Is there a need to clear dry land to provide for irrigated farming?</p>	<p>The use of land for Agriculture does not require planning approval in the Farming Zone. The definition of Agriculture does not distinguish between dryland agriculture and irrigated agriculture.</p> <p>As any change between such forms of Agriculture do not require planning approval, Council is not able to consider the form of agriculture proposed, the merits of one form of agriculture over another, or any aspect of the proposed use in terms of hours of operation.</p>
<p>Loss of aesthetic value.</p>	<p>Whilst the loss of vegetation may have an aesthetic impact, such considerations need to be balanced with the impact of the removal on the biodiversity values of the area and the purposes for which the vegetation removal is required.</p> <p>The biodiversity values have been considered, and are acceptable to DELWP subject to the imposition of appropriate</p>

10. SUSTAINABLE DEVELOPMENT DIRECTORATE

10.4 Removal of Native Vegetation at 510 Quarry Road, Cosgrove (continued)

Ground of Objection	Officer's Response
	<p>permit conditions with respect to offsetting the vegetation removal.</p> <p>On balance it is considered that the loss of vegetation proposed is appropriate to support the use of the land in accordance with the underlying zoning of the land for farming purposes.</p>

Officers believe that appropriate consultation has occurred and the matter is now ready for Council consideration.

Strategic Links

Greater Shepparton 2030 Strategy

Agriculture

The key objectives for agriculture are:

- *To protect the productive agricultural land base and the valuable regional resource of irrigated land.*
- *To support developing and emerging agribusinesses and their increasing requirement for high technical infrastructure.*
- *To develop and promote the municipality as a regional centre for food and primary industry research and development.*
- *To ensure the sustainable development of business in strategic locations and to minimise conflict at the urban fringe / agricultural land interface.*

Officers consider that the proposal will support the productive agricultural of land accordingly zoned as encouraged in GS2030.

The Natural Environment

The natural landscape of the Greater Shepparton region is predominantly degraded due to numerous modifications over the history of settlements, from early pastoralists to the irrigated farmlands. Therefore areas of remnant native vegetation are generally confined to creek reserves and road reserves, although there are existing pockets of remnant vegetation on private land.

Objectives:

- *To maintain and enhance biodiversity of native flora and fauna communities.*
- *To protect and manage the nature resources of water, air and land.*

The objectives relating to native vegetation need to be balanced against the purpose and extent of the clearing, and the underlying purpose of the land which the vegetation is to be removed from. Officers are of the view that on balance, the removal of vegetation from an area that is identified as being poorly connected and having limited biodiversity value will not unreasonably impact the biodiversity of the area, and it therefore able to be considered consistent with this policy aspiration of GS2030.

10. SUSTAINABLE DEVELOPMENT DIRECTORATE

10.4 Removal of Native Vegetation at 510 Quarry Road, Cosgrove (continued)

Greater Shepparton Environmental Sustainability Strategy 2014-2030 (the strategy)

In June 2018 planning scheme amendment C197 listed the strategy as a reference document in the Greater Shepparton Planning Scheme.

The mission of this strategy is:

To improve Council's environmental sustainability performance by imbedding environmental sustainability considerations into Council's decision-making processes and operational activities.

The strategy informs that less than 2.5% of the pre-European settlement native vegetation remains in the City of Greater Shepparton.

The strategy includes the following commentary on native vegetation:

State [^]	Trend	Comment
Native vegetation cover	Poor Decreasing	The City of Greater Shepparton has one of the lowest covers of native vegetation of any municipality in Victoria and the remaining native vegetation is heavily fragmented and in a degraded condition. Road reserves support a significant proportion of the municipality's remnant native vegetation. Scattered remnant paddock trees are of significant biodiversity importance in our largely cleared landscape. The limited quantity of native vegetation that remains is under increasing removal pressures from land development and perceived fire mitigation activities.

Officers acknowledge the importance of scattered paddock trees in our environment as set out by the strategy. Officers in this application are required to balance competing policy between the protection and retention of native vegetation and agricultural development.

Officers acknowledge that this application does not produce an ideal outcome, however the application does achieve acceptable planning outcomes. The proposal continues investment into the food bowl's agricultural base which is the driver of the region's economy. Furthermore DELWP who are the State Government's expert environmental department and a referral authority to this application have not objected to the loss of vegetation.

Conclusion

Officers having undertaken an assessment of the application have determined that on balance, the proposal achieves acceptable planning outcomes when considered against the relevant policy, zone and 52.17 requirements applying to the land. DELWP are the referral authority who has consented to the application.

It is therefore recommended that a Notice of Decision to Grant a Permit should be issued, with appropriate conditions recommended to address the matters identified in this report.

Attachments

Nil

10. SUSTAINABLE DEVELOPMENT DIRECTORATE

10.5 Relocation of the Balaclava Road School Bus Interchange and Construction of Centre-of-the-Road Car Parking on Skene Street, Shepparton

Disclosures of conflicts of interest in relation to advice provided in this report

Under section 80C of the *Local Government Act 1989* officers and persons engaged under a contract providing advice to Council must disclose any conflicts of interests, including the type and nature of interest.

No Council officers or contractors who have provided advice in relation to this report have declared a conflict of interest regarding the matter under consideration.

Council Officers involved in producing this report

Author: Principal Strategic Planner

**Proof reader(s): Manager Building and Planning,
Team Leader Strategic Planning**

Approved by: Director Sustainable Development

Executive Summary

At the Ordinary Council Meeting held on 20 February 2018, Council resolved to endorse the Draft Concept Plan for the proposed relocation of the existing Balaclava Road School Bus Interchange at Nixon Street, Shepparton, to release the Draft Concept Plan for public comment for a period of 4 weeks and to note that Council officers will report on any feedback, comments and submissions received during the public consultation period prior to the consideration of a final Concept Plan.

The Draft Concept Plan was exhibited from 26 February 2018 to 26 March 2018. In addition to this, a further draft concept plan for the provision of 38 centre-of-the-road car parking spaces, including provision for street trees, along Skene Street between Nixon and Fryers Streets was exhibited.

Two submissions and one verbal submission were received on the Draft Concept Plans. All of the submissions were generally supportive of the proposal, subject to some modifications. These modifications included continuing the centre-of-the-road tree planting theme proposed for Skene Street further north along Skene Street between Nixon and Knight Streets.

Supervision at the Nixon Street location remained unresolved. Without adequate supervision, the school bus interchange would not be able to operate from this location.

Notwithstanding the above, during the consultation phase, the State Government announced funding in the 2018 State Budget for the Shepparton Education Plan. Stage 1 of the Plan will provide for the merger of the four public high schools in the Shepparton / Mooroopna area into one campus at the existing Shepparton High School site at 31-73 Hawdon Street, Shepparton. This will create the Greater Shepparton College (College). The Victorian School Building Authority is currently preparing a master plan for the site.

Given that the existing Balaclava Road School Bus Interchange is required to be removed to allow for the intersection works to commence, Council officers have considered an interim solution for the relocation of the School Bus Interchange to the front of Shepparton High School along the eastern side of Hawdon Street. This interim solution would require six bus stops along the existing kerb, pedestrian fencing and five shelters, which are to be indented into the school property. Supervision of the interim solution would be provided by staff of the Shepparton High School and future Greater Shepparton College.

10. SUSTAINABLE DEVELOPMENT DIRECTORATE

10.5 Relocation of the Balaclava Road School Bus Interchange and Construction of Centre-of-the-Road Car Parking on Skene Street, Shepparton (continued)

The relocation of the School Bus Interchange to Hawdon Street on an interim basis was not notified to surrounding properties as it was considered that Hawdon Street is a high traffic environment and the use of Hawdon Street for a School Bus Interchange would not increase the impact on surrounding uses.

Further to this, it is noted that there are already parking restrictions in place along this side of Hawdon Street during school drop off and pick up times. In light of this it was considered that the proposal would not have any impact on traffic flow in the area.

The centre-of-the-road car parking is being retained as it is considered that this would provide appropriate car parking in proximity to high demand uses within the CBD such as La Trobe University and GoTAFE, which are within easy walking distance.

Council officers recommend that Council note that the proposal to relocate the School Bus Interchange to Nixon Street will no longer proceed, note that a temporary school bus interchange will be provided on Hawdon Street to the front of Shepparton High School at 31-73 Hawdon Street, and that Council officers will prepare detailed construction plans and construct centre-of-the-road car parking on Skene Street.

RECOMMENDATION

That the Council:

1. note that the proposal to relocate the Balaclava Road School Bus Interchange to Nixon Street, Shepparton will no longer proceed;
2. in relation to the interim school bus interchange on Hawdon Street, Shepparton:
 - endorse the *Interim Hawdon Street School Bus Interchange Concept Plan September 2018* for the construction of the interim school bus interchange to the front of the Shepparton High School at 31-73 Hawdon Street, Shepparton; and
 - note that a budget allocation for this project is included in the 2018/2019 Council budget.
3. in relation to the centre-of-the-road car parking on Skene Street, Shepparton:
 - endorse the *Skene Street Centre-of-the-Road Car Parking Concept Plan September 2018* for the construction of centre-of-the-road car parking on Skene Street between Fryers Street and Nixon Street, Shepparton; and
 - note that a budget allocation for this project is included in the 2018/2019 Council budget.

Background

The upgrade of the Balaclava Road / Hawdon Street / New Dookie Road / Verney Road intersection was identified as part of the Shepparton Alternative Route Freight Enhancement Package (SAR Freight Enhancement Package), see Figure One. The intersection must be upgraded from a roundabout to a signalised intersection to reduce congestion and improve safety, particularly during peak demand periods.

10. SUSTAINABLE DEVELOPMENT DIRECTORATE

10.5 Relocation of the Balaclava Road School Bus Interchange and Construction of Centre-of-the-Road Car Parking on Skene Street, Shepparton (continued)

The upgrade of the intersection will be realised over three stages. Stage 1 involves replacing the existing roundabout with a signalised intersection. The subsequent two stages will seek to connect the upgraded intersection to the recently upgraded Verney Road further to the north and provide extra lanes on the approaches to the intersection. The estimated cost of these works is \$2.33 million. The \$990,000 remaining in the SAR Freight Enhancement Package is now allocated to the upgrade of this intersection. Council will fund the additional cost.

There is now considerable urgency to realise the upgrade of this intersection in accordance with the timelines included in the Funding Agreement signed with the Commonwealth government. The Funding Agreement envisaged that Stage 1 of the intersection upgrade would be completed by 31 August 2018. However Council officers have negotiated an update to the agreement to provide for an extension to this date to August 2019.

As part of the preparation of construction drawings for the upgrade of the intersection, it has become apparent that the operation of the existing Balaclava Road School Bus Interchange to the west of the intersection (between Bouchier Street and Verney Road) would result in significant issues during both the construction and operation of the upgraded signalised intersection. This School Bus Interchange accommodates six bus bays, and serves a number of public and private schools within the Shepparton and Mooroopna urban area.

