

AGENDA

Greater Shepparton City Council

COUNCIL MEETING

5:30pm, Tuesday 21 July 2020

VIRTUALLY VIA ZOOM

COUNCILLORS

Cr Seema Abdullah (Mayor)
Cr Dinny Adem (Deputy Mayor)
Cr Bruce Giovanetti
Cr Chris Hazelman OAM
Cr Kim O’Keeffe
Cr Les Oroszvary
Cr Dennis Patterson
Cr Fern Summer
Cr Shelley Sutton

VISION

GREATER SHEPPARTON, GREATER FUTURE

A thriving economy in the foodbowl of Victoria with excellent lifestyles, innovative agriculture a diverse community and abundant opportunities

Values

Values reflect what we feel is important. Organisations may have core values that reflect what is important in the organisation. These values may be guiding principles of behaviour for all members in the organisation.

Respect first, always

We are attentive, listen to others and consider all points of view in our decision making.

Take ownership

We take pride in honouring our promises and exceeding expectations, and are transparent with and accountable for our actions.

Courageously lead

We lead with integrity, and stand up and stand by what is in the best interests of the Greater Shepparton community.

Working together

We work collaboratively to create higher quality outcomes that are more efficient, thoughtful, effective and responsive. We cannot accomplish all that we need to do without working together.

Continually innovate

We are open to new ideas and creatively seek solutions that encourage us to do our best for our community.

Start the celebration

As ambassadors for our people and place, we proudly celebrate the strengths and achievements of Council and the Greater Shepparton community.

**A G E N D A
FOR THE
COUNCIL MEETING
HELD ON
TUESDAY 21 JULY 2020 AT 5:30PM**

**CHAIR
CR SEEMA ABDULLAH
MAYOR**

INDEX

1	ACKNOWLEDGEMENT	6
2	PRIVACY NOTICE.....	6
3	GOVERNANCE PRINCIPLES	6
4	APOLOGIES.....	7
5	DECLARATIONS OF CONFLICT OF INTEREST.....	7
6	CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS.....	7
7	PUBLIC QUESTION TIME	7
8	COMMUNITY DIRECTORATE	8
	8.1 Greater Shepparton Best Start Early Years Plan 2020-2025.....	8
9	CORPORATE SERVICES DIRECTORATE	14
	9.1 Governance Rules and Public Transparency Policy	14
	9.2 Local Law No.2 Conduct at Meetings and Common Seal.....	18
	9.3 Instrument of Delegation - Members of Staff and Development Hearings Panel....	21
	9.4 Contracts Awarded Under Delegation Report.....	25
	9.5 Procurement Policy Review	28
	9.6 Temporary Extension of Terms of Shepparton Show Me Committee Members....	31
10	SUSTAINABLE DEVELOPMENT DIRECTORATE	33
	10.1 Shepparton Showgrounds Advisory Committee Terms of Reference.....	33
	10.2 Tatura Park Advisory Committee - Terms of Reference	36
	10.3 Single Use Plastic Free Council Run Events Policy 2020.....	39
	10.4 Asia Fruit Logistica 2020 and International Relations	43
	10.5 Adoption of Toolamba Growth Plan 2020	48
	10.6 Adoption of Shepparton and Mooroopna 2050: Regional City Growth Plan	55
	10.7 Greater Shepparton Heritage Advisory Committee Annual Report 2019.....	65
11	INFRASTRUCTURE DIRECTORATE	68
	11.1 Dissolving of the Deakin Reserve Advisory Committee	68
	11.2 Award of Contract 2029 - Aquamoves 25m Indoor Pool Tile Renewal	71

11.3 Award of Contract 2011 - Sealed Road Stabilisation	75
12 COUNCILLOR REPORTS	79
12.1 Councillor Activities	79
12.1.1 Councillor Activity Report - June 2020	79
12.2 Council Committee Reports	81
12.2.1 Murray Darling Association	81
12.3 Notice of Motion, Amendment or Recession	83
12.3.1 Notice of Motion 3/2020 LGBTI+ Advisory Committee	83
13 DOCUMENTS FOR SIGNING AND SEALING	84
13.1 The Greater Shepparton Council and Museum of Vehicle Evolution (MOVE) - Department Funding (Auspice) Agreement.....	84
14 URGENT BUSINESS NOT INCLUDED ON THE AGENDA	85
15 CONFIDENTIAL MANAGEMENT REPORTS	85
15.1 Designation of Confidentiality of Information - Report Attachments.....	85
16 CLOSE OF MEETING	85

Risk Level Matrix Legend

Note: A number of reports in this agenda include a section on “risk management implications”. The following table shows the legend to the codes used in the reports.

Likelihood	Consequences				
	Negligible (1)	Minor (2)	Moderate (3)	Major (4)	Extreme (5)
Almost Certain (5) Would be expected to occur in most circumstances (daily/weekly)	LOW	MEDIUM	HIGH	EXTREME	EXTREME
Likely (4) Could probably occur in most circumstances (i.e. Monthly)	LOW	MEDIUM	MEDIUM	HIGH	EXTREME
Possible (3) Reasonable probability that it could occur (i.e. over 12 months)	LOW	LOW	MEDIUM	HIGH	HIGH
Unlikely (2) It is not expected to occur (i.e. 2-5 years)	LOW	LOW	LOW	MEDIUM	HIGH
Rare (1) May occur only in exceptional circumstances (i.e. within 10 years)	LOW	LOW	LOW	MEDIUM	HIGH

Extreme Intolerable – Immediate action is required to mitigate this risk to an acceptable level. Event/Project/Activity is not to proceed without authorisation

High Intolerable – Attention is needed to treat risk.

Medium Variable – May be willing to accept the risk in conjunction with monitoring and controls

Low Tolerable – Managed by routine procedures

PRESENT:

1 Acknowledgement

“We the Greater Shepparton City Council, begin today’s meeting by acknowledging the traditional owners of the land which now comprises Greater Shepparton. We pay respect to their tribal elders, we celebrate their continuing culture, and we acknowledge the memory of their ancestors.”

2 Privacy Notice

This public meeting is being streamed live via our Facebook page and made available for public access on our website along with the official Minutes of this meeting.

3 Governance Principles

Council considers that the recommendations contained in this Agenda give effect to the overarching governance principles stated in Section 9 (2) of the *Local Government Act 2020*. These principles are as follows:

1. Council decisions are to be made and actions taken in accordance with the relevant law;
2. priority is to be given to achieving the best outcomes for the municipal community, including future generations;
3. the municipal community is to be engaged in strategic planning and strategic decision making;
4. innovation and continuous improvement is to be pursued;
5. collaboration with other Councils and Governments and statutory bodies is to be sought;
6. the ongoing financial viability of the Council is to be ensured;
7. regional, state and national plans and policies are to be taken into account in strategic planning and decision making;
8. the transparency of Council decisions, actions and information is to be ensured.

4 Apologies

Nil

5 Declarations of Conflict of Interest

In accordance with sections 77A, 77B, 78 and 79 of the Local Government Act 1989 Councillors are required to disclose a “conflict of interest” in a decision if they would receive, or could reasonably be perceived as receiving a direct or indirect financial or non-financial benefit or detriment (other than as a voter, resident or ratepayer) from the decision.

Disclosure must occur immediately before the matter is considered or discussed.

6 Confirmation of Minutes of Previous Meetings

RECOMMENDATION

That the minutes of the 16 June 2020 Council Meeting as circulated, be confirmed.

7 Public Question Time

Nil Received

8 Community Directorate

8.1 Greater Shepparton Best Start Early Years Plan 2020-2025

Author Best Start - MEYP Project Officer
 Approved by Director Community
 Purpose For Decision by Council

Disclosures of Conflicts of Interest in Relation to this Report

Under section 80C of the *Local Government Act 1989* officers and persons engaged under a contract providing advice to Council must disclose any conflicts of interests, including the type and nature of interest.

No Council officers or contractors who have provided advice in relation to this report have declared a conflict of interest regarding the matter under consideration.

RECOMMENDATION

That the Council:

- 1. endorse the Draft Greater Shepparton Best Start Early Years Plan 2020-2025 for exhibition**
- 2. place the plan on public exhibition for a period of 4 weeks commencing 22 July 2020 and concluding 19 August 2020, for final community consultation.**

Executive Summary

The Greater Shepparton Best Start Early Years Plan 2020-2025 is a new six year plan with the aim of improving learning, health and wellbeing outcomes for children aged 0 to 6 years. The first combined Best Start Early Years Plan for our municipality was developed in 2006.

The new plan has 5 key themes – Play, Learn, Thrive, Voice and Share – all with a series of measures of success to determine what progress or achievements have been made. The 2024 Australian Early Development Census (AEDC) will feature as a major data set in the evaluation of the plan. Consultation with the Greater Shepparton Best Start Early Years Partnership, specific workgroups, service providers and extensive research and data has informed the development of this strategic plan.

An annual action plan will be developed after consultation with the community to support the implementation of the new plan. Recurrent funding (\$123K 2020/21) is received annually from the Department of Education and Training for Best Start activities and Greater Shepparton City Council allocates \$27,800 annually to support the implementation of the plan.

Report Detail

Greater Shepparton City Council has been the fund holder for the local Best Start program since 2002 (now 30 Best Start sites across Victoria). In 2005 the Municipal Association of Victoria introduced Municipal Early Years Plans (MEYP), recommending all Councils adopt a plan to improve outcomes for children. Due to the similar requirements of Best Start and the MEYP, the decision was made to develop a combined strategic plan from 2006.

Since this time, we have overseen or implemented a number of practice tools, service redevelopments and resources to improve outcomes for children and families, often working collaboratively with local agencies. Examples of this include the Child and Family Vulnerability guide, Integrated Practice Training, Book Bag Program, Information Sharing Protocol, Closing the Gap MCH Aboriginal visits, Early Start to Kindergarten registrations and Ready Services Audit.

The Greater Shepparton Best Start Early Years Plan has played a major part in raising the profile of early childhood locally and the importance of investing in the early years.

Significant achievements of previous plans include (from 2006 to 2019):

- Increase in the number of completed 3.5 year key age and stage visits – included a question on the kinder central enrolment form if children had attended their 3.5 year visit.
- Increase in the percentage of completed Maternal and Child Health key age and stage visits in Mooroopna and north Shepparton during the Enhanced Best Start project 2011-2014.
- Increase in the percentage of completed Maternal and Child Health key age and stage visits for Aboriginal children – focus on the 12 month to 3.5 year visits.
- Increase in the number of Early Start to Kindergarten enrolments – from 56 enrolments in 2017 to 85 enrolments in 2018.
- Increase in breastfeeding rates across Greater Shepparton during the Enhanced Best Start project 2011-2014.
- An improvement in the AEDC Language Skills domain from 2009 to 2012 after an intensive early years language and literacy focus (from 73.8% on track in 2009 to 76.1% on track in 2012).
- Strengthened links with local agencies and organisations.

It is important to acknowledge that the above achievements are often a result of collaborative work and partnerships with other agencies.

Council Plan/Key Strategic Activity

SOCIAL

Develop resilient, inclusive, healthy communities that make Greater Shepparton a safe and harmonious place to live, work, learn, and play.

2.1 Greater Shepparton is a welcoming, inclusive and safe place for all.

2.3 Lifelong learning is valued and fostered in our community.

2.4 Social and cultural, educational and employment opportunities are created to enable children, young people, individuals and families to actively participate in their community.

2.7 Greater Shepparton is valued for cultural celebrations, inclusion and engagement of our diverse communities.

2.8 Our Aboriginal culture and people are valued and celebrated, with collaborative actions undertaken to enable peaceful, healthy and productive lives in a safe environment.

Risk Management

The risk summary is included in the table below.

Risks	Likelihood	Consequence	Rating	Mitigation Action
Funding for Best Start ceases	Unlikely	4 - Major	Medium	Seek funding from other sources to continue critical work. Consider what is sustainable without external funding. Council and Partnership members to advocate to DET on need for continued funding.
Council ceases financial contribution	Unlikely	4 - Major	Medium	Present to Council the impacts and outcomes of the program for financial investment (early investment results in greater impact / return later in life).

Policy Considerations

A number of key policy and research documents were considered and referred to in the development of the Greater Shepparton Best Start Early Years Plan 2020-2025 including:

- The First Thousand Days – Centre for Community Child Health
- Victorian Early Years Learning and Development Framework
- Belonging, Being and Becoming – The Early Years Learning Framework for Australia
- Early Childhood Reform Plan
- Roadmap to Reform Strong Families Safe Children
- Victoria's Vulnerable Children Our Shared Responsibility
- Supporting Children and Families in the Early Years – A Compact between DET, DHHS and Local Government

These documents outline the vision for children and families at a state and national level, and provide guidance for Councils when developing their local early year's plans.

Financial Implications

	Approved Budget Estimate for this proposal ¹	This Proposal GST Exclusive	Variance to Approved Budget Estimate	This Proposal GST Inclusive ²
	\$	\$	\$	\$
Revenue	\$150,800	\$150,800	n/a	\$165,880
Expense	\$150,800	\$150,800	n/a	\$165,880
Net Total	\$0	\$0	n/a	\$0

¹ Budgets are GST exclusive

² For Contract Award reports the GST inclusive expense shall match the amount reported in the recommendation

Legal/Statutory Implications

No legal implications. Best Start Guidelines and funding agreement (developed by the Department of Education and Training) guide the operation and funding expenditure of the Best Start program, while the Municipal Association of Victoria has produced a Municipal Early Years Planning guide to assist Councils in the development of Municipal Early Years Plans. Other than this there are no legal or statutory implications.

Environmental/Sustainability Impacts

The aim of the Greater Shepparton Best Start Early Years Plan 2020-2025 is to improve the health, wellbeing and education outcomes for children. For this to be achieved a positive, safe, nurturing and welcoming environment needs to be present, not only at home but also in the community.

Within the broader themes and strategic directions of the plan sits opportunities to promote the natural environment as a great playground for exploring, being active and learning. Some of the work implemented as part of the plan aims to be sustained or embedded within practice, a program or service. This may include a resource or tool used to increase attendance or identify and support vulnerable families.

Social Implications

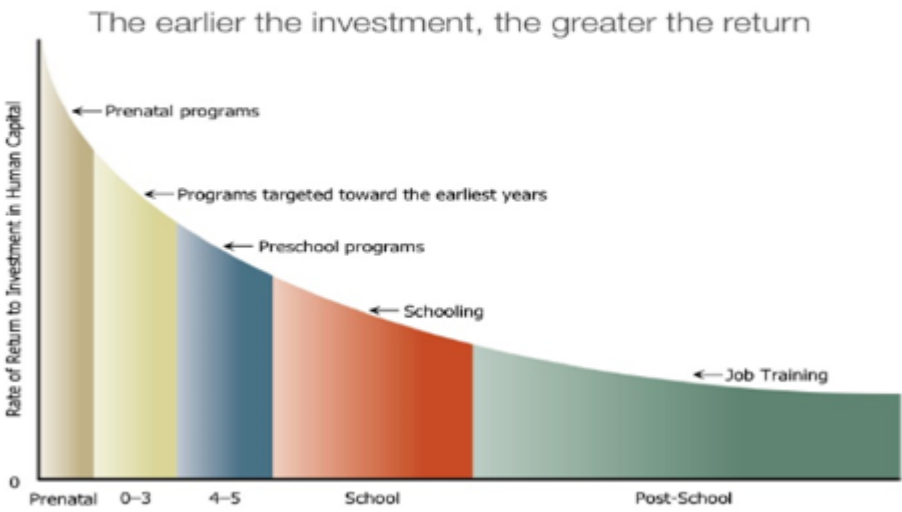
The work of the Greater Shepparton Best Start Early Years Plan promotes the importance of the early years and encourages parents, service providers and the community to support children's long term development and outcomes. By providing opportunities for children to reach their full potential we are supporting them to become our future leaders, employers and employees and contributors to our community – but it takes a whole of community approach. As a community we have a social responsibility to keep our children safe and support their growth and development.

Economic Impacts

Investment in early childhood is critical. As depicted in the graph below, the earlier the investment, the greater the return. Prioritising early childhood, in particular the years 0 to 3, is when we can have the biggest influence on shaping the trajectory of children. If we are providing positive, safe and nurturing environments where children can thrive, along with quality early learning, health and wellbeing programs (MCH, childcare, playgroups, kindergarten), and a community that supports families and is child friendly then we will go a long way to ensuring our future adults are competent, confident and productive members of the community.

For a relatively small budget the Greater Shepparton Best Start Early Years Plan, and the work undertaken, achieves a great deal with a strong focus on system change, sustainability and collaborative work.

EARLY CHILDHOOD DEVELOPMENT IS A SMART INVESTMENT



Source: James Heckman, Nobel Laureate in Economics

Consultation

Consultation for the development of the plan was conducted with the Best Start Early Years Partnership, the Early Years Language workgroup, Breastfeeding workgroup, Early Years Reference group, kindergarten teachers, maternal and child health nurses and other service providers. The extensive research available on investment in early childhood and optimal early childhood development, along with important datasets like the AEDC, have guided our discussions with the above groups and helped identify the priorities or themes. We have also drawn on the findings and outcomes from community consultations undertaken recently by other initiatives like Communities for Children and The Lighthouse.

A consultation process with parents and community is currently being undertaken to develop the annual action plan which will detail the activities and strategies for implementation of the Greater Shepparton Best Start Early Years Plan 2020-2025.

Level of public participation	Promises to the public/stakeholders	Examples of techniques to use
Inform	The 2018 AEDC results were shared with the community through a number of avenues. Data was presented, discussion generated and feedback / input sought as to why the results were like they were (high level of vulnerability). The question 'what can we do to change results in the future' was explored.	Stakeholder summit – service providers and professionals. Community forums – north Shepparton, south Shepparton, Mooroopna and Tatura
Consult	Consultation has been conducted with various service providers, workgroups and the Best Start Early Years Partnership to assist in the development of the plan. Parents and community will be consulted as part of the annual action plan development.	Workshops Phone calls, survey monkey, Zoom sessions.

Level of public participation	Promises to the public/stakeholders	Examples of techniques to use
Involve	In annual reviews and data collection.	Meetings and workshops
Collaborate	On activities, strategies and projects.	Development of action plans and exploring common themes across initiatives
Empower	Through partner services and the work they undertake to make them more welcoming, inclusive and responsive to the needs of children and families	

Officers believe that appropriate consultation has occurred and the matter is now ready for Council consideration.

Strategic Links

a) Greater Shepparton 2030 Strategy

- Links with Direction 2: Community Life – enhance social connectedness, physical and mental health and wellbeing, education and participatory opportunities in order to improve liveability and provide a greater range of community services.

b) Public Health Strategic Plan 2018-2028

- Provide inclusive physical activity and active participation opportunity for all ages and abilities.
- Increase the proportion of people meeting the recommended guidelines for physical activity from baseline 54 per cent.
- Decrease the proportion of children at school entry who are developmentally vulnerable on one or more domains of the AEDC.

Conclusion

The Greater Shepparton Best Start Early Years Plan 2020-2025 provides the strategic direction and way forward for Council and the local community to continue to prioritise early childhood development and investment. It has been endorsed by the Best Start Early Years Partnership after months of consultation with key stakeholders, review of current research and policy documents and consideration of important data sets such as the Australian Early Development Census. Consultation with parents and community members is currently taking place to develop the annual action plan which will detail the activities that will be implemented to achieve the higher level strategies and outcomes documented in the plan. Locally we have had great success with our Best Start Early Years Plans, achieving some very positive outcomes and embedding practice changes or processes within services to make them more accessible and responsive to families. Council should be congratulated for the support provided through financial contribution, as fund holder for Best Start and acknowledging the importance of early childhood through the ongoing provision of quality early childhood services such as Maternal and Child Health, playgroups, childcare and kindergarten.

Attachments

1. Greater Shepparton Best Early Start Years Plan 2020-2025 - Draft [8.1.1 - 18 pages]

9 Corporate Services Directorate

9.1 Governance Rules and Public Transparency Policy

Author Team Leader Governance
 Approved by Director Corporate Services
 Purpose For Decision by Council

Disclosures of Conflicts of Interest in Relation to this Report

Under section 80C of the *Local Government Act 1989* officers and persons engaged under a contract providing advice to Council must disclose any conflicts of interests, including the type and nature of interest.

No Council officers or contractors who have provided advice in relation to this report have declared a conflict of interest regarding the matter under consideration.

RECOMMENDATION

That the Council:

1. receives the draft Governance Rules, including the incorporated Election Period Policy, developed under section 60 of the *Local Government Act 2020*;
2. receives the draft Public Transparency Policy, developed under section 58 of the *Local Government Act 2020*
3. in accordance with section 60(4) of the *Local Government Act 2020*, endorses the following process of community engagement with respect to the development of the draft Governance Rules and draft Public Transparency Policy:
 - 3.1 publication of a notice on Council's website and social media sites which invites submissions from members of the public in respect of the draft Governance Rules and draft Public Transparency Policy within 14 days from the date of publication of the notice;
 - 3.2 give consideration of all submissions received
4. authorises the Chief Executive Officer to take such steps as are necessary to give effect to this Resolution; and
5. considers the adoption of the Governance Rules and Public Transparency Policy at the 18 August 2020 Council Meeting.

Executive Summary

In accordance with new requirements under the *Local Government Act 2020* (Act), Council is required to implement a suite of new documents by 1 September 2020, two of which include the Governance Rules and Public Transparency Policy.

This report seeks Council's endorsement to release the draft Governance Rules and Public Transparency Policy for public consultation for a period of two weeks. Any submissions received during this time will be provided to Council for consideration, prior to presenting the documents in their final form for adoption.

Report Detail

The new *Local Government Act 2020*, recently came into effect with the first of four transitional stages of implementation commencing on 6 April 2020.

As part of the second stage of implementation Council is required to have the following suite of governance policies implemented by 1 September 2020:

1. Governance Rules

Section 60 of the *Local Government Act 2020* provides for Council to adopt and apply Governance Rules that consist of the following:

- The conduct of meetings of Council and Delegated Committees
- The form and availability of meeting records
- The election of the Mayor and Deputy Mayor
- The appointment of an Acting Mayor
- The Election Period Policy
- The procedure for the disclosure of a conflict of interest by a Councillor or Delegated Committee Member
- The disclosure of a conflict of interest by a member of Council staff when providing advice to Council.

In addition, the Governance Rules must provide for Council to make fair decisions based on merit, and to ensure that any person whose rights will be directly affected by a decision of the Council is provided with the opportunity to communicate their views and have their interests considered.

1.1. Election Period Policy

The Election Period Policy forms part of the Governance Rules and provides guidance on Council operations during an election period. Specifically, it prohibits decisions that:

- relate to the appointment or remuneration the Chief Executive Officer
- commit Council to expenditure exceeding once per cent of income from general rates, municipal charges and service rates and charges in preceding financial year
- the Council considers could be reasonable deferred until the next council is in place.

1.2. Council Meeting Procedures

The Governance Rules will incorporate Council's Meeting Procedures which previously formed part of Council's Local Law No. 2 Procedures for Council Meetings and Common Seal.

A portion of the existing Local Law document will however, be retained. This will enable enforcement provisions relating to conduct in meetings, and the use of the common seal. The revised Local Law is presented in a separate report for Council consideration.

2. Public Transparency Policy

This policy gives effect to the *Public Transparency Principles* outlined in Section 58 of the Act and has been drafted in accordance with the template policy released by Local Government Victoria.

Advice and guidance material issued by the Municipal Association of Victoria, Local Government Victoria and Maddocks Lawyers has been used in the preparation of these Governance documents.

Once considered and endorsed by Council, public consultation will be undertaken for a period of two weeks. The suite of documents will then be amended as required, and presented back to Council for formal adoption at the August Council Meeting.

Council Plan/Key Strategic Activity

LEADERSHIP AND GOVERNANCE

Provide strong civic leadership, advocacy and good governance in the operation of Greater Shepparton City Council.

1.3 Council demonstrates strong leadership and sound decision making in the best interests of the community.

Risk Management

There have been no risks identified in relation to the adoption of these documents.

Policy Considerations

The following policies have been considered during the preparation of this paper:

- Freedom of Information Policy
- Privacy Policy

Financial Implications

There are no financial implications associated with this report.

Legal/Statutory Implications

Adoption of the Governance Rules and Public Transparency Policy will ensure Council meets its legislative requirements under the Act.

Environmental/Sustainability Impacts

There are no environmental/sustainability impacts associated with this report.

Social Implications

The Governance Rules and Public Transparency Policy help to ensure Council operates with greater transparency and community participation.

Economic Impacts

There are no economic impacts associated with this report.

Consultation

Internal consultation has occurred throughout the development of the policies and Governance documents.

Once endorsed, the documents will be made available for public consultation prior to considering for adoption.

Strategic Links

There are no strategic links associated with this report.

Conclusion

Endorsement of the proposed Governance Rules and Public Transparency Policy will ensure Council takes action to meet its requirements under the *Local Government Act 2020*.

Attachments

1. Public Transparency Policy - Draft [9.1.1 - 9 pages]
2. Governance Rules - Draft - June 2020 [9.1.2 - 52 pages]

9.2 Local Law No.2 Conduct at Meetings and Common Seal

Author Team Leader Governance
 Approved by Director Corporate Services
 Purpose For Decision by Council

Disclosures of Conflict of Interest in Relation to this Report

Under section 80C of the *Local Government Act 1989* officers and persons engaged under a contract providing advice to Council must disclose any conflicts of interests, including the type and nature of interest.

No Council officers or contractors who have provided advice in relation to this report have declared a conflict of interest regarding the matter under consideration.

RECOMMENDATION

That the Council:

1. receives the proposed Local Law No. 2 – Conduct at Meetings and Common Seal (proposed Local Law);
2. gives notice, in accordance with sections 119(1) and 223 of the Local Government Act 1989, in the Victoria Government Gazette and in a newspaper circulating generally in Council’s municipal district:
 - 2.1 stating the purpose and general purport of the proposed Local Law;
 - 2.2 stating that a copy of the proposed Local Law can be obtained from Council’s website and from Council’s offices; and
 - 2.3 inviting submissions, in accordance with section 223 of the Local Government Act 1989, within 28 days from the date of publication of the notice; and
 - 2.4 stating that a person making a submission is entitled to request to be heard in support of their submission;
- 3 considers all submissions, and hears from any submitters wishing to be heard, at a future Council Meeting;
- 4 authorises the Chief Executive Officer to take such steps as are necessary to give effect to this Resolution; and
- 5 consider making the proposed Local Law at the 15 September 2020 Council meeting.

Executive Summary

In accordance with new requirements under the *Local Government Act 2020 (Act)*, Council is required to adopt a new set of Governance Rules by 1 September 2020.

Part of the Governance Rules will incorporate Councils Meeting Procedures, which were formally addressed through Councils Local Law No.2 (Conduct at Meetings and Common Seal).

As such, Councils Local Law No.2 has been amended to remove the component relating to Meeting Procedures. The revised Local Law will now be referred to as 'Local Law No. 2 Conduct at Meetings and Common Seal' and is being presented for public consultation.

Report Detail

Council last reviewed is Local Law No.2 in 2018, and while it wasn't due for review until 2028, the introduction of the Act has required changes to be made.

Section 60 of the Act requires that Council establish Governance Rules, part of which incorporates the conduct of Council Meetings, meeting records and the process of electing a Mayor and Deputy Mayor.

These procedures formed part of Councils Local Law No.2 (Procedures for Council Meetings and Common Seal), and have now been removed from the proposed Local Law.

The proposed local law, now referred to as 'Local Law No.2 Conduct at Meetings and Common Seal' addresses the enforcement provisions relating to conduct at meetings and the use of the common seal.

The proposed Local Law is being presented in draft format for public consultation for a period of 28 days, in accordance with Section 223 of the *Local Government Act 1989*.

At the conclusion of this consultation period, Councillors will be provided with a summary of any submissions received, prior to the Local Law being presented for formal adoption at the 15 September 2020 Council Meeting.

Council Plan/Key Strategic Activity

LEADERSHIP AND GOVERNANCE

Provide strong civic leadership, advocacy and good governance in the operation of Greater Shepparton City Council.

1.3 Council demonstrates strong leadership and sound decision making in the best interests of the community.

Risk Management

There have been no risks identified in relation to the revised Local Law.