The upgrade of the existing intersection will require extra lanes on the intersection approaches on all four roads. This will make it more difficult to accommodate a number of bus movements both during the construction phase but also during the operational phase of the upgraded intersection. The following bus movements will be significantly impacted upon:

1. buses that need to re-enter Balaclava Road traffic and turn right at the intersection to travel south down along Hawdon Street; and
2. buses that undertake a U-turn at the existing roundabout to travel west along Balaclava Road.

Similar to other recent Council road projects, during the construction phase, half of the intersection would be closed at any one time to provide continuity of service to some traffic movements. There will also be some short periods when the entire intersection will need to be closed to traffic. It would be preferable that the existing Balaclava Road School Bus Interchange be relocated before upgrading works commenced for the intersection. The Commonwealth Government has acknowledged this issue and has agreed in-principle to extending the timeline outlined in the Funding Agreement for the realisation of Stage 1 of the intersection upgrade to allow for the consideration, consultation and possible relocation of the School Bus Interchange.

Council officers undertook an initial investigation and examined the relocation of the Bus School along the northern side of Nixon Street between Harold and Skene Streets, abutting the southern side of Deakin Reserve, adjacent to the existing interchange along the western side of Skene Street abutting the eastern side of Deakin Reserve. There are currently 24 all-day car parking spaces and one existing bus stop within the investigation area.

10. SUSTAINABLE DEVELOPMENT DIRECTORATE

10.5 Relocation of the Balaclava Road School Bus Interchange and Construction of Centre-of-the-Road Car Parking on Skene Street, Shepparton (continued)

Following a preliminary investigation conducted by Council officers in November and December 2017, a school bus interchange at this location could cater for seven interchange bus bays and one bus stop. Council officers prepared a Draft Nixon Street School Bus Interchange Concept Plan. Vehicles would be permitted to park in the interchange bays on weekdays, outside of school bus drop-off and pick-up times, and on weekends all day.

Council Resolution February 2018

At the Ordinary Council Meeting held on 20 February 2018, Council resolved to endorse the Draft Concept Plan for the proposed school bus interchange at Nixon Street and centre-of-the road car parking at Skene Street, Shepparton, to release the Draft Concept Plan for public comment for a period of 4 weeks, commencing on 26 February 2018 and concluding on 26 March 2018, and to note that Council officers will report on any feedback, comments and submissions received during the public consultation period prior to the consideration of a final Concept Plan.

Consultation

The Draft Concept Plan was exhibited from 26 February 2018 to 26 March 2018, and two submissions and one verbal submission were received.

Council officers also consulted with schools including Notre Dame, Goulburn Valley Grammar School and Shepparton High School in relation to supervising the relocated school bus interchange. From the consultation undertaken, it became clear that no school was willing to provide supervision for the proposed relocated School Bus Interchange at Nixon Street. The Goulburn Valley Grammar School stated that they could possibly contribute to the funding of a supervisor on a per student basis but not employ anyone or provide any staff to supervise the relocated school bus interchange.

It is noted that appropriate supervision is required for a school bus interchange to operate as set out in the document "*School Bus Program, Policy and Procedures, January 2016*" prepared by the Department of Education and Training states: "*a member of staff must be on duty to supervise students during the arrival and departure of school buses at school and at interchanges beyond the school*".

In light of this and in the absence of any supervision of the proposed relocated school bus interchange on Nixon Street, it was considered that location would not be fit-for-purpose and could no longer be pursued.

However, during the consultation phase, the State Government announced funding in the 2018 State Budget for the Shepparton Education Plan. This announcement presented the opportunity to discuss options for a relocated school bus interchange and supervision by staff of Shepparton High School.

10. SUSTAINABLE DEVELOPMENT DIRECTORATE

10.5 Relocation of the Balaclava Road School Bus Interchange and Construction of Centre-of-the-Road Car Parking on Skene Street, Shepparton (continued)

Shepparton Education Plan

Stage 1 of the Plan, will include the merger of the four current high schools in the Shepparton / Mooroopna area into one campus at Shepparton High School, 31-73 Hawdon Street, Shepparton. This will create the Greater Shepparton College (College). The College will provide for a capacity of up to 3,000 students.

This announcement presented an opportunity to discuss the provision of a regional bus interchange at the new College with the Victorian School Building Authority (VSBA).

The basis of discussion is based around the expected impacts of the College on the surrounding traffic network and amenity of the area, and to provide an integrated school bus interchange, appropriate car parking and related traffic infrastructure for the College within the master plan area. A master plan is currently being prepared by the VSBA and there will be further opportunities for Council to participate in the preparation of a final master plan for the College.

This is considered to be a viable long term solution for the school bus interchange given the potential synergies achieved by combining all regional school buses into one regional-sized school bus interchange as opposed to having a number of interchanges scattered throughout the city. It is noted that the existing school bus interchange on Balaclava Road is also in close proximity to the Greater Shepparton College.

However the existing school bus interchange at Balaclava Road is required to be removed immediately to allow the construction of the upgraded intersection to commence.

In this regard, Council officers have considered an interim solution for the relocation of the School Bus Interchange to the front of Shepparton High School at Hawdon Street, see *Attachment 1: Interim Hawdon Street School Bus Interchange Concept Plan September 2018*. This interim solution would require six bus stops along the existing kerb, pedestrian fencing and five shelters, which would be indented into the school property. Supervision of the interim solution would be provided by staff of Shepparton High School, see Figures Two and Three.



Figure Two: Proposed layout of the interim school bus interchange at Hawdon Street.

10. SUSTAINABLE DEVELOPMENT DIRECTORATE

10.5 Relocation of the Balaclava Road School Bus Interchange and Construction of Centre-of-the-Road Car Parking on Skene Street, Shepparton (continued)

Council officers consider that the quantum of infrastructure for such an interim solution would be significantly less than that envisaged for a permanent relocation. The works would now include: line marking, temporary shelters and supervision of the students during drop-off and pick-up times.

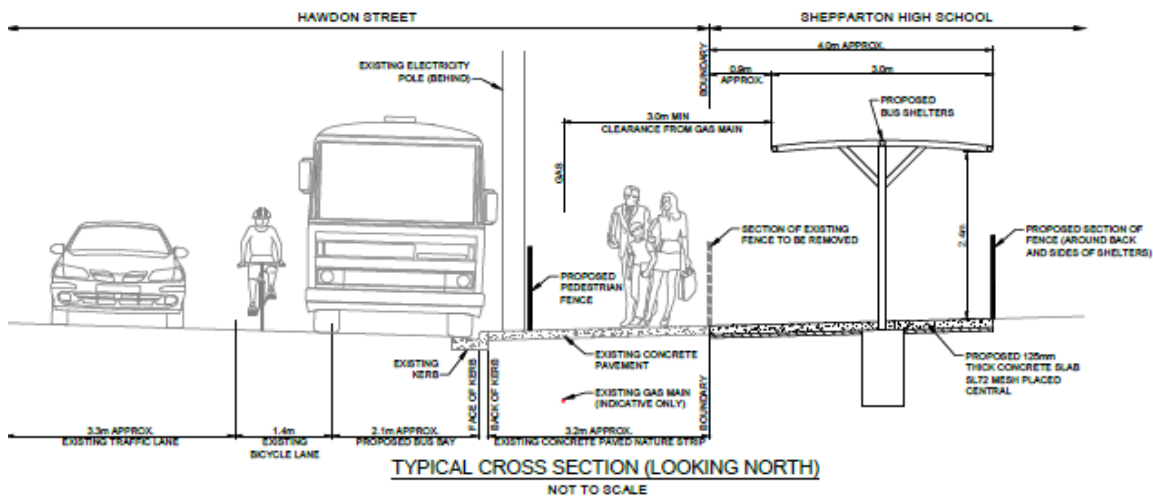


Figure Three: Proposed Cross Section of the interim school bus interchange at Hawdon Street.

It is proposed that the temporary shelters would be built in the months before the end of 2018 and the operation of the School Bus Interchange would not commence until the start of the 2019 school year.

Council officers have undertaken detailed consultation with the Department of Education and Training, and Shepparton High School regarding the relocation of the School Bus Interchange to Hawdon Street on an interim basis and have received support, which outlines the following:

- the existing school bus interchange at Balaclava Road is not supervised in the morning;
- the proposed interim school bus interchange at Hawdon Street will not be supervised in the morning and therefore the status quo will be maintained; and
- Shepparton high school is comfortable with the proposed works.

The estimate of the cost of the original school bus interchange at Nixon Street was \$590,000. The cost of these temporary works is estimated to be \$250,000. The centre-of-the-road car parking works along Skene Street are not proposed to be altered and the estimated cost of the works remains \$365,000.

Although no longer directly required to facilitate the relocation of the Balaclava Road School Bus Interchange, the centre-of-the-road car parking at Skene Street (between Fryers and Nixon Streets) is also recommended to be retained, see *Attachment 2: Skene Street Centre-of-the-Road Car Parking Concept Plan September 2018*. It is considered that it would provide additional much-needed parking in proximity to high demand uses within the CBD such as La Trobe University and GoTAFE, which are within easy walking distance.

10. SUSTAINABLE DEVELOPMENT DIRECTORATE

10.5 Relocation of the Balaclava Road School Bus Interchange and Construction of Centre-of-the-Road Car Parking on Skene Street, Shepparton (continued)

Council is recommended to endorse the *Interim Hawdon Street School Bus Interchange Concept Plan September 2018* and the *Skene Street Centre-of-the-Road Car Parking Concept Plan September 2018*, and note that a budget allocation for this project is included in the 2018/2019 Council budget.

Council Plan/Key Strategic Activity

Theme 4: Built

Objective 4.1 Growth is well planned and managed for the future.

Objective 4.4 Quality infrastructure is provided and maintained to acceptable standards.

Objective 4.7 Reliable, safe, more frequent and connected local and broader transport system supporting the connection of people within, across and outside of Greater Shepparton.

Theme 5: Environment

Objective 5.1 Greening Greater Shepparton has created an attractive, vibrant and liveable place with well-connected green spaces that are valued by the community

Policy Consideration

The proposal does not conflict with any existing Council policies.

Risk Management

There are no adverse risks associated with this recommendation.

It is considered that the proposal to relocate the school bus interchange to Hawdon Street would ensure that the intersection works can commence on time and that appropriate transport for school children is retained with the appropriate supervision.

Financial Implications

The cost of constructing the interim School Bus Interchange is estimated to be \$250,000 and the construction of the centre-of-the-road car parking along Skene Street is estimated to be \$365,000.

The 18/19 Capital Budget includes \$955,000 for the cost of the relocation of the School Bus Interchange to Nixon Street; however, as this option is no longer viable, it is proposed to repurpose this money to relocate the School Bus Interchange to Hawdon Street Bus Interchange, with the balance to be returned.