Policy Considerations

There are no conflicts with existing Council Policies.

Financial Implications

There are no financial implications associated with this report.

Legal/Statutory Implications

The making of the revised Local Law is being undertaken in accordance with the legislative requirements outlined in the *Local Government Act 1989*.

Environmental/Sustainability Impacts

There are no environmental/sustainability impacts associated with this report.

Social Implications

There are no social implications associated with this report.

Economic Impacts

There are no economic impacts associated with this report.

Consultation

Internal consultation has occurred throughout the development of the revised Local Law.

Once endorsed, the Local Law will be made available for public consultation in accordance with Section 223 of the *Local Government Act 1989*, prior to being considered for formal adoption.

Strategic Links

There are no strategic links associated with this report.

Conclusion

To avoid duplication and potential inconsistencies between documents, it is proposed that the Local Law No.2 be amended to remove material relating to meeting procedures. These procedures will now be addressed through the Governance Rules, as required under section 60 of the Act.

Attachments

1. Local Law No. 2 - Conduct at Meetings and Common Seal [9.2.1 - 4 pages]

9.3 Instrument of Delegation - Members of Staff and Development Hearings Panel

Author Team Leader Governance
 Approved by Director Corporate Services
 Purpose For Decision by Council

Disclosures of Conflicts of Interest in Relation to this Report

Under section 80C of the *Local Government Act 1989* officers and persons engaged under a contract providing advice to Council must disclose any conflicts of interests, including the type and nature of interest.

No Council officers or contractors who have provided advice in relation to this report have declared a conflict of interest regarding the matter under consideration.

RECOMMENDATION

In the exercise of the powers conferred by section 98(1) of the *Local Government Act 1989* (the Act) and the other legislation referred to in the attached instrument of delegation, Greater Shepparton City Council (Council) resolves that:

1. there be delegated to the members of Council staff holding, acting in or performing the duties of the offices or positions referred to in the attached Instrument of Delegation to members of Council staff and Development Hearings Panel, the powers, duties and functions set out in that instrument, subject to the conditions and limitations specified in that Instrument.
2. the instrument comes into force immediately upon the common seal of Council being affixed to the instrument.
3. it authorises the Chief Executive Officer to sign and seal the 'Instrument of Delegation – Members of Staff and Development Hearings Panel' document
4. on the coming into force of the instrument, all previous delegations to members of Council staff and Development Hearings Panel (other than the Chief Executive Officer) are revoked.
5. the duties and functions set out in the instrument must be performed, and the powers set out in the instruments must be executed, in accordance with any guidelines or policies of Council that it may from time to time adopt.

Executive Summary

The power of a Council to act by resolution is set out in section 3(5) of the Act:

"Where a Council is empowered to do any act, matter or thing, the decision to do the act, matter or thing is to be made by a resolution of the Council."

As the Council is not a “natural” person, it can act in only two ways, which is by resolution or through others acting on its behalf. For others to act on the Councils behalf, the relevant Council powers must be delegated by the Council.

The Council has delegated the majority of its delegable powers to the Chief Executive Officer (CEO), who is permitted under the act to further sub-delegate these powers to other members of Councils staff. The powers conferred on the Council under some legislative instruments cannot be delegated through the CEO, and must be delegated by resolution of Council directly to Council officers.

The Instrument of Delegation to Members of Staff and Development Hearings Panel was last adopted by Council on 21 April 2020. This additional review has been prompted by an internal restructure within the Community Directorate whereby position titles have been amended. This update to the Instrument of Delegation is essential to ensure these officers continue to be authorised with the appropriate powers, duties and functions to perform their roles effectively.

Report Detail

The power of a Council to act by resolution is set out in section 3(5) of the Act:

“Where a Council is empowered to do any act, matter or thing, the decision to do the act, matter or thing is to be made by a resolution of the Council.”

The Council is not in a position to exercise all the powers conferred upon it by resolution and requires others to act on its behalf. This is made possible under section 98(1) of the Act which provides that a Council may, by Instrument of Delegation, delegate to a member of its staff any power, duty or function of a Council under the *Local Government Act 1989* or any other Act, other than certain specified powers.

The Council has delegated the majority of its delegable powers to the CEO. Section 98(2) of the Act provides that the CEO may, by Instrument of Delegation, delegate to a member of the Council staff any power, duty or function of his or her office, except the power of delegation itself. This is the avenue by which most Council officers are delegated the power to make decisions.

The powers conferred on the Council under some legislative instruments cannot be delegated through the CEO, and must be delegated by resolution directly to Council officers. The Acts and Regulations referred to in the attached *Instrument of Delegation - Members of Staff and Development Hearings Panel* are among those which require direct delegation.

This Instrument has been updated to reflect the change of officer titles within the Community Directorate. These changes are necessary to ensure these staff continue to have the delegation required to effectively perform their roles.

Council Plan/Key Strategic Activity

LEADERSHIP AND GOVERNANCE

Provide strong civic leadership, advocacy and good governance in the operation of Greater Shepparton City Council.

1.3 Council demonstrates strong leadership and sound decision making in the best interests of the community.

Risk Management

The review of Instruments of Delegation ensures that they remain valid, legal and that generally routine decisions are able to be made without the need for a Council meeting.

The Council subscribes to the Delegations and Authorisations Service provided by Maddocks Lawyers.

Subscribing to the Maddocks service reduces the risk that legislative changes which have implications for the Council's delegations and authorisations are not properly identified and implemented.

Policy Considerations

All Instruments of delegation must be exercised in accordance with the Council's Exercise of Delegations policy.

Financial Implications

There are no direct financial implications arising from the *Instrument of Delegation to Members of Staff and Development Hearings Panel*. Financial delegations have been made by the CEO and are consistent with the Council's Exercise of Delegations Policy.

Legal/Statutory Implications

The Instrument of Delegation to members of Council Staff and Development Hearings Panel ensures that decisions made by Council officers are legally compliant and enforceable.

Environmental/Sustainability Impacts

There are no environmental/sustainability impacts on the coming into force of the *Instrument of Delegation – Members of Staff and Development Hearings Panel*.

Social Implications

There are no social implications with the coming into force of the *Instrument of Delegation – Members of Staff and Development Hearings Panel*.

Economic Impacts

There are no economic impacts with the coming into force of the *Instrument of Delegations – Members of Staff and Development Hearings Panel*.

Consultation

The review of the Instrument of Delegation was completed through Councils delegations software. Consultation was conducted with the relevant staff within the Community directorate on any proposed changes to the Instrument, with approval sought from the Director Community.

Officers believe that appropriate consultation has occurred and the matter is now ready for Council consideration.

Strategic Links

Greater Shepparton 2030 Strategy

There are no direct links to the Greater Shepparton 2030 Strategy

Conclusion

It is important that all of Council's Instruments of Delegation remain up to date with the latest versions of legislation and that the document reflects the current organisation structure. The amended Instrument of Delegation reflects such changes and it is therefore recommended that the updated document comes into force and the previous Instrument is revoked.

Attachments

1. S6 Instrument of Delegation to Members of Staff and Development Hearings Panel [9.3.1 - 111 pages]

9.4 Contracts Awarded Under Delegation Report

Author Contracts & Procurement Advisor
 Approved by Director Corporate Services
 Purpose For Noting

Disclosures of Conflict of Interest in Relation to this Report

Under section 80C of the *Local Government Act 1989* officers and persons engaged under a contract providing advice to Council must disclose any conflicts of interests, including the type and nature of interest.

No Council officers or contractors who have provided advice in relation to this report have declared a conflict of interest regarding the matter under consideration.

RECOMMENDATION

That the Council note:

- 1. contracts awarded under delegated authority by the Chief Executive Officer;**
- 2. requests for tenders advertised but not yet awarded.**

Executive Summary

To inform the Council of the status of requests for tenders that have been awarded under delegation and those that have been publicly advertised but are yet to be awarded.

Tendered Contracts Awarded under Delegated Authority by the CEO

Contract No.	Contract Name	Contract details, including terms and provisions for extensions	Value inclusive of GST	Awarded to
1980	Provision of Waste Operations Software	Lump Sum 3 Year Contract for the Provision of Waste Operations Software with the option of an additional 2 years	\$121,869.00	Mandalay Technologies

Tendered Contracts Awarded under Delegated Authority by the CEO (continued)

Contract No.	Contract Name	Contract details, including terms and provisions for extensions	Value inclusive of GST	Awarded to
2004	Construction of Katandra West Basin Station Upgrade	Lump Sum Contract for the Construction of Katandra West Basin Upgrade, Katandra West	\$314,635.26	Mawson Constructions Pty Ltd

Requests for Tenders advertised but not yet awarded

Contract No.	Contract Name	Contract detail, including terms and provisions for extensions	Status
2028	Supply and Installation of Leachate Pump, Compressor Pipe System, Cosgrove 3 Landfill Precinct	Lump Sum Contract for the Supply and Installation of Leachate Pump, Compressor and Pipe System, Cosgrove 3 Landfill Precinct	Tender closed on 8 July 2020
1968	Event Management of Fryers Street Food Festival	Lump Sum Contract for Event Management of Fryers Street Food Festival	Tender closed on 8 July 2020
1942	Provision of Council Catering Services	Schedule of Rates Contract for the Provision of Council Catering Services	Tender closed on 8 July 2020
1961	Construction of Aquamoves Outdoor 50m Pool Heating	Lump Sum Contract for the Construction of Aquamoves Outdoor 50m Pool Heating	Tender closed on 24 June 2020. Tender currently being evaluated.
2010	Construction of the Sports City Storage Compound	Lump Sum Contract for the Construction of the Sports City Storage Compound	Tender closed on 10 June 2020. Tender currently being evaluated.
2027	Replacement of Cladding - 90 Welsford Street, Shepparton	Lump Sum Contract for the Replacement of Cladding - 90 Welsford Street, Shepparton	Tender closed on 10 June 2020. Tender currently being evaluated.
1995	Renewal of Stock Pens in Shepparton Saleyards - Design and Construction	Lump Sum Contract for the Renewal of Stock Pens in Shepparton Saleyards - Design and Construction	Tender closed on 20 May 2020. Tender currently being evaluated.
2043	Detailed Design of Princess Park Pavilion	Lump Sum Contract for the Detailed Design of Princess Park Pavilion	Tender closed on 6 May 2020. Tender currently being evaluated.

Policy Considerations

Through the *Instrument of Delegation to the Chief Executive Officer* the Council has delegated authority to the Chief Executive Officer to award a contract up to the value of \$500,000 including GST.

The Council through the *Exercise of Delegations* Policy has delegated authority to the Directors to approve a contract up to the value of \$150,000 for goods and services and \$200,000 for works.

Legal/Statutory Implications

Section 186 of the *Local Government Act 1989* (the Act) establishes the requirements for tendering and entering into contracts.

Section 186(1) of the Act requires that before Council enters into a contract for the purchase of goods or services to the value of \$150,000 or more, or for the carrying out of works to the value of \$200,000 or more, it must give public notice of the purpose of the contract and invite tenders or expressions of interest from any person wishing to undertake the contract.

Conclusion

It is important that decisions and actions taken under delegation be properly documented and transparent in nature. The report details the publicly advertised contracts awarded by the Chief Executive Officer and Directors under delegated authority of the Council during the period 1 June 2020 and 30 June 2020.

Attachments

Nil

9.5 Procurement Policy Review

Author Acting Team Leader Contracts and Procurement
 Approved by Director Corporate Services
 Purpose For Decision by Council

Disclosures of Conflict of Interest in Relation to this Report

Under section 80C of the *Local Government Act 1989* officers and persons engaged under a contract providing advice to Council must disclose any conflicts of interests, including the type and nature of interest.

No Council officers or contractors who have provided advice in relation to this report have declared a conflict of interest regarding the matter under consideration.

RECOMMENDATION

That the Council adopt version 6.0 of the Procurement Policy 13.POL 1

Executive Summary

The Procurement Policy (Policy) has been reviewed in accordance with Section 186A of the *Local Government Act 1989* (Act). The Act requires the Procurement Policy be reviewed every 12 months.

Council's current Procurement Policy continues to meet our obligations under Section 186A of the *Local Government Act 1989*.

Council must continue to adopt a Procurement Policy in the current format, pursuant to the 1989 Act until at least 1 July 2021. At this date, the new provisions with regards to procurement, Section 108 of the *Local Government Act 2020*, commence. Council's existing Procurement Policy will continue to apply until a new policy has been adopted following this date.

The 2021 review of the Procurement Policy will see a fundamental change to Council's procurement and require extensive stakeholder engagement, consultation and feedback.

Report Detail

The Policy was last adopted by Council at the July 2019 Ordinary Council Meeting. This Policy is to provide direction in achieving best value outcomes by ensuring high standards, compliance, value for money and best practices in probity in the procurement of goods, services and works.

The Policy review was conducted on the basis that a comprehensive review and complete re-drafting of Council's Procurement Policy is required by the new Local Government Act. The consultation and review process will commence immediately as Council must have adopted the new Procurement Policy by 31 December 2021 (Section 108(6) *Local Government Act 2020*).

The core policy document has remained constant with minor variations to reference new legislation. The consistency of the policy during this transition period will ensure continued compliance and best practice procurement processes across the organisation.

Council Plan/Key Strategic Activity

LEADERSHIP AND GOVERNANCE

Provide strong civic leadership, advocacy and good governance in the operation of Greater Shepparton City Council.

1.1 Council demonstrates strong regional and local partnerships to improve health and wellbeing access and inequity.

1.2 Council works closely with/is guided by the Department of Health and Human Services to develop and report annual targets of the Municipal Health and Wellbeing Implementation Plan.

Risk Management

Risks	Likelihood	Consequence	Rating	Mitigation Action
Policy does not comply section 186A of the Act.	Possible	Major	High	Council Procurement Policy is developed in accordance with the provisions of the Act.
Policy is not reviewed annually in accordance with Section 186A(7) of the Act.	Possible	Minor	Low	Council Procurement Policy is reviewed against the provision of the Act annually.

Policy Considerations

There are no conflicts with any other Council policy.

Financial Implications

There are no financial implications in adopting an updated *Procurement Policy*. This Policy is in place to put controls around spend across the organisation.

Legal/Statutory Implications

Council has a statutory requirement to adopt and annually review its *Procurement Policy*.

Environmental/Sustainability Impacts

There are no environmental/sustainability implications in adopting an updated *Procurement Policy*.

Social Implications

There are no social implications in adopting an updated *Procurement Policy*.

Economic Impacts

There are no economic implications in adopting an updated *Procurement Policy*.

Consultation

There was no statutory requirement for community consultation.

Level of public participation	Promises to the public/stakeholders	Examples of techniques to use
Inform	The Act requires that the <i>Procurement Policy</i> be publicly available.	The <i>Procurement Policy</i> is available at the Civic Centre and on the Council website.
Consult	Local Government (Planning and Reporting) Regulations 2014 require that in their annual reports, Councils report on their procurement policy.	Inclusion of the required information in the Annual Report 2019/20.

Officers believe that appropriate consultation has occurred and the matter is now ready for Council consideration.

Strategic Links

a) Greater Shepparton 2030 Strategy

There are no direct links to the Greater Shepparton 2030 Strategy

b) Other strategic links

The proposed *Procurement Policy* is consistent with Council's GVRCA commitments.

Conclusion

The proposed Procurement Policy is a statutory requirement.

The policy will be comprehensively reviewed in the 2020/2021 financial year in accordance with requirements of the *Local Government Act 2020*.

Attachments

1. Procurement Policy 13. PO L 1 - Version 6 [9.5.1 - 14 pages]

9.6 Temporary Extension of Terms of Shepparton Show Me Committee Members

Author Manager – Marketing and Communications
 Approved by Director Corporate Services
 Purpose For Decision by Council

Disclosures of Conflict of Interest in Relation to this Report

Under section 80C of the *Local Government Act 1989* officers and persons engaged under a contract providing advice to Council must disclose any conflicts of interests, including the type and nature of interest.

No Council officers or contractors who have provided advice in relation to this report have declared a conflict of interest regarding the matter under consideration.

RECOMMENDATION

That the Council approve the extension to the term of the following Shepparton Show Me industry representatives' until 30 September 2020:

1. **Shane Sali**
2. **John Montagner**
3. **Stephen Schneider**

Executive Summary

The terms of three industry representatives of the Shepparton Show Me (SSM) Committee are due to expire on 21 July 2020.

It is requested that these terms be temporarily extended for a two month period due to changes to the Local Government Act and the impact these changes will have on the structure and governance of the SSM committee moving forward.

It is not feasible to go through an external nomination process to seek alternative industry representatives when the future structure, governance and function of SSM is yet to be determined.

Report Detail

In accordance with the changes in the Local Government Act, as of the 1 September 2020, Section 86 Committees of Council (such as Shepparton Show Me) will no longer exist in their current format. In light of this, the purpose, structure and governance of Shepparton Show Me, including the Committee is required to be reviewed. It is anticipated that the transition to any new format needs to commence on 1 August 2020.

In informing the review it is imperative to retain existing SSM Committee industry representatives to facilitate informed decision making. It is not feasible to commence a recruitment process of any potential new Committee industry representatives when the future format of SSM is currently unknown.

It is therefore recommended that the terms of the following three industry representatives of the SSM Committee are extended until 30 September 2020 to assist with the review process:

1. Shane Sali
2. John Montagner
3. Stephen Schneider

Council Plan/Key Strategic Activity

Economic – Build a thriving, resilient economy where Greater Shepparton is recognised as a competitive place to invest and grow a business.

3.1 The Greater Shepparton economy is prosperous, high value and a focus of choice for business, investment and employment.

3.3 Greater Shepparton is a major destination for events and tourism.

Risk Management

Not applicable

Policy Considerations

Not Applicable

Financial Implications

Not Applicable

Legal/Statutory Implications

Not Applicable

Environmental/Sustainability Impacts

Not Applicable

Social Implications

Not Applicable

Economic Impacts

Not Applicable

Consultation

Consultation with key stakeholders will be undertaken to assist with informing the future purpose, structure and govern menace of SSM going forward. Officers believe that appropriate consultation has occurred, and the matter is now ready for Council consideration.

Strategic Links

a) Greater Shepparton 2030 Strategy

- Economic Development

Conclusion

As the SSM Committee and Council need more time to explore options and make key decisions in relation to the structure of SSM going forward, it is extremely important to retain the existing members for their input into the transition process – hence the request to extend the terms of the three industry members mentioned above.

Attachments

Nil

10 Sustainable Development Directorate

10.1 Shepparton Showgrounds Advisory Committee Terms of Reference

Author Events Facilities Coordinator
 Approved by Director Sustainable Development
 Purpose For Decision by Council

Disclosures of Conflicts of Interest in Relation to this Report

Under section 80C of the *Local Government Act 1989* officers and persons engaged under a contract providing advice to Council must disclose any conflicts of interests, including the type and nature of interest.

No Council officers or contractors who have provided advice in relation to this report have declared a conflict of interest regarding the matter under consideration.

RECOMMENDATION

That the Council adopt the Terms of Reference for the Shepparton Showgrounds Advisory Committee.

Executive Summary

The terms of reference for the Shepparton Showgrounds Advisory Committee will be reviewed on a biennial basis, and as such are due for review.

The Shepparton Showgrounds Advisory Committee Terms of Reference has been reviewed to reflect the interests of the venue’s user groups. Following relevant consultation with user groups it has been determined that no changes to the document are required.

Report Detail

The Shepparton Showgrounds Advisory Committee comprises of between 5 and 10 members representative of the Greater Shepparton community including two representatives from the Shepparton Agricultural Society. Council is represented by up to two Councillors on the Committee and officers from the Greater Shepparton City Council’s Tourism and Major Events Team.

The role of the Committee is to provide feedback and advice for future planning and capital works and represent the feedback and interests of the user groups.

The Committee shall hold at least four meetings during the year on such dates determined by the Committee.

Officers have not made any changes to the Terms of Reference since the last adopted Terms of Reference.

Council Plan/Key Strategic Activity

ECONOMIC

Build a thriving, resilient economy where Greater Shepparton is recognised as a competitive place to invest and grow business.

3.1 The Greater Shepparton economy is prosperous, high value and a focus of choice for business, investment and employment.

3.3 Greater Shepparton is a major destination for events and tourism (e.g. progression of the business case for the Greater Victoria Commonwealth Games bid).

BUILT

Provide and support appealing relevant infrastructure that makes Greater Shepparton an attractive, liveable regional city.

4.4 Quality infrastructure is provided and maintained to acceptable standards.

4.5 Assets are well managed and their renewal is being planned through long term renewal strategies.

Risk Management

The risks regarding the Terms of Reference have been mitigated and officers believe the risk consequences to be a low level.

Policy Considerations

There are no conflicts with any Council policies arising from the revised Terms of Reference for the Shepparton Showgrounds Advisory Committee.

Financial Implications

There are no financial implications relating to the amendment of the Shepparton Showgrounds Advisory Committee Terms of Reference.

Legal/Statutory Implications

The proposal conforms with the *Local Government Act 1989* and all other relevant legislation.

Environmental/Sustainability Impacts

Whilst the Terms of Reference have no environmental impact, user groups can use the Shepparton Showgrounds Advisory Committee meetings as a platform to provide feedback on master planning and capital works that may have an environmental/sustainability impact.

Social Implications

The committee provides a forum for education and skills development including educating members of the community on strategic planning processing, developing master plans and working as part of a Committee to provide advice and give feedback.

Economic Impacts

Updating the Terms of Reference will provide no direct economic impact.

Consultation

In lieu of COVID-19 the Terms of Reference were provided to the Shepparton Showgrounds Advisory Committee via email to review and consider any required changes, of which there were none requested.

Officers believe that appropriate consultation has occurred and the matter is now ready for Council consideration.

Strategic Links

a) Greater Shepparton 2030 Strategy

- The revised terms of Reference for the Shepparton Showgrounds Advisory Committee are consistent with the objectives, strategies and actions outlined in the Community Life (Recreation and Open space) Section of the Greater Shepparton 2030 Strategy

b) Other strategic links

- *Economic Development and Major Events Strategy 2017 – 2021*
The Shepparton Showgrounds Advisory Committee's purpose aligns with the objectives, strategies and actions in regard to the Shepparton Showgrounds facility.

Conclusion

Officers believe that the Shepparton Showgrounds Advisory Committee will benefit from the endorsement of the Terms of Reference which provides clear understanding of the Committee expectations.

Sufficient consultation has occurred with the group to ensure the Terms of Reference reflect current practice, council procedures and the needs of the group. It is understood that changes to the Local Government Act 2020 may require changes to Terms of Reference in due course.

Attachments

1. Terms of Reference - Shepparton Showgrounds Advisory Committee - Updated 2020
[10.1.1 - 5 pages]

10.2 Tatura Park Advisory Committee - Terms of Reference

Author	Events Facilities Coordinator
Approved by	Director Sustainable Development
Purpose	For Decision by Council

Disclosures of Conflicts of Interest in Relation to this Report

Under section 80C of the *Local Government Act 1989* officers and persons engaged under a contract providing advice to Council must disclose any conflicts of interests, including the type and nature of interest.

No Council officers or contractors who have provided advice in relation to this report have declared a conflict of interest regarding the matter under consideration.

RECOMMENDATION

That the Council adopt the Terms of Reference for the Tatura Park Advisory Committee.

Executive Summary

The terms of reference for the Tatura Park Advisory Committee will be reviewed on a biennial basis, and as such are due for review.

The Tatura Park Advisory Committee Terms of Reference has been reviewed to reflect the interests of the venue's user groups. Following relevant consultation with user groups it has been determined that no changes to the document are required

Report Detail

The Tatura Park Advisory Committee comprises of between 5 and 10 members representative of the Tatura community. The preference is for representatives of user groups in the Tatura Park Precinct, which may include; Tatura Football and Netball Club, special interest users and representatives from the Equestrian industry. Council is represented by up to two Councillors' on the Committee and two officers from the Greater Shepparton City Council's Tourism and Major Events Team.

The role of the Committee is to provide feedback and advice for future planning and capital works and represent the feedback and interests of the user groups.

The Committee shall hold at least four meetings at the Tatura Park Complex during the year on such dates determined by the Committee.

Officers have not made any changes to the Terms of Reference since the last adopted Terms of Reference.

Council Plan/Key Strategic Activity

ECONOMIC

Build a thriving, resilient economy where Greater Shepparton is recognised as a competitive place to invest and grow business.

3.1 The Greater Shepparton economy is prosperous, high value and a focus of choice for business, investment and employment.

3.3 Greater Shepparton is a major destination for events and tourism (e.g. progression of the business case for the Greater Victoria Commonwealth Games bid).

BUILT

Provide and support appealing relevant infrastructure that makes Greater Shepparton an attractive, liveable regional city.

4.4 Quality infrastructure is provided and maintained to acceptable standards.

4.5 Assets are well managed and their renewal is being planned through long term renewal strategies.

Risk Management

The risks regarding the Terms of Reference have been mitigated and officers believe the risk consequences to be a low level.

Policy Considerations

There are no conflicts with any Council policies arising from the revised Terms of Reference for the Tatura Park Advisory Committee.

Financial Implications

There are no financial implications relating to the amendment of the Tatura Park Advisory Committee Terms of Reference.

Legal/Statutory Implications

There are no conflicts with any Council policies arising from the revised Terms of Reference for the Tatura Park Advisory Committee.

Environmental/Sustainability Impacts

There are no direct environmental impacts in updating the Terms of Reference. User groups can use the Tatura Park Advisory Committee meetings as a platform to provide feedback on master planning and capital works that may have an environmental/sustainability impact.

Social Implications

The committee provides a forum for education and skills development including educating members of the community on strategic planning processing, developing master plans and working as part of a Committee to provide advice and give feedback.

Economic Impacts

Changes to the Terms of Reference will provide no direct economic impact.

Consultation

In lieu of COVID-19 the Terms of Reference were provided to the Tatura Park Advisory Committee via email to review and consider any required changes, of which there were no requests.

Officers believe that appropriate consultation has occurred and the matter is now ready for Council consideration.

Strategic Links

a) Greater Shepparton 2030 Strategy

- The revised terms of Reference for the Tatura Park Advisory Committee is consistent with the objectives, strategies and actions outlined in the Community Life (Recreation and Open space) Section of the Greater Shepparton 2030 Strategy.

b) Economic Development and Major Events Strategy 2017 - 2021

- The Tatura Park Advisory Committee's purpose aligns with the objectives, strategies and actions in regard to the Tatura Park facility.

Conclusion

Officers believe that the Tatura Park Advisory Committee will benefit from the endorsement of the Terms of Reference which provides clear understanding of the Committee expectations.

Sufficient consultation has occurred with the group to ensure the Terms of Reference reflect current practice, council procedures and the needs of the group. It is understood that changes to the Local Government Act 2020 may require changes to Terms of Reference in due course.

Attachments

1. Tatura Park Advisory Committee - Terms of Reference (June 2020) [10.2.1 - 3 pages]

10.3 Single Use Plastic Free Council Run Events Policy 2020

Author Economic Development Project Officer
 Approved by Director Sustainable Development
 Purpose For Decision by Council

Disclosures of Conflicts of Interest in Relation to this Report

Under section 80C of the *Local Government Act 1989* officers and persons engaged under a contract providing advice to Council must disclose any conflicts of interests, including the type and nature of interest.

No Council officers or contractors who have provided advice in relation to this report have declared a conflict of interest regarding the matter under consideration.

RECOMMENDATION

That the Council adopt the Single Use Plastic Free Council Run Events Policy.

Executive Summary

Council's Single-Use Plastic Free Council Run Events Policy has been developed in response to an action in the Strategic Plan of the Sustainability Working Group within Greater Shepparton City Council. The introduction of a Single Use Plastics Policy aims to significantly reduce the use and environmental impact of single use plastics our Council has within our region through events managed by Council.

With input and consultation from Darebin City Council, who have implemented a policy within their municipality in 2018, a Single Use Plastics Policy was created specifically for our Council and municipality. Many communities across the world are actively pursuing a single use plastic ban.

The policy outlines Council's commitment to:

- Eliminate single-use plastic bags,
- Eliminate single-use plastic plates, bowls, cups, straws, cutlery and take away food containers,
- Reduce bottled water, and provide alternative, free access to water,
- Avoid plastic packaging,
- Eliminate balloons at events,
- Reuse event materials where possible,
- Educate and guide event staff and audience on single-use plastic free practices.