	Approved Budget Estimate for this proposal ¹ \$	This Proposal GST Exclusive \$	Variance to Approved Budget Estimate \$	This Proposal GST Inclusive ² \$
Expense	0	615,000	615,000	676,500
Net Total	0	615,000	615,000	676,500

¹ Budgets are GST exclusive

² For Contract Award reports the GST inclusive expense shall match the amount reported in the recommendation

10. SUSTAINABLE DEVELOPMENT DIRECTORATE

10.5 Relocation of the Balaclava Road School Bus Interchange and Construction of Centre-of-the-Road Car Parking on Skene Street, Shepparton (continued)

Legal/Statutory Implications

All procedures associated with the relocation of the interim School Bus Interchange and the construction of the centre-of-the-road car parking along Skene Street comply with relevant legislative requirements.

Environmental/Sustainability Impacts

The recommendation to relocate the interim School Bus Interchange and the construction of the centre-of-the-road car parking along Skene Street will not result in any adverse environmental or sustainability impacts.

Social Implications

The recommendation for Council to note that the proposal to relocate the school bus interchange to Nixon Street will no longer proceed, note that a temporary school bus interchange will be provided on Hawdon Street, to the front of Shepparton High School (31-73 Hawdon Street, Shepparton), and that Council will provide like-for-like funding for the relocation of the school bus interchange will not result in any adverse social implications.

Economic Impacts

The financial implications of the recommendations were outlined in the financial implications section of the report.

Consultation

The Draft Concept Plans were exhibited between 26 February and 26 March 2018.

Land owners and occupiers of land along Nixon and Skene Streets were directly notified to inform them of the Draft Concept Plans and provided with the opportunity to attend a one-on-one workshop with Council officers.

In addition to this, Council officers have consulted with various schools and the Department of Education and Training.

The relocation of the School Bus Interchange to Hawdon Street on an interim basis was not notified to surrounding properties as it was considered that Hawdon Street is a high traffic environment and the use of Hawdon Street for a School Bus Interchange would not increase the impact on surrounding uses.

Further to this it is noted that there are already parking restrictions in place along this side of Hawdon Street during school drop off and pick up times. In light of this it was considered that the proposal would not have any impact on traffic flow in the area.

Council officers believe that appropriate consultation has occurred and the matter is now ready for Council consideration.

10. SUSTAINABLE DEVELOPMENT DIRECTORATE

10.5 Relocation of the Balaclava Road School Bus Interchange and Construction of Centre-of-the-Road Car Parking on Skene Street, Shepparton (continued)

Strategic Links

a) Greater Shepparton 2030 Strategy 2006

Topic: Infrastructure

Direction: The provision and restructure of urban and rural infrastructure to enhance the performance of the municipality and facilitate growth.

Objective 5 To develop Walking/Bicycle and Public Transport networks that provide transport and accessibility options to segments of the community who have not or prefer not to use a motor car.

Objective 6 To ensure the safety and efficient functioning of the roads for a variety of users.

b) Other strategic links

Nil

Conclusion

The upgrade of the Balaclava Road / Hawdon Street / New Dookie Road / Verney Road intersection will require the relocation of the existing School Bus Interchange at Balaclava Road to allow construction works to commence in the 2018/2019 financial year.

A Draft Concept Plan was exhibited from 26 February 2018 to 26 March 2018. Two written submissions were received and one verbal submission was received.

Council officers also consulted with the Department of Education and Training and schools including Notre Dame, Goulburn Valley Grammar School and Shepparton High School in relation to supervising the relocated school bus interchange.

As supervision of the proposed Nixon Street School Bus Interchange could be agreed to, it was considered that the relocation of the School Bus Interchange to this location could no longer be pursued.

In response to this Council officers have considered an interim solution for the relocation of the School Bus Interchange to the front of Shepparton High School at Hawdon Street, Shepparton.

Council officers have consulted with the Department of Education and Training, and Shepparton High School with regard to this option and have received support.

The cost of these temporary works is calculated to be \$250,000. The centre-of-the-road car parking works along Skene Street are not proposed to be altered and the estimated cost of the works remains \$365,000.

Attachments

1. Interim Hawdon Street School Bus Interchange Concept Plan September 2018
2. Skene Street Centre-of-the-Road Car Parking Concept Plan September 2018

10. SUSTAINABLE DEVELOPMENT DIRECTORATE

10.6 Draft Shepparton Mooroopna Flood Mapping and Flood Intelligence Project 2018 and Draft Greater Shepparton City Council Municipal Flood Emergency Plan 2018

Disclosures of conflicts of interest in relation to advice provided in this report

Under section 80C of the *Local Government Act 1989* officers and persons engaged under a contract providing advice to Council must disclose any conflicts of interests, including the type and nature of interest.

No Council officers or contractors who have provided advice in relation to this report have declared a conflict of interest regarding the matter under consideration.

Council Officers involved in producing this report

Author: Acting Manager Environment

Proof reader(s): Team Leader Strategic Planning, Manager Building and Planning

Approved by: Director Sustainable Development

Other: Manager Environment and Principal Strategic Planner

Executive Summary

The purpose of this report is to request that Council endorse the draft *Shepparton Mooroopna Flood Intelligence and Flood Mapping Project Report* (Draft Report) and release it for public comment, see Attachment 1.

The Draft Report was funded by the Federal and State governments, and Council. It seeks to update the existing information on flood risk within the Shepparton-Mooroopna area. This involved detailed hydrology and hydraulic modelling of the Goulburn River, Seven Creeks and the Broken River for flood mapping, assessing flood risk and the treatment of flood risk.

The Draft Report is an important update of flood intelligence and mapping tools contained within the existing *Shepparton Mooroopna Floodplain Management Study: Floodplain Management Plan, October 2002*.

Preliminary consultation has been undertaken with internal Council Departments, as well as external relevant referral agencies, such as the Goulburn Broken Catchment Management Authority.

Furthermore, the report has been peer reviewed under the Department of Environment, Land, Water and Planning program and will be endorsed by the Goulburn Broken Catchment Management Authority.

In addition, the Draft *Greater Shepparton City Council Municipal Flood Emergency Plan 2018 (MFEP)* has been prepared, see Attachment 2. The purpose of the MFEP is to detail arrangements agreed for the planning, preparedness/prevention, response and recovery from flood incidents within the City of Greater Shepparton.

Council officers recommend that the Draft Report and MFEP be released for public comment. Following consultation, Council officers will review all feedback, comments and submissions received. The final *Shepparton Mooroopna Flood Intelligence and Flood Mapping Project Report* and MFEP are expected to be further considered by Council in early-2019.

10. SUSTAINABLE DEVELOPMENT DIRECTORATE

10.6 Draft Shepparton Mooroopna Flood Mapping and Flood Intelligence Project 2018 and Draft Greater Shepparton City Council Municipal Flood Emergency Plan 2018 (continued)

RECOMMENDATION

That the Council:

1. endorse and release the draft *Shepparton Mooroopna Flood Intelligence and Flood Mapping Project Report July 2018* for public comment for a period of six weeks, commencing on 24 September 2018 and concluding on 7 November 2018;
2. note that Council officers will report on any feedback, comments and submissions received during the public consultation period prior to the consideration of a final *Shepparton Mooroopna Flood Intelligence and Flood Mapping Project Report*;
3. note and release the draft *Greater Shepparton City Council Municipal Flood Emergency Plan 2018* for public comment for a period of six weeks commencing on 24 September and concluding on 7 November 2018; and
4. note that Council officers will report on any feedback, comments and submissions received during the public consultation period prior to the consideration of a final *Greater Shepparton City Council Municipal Flood Emergency Plan*.

Background

The *Shepparton Mooroopna Floodplain Management Study: Floodplain Management Plan, October 2002* was prepared and implemented through the introduction of a Total Flood Warning System, Flood Warning Charter, and Amendment C23 to the Greater Shepparton Planning Scheme (Planning Scheme) in 2004. Amendment C23 updated the flood controls (Urban Floodway Zone, Floodway Overlay and Land Subject to Inundation Overlay) contained within the Planning Scheme.

Shepparton Mooroopna Floodplain Management Study: Floodplain Management Plan, October 2002

Following the Spring 1993 floods, a Scoping Study was prepared that identified the need for a comprehensive study for Shepparton-Mooroopna. In June 1999, Sinclair Knight Merz Pty Ltd was commissioned by the Greater Shepparton City Council (GSCC) to undertake a comprehensive floodplain management study for Shepparton-Mooroopna.

The main objective of the floodplain management plan was to minimise the economic and social impacts of flooding on the community. This was achieved by investigating the existing nature of flooding and investigating a range of flood mitigation measures.

The mitigation measures investigated included both structural (e.g. levees, floodways) and non-structural options (land use planning, emergency responses).

The study was developed in two stages, Stage 1 comprised of an investigating of flooding and determining of the likelihood and consequences for existing conditions and stage 2 comprised of an investigation of measures to reduce economic and social consequences from flooding.

10. SUSTAINABLE DEVELOPMENT DIRECTORATE

10.6 Draft Shepparton Mooroopna Flood Mapping and Flood Intelligence Project 2018 and Draft Greater Shepparton City Council Municipal Flood Emergency Plan 2018 (continued)

Shepparton Mooroopna Flood Intelligence and Flood Mapping Project Report July 2018

In 2010, a flood of significance was observed allowing for additional data to be gathered on flood behaviour in the Shepparton and Mooroopna area. This event gave rise to the opportunity to update the *Shepparton Mooroopna Floodplain Management Study: Floodplain Management Plan, October 2002*. Significant advancements in hydrology and hydraulic computer modelling have also been made since this Study was prepared in 2002.

At the Ordinary Council Meeting held on 19 June 2012, Council resolved to engage Water Technology Pty Ltd to prepare the *Shepparton Mooroopna Flood Mapping and Flood Intelligence Project Report* (Contract No.1370), see Attachment 1. The delay in finalising the Draft Report was as a result of the need for a flood study at Murchison to reconcile hydrologic data and to reach agreement between Water Technology Pty Ltd and the Goulburn Broken Catchment Management Authority (GBCMA) on the hydraulic model calibration of the 1974, 1993 and 2010 flood events, which included a substantial further modelling process for the Murchison area upstream of Shepparton.

The Draft Report:

- collects and reviews data relevant to flooding within the study area;
- provides a rigorous hydrologic analysis to develop robust design flood estimates for the study area including consideration for the timing and potential combinations of Goulburn River, Broken River and Seven Creeks riverine flooding;
- develops and calibrates a detailed hydraulic model that can predict flood impacts across the complex floodplain;
- provides flood mapping of many potential design flood scenarios;
- develops an online flood mapping portal, www.floodreport.com.au;
- quantifies flood risk at a property specific level; and
- reviews flood warning and emergency response, and an update to the *Municipal Flood Emergency Plan*.

A description of each element of the report is set out below:

Study Area

The study area considered in the Draft Report is upstream of Shepparton to Toolamba, downstream of Shepparton to Loch Garry on the Goulburn River, upstream of Shepparton to Kialla East on the Broken River and upstream of Shepparton to Kialla West on Seven Creeks, see Figure One.