The policy will be implemented with a one year transition period allowing for:

- The distribution of resources and information to all Council departments and stakeholders,
- Adaptation by Council and stakeholders toward eliminating single use plastics,

- Generating community awareness and consciousness around the impacts of single use plastics in our municipality and to the wider environment.

This period will assist Council officers in mitigating operational risks and in educating contractors on adapting to the new policy and its intended effect. There is material available on the web and from the sustainability working group itself that can support contractors and council staff to operate effectively with this policy in place.

Report Detail

Every piece of plastic that has ever been made still exists somewhere in the world. Plastic is designed to last forever, yet every day we use many plastic products that are thrown away after only a few minutes. Much of this plastic ends up in landfill or as litter in our environment. It is estimated that eight million tonnes of plastic waste ends up in freshwater and marine environments each year; polluting water and harming wildlife.

The Sustainability Working Group, following consultation with Darebin City Council (who in 2018 endorsed a similar policy), have developed a Single Use Plastic Free Events Policy for Greater Shepparton City Council to reduce the continuously increasing amount of plastic created in our region and Australia wide.

The policy was created in consultation with impacted departments across Council and endorses the use of biodegradable (1-3 years) or compostable (30-190 day) packaging as opposed to single use plastics that have a significant impact on our environment, in all Council facilities and at events held by Council.

Single use plastics can take from 400-700 years to degrade, glass can take 1 million years, aluminium can take 200 years and styrofoam lasts forever. By utilising the vast variety of compostable and biodegradable single use products available at present such as Wheat Straw (Compostable in 30-90 days), Palm Leaf (90-180 Days) and Cornstarch (Biodegrades in 180-540 days) we can significantly reduce Council's and our community's impact on the environment. These products are now sustainably produced and have the same effect for purpose as single use plastics.

Council Plan/Key Strategic Activity

ECONOMIC

Build a thriving, resilient economy where Greater Shepparton is recognised as a competitive place to invest and grow business.

3.3 Greater Shepparton is a major destination for events and tourism (e.g. progression of the business case for the Greater Victoria Commonwealth Games bid).

ENVIRONMENT

Enhance and protect the clean, green environment that makes Greater Shepparton the unique place it is.

5.3 Waste is managed in a sustainable way that is environmentally friendly, reliable and sustainable for future generations.

Environmental Sustainability Strategy 2014 – 2030

11.6 Council Governance and Operations

Our Community looks towards Council for leadership, guidance and direction in relation to environmental management and sustainable development. Human activities have degraded our environment and the everyday activities and decisions made by Council and the residents of the City of Greater Shepparton can have a significant impact on the future health of our environment.

12 The mission of the Environmental Sustainability Strategy;
To improve Council's environmental sustainability performance by imbedding environmental sustainability considerations into Council's decision-making processes and operational activities.

Risk Management

The transition period will assist Council officers in mitigating operational risks and in educating contractors on adapting to the new policy and its intended effect. There is material available on the web and from the sustainability working group itself that can support contractors and council staff to operate effectively with this policy in place providing information on alternatives and potential suppliers.

Policy Considerations

The policy aligns with existing Council policy and also Council's strategic direction which includes The Council Plan 2017 – 2021 and the Environmental Sustainability Strategy 2014 – 2030.

Financial Implications

The adoption of the Single Use Plastic Free Council Run Events Policy will have a positive financial impact on Council with the reduction of the purchase of single use plastics such as balloons and promotional material.

The increased use of the hydration trailer purchased by Council will reduce bottled water expenses.

The cost of biodegradable and compostable single use catering supplies is the same and in some cases cheaper than single use plastic items.

KidsTown has recently changed all of its single use plastic items to biodegradable and compostable single use items and achieved savings by doing so.

Legal/Statutory Implications

There are no legal/statutory implications associated with the adoption of the Single Use Plastic Free Events Policy.

Environmental/Sustainability Impacts

This policy will have a significant positive environmental impact on our region and the image of Council. It will assist in reducing single use plastic disposal at Council's Landfill site.

Social Implications

There are no adverse social impacts associated with the adoption of the Single Use Plastic Free Events Policy.

Economic Impacts

There are no adverse economic impacts associated with the adoption of the Single Use Plastic Free Events Policy.

Consultation

Officers believe that appropriate consultation has occurred in regards to the adoption of the Single Use Plastic Free Events Policy which outlines the requirement for a significant reduction in Single Use Plastic by Council and on Council grounds to lead the way in environmental protection and awareness.

Various departments within Council have had the opportunity to review and consult on the Single Use Plastic Free Events Policy. These include Economic Development, Aquamoves, KidsTown, Sustainability & Environment, Parks, Sport and Recreation.

Officers believe that appropriate consultation has occurred and the matter is now ready for Council consideration.

Strategic Links

a) Greater Shepparton 2030 Strategy

5.3 Waste is managed in a sustainable way that is environmentally friendly, reliable and sustainable for future generations.

b) Environmental Sustainability Strategy 2014 – 2030

11.6 Council Governance and Operations

Our Community looks towards Council for leadership, guidance and direction in relation to environmental management and sustainable development. Human activities have degraded our environment and the everyday activities and decisions made by Council and the residents of the City of Greater Shepparton can have a significant impact on the future health of our environment.

12 The mission of the Environmental Sustainability Strategy

To improve Council's environmental sustainability performance by imbedding environmental sustainability considerations into Council's decision-making processes and operational activities.

Conclusion

The purpose of the Single Use Plastic Free Council Run Events Policy is to aid Council in taking the appropriate measures to manage our environmental impact. Council's events calendar has significantly grown in recent years with over 250 supported events in our region creating large amounts of single use plastic waste that is not biodegradable.

Implementing the Single Use Plastic Free Council Run Events Policy will allow Council to lead the way in sustainable and environmentally conscious events for specifically council run events within our region whilst encouraging event hosts, traders and surrounding municipalities to act consciously as well.

Attachments

1. Single Use Plastic Free Council Run Events Policy 2020 - Version 1 [10.3.1 - 4 pages]

10.4 Asia Fruit Logistica 2020 and International Relations

Author	Economic Development Project Officer
Approved by	Director Sustainable Development
Purpose	For Noting

Disclosures of Conflict of Interest in Relation to this Report

Under section 80C of the *Local Government Act 1989* officers and persons engaged under a contract providing advice to Council must disclose any conflicts of interests, including the type and nature of interest.

No Council officers or contractors who have provided advice in relation to this report have declared a conflict of interest regarding the matter under consideration.

RECOMMENDATION

That the Council:

1. note that Greater Shepparton City Council will not attend Asia Fruit Logistica in 2020;
2. note that Officers will continue to focus on business growth through access to international markets.

Executive Summary

At the Ordinary Council Meeting on 18 February 2020, Council resolved:

That the Council:

1. note that the Asia Fruit Logistica will now take place in Singapore and that Council will not be sending a delegation to China in 2020 as a result of this change;
2. note that two Council Officers will be part of the Greater Shepparton delegation that visits Singapore in 2020;
3. note that Council Officers will advertise an expression of interest opportunity allowing for a local horticultural industry representative to attend Singapore with the Council led delegation in 2020;
4. host a stand at the 2020 Asia Fruit Logistica in Singapore, and;
5. in accordance with the previously adopted International Engagement Strategy, approve the Mayor to lead the delegation that visits Singapore in 2020.

Since the above resolution, the global COVID-19 pandemic has significantly impacted the world both economically and socially and has compromised the likelihood of the Asia Fruit Logistica (AFL) occurring. The AFL has been postponed to November 2020 and it is unclear if international travel restrictions will be eased by this date. Officers recommend that

given the ongoing uncertainty pertaining to COVID-19 and also considering the wellbeing and safety of the Mayor and staff and any accompanying representatives, that Council not attend the AFL in November 2020.

Report Detail

The Greater Shepparton City Council delegation visited China and Hong Kong and conducted business activities between 1 September to 7 September 2019.

The delegation consisted of the following people:

- Cr Kim O’Keeffe – Mayor of Greater Shepparton City Council
- Peter Harriott – Chief Executive Officer Greater Shepparton City Council
- Anthony Nicolaci – Manager Economic Development Greater Shepparton City Council
- Tim Nethersole - Local grower and exporter Geoffrey Thompson Fruit Packing Co.

The China and Hong Kong visit consisted of the following:

Business Victoria Shanghai

Council and Business Victoria discussed strategies to further progress import protocols for apples and pears into China alongside strategies to progress our Friendship City agreement with Jintan.

Council has continued to keep Business Victoria updated on what is occurring economically within Greater Shepparton whilst providing updates on horticulture and the necessity of protocols that will support the regions local fruit growers.

AusTrade

The delegation met with Trade Commissioner, Mr Dane Richmond to discuss Council’s lobbying and advocacy efforts in relation to pear and apple protocols that are associated with the exporting of fruit into China. Council continues to lobby for the pear and apple protocols into China as we are the largest producer of both varieties in Australia. Council continues to build its relationship with Austrade as we work together to achieve positive outcomes for our local business and industry.

Given what has occurred globally regarding COVID-19 and also the political tension between the Australian Government and the Communist Party of China, Council will work with relevant bodies where possible to continue to enable our strong fruit export potential.

Jintan District, China (Friendship City)

Council continues to progress its Friendship City Agreement objectives with Jintan and works towards establishing a strong relationship that creates opportunities for both Greater Shepparton and the Jintan District. It is also hoped that through this relationship linkages occur between Council and other districts within China who have existing relationships with Jintan.

Council awaits the completion of the Jintan University (scheduled to be completed in 2021) to further discuss educational opportunities that may exist. COVID-19 will of course impact such discussions and opportunities however long term, this relationship will present a plethora of economic and social possibilities.

Asia Fruit Logistica Expo

Fifteen of the Greater Shepparton region’s local fruit growers attended the AFL Expo in 2019.

Through consultation post event with local growers, it has been identified that by being in attendance at the Expo, fruit growers in our region benefit financially (with one grower reporting a 100% increase in overall turnover) and strongly endorsed the attendance of Council with a stand at future expos.

Since the Council resolution in November 2019, the political unrest in Hong Kong is continuing, leading to violent protests and continued interruptions by protestors within Hong Kong. The AFL event organisers determined to ensure the certainty of the event in 2020, that it take place in Singapore in November.

COVID-19 has since placed the AFL event in jeopardy and should it proceed, it has been determined by officers as being unsafe given the uncertainty and risks associated with the pandemic.

Dairy Industry International Support

Earlier this year Council worked closely with Global Victoria and Freedom Foods alongside other dairy manufacturers on the CIIE expo set to be held in November 2020 in Shanghai, China. The expo is organised by the Chinese Government and aimed at increasing imports to China from foreign countries.

Global Victoria host a Food and Fibre stand similar to Council's stand at AFL where companies from Victoria can attend and exhibit their products for importation to China. Council assisted Global Victoria in contacting manufacturers in the municipality who may be interested in participating in their Food and Fibre stand with applications closing on 31 April 2020. Council has also worked with local manufacturers on international marketing material suitable for the expo such as Freedom Foods. Council will work closely with Global Victoria in 2021 to ensure all Food and Fibre exporters are aware of this opportunity.

There may be an opportunity for Council to further support the dairy industry at the CIIE expo and officers will continue to investigate this opportunity.

International Education Opportunities

In December 2019 Council worked closely with Melbourne Home Stays and a Japanese Agricultural college to host 20+ students in the region and introduced them to local industries including horticulture, dairy and livestock.

Council continues to work with local schools and universities on educational opportunities that may exist with foreign countries. Council's Sister City, Oshu, in Japan, continues to engage in exchange discussions with Council and schools in our region however due to COVID-19 this has been significantly impacted.

Council Plan/Key Strategic Activity

ECONOMIC

Build a thriving, resilient economy where Greater Shepparton is recognised as a competitive place to invest and grow business.

3.1 The Greater Shepparton economy is prosperous, high value and a focus of choice for business, investment and employment.

3.2 Strong global, national and local business connections are developed and nurtured.

Risk Management

Public criticism of decision to not pursue Asia Fruit Logistica in 2020 is unlikely with minor consequences and a low risk rating. Mitigating action includes communicating the risks involved in relation to attending Asia Fruit Logistica in 2020 due to COVID and investigating other opportunities.

Policy Considerations

The recommendation to not progress this year's delegation does not conflict with Council policy as international opportunities will still be progressed.

Financial Implications

Council funds will not be expended as a result of not attending the AFL in Singapore.

Legal/Statutory Implications

COVID-19 travel restrictions have been taken into consideration when developing the recommendations within this report.

Environmental/Sustainability Impacts

There are no environmental or sustainability impacts associated with this report.

Social Implications

Council utilises such opportunities to network with potential overseas investors to support the growth of Greater Shepparton's agricultural sector. The attendance of the expo in 2019 allowed Council to further support local business and explore opportunities for future investment and development. Rather than attending the event in 2020, Council will support industry where possible to access the international market through other means.

Economic Impacts

Council aims to build on the existing relationships developed overseas to enhance investment opportunity and support the region's agricultural industry and also the education sector.

China will present itself with significant economic opportunity for Greater Shepparton into the future and such expos are considered key to supporting the sustainability and growth of what is a strong and pertinent agricultural industry.

Consultation

Council's Economic Development department has consulted fruit growers and transport companies who have previously attended the Asia Fruit Logistica. There is a general consensus that the event this year is high risk due to COVID-19 and also the uncertainty regarding travel restrictions.

Officers believe that appropriate consultation has occurred and the matter is now ready for Council consideration.

Strategic Links

a) Greater Shepparton 2030 Strategy

Topic: Economic Development

Theme: Agriculture and Rural Land – Objective 3 - To develop and promote the municipality as a regional centre for food and primary industry research and development.

b) Other Strategic Links

- International Engagement Strategy 2017
- International Engagement Policy 2019
- Greater Shepparton Economic Development Tourism and Major Events Strategy 2017-2021
- Fruit Growers Victoria and Greater Shepparton City Council Funding Agreement

Conclusion

The Asia Fruit Logistica in Singapore 2020 presented itself as a solid opportunity for Council to market the region and support the local horticultural industry. Unfortunately, due to the COVID-19 uncertainty and impacts and also concerns regarding safety, Council will look to the opportunity of attending and supporting local industry at the AFL in 2021.