10. SUSTAINABLE DEVELOPMENT DIRECTORATE

10.6 Draft Shepparton Mooroopna Flood Mapping and Flood Intelligence Project 2018 and Draft Greater Shepparton City Council Municipal Flood Emergency Plan 2018 (continued)

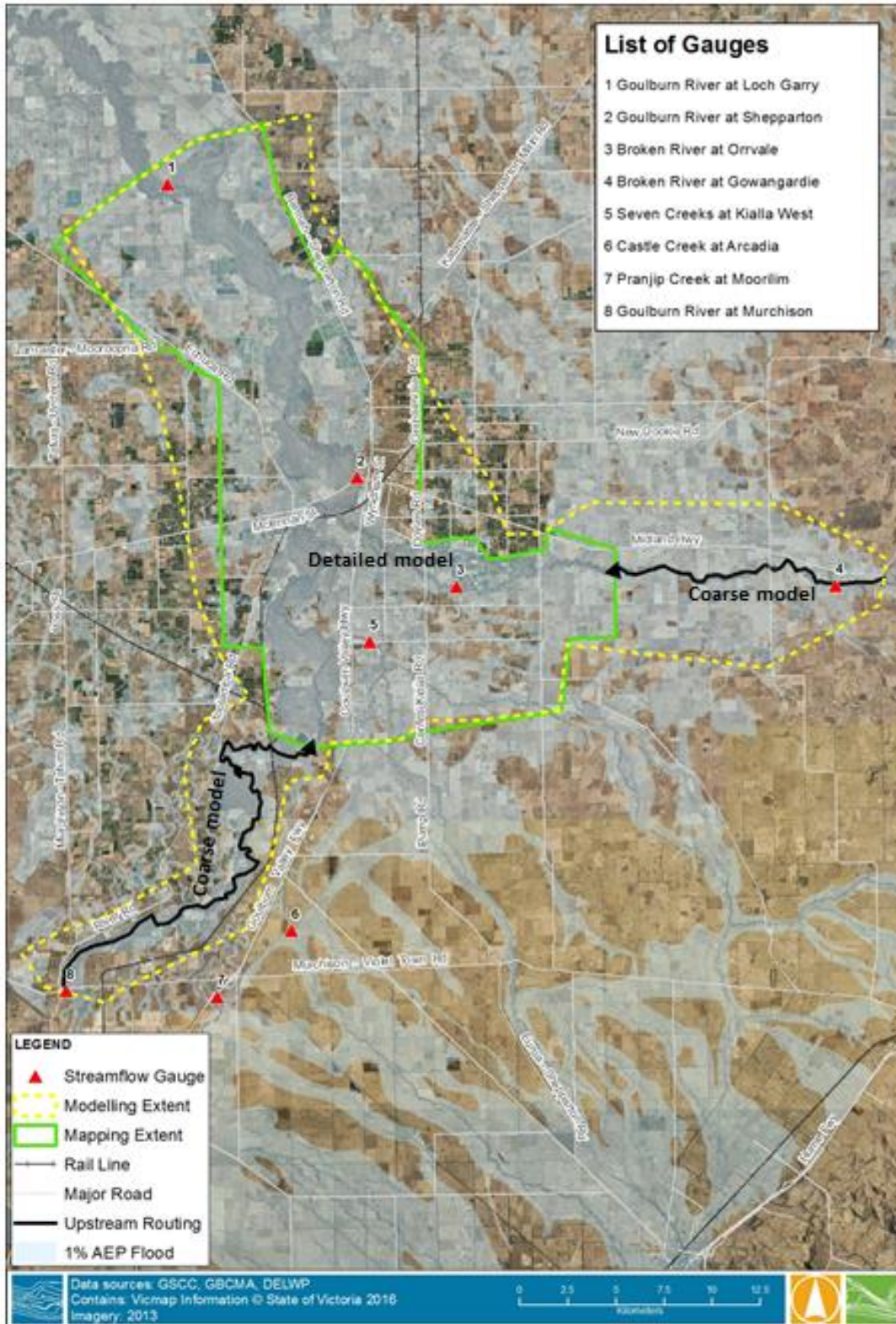


Figure One: Study Area Extent.

10. SUSTAINABLE DEVELOPMENT DIRECTORATE

10.6 Draft Shepparton Mooroopna Flood Mapping and Flood Intelligence Project 2018 and Draft Greater Shepparton City Council Municipal Flood Emergency Plan 2018 (continued)

Hydrological Data

Streamflow data is required for the hydrological analysis. These streamflow gauging details include the period of continuous streamflow record for each gauge. The continuous period of record is the period of systematic recording of streamflow via a daily read staff gauge or a continuous recorder. For some streamflow gauges, records are available during flood events only.

During the calibration stage of the project, it was found that recent changes to rating tables applied back over the entire record of data at some gauge sites has significantly changed the peak flow record for some historic flood events. This has a significantly large impact on the results of any flood frequency analysis and resultant design flows for this study area.

Hydrogeology

Shepparton and Mooroopna are located on the floodplain of the Goulburn River, Broken River and Seven Creeks. The total catchment area of the Goulburn River at Shepparton is approximately 16,000 km² (2,525 km² in the Broken River catchment, 1,510 km² in the Seven Creeks/Honeysuckle Creek catchment, 800 km² in the Pranjip Creek catchment and 280 km² on the Castle Creek catchment).

The Draft Report notes that the hydrology approach outlined in the study was similar to the *Shepparton Mooroopna Floodplain Management Study: Floodplain Management Plan, October 2002* with the following updates and enhancements:

- the historical flow series used in flood frequency analysis was updated to include events up to 2012, including the large event in September 2010;
- flood frequency analysis used updated procedures as outlined in the revised edition of Australian Rainfall and Runoff for fitting design distributions;
- streamflow gauge ratings were reviewed, with the most appropriate streamflow data utilised;
- additional routing was carried out within hydraulic models from established gauge locations to the township model boundary to aid in adopting time lags between upstream gauges and model inflow boundaries;
- specific modelling of major breakouts from the Broken River to the Broken Creek catchment was completed for a range of events; and
- recent flood events and available hydrodynamic modelling of the Goulburn was utilised to inform timing of coincident flows for design purposes.

Design Flow Estimates

Flood frequency analysis was previously undertaken for the *Shepparton Mooroopna Floodplain Management Study: Floodplain Management Plan, October 2002*, which included flow data to the year 1999. The flood frequency analysis was updated for this study utilising additional data from 2000 to 2012. There were also some issues identified with the flow gauging data which resulted in changes to the peak flow magnitudes included in the annual series.

A total of eight streamflow gauges were subject to a flood frequency analysis and revised estimates of design flood peaks were calculated.

10. SUSTAINABLE DEVELOPMENT DIRECTORATE

10.6 Draft Shepparton Mooroopna Flood Mapping and Flood Intelligence Project 2018 and Draft Greater Shepparton City Council Municipal Flood Emergency Plan 2018 (continued)

Hydraulic Modelling

A hydraulic model is a mathematical model of a water/sewer/storm system and is used to analyse the system's hydraulic behaviour, this aids in understanding, predicting, and managing water resources.

A detailed combined 1D-2D hydraulic model of the township and surrounding floodplain was developed for the determination of flood levels and extents over a range of flood events primarily to inform flood intelligence for the study area. The calibrated hydraulic model simulates flood flow behaviour of the Goulburn River, Broken River and Seven Creeks, as well as the overbank flow throughout the floodplain, see Figure Two.

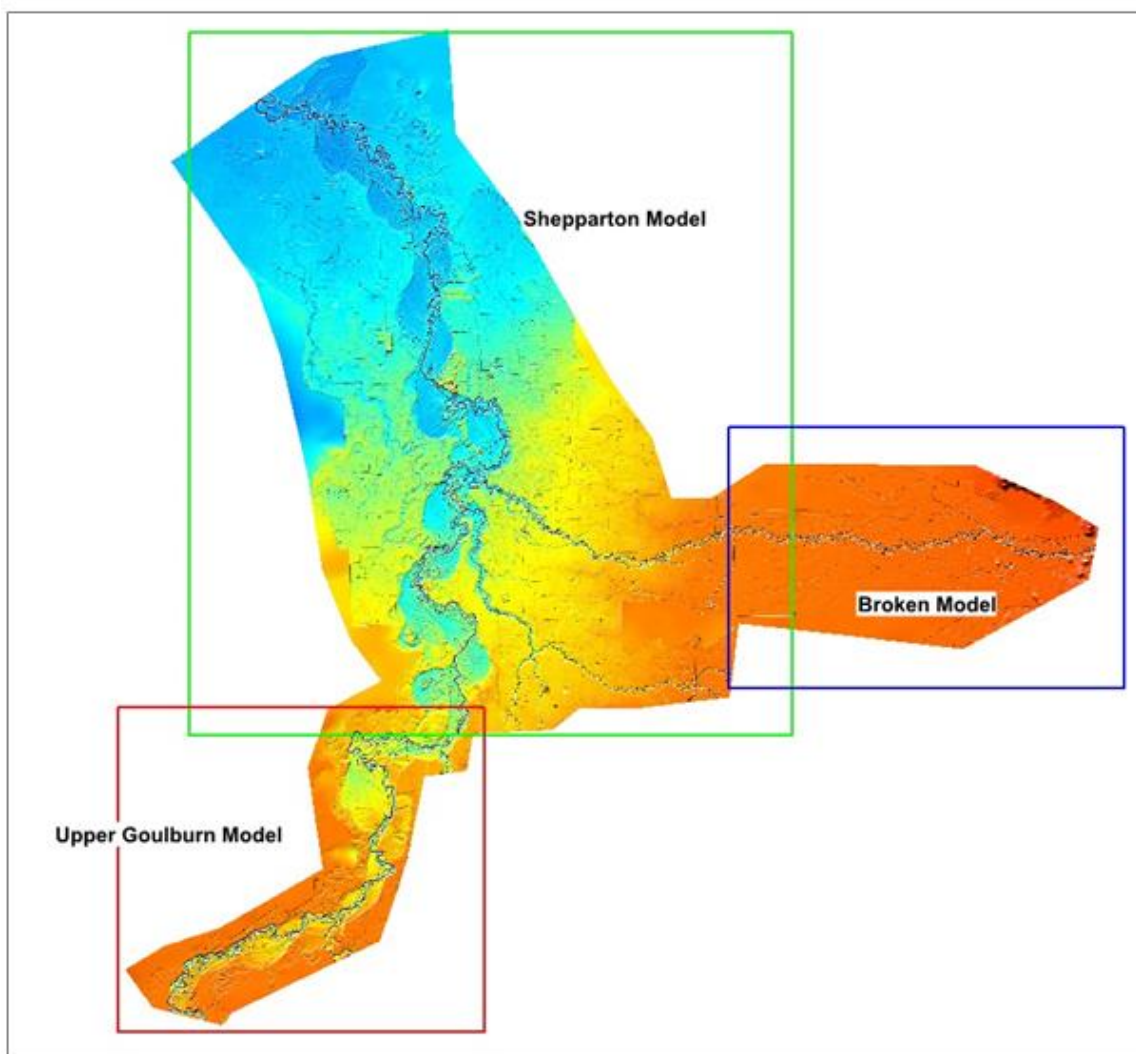


Figure Two: Model Schematic.

10. SUSTAINABLE DEVELOPMENT DIRECTORATE

10.6 Draft Shepparton Mooroopna Flood Mapping and Flood Intelligence Project 2018 and Draft Greater Shepparton City Council Municipal Flood Emergency Plan 2018 (continued)

The hydraulic modelling software TUFLOW developed by BMT-WBM Pty Ltd was used for this study. TUFLOW is a state-of-the-art tool for floodplain modelling that combines the dynamic coupling of the 1D ESTRY river model and 2D TUFLOW model systems.

The model was initially calibrated to the October 1993 and September 2010 flood events, and verified to the May 1974 flood event, with the model calibrated to reproduce the observed flood heights and extents.

Streamflow data was collated for all relevant gauges in the catchment from the Water Information Management System (<http://data.water.vic.gov.au/monitoring.htm>), and directly from Department of Environment Land Water and Planning (DELWP). The data was compared and it was found that the two datasets had significant discrepancies in the instantaneous peak flows and average daily computed flow. This was particularly the case for the Murchison gauge that led to a new flood study for Murchison. This study was funded by DELWP.

Design Flood Modelling

Following the completion of the hydraulic model calibration (i.e. to determine flood extent, depth and velocity), flood frequency analysis was carried out to determine “design” flow input hydrographs, which are routed through the hydraulic model. The design flood mapping ranged from the Minor Flood Class Level at the Shepparton Gauge to a 0.2 AEP (Annual Exceedance Probability) (1 in 500 year) flood. This flood mapping also provided flood intelligence products linked to the stream flow gauge network for property specific locations and the Municipal Flood Emergency Plan (discussed below).

Online Flood Portal

To ensure that the community had access to the flood mapping, a cloud-based flood mapping portal was developed. The portal is online and accessible via www.floodreport.com.au. The flood portal allows users to view flood depth maps across the range of events considered in the Draft Report.

Flood Intelligence

Flood intelligence is a key input in the decision-making process during floods. It helps emergency managers to understand the likely behaviour and consequences of flooding on communities.

These are also intended to assist community to manage their own flood risks, both before and during a flood

Water Technology Pty Ltd partnered with Michael Cawood & Associates Pty Ltd to develop a flood intelligence information system for the *Shepparton Mooroopna Flood Mapping and Flood Intelligence Project*. The major flood intelligence deliverable was an update to the *Greater Shepparton City Council Municipal Flood Emergency Plan: A Sub-Plan of the Municipal Emergency Management Plan*.

The report notes that the provisions of the *Draft Flood Forecast and Warning Service Charter* (Charter was founded on the Total Flood Warning System (TFWS) concept) is adequate to support the TFWS for Shepparton and Mooroopna. A TFWS typically includes the following principles:

10. SUSTAINABLE DEVELOPMENT DIRECTORATE

10.6 Draft Shepparton Mooroopna Flood Mapping and Flood Intelligence Project 2018 and Draft Greater Shepparton City Council Municipal Flood Emergency Plan 2018 (continued)

- Data Collection and Collation – rain and river gauges, data management and display systems.

Response set out in the Draft Report

It is noted that rainfall data is available at 3-hourly intervals during smaller floods and more frequently during large floods. Weather radar also covers the area. River level data is available frequently.

Greater Shepparton City Council is a contributing member of the Regional Surface Water Monitoring Partnership which ensures that all data is quality assured and stored in an accessible database, and that the gauge sites and equipment are covered by comprehensive routine and fault fix maintenance arrangements.

- Prediction – estimating the flood magnitude and time of onset of particular levels of flooding.

Response set out in the Draft Report

The Bureau of Meteorology (BoM) provide quantitative flood forecast for the sites in the vicinity of Shepparton.

The requirement for a quantitative flood forecast for this site has increased following the work on background studies to the Draft Report.

The mapping requires a (forecast) level at the upstream forecast locations, including at the Goulburn River at Kialla West gauge, to enable determination of dominance and the most appropriate flood mapping set. This drives flood response, e.g. which roads will be affected first, which properties will be flooded, what community assets will be inundated, where sandbags will be required to minimise damage and disruption, etc.

- Interpretation – identifying the impacts of the predicted flood levels on the community at risk.

Response set out in the Draft Report

The Greater Shepparton City Council Municipal Flood Emergency Plan has been substantially updated to include flood intelligence from all recent flood and related studies. The work has included development of flood intelligence cards that include consequences across a range of flood levels, for key locations.

The flood maps produced during this study are key to interpreting flood risk along with the summary contained in the MFEP, to develop a targeted emergency response to flooding.

The part of the MFEP that deals with Shepparton, Mooroopna, Kialla and Kialla West includes a set of simple to apply flood forecast tools. These tools can be used to develop a heads-up flood forecast for Shepparton (and the upstream locations) before Benalla, Euroa or Goulburn Weir have peaked. This enables flood dominance to be determined and an appropriate flood map set to be selected at an early stage. This facilitates early planning for and implementation of flood response activities. It also informs community messaging.

10. SUSTAINABLE DEVELOPMENT DIRECTORATE

10.6 Draft Shepparton Mooroopna Flood Mapping and Flood Intelligence Project 2018 and Draft Greater Shepparton City Council Municipal Flood Emergency Plan 2018 (continued)

Rain and river data, including the latest radar and satellite imagery, is available from the Bureau of Meteorology (BoM) website and through FloodZoom.

- Flood Warning Message Construction – defining the content of the message, describing what is happening, the expected impact and what action should be taken.

Response set out in the Draft Report

While BoM provide a standardised product, a gap does exist in the value adding that could occur within an Incident Control Centre (ICC) to aid a community's understanding of what the BoM forecast flood height means in terms of local consequences.

One way of closing this gap would be to develop, during non-flood periods, a suite of pre-scripted warning messages that include the value added material for a range of gauge heights.

The intelligence required to populate such messages is available in the MFEP and supported by the updated flood mapping.

- Message Communication – disseminating warning information in a timely fashion to people and organisations likely to be affected by a flood.

Response set out in the Draft Report

The Draft Report notes that BoM continues to use the wider media to disseminate flood warnings as does VicSES.

Further to this, Emergency Management Victoria (EMV) has established an app, all warnings from this agency are pushed to the users of the app. The Draft Report recommends that all residents in Shepparton get this app.

- Response – generating appropriate and timely actions from the community and from the agencies involved.

Response set out in the Draft Report

With the adoption of the Australasian Inter-service Incident Management System (AIIMS 4) which is a multi-agency operations and emergency management system and the inclusion of technical expertise in the ICC coupled with access to current flood intelligence through MFEP's and flood mapping available through FloodZoom, flood response has improved markedly over the past few years.

Therefore many issues raised relating to this aspect of the TFWS have been addressed.

- Flood Awareness – material aimed at raising awareness of flood risk and what to do in the lead up to and during a flood.

Response set out in the Draft Report

As part of the overall study, which led to the Draft Report, Water Technology Pty Ltd developed a web-based flood and property information portal for community use, www.floodreport.com.au.

10. SUSTAINABLE DEVELOPMENT DIRECTORATE

10.6 Draft Shepparton Mooroopna Flood Mapping and Flood Intelligence Project 2018 and Draft Greater Shepparton City Council Municipal Flood Emergency Plan 2018 (continued)

The portal enables flood maps to be visualised for the various dominance scenarios (e.g. neutral, Goulburn River dominant, Broken-Seven dominant) for a range of Goulburn River at Shepparton gauge heights, as well as allowing the download of a property specific flood report linking gauge heights to flood depths and floor levels.

The maps and reports provide a means for community members to inform themselves of the likelihood of their property being inundated and the likely depths of inundation for a range of levels at the Shepparton gauge. The portal is proposed to replace the property charts produced and disseminated in the early 2000s as well as the now out-dated on-line flood map viewing system hosted by Council since the mid-2000s.

Further to this, it is noted that Local Flood Guides (LFGs) have been developed and are available from VicSES for Shepparton and Mooroopna and for Murchison. LFGs need to be developed for all other locations for which flood studies have been completed (e.g. Kialla and Kialla West, East Shepparton, Tatura, Merrigum and the rural area upstream of Kialla West) as a step in raising awareness of flood risk in these areas.

- Review – examining the various aspects of the system with a view to improving performance.

Response set out in the Draft Report

The review process that forms part of the Service Charter (Water Technology, 2006) has not been activated to date. It is apparent that there would be significant value in doing so as it would again draw stakeholder attention to matters that are crucial to improving the TFWS for Shepparton and Mooroopna.

TFWS performance during recent events (most recently in early December 2017) indicates that the TFWS is reasonably well developed. Operational processes seem to be working well with close cooperation between key agencies who openly share data and other information

Having regard to the above, the key findings of the Draft Report can be summarised as follows:

- an update to previous design hydrology of the Goulburn River basin has resulted in an improved understanding of design flooding throughout the system, including resolution of an earlier discrepancy in relation to the Murchison design flows. The Goulburn River at Murchison gauge rating curve has been updated, and this has officially been incorporated into the gauge rating for large flood flows.
- hydraulic modelling in the Shepparton, Mooroopna and surrounding areas has been completed at a higher resolution using better topography data compared to the earlier *Shepparton Mooroopna Floodplain Management Study: Floodplain Management Plan, October 2002*. This has resulted in improved flood mapping for the area.
- flood mapping data has been formatted into the Victoria Flood Database format and has been provided to GBCMA. The flood mapping portal, www.floodreport.com.au, has made the flood mapping accessible to anyone with internet access, and provided a means to obtain property specific flood information to assist in raising community flood awareness.

10. SUSTAINABLE DEVELOPMENT DIRECTORATE

10.6 Draft Shepparton Mooroopna Flood Mapping and Flood Intelligence Project 2018 and Draft Greater Shepparton City Council Municipal Flood Emergency Plan 2018 (continued)

- comprehensive review of the flood warning system was completed along with a major update to the *Municipal Flood Emergency Plan* for Shepparton, East Shepparton, Mooroopna, Kialla, Murchison, Tallygaroopna, Congupna, Katandra West, Tatura and Merrigum.

The recommendations of the Draft Report align with a number of state and local strategies.

Compliance with supporting strategies and the Greater Shepparton Planning Scheme

Following the widespread floods that occurred across Victoria from 2010 to 2012, the Victorian Government undertook a number of reviews and investigations that culminated in the development of the *Victorian Floodplain Management Strategy 2016*. The Strategy is designed to ensure appropriate response and action is taken in the event of a flood.