Council is committed to supporting the region's local businesses in regards to international relations and continues to implement the actions within Greater Shepparton's International Engagement Strategy.

Attachments

Nil

10.5 Adoption of Toolamba Growth Plan 2020

Author Graduate Strategic Planner Projects
 Approved by Director Sustainable Development
 Purpose For Decision by Council

Disclosures of Conflict of Interest in Relation to this Report

Under section 80C of the *Local Government Act 1989* officers and persons engaged under a contract providing advice to Council must disclose any conflicts of interests, including the type and nature of interest.

No Council officers or contractors who have provided advice in relation to this report have declared a conflict of interest regarding the matter under consideration.

RECOMMENDATION

That the Council:

1. adopt the *Toolamba Growth Plan 2020*, and the *Toolamba Streetscape and Housing Typologies 2020*;
2. receive and note the *Draft Toolamba Growth Plan Conversation Report 2020*; and
3. authorise the preparation and exhibition of a planning scheme amendment to implement the *Toolamba Growth Plan 2020*, and the *Toolamba Streetscape and Housing Typologies 2020* into the Greater Shepparton Planning Scheme.

Executive Summary

In February 2019, Council appointed Ethos Urban Pty Ltd to prepare the *Toolamba Growth Plan 2020* (the Plan) to guide future development in Toolamba and Old Toolamba.

The preparation of a growth plan was a condition of the authorisation of Amendment C168 to the Greater Shepparton Planning Scheme (Planning Scheme) by the Department of Environment, Land, Water and Planning (DELWP). Amendment C168 seeks to rezone approximately 44 ha of land at 355 Rutherford Road, Toolamba to the Urban Growth Zone, and incorporate the *Toolamba Precinct Structure Plan 2018* into the Planning Scheme.

Further, Toolamba is the only small town that will have its own interchange as part of the Goulburn Valley Highway Shepparton Bypass, to be constructed during Stage 3. While a timeframe for construction of this section of the Bypass has not been confirmed, Council wishes to ensure that growth in both townships is strategically planned and managed to accommodate future changes.

Pre-draft consultation was held in May and June 2019, followed by draft consultation held between December 2019 and March 2020. During both phases, a variety of activities were conducted with both the community and relevant referral agencies, including DELWP, Goulburn Valley Water (GVW), Goulburn Broken Catchment Management Authority

(GBCMA), VicTrack and the Environmental Protection Authority (EPA). A total of eight formal written submissions and 182 informal responses, providing more than 400 comments and suggestions, informed the initial development of the Plan, while a further 41 written submissions were considered in shaping the final plan. The pre-draft consultation responses were summarised in the *Pre-draft Toolamba Growth Plan Conversation Report 2019*, which was received by Council in December 2019, and draft consultation responses have been summarised in the *Draft Toolamba Growth Plan Conversation Report 2020* (attached).

In response to concerns raised by residents, in March 2020, Council commissioned Mesh Planning Pty Ltd to undertake preparation of the *Toolamba Streetscapes and Housing Typologies 2020* (attached), to provide a visual representation of Toolamba to guide future development to retain the existing rural feel and character of the township.

Building on the feedback received, the *Toolamba Growth Plan 2020* provides a framework for the growth of the township over the next three decades to ensure that adequate land is appropriately rezoned and released to accommodate changing needs, and to provide surety to residents and developers.

Report Detail

In February 2019, Council appointed Ethos Urban Pty Ltd to prepare the *Toolamba Growth Plan* (the Plan) to guide future development in Toolamba and Old Toolamba.

The preparation of a plan was a condition of the authorisation of Amendment C168 to the Greater Shepparton Planning Scheme (Planning Scheme) by the Department of Environment, Land, Water and Planning (DELWP). Amendment C168 seeks to rezone approximately 44 ha of land at 355 Rutherford Road, Toolamba to the Urban Growth Zone. The subject land had been identified as Investigation Area 6 in the *Greater Shepparton Housing Strategy 2011*. The Amendment also aims to implement the *Toolamba Precinct Structure Plan 2018* as an Incorporated Document in the Planning Scheme, including provision of reticulated services to Toolamba.

Further, Toolamba is the only small town that will have its own interchange as part of the Goulburn Valley Highway Shepparton Bypass, to be constructed during Stage 3, which may experience heightened residential demand as a consequence. A timeframe for construction of this section of the Bypass has not yet been confirmed, but Council wishes to ensure that growth in the both townships is strategically planned and managed to accommodate any future demand for change.

Pre-draft consultation was held in May and June 2019, comprising an online survey, a community drop-in session, individual meetings with land owners and their representatives, and a workshop with key referral agencies, including DELWP, GVW, GBCMA, VicTrack and the EPA.

Eight formal written submissions were received, as well as 182 informal responses during the drop-in session which provided more than 400 comments and suggestions. A pre-draft conversation report was prepared, which summarised the responses received and identified key points for consideration in development of the Plan.

The *Draft Toolamba Growth Plan 2019* was authorised for exhibition from 20 December 2019 to 17 February 2020. Council officers and staff from Ethos Urban Pty Ltd conducted a second community drop-in session in Toolamba, an online survey, individual meetings with land owners and their representatives, and discussions with key referral agencies, including GVW, VicTrack, the Victorian School Building Authority (VSBA) and the EPA. In addition, Council officers also attended a meeting of the Toolamba and District Community Plan

Steering Group to answer residents' questions regarding the Plan. Draft consultation responses have been summarised in the *Draft Toolamba Growth Plan Conversation Report 2020* (attached).

In response to concerns raised by residents, in March 2020, Council commissioned Mesh Planning Pty Ltd to undertake preparation of the *Toolamba Streetscapes and Housing Typologies 2020*, to provide a visual representation of Toolamba to guide future development to retain the existing rural feel and character of the township.

Building on the input provided, the *Toolamba Growth Plan 2020* provides a cohesive framework for the growth of the townships over the next three decades (see Framework Plan below), to ensure that adequate land is rezoned and released to accommodate changing needs, related infrastructure and service needs can be met in concert with growth, and to provide surety to residents and land owners.

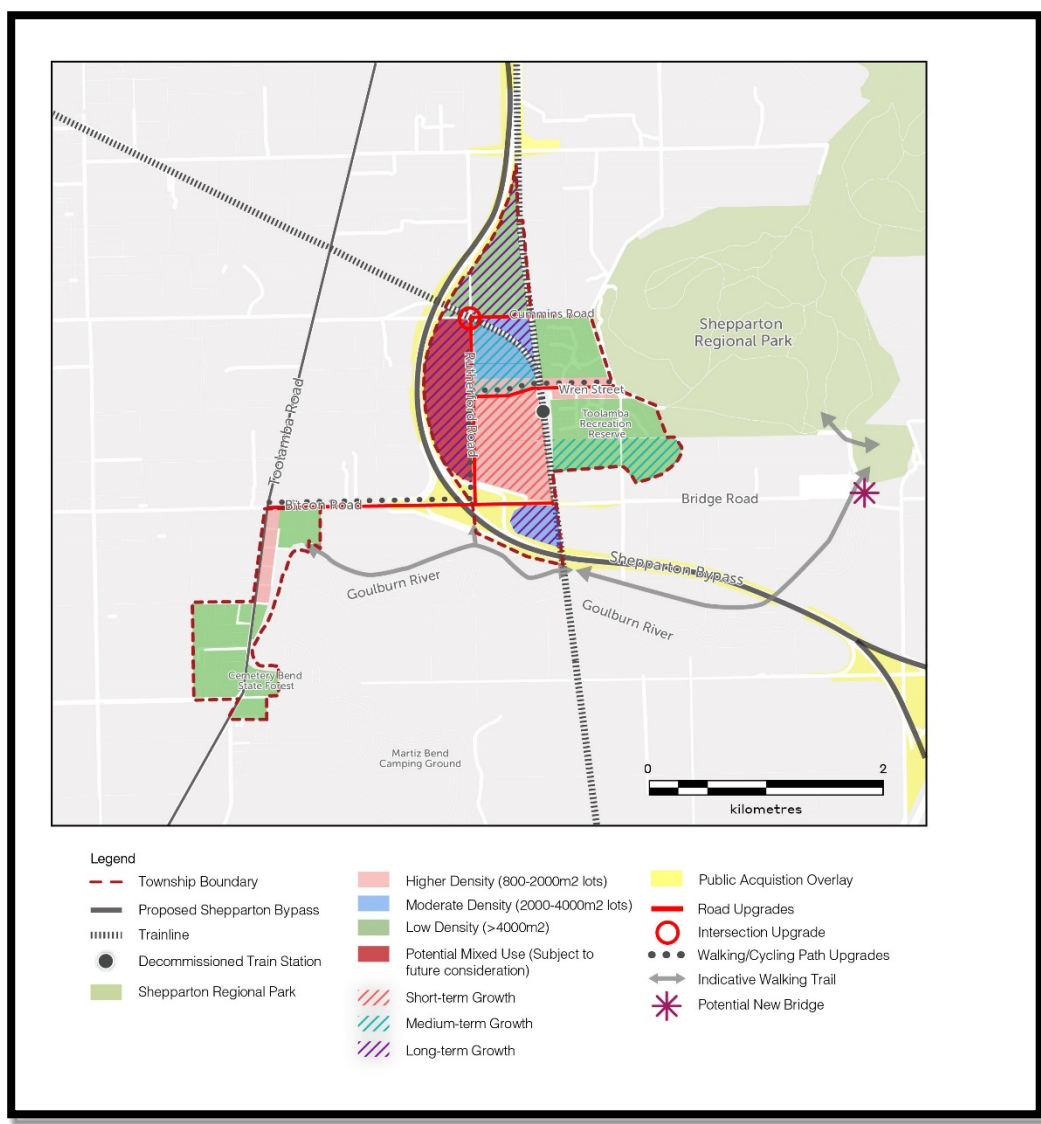


Figure 1: Toolamba Framework Plan

It assesses requirements for housing, open space, access and transport, education, services, and employment, and includes actions to support timely provision of infrastructure and community facilities in response to the townships' growth.

Council Plan/Key Strategic Activity

LEADERSHIP AND GOVERNANCE

Provide strong civic leadership, advocacy and good governance in the operation of Greater Shepparton City Council.

1.3 Council demonstrates strong leadership and sound decision making in the best interests of the community.

SOCIAL

Develop resilient, inclusive, healthy communities that make Greater Shepparton a safe and harmonious place to live, work, learn, and play.

2.2 Our community is supported to achieve and sustain physical, emotional and spiritual health and wellbeing.

BUILT

Provide and support appealing relevant infrastructure that makes Greater Shepparton an attractive, liveable regional city.

4.1 Growth is well planned and managed for the future.

4.2 Urban and rural development is sustainable and prosperous.

4.8 Active transport (cycling, walking) is encouraged through safe, connected and improved linkages.

Risk Management

The *Toolamba Growth Plan 2020* seeks to identify and consider the opportunities and constraints within each township to ensure appropriate and orderly development is facilitated. It seeks to ensure mitigation of risks such as an under- or oversupply of residential land in the township, and inconsistent and unsustainable residential development.

The Toolamba community has demonstrated a high degree of interest in the *Toolamba Growth Plan 2020*, and a wide range of opinions and preferences were expressed in consultation.

There is a low-moderate risk that community members may express dissatisfaction with the Plan in public or to Councillors. However, residents have been advised that they will have the opportunity to lodge a submission and may have their concerns resolved by an Independent Planning Panel, as part of the planning scheme amendment process that will incorporate the *Toolamba Growth Plan 2020* and the *Toolamba Streetscape and Housing Typologies 2020* into the Greater Shepparton Planning Scheme.

Policy Considerations

All consultation associated with the *Toolamba Growth Plan 2020* were undertaken in accordance with Council's *Community Engagement Policy 2020*, and the *Community Engagement Strategy 2009*.

The *Toolamba Growth Plan 2020*, and the *Toolamba Streetscape and Housing Typologies 2020* support existing Council policies.

Financial Implications

The recommendation to adopt the *Toolamba Growth Plan 2020*, and the *Toolamba Streetscape and Housing Typologies 2020* does not have any direct financial or budgetary implications for Council.

Actions arising from the strategy will be subject to annual budgetary processes. External funding opportunities will also be explored to implement projects.

Legal/Statutory Implications

The preparation of the *Toolamba Growth Plan 2020*, and the *Toolamba Streetscape and Housing Typologies 2020* is considered to accord with the Victorian Charter of Human Rights and Responsibilities Act 2006 (the Charter). No human rights have been negatively impacted upon throughout the process.

The Charter recognises that reasonable restrictions may be placed on the use and development of land, and that there may on occasion be reasonable and acceptable offsite impacts on others. Provided these issues are properly considered, it would be a rare and exceptional case where the exercise of a planning decision in accordance with the regulatory framework is not Charter compatible.

Environmental/Sustainability Impacts

Environmental and sustainability influences were a key consideration in the preparation of the *Toolamba Growth Plan 2020*, and the *Toolamba Streetscape and Housing Typologies 2020*. This includes consideration of environmental assets and constraints such as vegetation and river corridors.

The recommendation to adopt the *Toolamba Growth Plan 2020*, and the *Toolamba Streetscape and Housing Typologies 2020* is expected to have positive indirect environmental or sustainability impacts, by promoting efficient use and development of land and retention of native vegetation.

Social Implications

It is not expected that the recommendation to adopt the *Toolamba Growth Plan 2020*, and the *Toolamba Streetscape and Housing Typologies 2020* will have any adverse social impacts.

Economic Impacts

The recommendation to adopt the *Toolamba Growth Plan 2020*, and the *Toolamba Streetscape and Housing Typologies 2020* will not result in any adverse economic impacts.

The construction of new housing and related infrastructure is expected to provide long-term economic benefit to the municipality.

Consultation

All consultation undertaken during the development of the *Toolamba Growth Plan 2020* has been conducted in accordance with Council's *Community Engagement Policy 2020* and the *Community Engagement Strategy 2009*.

Council held pre-draft consultation in May and June 2019, comprising an online survey, a community drop-in session, individual meetings with land owners and their representatives, and a workshop with key referral agencies, including DELWP, GVW, GBCMA, VicTrack and the EPA.