The strategy clarified the roles and responsibilities of government agencies and authorities involved in flood management. It aims to improve the evaluation and communication of flood risks so communities and relevant agencies can deliver better-informed action to manage floods.

The *Victorian Floodplain Management Strategy 2016* also required catchment management authorities in regional Victoria to prepare a regional floodplain strategy to be developed. This led to the preparation of the *Goulburn Broken Regional Floodplain Management Strategy 2018-2028*.

This subsequent strategy was prepared to ensure a strategic approach to floodplain management within the Goulburn Broken catchment. It identifies four objectives- building community resilience, reducing legacy flood risk, avoiding future flood risk and managing residual flood risk. Council resolved to accept and support *the Goulburn Broken Regional Floodplain Management Strategy 2018-2028* and to become a signatory to the Strategy as a key partner at the Ordinary Council Meeting held on 17 April 2018.

The Draft Report aligns with both the *Victorian Floodplain Management Strategy 2016* and the *Goulburn Broken Regional Floodplain Management Strategy 2018-2028*.

In addition to these two strategies, the State Planning Policy Framework (SPPF) of the Victoria Planning Provisions requires councils in Victoria to “*consider... any floodplain management manual of policy and practice, or catchment management, or river health, wetland or floodplain management strategy adopted by the relevant responsible floodplain management authority*”.

The GBCMA, which is the floodplain management authority for the Shepparton-Mooroopna area, adopted the hydraulic model calibration data that informed the Draft Report in 2017.

The *Shepparton East Overland Flow Urban Flood Study 2017* undertook modelling to determine the hydraulic characteristics of flood water passing through the eastern suburbs of Shepparton. It was prepared by BMT WBM Pty Ltd on behalf of the GBCMA and created flood mapping to determine the flood risk for properties, provided estimates for the cost of flood damage and provided a review of mitigation options.

10. SUSTAINABLE DEVELOPMENT DIRECTORATE

10.6 Draft Shepparton Mooroopna Flood Mapping and Flood Intelligence Project 2018 and Draft Greater Shepparton City Council Municipal Flood Emergency Plan 2018 (continued)

The purpose of the Study is to assist with future land use planning to ensure that the SPPF objectives set out at Clause 13.02-1 of the Planning Scheme are met. The hydraulic model calibration data from this Study is also being used by the GBCMA in assessing development proposals within the Shepparton East area.

It is likely that the findings and recommendations of the Study will be integrated with that of the final *Shepparton Mooroopna Flood Intelligence and Flood Mapping Project Report* and implemented through one planning scheme amendment in early 2019.

Council officers recommend that the Draft *Shepparton Mooroopna Flood Intelligence and Flood Mapping Project Report, July 2018* be released for public comment. Following consultation, Council officers will review all feedback, comments and submissions received. The final report is expected to be further considered by Council in late 2018 or early 2019.

Greater Shepparton City Council Municipal Flood Emergency Plan 2018

The *Greater Shepparton City Council Municipal Flood Emergency Plan 2018* (MFEP) was prepared by the Shepparton Flood Sub Committee and with the authority of the Greater Shepparton City Council Municipal Emergency Management Planning Committee pursuant to Section 20 of the *Emergency Management Act 1986 and Emergency Management Act 2013* (as amended), see Attachment 2.

The MFEP is a sub plan to the *Greater Shepparton City Council Municipal Emergency Management Plan* (MEMP). It is consistent with the *Emergency Management Manual Victoria* (EMMV) and the *Victorian Floodplain Management Strategy* (DELWP, 2016), and takes into account the outcomes of the Community Emergency Risk Assessment (CERA) process undertaken by the Municipal Emergency Management Planning Committee (MEMPC).

The MFEP is consistent with the *Regional Flood Emergency Plan and the State Flood Emergency Plan*. The purpose of the MFEP is to detail arrangements agreed for the planning, preparedness/prevention, response and recovery from flood incidents within the City of Greater Shepparton. As such, the scope of the MFEP is to:

- Identify the Flood Risk within the City of Greater Shepparton municipal area;
- Support the implementation of measures to minimise the causes and impacts of flood incidents within the City of Greater Shepparton municipal area;
- Detail Response and Recovery arrangements including preparedness, Incident Management, Command and Control; and
- Identify linkages with Local, Regional and State emergency and wider planning arrangements with specific emphasis on those relevant to flood.

The MFEP is complemented by two other guides, which provide the public with additional information specific to their area:

- Local Flood Guide; and
- Community Information Guide.

10. SUSTAINABLE DEVELOPMENT DIRECTORATE

10.6 Draft Shepparton Mooroopna Flood Mapping and Flood Intelligence Project 2018 and Draft Greater Shepparton City Council Municipal Flood Emergency Plan 2018 (continued)

Council officers recommend that the *Greater Shepparton City Council Municipal Flood Emergency Plan 2018* be released for public comment. Following consultation, Council officers will review all feedback, comments and submissions received. The final Plan is expected to be further considered by Council in late 2018 or early 2019.

Council Plan/Key Strategic Activity

Environment: clean, green environment that makes Greater Shepparton the unique place it is.

Objective 5.6: minimises the consequences of flooding to life, property, community wellbeing and the economy.

Risk Management

Ensuring the appropriate level of community consultation is undertaken will minimise the risks to Council. The Draft Reports comprise an important update of flood intelligence and mapping tools to allow Council to undertake improved planning and emergency management tasks for the Community of Shepparton and Mooroopna. It is recommended that Council endorse the Draft Report and release it for public comment.

It is further recommended that Council note the *Draft Greater Shepparton City Council Flood Emergency Plan 2018* and release it for public comment.

The outputs of the strategy will help minimise risk and damage to property and will ensure that arrangements are agreed for the planning, preparedness/prevention, response and recovery from flood incidents within the City of Greater Shepparton municipal area.

Financial Implications

The *Shepparton Mooroopna Flood Intelligence and Flood Mapping Project Report July 2018* and the *Greater Shepparton City Council Municipal Flood Emergency Plan 2018* (Draft Reports) were undertaken utilising existing Council resources. Releasing the Draft Reports for public comment will result in some costs to Council for advertising and public notice. These costs can be accommodated through the existing budget.

Legal/Statutory Implications

The preparation of the Draft Reports is considered to accord with the *Victorian Charter of Human Rights and Responsibilities Act 2006* (the Charter). No human rights have been negatively impacted upon throughout the process.

The Charter recognises that reasonable restrictions may be placed on the use and development of land, and that there may on occasion be reasonable and acceptable offsite impacts on others. Provided these issues are properly considered, it would be a rare and exceptional case where the exercise of a planning decision in accordance with the regulatory framework is not Charter compatible.

Environmental/Sustainability Impacts

Environmental influences were a key consideration in the preparation of the Draft Report. This includes environmental assets and constraints such as vegetation and river corridors, cultural heritage and wastewater treatment plants.

10. SUSTAINABLE DEVELOPMENT DIRECTORATE

10.6 Draft Shepparton Mooroopna Flood Mapping and Flood Intelligence Project 2018 and Draft Greater Shepparton City Council Municipal Flood Emergency Plan 2018 (continued)

The recommendation will not result in any negative environmental/sustainability impacts.

Social Implications

Endorsement of the Draft Reports will lead to a strategic approach to identification of flood prone areas around Shepparton and Mooroopna which will improve flood emergency planning and lead to a removal of flood damages in areas that may otherwise have been allowed to develop.

The recommendation will not result in any negative social implications.

Economic Impacts

It is not expected that the recommendation to release the Draft Reports for public comment will have any adverse economic impacts.

Consultation

It is recommended that Council endorse the Draft *Shepparton Mooroopna Flood Intelligence and Flood Mapping Project Report* and release it for public comment from 24 September to 7 November 2018.

It is further recommended that Council note the *Greater Shepparton City Council Flood Emergency Plan 2018* and release it for public comment from 24 September to 7 November 2018.

A communications and engagement strategy is currently being prepared in conjunction with the Goulburn Broken Catchment Management Authority. The will include the preparation of information brochures and one-to-one workshops.

Strategic Links

a) Greater Shepparton 2030 Strategy 2006

Topic: Environment

Theme: Floodplain management

Objective 1: To recognise the constraints of the floodplain on the use and development of land and minimise the future economic impacts of flooding.

Objective 3: To minimise the degree of salinity through an integrated regional surface water management program.

b) Other strategic links

Victorian Floodplain Management Strategy 2016

Goulburn Broken Regional Floodplain Management Strategy 2018-2028

Conclusion

The *Shepparton Mooroopna Flood Intelligence and Flood Mapping Project* is an important update of flood intelligence and mapping tools to allow Council to undertake improved planning and emergency management tasks for the Community of Shepparton and Mooroopna.

The draft *Shepparton Mooroopna Flood Intelligence and Flood Mapping Project Report, August 2018* (Draft Report) seeks to update the existing information on flood risk within the Shepparton-Mooroopna area. This involved detailed hydrology and hydraulic modelling of the Goulburn River, Seven Creeks and the Broken River for flood mapping, assessing flood risk and the treatment of flood risk.

10. SUSTAINABLE DEVELOPMENT DIRECTORATE

10.6 Draft Shepparton Mooroopna Flood Mapping and Flood Intelligence Project 2018 and Draft Greater Shepparton City Council Municipal Flood Emergency Plan 2018 (continued)

The Draft Report complements the recommendations of *the Victorian Floodplain Management Strategy 2016* and the *Goulburn Broken Regional Floodplain Management Strategy 2018-2028*.

Council officers recommend that the Draft Report be released for public comment from 24 September 2018 and concluding on 7 November 2018.

Council officers further recommend that that Council note the Municipal Flood Emergency Plan and release for public comment from 24 September 2018 and concluding on 7 November 2018.

Following consultation, Council officers will review all feedback, comments and submissions received. The final Report is expected to be further considered by Council in early-2018.

Attachments

1. Draft Shepparton Mooroopna Flood Mapping and Flood Intelligence Final Report August 2018
2. GSCC Draft Municipal Flood Emergency Plan - V2.3 - July 2018

11. TABLED MOTIONS

Nil Received

12. REPORTS FROM COUNCIL DELEGATES TO OTHER BODIES

Nil Received

13. REPORTS FROM SPECIAL COMMITTEES AND ADVISORY COMMITTEES

Nil Received

14. NOTICE OF MOTION, AMENDMENT OR RESCISSION

Nil Received

15. DOCUMENTS FOR SIGNING AND SEALING

Nil Received

16. COUNCILLOR ACTIVITIES

16.1 Councillors Community Interaction and Briefing Program

Disclosures of conflicts of interest in relation to advice provided in this report

Under section 80C of the *Local Government Act 1989* officers and persons engaged under a contract providing advice to Council must disclose any conflicts of interests, including the type and nature of interest.

No Council officers or contractors who have provided advice in relation to this report have declared a conflict of interest regarding the matter under consideration.

Councillors' Community Interaction and Briefing Program

From 1 August 2018 to 31 August 2018, some or all of the Councillors have been involved in the following activities:

- Wanganui Secondary College | Japanese Students Visit
- #SheppPROUD Youth Video Competition Awards
- Municipal Association of Victorian – Rob Spence CEO | Farewell
- GV Hospice | Photographic Exhibition at Riverlinks
- Sports Hall of Fame | Advisory Committee Meeting
- Fairley Foundation Philanthropic Summit
- 'Melbourne Cup' Visit to Shepparton | Shepparton Harness Racing Club
- Calder Woodburn Memorial Avenue Advisory Committee Meeting
- 2019 Shepparton Festival Theme Launch and Annual General Meeting
- Heritage Advisory Committee Meeting
- Greater Shepparton City Council | Breastfeeding Conference | Mayor Official Opening
- Fairleys SUPA IGA | 2018 Cheque Presentation
- Victorian Small Business Commissioner - Judy O'Connell | Tour of the Business Centre
- Shepparton Chamber of Commerce | Victorian Small Business Commissioner – Judy O'Connell
- Senior Combined Partners Meeting
- Community Leadership Program | Leadership Speech [Mayor]
- RiverConnect Implementation Advisory Committee
- Deakin Reserve Committee Meeting
- Disability Advisory Committee
- Safe Communities Advisory Committee
- Opening | All Abilities Toilet Facility - Tatura Netball Association
- Shepparton Food & Wine Expo
- Greater Shepparton City Council & Committee for Greater Shepparton | Joint Workshop - 'City Deals'
- Australian National Piano Awards | Launch and Cocktail Party 2018
- Australian Botanic Gardens Committee Meeting
- Fruit Growers Victoria - Conference | Opening Speech
- Best Start Early Years Partnership meeting
- Goulburn Valley Waste & Resource Recovery Group Board meeting
- Development Hearings Panel – Shepparton
- Vietnam Veteran's Association Australia | Commemoration & Celebration
- Shepparton Greyhound Racing Club | 2018 Shepparton Cup - VIP Dinner
- Announcement | Melbourne City Soccer Club [A League Team]
- Strategic Advisory Group Meeting
- VicSport CEO Conference | Welcome to Shepparton by the Deputy Mayor
- Launch | The Biennial Greater Shepparton Cultural Heritage Awards 2019 - Celebrating Our Cultural Heritage

16. COUNCILLOR ACTIVITIES

16.1 Councillors Community Interaction and Briefing Program (continued)

- Committee for Greater Shepparton | Delegation to Canberra | Prime Minister and Federal Minister Meetings
- Tatura Park Advisory Committee Meeting
- Community Leadership Program | Leadership Speech [Deputy Mayor]
- RiverConnect Implementation Advisory Committee Meeting
- Regional Cities Victoria | Annual Cocktail Function
- 2018 John Furphy Memorial Lecture
- Squash International Announcement and Opening
- Regional Cities Victoria | Annual Forum
- Rail Freight Alliance | Meeting
- Launch | 'Activities in the Park' - Winter City Market 2018
- Country Women's Association | Central Murray Group Conference Opening
- Official Opening and Announcement | 2018 Indigenous Ceramic Award
- School Sport Australia Football (Soccer) Championships | Opening Ceremony
- Shepparton Running Festival 2018
- 2018 Shepparton Squash International
- Ultimate Victoria Mixed State Championships Presentations
- Greater Shepparton Women's Charter Alliance Advisory Committee Meeting
- Shepparton Show Me Committee Meeting
- Murray Darling Association | 74th National Conference and AGM | Leeton
- School Sport Australia Football (Soccer) Championships | Dinner
- School Sport Australia Football (Soccer) Championships | Soccer Presentations
- Sports Hall of Fame Visual Display Launch

RECOMMENDATION

That the summary of the Councillors' community interaction and briefing program be received.

Attachments

Nil

17. ASSEMBLIES OF COUNCILLORS

17.1 Assemblies of Councillors

Heritage Advisory Committee Meeting 6 August 2018		
Councillors:	Cr Seema Abdullah	
Officers:	Grace Docker, Simone Wood	
Matter No.	Matters discussed	Councillors Present for Discussion
1.	Discussion: Agenda Master Classes, Monthly Reports for Sub Committees and Members	Cr Abdullah
2.	Items to be raised during Agenda Item 14 – General or Other Business	Cr Abdullah
3.	Camp 13 – Nomination to VHR	Cr Abdullah
4.	Confirmation of Meeting Minutes - 2 July 2018	Cr Abdullah
5.	Sub-committees - Finalised	Cr Abdullah
6.	Mooroopna Hospital	Cr Abdullah
7.	Information Purposes - Report from Grace Docker	Cr Abdullah
8.	Information Purposes - Report from Deborah Kemp	Cr Abdullah
9.	Active Planning Permit Applications within the Heritage Overlay	Cr Abdullah
10.	Report from Member Organisations	Cr Abdullah
11.	Sub-Committee Reports	Cr Abdullah
12.	General or Other Business	Cr Abdullah

17. ASSEMBLIES OF COUNCILLORS
17.1 Assemblies of Councillors (continued)

Conflict of Interest Disclosures		
Matter No.	Names of Councillors who disclosed conflicts of interest	Did the Councillor leave the meeting?
	Nil	

RiverConnect Implementation Advisory Committee Meeting 8 August 2018		
Councillors:	Cr Dennis Patterson	
Officers:	Meg Pethybridge, Allison Trethowan, Paul Dainton	
Matter No.	Matters discussed	Councillors Present for Discussion
1.1	Welcome – Meg’s background, each partner organisation’s role	Cr Patterson (Chair)
1.2	Previous meeting Minutes confirmed, actions completed.	Cr Patterson (Chair)
1.3	Correspondence In: Nil Out: Nil	Cr Patterson (Chair)
1.4	Budget Annual Figures 2017-2018	Cr Patterson (Chair)
2.1	Communications Working Group Report	Cr Patterson (Chair)
2.2	RiverConnect Education Officer Report	Cr Patterson (Chair)
2.3	Land Management Working Group Report	Cr Patterson (Chair)
3.1	Committee Membership Change update	Cr Patterson (Chair)
3.2	VicRoads bypass proposal and project partnerships update/ongoing	Cr Patterson (Chair)
3.3	Recreational Fishing Grant/River Access Project (Jordans Bend, Stuart Reserve)	Cr Patterson (Chair)
3.4	River Masterplan	Cr Patterson (Chair)

17. ASSEMBLIES OF COUNCILLORS

17.1 Assemblies of Councillors (continued)

Matter No.	Matters discussed	Councillors Present for Discussion
3.5	River Festival	Cr Patterson (Chair)
3.6	Eastbank Lake Wetlands Project update	Cr Patterson (Chair)
3.7	Litter and Illegal Dumping Campaign	Cr Patterson (Chair)
3.8	Shared Paths Masterplan Update	Cr Patterson (Chair)
3.9	Update on MOU/TOR	Cr Patterson (Chair)
4.0	Feral Cats Media Release	Cr Patterson (Chair)
4.1	Agency Update – Parks Victoria and Goulburn Broken CMA	Cr Patterson (Chair)
4.2	Kidsfest	Cr Patterson (Chair)
Conflict of Interest Disclosures		
Matter No.	Names of Councillors who disclosed conflicts of interest	Did the Councillor leave the meeting?
	Nil	

Development Hearings Panel – 17 August 2018		
Councillors:	Cr Dennis Patterson	
Officers:	Colin Kalms, Jonathan Griffin, Andrew Dainton, Sally Edmunds and Steve Bugoss	
Matter No.	Matters discussed	Councillors Present for Discussion
1	Planning Application 2018-81 for 252 Archer Street, Shepparton seeking permission for a second dwelling on the lot.	Cr Patterson
2	Planning Application 2018-44 for 170 Prentice Road, Orrvale seeking permission to erect two 12.2 metre by 2.4 metre by 2.9 metre shipping containers.	Cr Patterson

17. ASSEMBLIES OF COUNCILLORS
17.1 Assemblies of Councillors (continued)

Conflict of Interest Disclosures		
Matter No.	Names of Councillors who disclosed conflicts of interest	Did the Councillor leave the meeting?
	Nil	

Councillor Briefing Session - 7 August 2018		
Councillors	Cr Kim O'Keeffe, Cr Seema Abdullah, Cr Dinny Adem, Cr Bruce Giovanetti, Cr Dennis Patterson, Cr Fern Summer and Cr Shelley Sutton	
Officers:	Geraldine Christou, Phillip Hoare, Chris Teitzel, Kaye Thomson, Anthony Nicolaci, Michael Carrafa, Tim Russell, Sonja King, Fiona Le Gassick, Darren Buchanan, Brett Keele and Maree Martin	
Matter No.	Matters discussed	Councillors Present for Discussion
1.	Maude Street Maude Redevelopment – Concept Options	Cr Abdullah (Chair) Cr Adem Cr Giovanetti Cr Patterson Cr Summer Cr Sutton
2.	Parking Infringements	Cr O'Keeffe (Chair) Cr Abdullah Cr Adem Cr Giovanetti Cr Patterson Cr Summer Cr Sutton
Conflict of Interest Disclosures		
Matter No.	Names of Councillors who disclosed conflicts of interest	Did the Councillor leave the meeting?
1.	Cr Kim O'Keeffe	Yes

17. ASSEMBLIES OF COUNCILLORS

17.1 Assemblies of Councillors (continued)

CEO and Councillor Catch up – 7 August 2018		
Councillors	Cr O’Keeffe, Cr Abdullah, Cr, Giovanetti, Cr Patterson, Cr Summer and Cr Sutton	
Officers:	Peter Harriott	
Matter No.	Matters discussed	Councillors Present for Discussion
1.	Have Your Say	Cr O’Keeffe Cr Abdullah Cr Giovanetti Cr Patterson Cr Summer Cr Sutton
2.	Homeless	Cr O’Keeffe Cr Abdullah Cr Giovanetti Cr Patterson Cr Summer Cr Sutton
3.	Chamber of Commerce	Cr O’Keeffe Cr Abdullah Cr Giovanetti Cr Patterson Cr Summer Cr Sutton
4.	Melbourne University Vet Program	Cr O’Keeffe Cr Abdullah Cr Giovanetti Cr Patterson Cr Summer Cr Sutton
Conflict of Interest Disclosures		
Matter No.	Names of Councillors who disclosed conflicts of interest	Did the Councillor leave the meeting?
	Nil	