Approximately 70 people attended the drop-in session, providing 182 informal responses yielding more than 400 comments and suggestions. Eight formal written submissions were also received. A pre-draft conversation report was prepared, which summarised the responses received and identified key points for consideration in development of the Plan. The *Draft Toolamba Growth Plan Conversation Report Pre-Draft Engagement May 2019* was received by Council in December 2019 and subsequently released to the public alongside the *Draft Toolamba Growth Plan 2019*.

The *Draft Toolamba Growth Plan 2019* was authorised for exhibition from 20 December 2019 to 17 February 2020. Council officers and staff from Ethos Urban Pty Ltd conducted a second community drop-in session in Toolamba, an online survey, individual meetings with land owners and their representatives, and discussions with key referral agencies, including GVW, VicTrack, the VSBA and the EPA. The consultation period was extended by one month to accommodate requests for additional time to formulate responses.

Approximately 30 people attended the drop-in session, and 41 written submissions were received. The *Draft Toolamba Growth Plan Conversation Report 2020* (attached) summarises the responses received.

In addition, Council officers also attended a meeting of the Toolamba and District Community Plan Steering Group to answer residents' questions regarding the Plan.

Council officers believe that appropriate consultation has occurred and the matter is now ready for Council consideration.

Preparation of a planning scheme amendment to implement the findings of the Review will require a public exhibition and submission process, in accordance with the *Planning and Environment Act 1987*.

Strategic Links

a) Greater Shepparton 2030 Strategy

Topic: Settlement & Housing – Commitment to growth within a consolidated and sustainable development framework

Objectives:

- To provide for sufficient suitable additional land for urban growth until 2030.
- To release land efficiently in terms of location, supply of services and infrastructure.
- To contain urban growth to identified growth areas in order to protect higher quality and intact agricultural areas and achieve a more compact built up area.
- To provide for a broader range of dwelling densities and types of housing to meet current and future community needs and differing lifestyles.
- To increase the supply of medium density housing in appropriate locations.

Topic: Community Life – Enhance social connectedness, physical and mental health and well-being, education and participatory opportunities to improve liveability and provide a greater range of community services.

Objectives:

- To provide an equitable and efficient distribution of community facilities and services.
- To ensure that facilities, services and policies are accessible and inclusive, and appropriate to the sporting and recreation needs of the community.

Topic: Infrastructure – the provision and restructure of urban and rural infrastructure to enhance the performance of the municipality and facilitate growth.

Objective:

- To develop Walking/Bicycle and Public Transport networks that provides transport and accessibility options to segments of the community who have not or prefer not to use a motor car.

b) Other strategic links

- Greater Shepparton Housing Strategy 2011
- Greater Shepparton Townships Framework Plan Review 2019

Conclusion

Toolamba has experienced substantial latent housing demand but growth has been limited in recent years due to the absence of reticulated services.

As a condition of authorisation of Amendment C168, DELWP required the preparation of a growth plan for Toolamba. Amendment C168 seeks to rezone approximately 44 ha of land at 355 Rutherford Road, Toolamba to the Urban Growth Zone, and incorporate the *Toolamba Precinct Structure Plan 2018* into the Greater Shepparton Planning Scheme. It envisages the provision reticulated services to Toolamba and the development of approximately 270 dwellings.

Council has received more than 200 submissions and conducted extensive discussions with residents and relevant referral agencies throughout the preparation of the *Toolamba Growth Plan 2020*. All of these have been considered by Council officers and have informed the final plan.

The *Toolamba Growth Plan 2020* and *Toolamba Streetscape and Housing Typologies 2020* will provide guidance to ensure orderly and equitable development in Toolamba in the coming decades, and assist in managing implications arising from the future delivery of the Goulburn Valley Highway Shepparton Bypass.

It is recommended that Council adopt the *Toolamba Growth Plan 2020* and *Toolamba Streetscape and Housing Typologies 2020*, and authorise their implementation through the preparation and exhibition of a planning scheme amendment.

Attachments

1. Toolamba Growth Plan 2020 [**10.5.1** - 66 pages]
2. Toolamba Streetscapes and Housing Typologies 2020 [**10.5.2** - 20 pages]
3. Draft Toolamba Growth Plan Conversation Report 2020 [**10.5.3** - 14 pages]

10.6 Adoption of Shepparton and Mooroopna 2050: Regional City Growth Plan

Author Graduate Strategic Planner Amendments
 Approved by Director Sustainable Development
 Purpose For Decision by Council

Disclosures of Conflict of Interest in Relation to this Report

Under section 80C of the *Local Government Act 1989* officers and persons engaged under a contract providing advice to Council must disclose any conflicts of interests, including the type and nature of interest.

No Council officers or contractors who have provided advice in relation to this report have declared a conflict of interest regarding the matter under consideration.

RECOMMENDATION

That the Council:

1. receive and note the **Shepparton & Mooroopna 2050: Regional City Growth Plan, Community Engagement Summary Report January 2020;**
2. receive and note the **Shepparton & Mooroopna 2050: Regional City Growth Plan, Background Report July 2020;**
3. adopt the **Shepparton & Mooroopna 2050: Regional City Growth Plan;** and
4. note that **Council officers will begin preparing a planning scheme amendment to implement the Shepparton & Mooroopna 2050: Regional City Growth Plan into the Greater Shepparton Planning Scheme.**

Executive Summary

The *Shepparton and Mooroopna 2050: Regional City Growth Plan* (the Growth Plan) will integrate Council's considerable strategic work relating to growth, land use planning and infrastructure requirements into a cohesive framework, incorporating the various components into a blueprint for the future.

The Victorian Planning Authority (VPA), in conjunction with Council, has prepared the Growth Plan to identify strategic advantages, address key challenges, and set a vision to guide sustainable growth and development up to 2050. It will address residential, commercial and industrial needs, major infrastructure requirements and staging options, such as drainage, recreation and open space networks, and provide for the future needs of the transport network.

Preliminary consultation with key stakeholders, such as referral authorities, agencies and service providers was undertaken, and the *Shepparton and Mooroopna 2050: Regional Growth Plan Key Issues and Opportunities Report, February 2019* was released for public consultation between 22 February and 25 March 2019 to confirm draft issues and

opportunities, test principles and outcomes, identify additional issues and develop a draft vision statement.

The *Draft Shepparton and Mooroopna 2050: Regional City Growth Plan 2019* (Draft Growth Plan) builds on the key issues and opportunities for the area identified during pre-draft consultation, and sets a vision and objectives for Shepparton and Mooroopna to the year 2050. The Draft Growth Plan was placed on community consultation for a period of six weeks between September and October 2019. The extent of community consultation and results are listed in the *Shepparton & Mooroopna 2050: Regional City Growth Plan, Community Engagement Summary Report January 2020* (Conversation Report, see Attachment 1).

37 submissions were received on the Draft Growth Plan. Themes that emerged from the community consultation period included:

- conflicts between farming and urban uses;
- cycling walking and horse trails;
- residential and industrial land supply;
- retail;
- infrastructure; and
- the development of Mooroopna.

The final Growth Plan provides new residential and industrial framework plans for the Shepparton, Mooroopna and Kialla urban areas to guide urban development to 2050, and incorporates feedback that emerged from key stakeholders, agencies and members of the general public.

It is recommended that Council adopt the *Shepparton & Mooroopna 2050: Regional City Growth Plan*. The adoption of the Growth Plan will provide Council with a strategic planning framework that will assist in the preparation of more detailed local plans, and help Council to advocate for funding to deliver infrastructure to support the sustainable growth of the city.

Report Detail

Shepparton is nominated as a regional city forecast for major growth in the *Hume Regional Growth Plan 2014* and *Plan Melbourne 2017-2050*. To inform this future growth, the Victorian Planning Authority (VPA), in conjunction with Council, has prepared the *Shepparton and Mooroopna 2050: Regional City Growth Plan* (the Growth Plan). The Growth Plan identifies Shepparton and Mooroopna's strategic advantages, addresses key challenges, and sets a vision to guide sustainable growth and development to 2050.

The current Framework Plan for Greater Shepparton is the *Greater Shepparton 2030 Strategy*, which was adopted in 2006. This document provides a blueprint for building sustainable economic activity and maximising the quality of life in Greater Shepparton.

Since the finalisation of this Strategy, Greater Shepparton has experienced a significant amount of growth, particularly in Shepparton and Mooroopna, and investment in infrastructure from the Federal and State Governments. It was considered necessary to prepare a revised Framework Plan to adequately plan for Shepparton and Mooroopna's future.

Council was successful in attaining funding of \$200,000 from the Streamlining for Growth Fund, administered by the VPA in the 2016/2017 financial year. This funding allowed Council to undertake a Drainage Strategy and an Open Space Report to resolve gaps in the provision of infrastructure within the area.

The *Open Space Project Report* was completed by local consultants Spiire Australia Pty Ltd in June 2018. The *Drainage Catchment Analysis and Strategy* was completed by Water Technology Pty Ltd in July 2018. In addition to the above background reports, updated population forecasts were completed by .id consulting Pty Ltd in June 2018. Other background reports including Council and State Government policy documents have been used as an evidence base that has informed the preparation of the Growth Plan, which is summarised in the *Shepparton & Mooroopna 2050: Regional City Growth Plan Background Report July 2020* (Background Report, see Attachment 2).

Council successfully applied for additional funding of \$200,000 from the Streamlining for Growth Fund in the 2017/2018 financial year, to prepare the Draft Growth Plan, which has been informed by the Drainage and Open Space studies and previous strategic work. The VPA provided \$150,000 of resources to the project, while \$50,000 was utilised for additional consultancy work. Council contributed \$100,000 towards the project in the form of in-house assistance.

The Growth Plan is a high-level and broad strategy that:

- compiles and reviews existing strategies;
- identifies gaps in the provision and services of key infrastructure, such as drainage and transport networks;
- prepares reports where gaps have been identified;
- sets out the future vision for Shepparton and Mooroopna;
- guides sustainable future growth and development over the next 30 years;
- identifies the steps needed to manage growth;
- defines key projects and infrastructure required to support growth; and
- provides an improved and more certain environment for making both public and private investment decisions.

To inform the development of the Growth Plan, the *Shepparton and Mooroopna 2050: Regional City Growth Plan - Key Issues and Opportunities Paper, February 2019* was prepared. The key issues and opportunities for the area were based on a review of existing literature and consultation with key stakeholders.

The Growth Plan provides new residential and industrial framework plans for the Shepparton, Mooroopna and Kialla urban areas to guide urban development to 2050 (see Figure One), and will be used to coordinate, guide and inform the preparation and consideration of future more detailed local plans and planning permit applications.

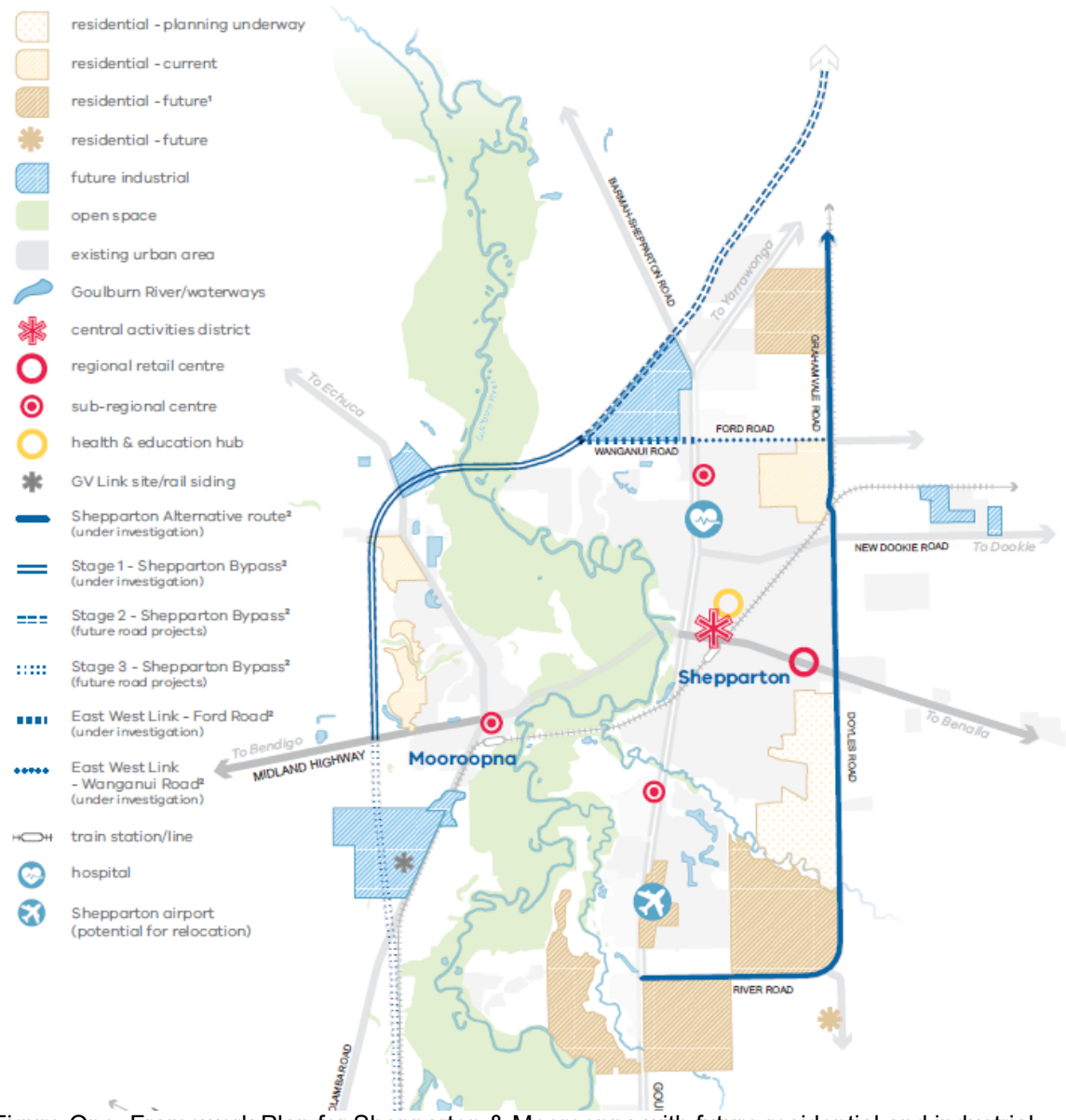


Figure One: Framework Plan for Shepparton & Mooroopna with future residential and industrial areas.