17. ASSEMBLIES OF COUNCILLORS
17.1 Assemblies of Councillors (continued)

Councillor Briefing Session - 14 August 2018		
Councillors	Cr Kim O’Keeffe, Cr Seema Abdullah, Cr Bruce Giovanetti, Cr Fern Summer and Cr Shelley Sutton	
Officers:	Geraldine Christou, Phillip Hoare, Chris Teitzel, Kaye Thomson, Suzanna Sheed, David Booth and Belinda Conna, Jason Watts and Mark Tomkins, Karen Liversidge, Matt Jarvis, Chris Molyneaux, James Nolan, Colin Kalms, Jim Gow, Claire Hardy, Jarrod Keep, Awathim Haroun, Kane Wilson, Ginat Haroun and Maree Martin	
Matter No.	Matters discussed	Councillors Present for Discussion
1.	Suzanna Sheed	Cr O’Keeffe (Chair) Cr Abdullah Cr Giovanetti Cr Summer Cr Sutton
2.	Greater Shepparton Sports Hall of Fame Advisory Committee - Nomination Guidelines Honour Roll and Junior Honour Roll	Cr O’Keeffe (Chair) Cr Abdullah Cr Giovanetti Cr Summer Cr Sutton
3.	Adoption of the Universal Access & Inclusion plan 2018-2021	Cr O’Keeffe (Chair) Cr Abdullah Cr Giovanetti Cr Summer Cr Sutton
4.	Child Safe Policy	Cr O’Keeffe (Chair) Cr Abdullah Cr Giovanetti Cr Summer Cr Sutton
5.	July 2018 Monthly Financial Report	Cr O’Keeffe (Chair) Cr Abdullah Cr Giovanetti Cr Summer Cr Sutton

17. ASSEMBLIES OF COUNCILLORS

17.1 Assemblies of Councillors (continued)

Matter No.	Matters discussed	Councillors Present for Discussion
6.	Council Plan Progress Report	Cr O'Keeffe (Chair) Cr Abdullah Cr Giovanetti Cr Summer Cr Sutton
7.	Construction of a new Country Fire Authority (CFA) Fire Station at Karibok Park Shepparton	Cr O'Keeffe (Chair) Cr Abdullah Cr Giovanetti Cr Summer Cr Sutton
8.	Draft Agenda	Cr O'Keeffe (Chair) (Partial) Cr Abdullah Cr Giovanetti Cr Summer Cr Sutton
9	Word and Mouth Briefing to Councillors	Cr O'Keeffe (Chair) (Partial) Cr Abdullah Cr Giovanetti Cr Summer Cr Sutton
Conflict of Interest Disclosures		
Matter No.	Names of Councillors who disclosed conflicts of interest	Did the Councillor leave the meeting?
8 & 9	Cr Kim O'Keeffe	Yes

17. ASSEMBLIES OF COUNCILLORS
17.1 Assemblies of Councillors (continued)

CEO and Councillor Catch up – 14 August 2018		
Councillors	Cr O’Keeffe, Cr Abdullah, Cr, Giovanetti, Cr Summer and Cr Sutton	
Officers:	Peter Harriott	
Matter No.	Matters discussed	Councillors Present for Discussion
1.	Military Tour	Cr O’Keeffe Cr Abdullah Cr Giovanetti Cr Summer Cr Sutton
2.	Tatura Library Funding	Cr O’Keeffe Cr Abdullah Cr Giovanetti Cr Summer Cr Sutton
3.	CBD Vacancy Rates	Cr O’Keeffe Cr Abdullah Cr Giovanetti Cr Summer Cr Sutton
Conflict of Interest Disclosures		
Matter No.	Names of Councillors who disclosed conflicts of interest	Did the Councillor leave the meeting?
	Nil	

Councillor Briefing Session - 21 August 2018	
Councillors	Cr Kim O’Keeffe, Cr Seema Abdullah, Cr Dinny Adem, Cr Bruce Giovanetti, Cr Summer and Cr Shelley Sutton.
Officers:	Geraldine Christou, Phillip Hoare, Chris Teitzel, Kaye Thomson, Fiona Le Gassick, Anthony Nicolaci, Tricia Martinek, Sharlene Still, James Nolan, Laurienne Winbanks, Sonja King, Kathryn Foster, Rachael Duncombe, Heather East, Grace Docker, Andrew Dainton, Peta Bailey, Timothy Zak, Julienne Earles, Colin Kalms and Maree Martin

17. ASSEMBLIES OF COUNCILLORS

17.1 Assemblies of Councillors (continued)

Matter No.	Matters discussed	Councillors Present for Discussion
1.	Greater Shepparton – Great Things Happen Here Tourism Campaign	Cr O’Keeffe (Chair) Cr Abdullah Cr Giovanetti Cr Sutton
2.	Community Satisfaction Survey Report	Cr O’Keeffe (Chair) Cr Abdullah Cr Giovanetti Cr Summer Cr Sutton
3.	Small Towns Festive Decorations Grants 2018	Cr O’Keeffe (Chair) Cr Abdullah Cr Giovanetti Cr Summer Cr Sutton
4.	Adoption of Greater Shepparton Townships Framework Plan Review 2018	Cr O’Keeffe (Chair) Cr Abdullah Cr Giovanetti Cr Summer Cr Sutton
5.	2018 Planning Scheme Review Report	Cr O’Keeffe (Chair) Cr Adem Cr Abdullah Cr Giovanetti Cr Summer Cr Sutton
6.	Update Princess Park – Future Decorations Plan and Concept Design	Cr O’Keeffe (Chair) Cr Adem Cr Abdullah Cr Giovanetti Cr Summer Cr Sutton
7.	Electronic Gaming Machines	Cr O’Keeffe (Chair) Cr Adem Cr Abdullah Cr Giovanetti Cr Summer Cr Sutton

17. ASSEMBLIES OF COUNCILLORS
17.1 Assemblies of Councillors (continued)

Matter No.	Matters discussed	Councillors Present for Discussion
8.	Removal of Native Vegetation 510 Quarry Road, Cosgrove	Cr O'Keeffe (Chair) Cr Adem Cr Abdullah Cr Giovanetti Cr Summer Cr Sutton
9	Wanganui Road and Ford road, Shepparton: Feasibility Study Design Report 2018 : Project Update and Consideration of the Community Suggested Alternative Alignments	Cr O'Keeffe (Chair) Cr Adem Cr Abdullah Cr Giovanetti Cr Summer Cr Sutton
Conflict of Interest Disclosures		
Matter No.	Names of Councillors who disclosed conflicts of interest	Did the Councillor leave the meeting?
	Nil	

CEO and Councillor Catch up – 21 August 2018		
Councillors	Cr O'Keeffe, Cr Abdullah, Cr Giovanetti, Cr Oroszvary, Cr Patterson	
Officers:	Peter Harriott	
Matter No.	Matters discussed	Councillors Present for Discussion
1.	17/18 Budget	Cr O'Keeffe (Chair) Cr Abdullah Cr Giovanetti Cr Oroszvary Cr Patterson
2.	SDS	Cr O'Keeffe (Chair) Cr Abdullah Cr Giovanetti Cr Oroszvary Cr Patterson

17. ASSEMBLIES OF COUNCILLORS
17.1 Assemblies of Councillors (continued)

Matter No.	Matters discussed	Councillors Present for Discussion
3.	Mall	Cr Abdullah (Chair) Cr Giovanetti Cr Oroszvary Cr Patterson
4.	Council Meeting Locations	Cr O'Keeffe (Chair) Cr Abdullah Cr Giovanetti Cr Oroszvary Cr Patterson
5.	Worksafe	Cr O'Keeffe (Chair) Cr Abdullah Cr Giovanetti Cr Oroszvary Cr Patterson
6.	Interest Return	Cr O'Keeffe (Chair) Cr Abdullah Cr Giovanetti Cr Oroszvary Cr Patterson
7.	Special Council Meeting 11/09/2018	Cr O'Keeffe (Chair) Cr Abdullah Cr Giovanetti Cr Oroszvary Cr Patterson
8.	Bypass Committee	Cr O'Keeffe (Chair) Cr Abdullah Cr Giovanetti Cr Oroszvary Cr Patterson
Conflict of Interest Disclosures		
Matter No.	Names of Councillors who disclosed conflicts of interest	Did the Councillor leave the meeting?
3	Cr O'Keeffe	Yes

17. ASSEMBLIES OF COUNCILLORS

17.1 Assemblies of Councillors (continued)

Councillor Briefing Session - 28 August 2018		
Councillors	Cr Seema Abdullah, Cr Bruce Giovanetti, Cr Dennis Patterson, Cr Les Oroszvary and Cr Fern Summer.	
Officers:	Laurienne Winbanks, Kaye Thomson, Craig Exton, Karen Dexter, Matt Jarvis, Chris Molyneaux, Kelli Halden, James Nolan, Ronan Murphy, Mitchell Stoter, Michael MacDonagh and Maree Martin	
Matter No.	Matters discussed	Councillors Present for Discussion
1.	Contract for Management of Shepparton Regional Saleyards	Cr Abdullah (Chair) Cr Giovanetti Cr Oroszvary Cr Patterson Cr Summer
2.	Capital Budget Performance 2017/2018	Cr Abdullah (Chair) Cr Giovanetti Cr Oroszvary Cr Patterson Cr Summer
3.	Community Satisfaction Survey	Cr Abdullah (Chair) Cr Giovanetti Cr Oroszvary Cr Patterson Cr Summer
4.	Wanganui Road & Ford Road - Feasibility Study - Members of Public attending	Cr Abdullah (Chair) Cr Giovanetti Cr Oroszvary Cr Patterson Cr Summer
Conflict of Interest Disclosures		
Matter No.	Names of Councillors who disclosed conflicts of interest	Did the Councillor leave the meeting?
	Nil	

17. ASSEMBLIES OF COUNCILLORS
17.1 Assemblies of Councillors (continued)

CEO and Councillor Catch up – 28 August 2018		
Councillors	Cr Abdullah, Cr Giovanetti, Cr Patterson and Cr Summer	
Officers:	Peter Harriott	
Matter No.	Matters discussed	Councillors Present for Discussion
1.	Mall	Cr Abdullah (Chair) Cr Giovanetti Cr Patterson Cr Summer
2.	China Trip	Cr Abdullah (Chair) Cr Giovanetti Cr Patterson Cr Summer
3.	John Furphy Memorial Lecture	Cr Abdullah (Chair) Cr Giovanetti Cr Patterson Cr Summer
Conflict of Interest Disclosures		
Matter No.	Names of Councillors who disclosed conflicts of interest	Did the Councillor leave the meeting?
	Nil	

RECOMMENDATION

That the Council note the record of Assemblies of Councillors.

18. URGENT BUSINESS NOT INCLUDED ON THE AGENDA

19. CONFIDENTIAL MANAGEMENT REPORTS

19.1 Designation of Confidentiality of Information – Report Attachments

RECOMMENDATION

In accordance with section 77(2)(b) of the *Local Government Act 1989* (the Act) the Council designates as confidential all documents used to prepare the following agenda item:

1. Report 7.1: Contract No. 1856 - Contract for Management of Shepparton Regional Saleyards

designated by the Chief Executive Officer in writing as confidential under section 77(2)(c) of the Act as this document relates to contractual matters which are relevant grounds applying under sections 89(2) of the Act.