Stakeholder Engagement

Preliminary consultation with key stakeholders was undertaken, including a workshop on 17 April 2018 and individual consultation sessions on 1, 2 and 3 May 2018. The purpose of this preliminary consultation was to confirm draft issues and opportunities, test principles and outcomes, identify additional issues and develop a draft vision statement.

The *Shepparton and Mooroopna 2050: Regional Growth Plan Key Issues and Opportunities Paper, February 2019* was released for public consultation between 22 February and 25 March 2019, and the results were summarised in the *Shepparton and Mooroopna 2050: Regional City Growth Plan – Key Issues and Opportunities Report, Community Engagement Summary Report, June 2019*. The VPA also prepared the *Shepparton and Mooroopna 2050: Primary School Engagement Report October 2018* to summarise the consultation undertaken with primary schools in Shepparton and Mooroopna.

At the Ordinary Council Meeting held on the 17 September 2019, Council resolved to:

1. receive and note the *Shepparton and Mooroopna 2050: Regional City Growth Plan – Key Issues and Opportunities Report, Community Engagement Summary Report, June 2019*;
2. authorise for exhibition the *Draft Shepparton and Mooroopna 2050: Regional City Growth Plan 2019* for public comment for a period of six weeks beginning on 20 September 2019 and concluding on 1 November 2019; and
3. note that Council officers will report back to Council on any feedback, comments and submissions received from the public during the consultation period.

As a result of the resolution, the *Draft Shepparton and Mooroopna 2050: Regional City Growth Plan 2019* (Draft Growth Plan) was placed on community consultation for a period of six weeks between September and October 2019. Overall Council and the VPA received 37 written submissions via email and online survey from members of the public. The extent of community consultation and results are listed in the *Shepparton & Mooroopna 2050: Regional City Growth Plan, Community Engagement Summary Report January 2020* (Conversation Report, see Attachment 1).

Six major themes that emerged from the submissions include:

- conflicts between farming and urban uses;
- cycling walking and horse trails;
- residential and industrial land supply;
- retail;
- infrastructure; and
- the development of Mooroopna.

15 late submissions were also received to the Draft Growth Plan, the majority of which were promoted by a letter drop initiated by a local resident in the Dobson's Estate area. Dobson's Estate is a residential subdivision in Shepparton East that is reportedly the source of perceived land use conflicts with farming and residential uses. The majority of these submissions sought to have the land in the broader Shepparton East area be retained in the Farming Zone. The Growth Plan affirms the position of these submitters therefore they are considered resolved.

Shepparton East Agricultural Land Use Options Study

11 of the submissions received were from, or on behalf of, landowners from Investigation Areas 4 and 10 in Shepparton East seeking this land be identified for residential or industrial development. Submissions indicated that the agricultural viability of the area was compromised by its proximity to residential development, perceived which was the source of land use conflict.

In response to these submissions, the VPA and Council engaged RMCG Pty Ltd to prepare the *Shepparton East Agricultural Land Use Options Study* (Study, March 2020). RMCG Pty Ltd was engaged to provide advice on:

- the viability of agricultural land in Shepparton East;
- alternative farm management practices or alternative farming practices that are suited to the land's context; and
- a planning response to the existing land use conflict between farming and rural residential.

The key findings of the Study, in terms of agricultural viability are:

- Shepparton East has an ideal combination of natural attributes for high-value agriculture, including excellent soil types, Mediterranean climate and access to a secure supply of high-quality water;
- farm businesses are establishing new orchards, affirming the productive potential of the area;
- an assessment of farm size, land values, land use conflict and planning policy on the viability of farming in Shepparton East found that farm size to be the most significant factor currently impacting farm viability; and
- the biggest barrier to increasing farm scale is the uncertainty created by ambiguous planning policy, being the status of some land in Shepparton East being within Investigation Areas 4/10.

The key findings of the Study, in terms of land use conflicts are:

- there are some residential and industrial land uses adjacent to Shepparton East, while not ideal from a land use conflict risk point of view, the residential estates are contained and well defined;
- complaints regarding noise from the use of scare guns are received by Council from time to time. There have been no ongoing disputes;
- EPA guidelines provide clear standards and thresholds for operation of farm machinery, frost fans and scare guns and from the low number of complaints it would appear that farmers are operating within the guidelines; and
- a land use conflict risk assessment was completed and did not identify any high priority risks that reduce the viability of agriculture.

The Study prepared by RMCG Pty Ltd affirmed the conclusion in the draft Growth Plan that this land should be reinforced as productive farmland. The final Growth Plan continues to reinforce the land in Investigation Areas 4/10 as productive farmland.

Changes to the Growth Plan

Council and the VPA made numerous changes to the Growth Plan based on feedback from submissions. Table one identifies the six major themes that emerged from the public consultation and how the final Growth Plan has responded to them.

Theme	Changes made to the Draft Growth Plan
Conflicts between farming and urban uses	<ul style="list-style-type: none"> • Made reference to the <i>Shepparton East Agricultural Land Use Options Study</i> to reinforce Investigation Areas 4/10 in Shepparton East to be retained as farmland. • Added a new Action 1.1.2 to implement a recommendation of this Study to prepare a communication and media program to increase awareness and understanding of EPA guidelines and farm management practices.
Cycling, walking and horse trails	<ul style="list-style-type: none"> • Referenced the strategic cycling corridors and principle bicycle network. • Identified the consideration of horse riders when planning off-road trails. • Identified Parks Victoria as a stakeholder when considering mountain bike riding. • Referenced the 2020 BMX World Championships.

Theme	Changes made to the Draft Growth Plan
Residential land supply	<ul style="list-style-type: none"> Changed the priority of the Kialla North Growth Corridor from medium-term to short-term. This is in response to submissions and supported by the <i>Shepparton Land Supply Demand Assessment</i> (2019) which identified a shortage of lower density lot supply.
Infrastructure	<ul style="list-style-type: none"> Linked the funding needed for major projects to the Growth Plan principles. Strengthened the vision to reference the social and economic benefits of infrastructure provision. Updated discussion on health and tertiary education infrastructure provision.
Retail	<ul style="list-style-type: none"> Add Action 1.4.2 to prepare a structure plan for the Shepparton north sub-regional centre.
Mooroopna-specific issues	<ul style="list-style-type: none"> Added a number of key destinations to Figure 6 which shows opportunities for Mooroopna.

Table One. Themes from public comments and Growth Plan response.

Council and the VPA also discussed and made several corrections and changes to condense the document and improve its readability. This included re-wording the vision and several principles, moving some information to the Background Report and amending the plans to improve messaging.

Next Steps and Implementation

It is recommended that Council adopt the *Shepparton & Mooroopna 2050: Regional City Growth Plan*. The adoption of the Growth Plan will assist Council in the preparation of more detailed local plans, and help Council to advocate for funding to deliver infrastructure to support the sustainable growth of the city.

Council is currently progressing the Planning Policy Framework (PPF) translation with the Department of Environment, Land, Water and Planning (DELWP), with the restructure of the policy component of the Greater Shepparton Planning Scheme (Planning Scheme) critical to set a framework for the Growth Plan’s implementation.

There are two flood studies that require implementation into the Planning Scheme, which have informed the identification of growth areas and support the principles of the Growth Plan. It is important that these flood studies are implemented prior to, or concurrently with, the Growth Plan.

The adoption of the Growth Plan will enable Council to begin the process for a Planning Scheme Amendment to have the Growth Plan implemented into the Planning Scheme. It is anticipated that Council will be the planning authority for the amendments to implement the flood studies and the Growth Plan, with the VPA to play an ongoing advisory role to ensure that the amendments are implemented in a timely manner.

Council Plan/Key Strategic Activity

BUILT

Provide and support appealing relevant infrastructure that makes Greater Shepparton an attractive, liveable regional city.

- 4.1 Growth is well planned and managed for the future.
- 4.2 Urban and rural development is sustainable and prosperous.

Risk Management

The recommendations will not result in any risk to Council.

Policy Considerations

The Growth Plan supports and builds upon existing Council policy, including the *Greater Shepparton 2030 Strategy 2006*, the *Greater Shepparton Housing Strategy 2011* and the Greater Shepparton Planning Scheme. The recommendations do not conflict with any Council policy.

Financial Implications

The recommendations to adopt the Growth Plan will not result in any financial implications for Council, however it should be noted that the implementation of the Growth Plan through a future planning scheme amendment will result in financial implications to Council. This has been accounted for as a key planning initiative in Council's adopted 2020-2021 Budget.

To date, the VPA provided \$150,000 of resources to the project, while \$50,000 was utilised for additional consultancy work, where required. Council has contributed \$100,000 towards the project in the form of in-house assistance.

Legal/Statutory Implications

The recommendations will not result in any legal or statutory implications. The future implementation of the Growth Plan in the Greater Shepparton Planning Scheme will allow for the consideration of the findings and recommendations of the Growth Plan during the assessment of planning permits, further strategic works, etc.

Environmental/Sustainability Impacts

A key component of the Growth Plan is a *Drainage Catchment Analysis and Strategy*, undertaken by Water Technology Pty Ltd. This document considers the impact of flooding and drainage on development in the area and explores how considered development might improve flooding, drainage, water quality and amenity and incorporate integrated water management opportunities.

The findings of this document have been utilised in the preparation of the Growth Plan to ensure that any potential impacts on the environment can be appropriately mitigated.

The Growth Plan has also been informed by multiple Council and State Government policy documents which seek to manage and mitigate impacts to the environment. The Growth Plan contains several outcomes that aim to bolster Greater Shepparton's environmental resilience by managing and mitigate environmental impacts and to ensure that environmental considerations are at the forefront of Council's decision-making process.

The recommendations will not result in any adverse environmental or sustainability impacts.

Social Implications

The Growth Plan will, among other things, identify strategic greenfield and infill sites for residential and industrial development within Shepparton and Mooroopna. The preparation of a comprehensive Growth Plan will assist in the release of additional land for development and allow for greater housing choice and diversity, and the location of new commercial and industry within Shepparton and Mooroopna. This will result in positive social outcomes for Greater Shepparton.

The recommendation will not result in any adverse social implications.

Economic Impacts

The Growth Plan will provide clear direction and certainty to land owners and developers regarding areas suitable for development. It will identify opportunities for investment in infrastructure and development of residential areas, as well as industrial/commercial areas. It is expected this will lead to continued growth in construction, as well as economic growth associated with overall population growth.

The recommendation will not result in any adverse economic implications.

Consultation

Preliminary consultation with key stakeholders, such as referral authorities, agencies and service providers, has been undertaken. This preliminary consultation included a workshop on 17 April 2018 as well as individual consultation sessions on 1, 2 and 3 May 2018. The purpose of this preliminary consultation was to confirm draft issues and opportunities, test principles and outcomes, identify additional issues and develop a draft vision statement.

The *Shepparton and Mooroopna 2050: Regional Growth Plan Key Issues and Opportunities Paper, February 2019* was released for public consultation between 22 February and 25 March 2019, and the results were released in the *Key Issues and Opportunities Community Engagement Report June 2019*.

Council resolved to release the *Draft Shepparton and Mooroopna 2050: Regional City Growth Plan* for exhibition for six weeks between September and October 2019, where 37 public submissions were received. The results were released in the *Shepparton & Mooroopna 2050: Regional City Growth Plan, Community Engagement Summary Report January 2020*.

In response to submissions in Shepparton East citing concerns over land use conflicts, Council and the VPA commissioned RMCG Pty Ltd to prepare the *Shepparton East Agricultural Land Use Options Study*, where additional consultation with landowners in Shepparton East was undertaken.

Council officers believe that appropriate consultation has occurred in previous stages and that the Growth Plan is now ready to be adopted by Council.

It should be noted that further community consultation will take place as part of the Planning Scheme Amendment process to implement the Growth Plan.

Strategic Links

a) Greater Shepparton 2030 Strategy

- Relevant objectives:
- To provide for sufficient suitable additional land for urban growth
- To release land efficiently in terms of location, supply of services and infrastructure.
- To recognise the constraints of the floodplain on the development of land and minimise the future economic impacts of flooding.
- To locate industrial developments effectively, by utilising existing and planning infrastructure, and consolidating the existing main industrial areas.
- To provide sustainable infrastructure to support the growth and development of the municipality
- To provide for a broader range of dwelling densities and types of housing to meet current and future community needs and differing lifestyles
- To increase the supply of medium density housing in appropriate locations

- To provide a restricted amount of land for rural residential purposes, without impacting on the long-term growth potential of urban centres and productive agricultural land.

b) Other strategic links

- Shepparton CBD Strategy 2008
- Greater Shepparton Housing Strategy 2011
- Industrial Land Review, City of Greater Shepparton, 2011
- Hume Regional Growth Plan 2014
- City of Greater Shepparton Commercial Activity Centres Strategy 2015
- Greater Shepparton Planning Scheme
- Shepparton Heath & Education Precincts Action Plan 2020

Conclusion

The Growth Plan will guide the sustainable development of Shepparton and Mooroopna to the year 2050, and will integrate the strategic work undertaken by Council relating to growth, land use planning and infrastructure into a cohesive framework, incorporating the various components into a blueprint for the future.

Relevant background reports have now been completed. These reports informed the preparation of the *Shepparton and Mooroopna 2050: Regional City Growth Plan - Key Issues and Opportunities Paper, February 2019*. The Paper identified the key issues and opportunities for the area based on a review of existing literature and consultation with key stakeholders, which have in turn informed the development of the draft Growth Plan.

Following a Council resolution, the Draft Growth Plan was placed on exhibition for six weeks, where 37 submissions were received. Council and the VPA made numerous changes to the Growth Plan based on feedback from submissions.

The Growth Plan is now ready to be considered by Council. It is recommended that Council receive and note the *Shepparton & Mooroopna 2050: Regional City Growth Plan, Community Engagement Summary Report January 2020* and the *Shepparton & Mooroopna 2050: Regional City Growth Plan, Background Report July 2020*, adopt the *Shepparton & Mooroopna 2050: Regional City Growth Plan*, and to note Council officers' intention to prepare a planning scheme amendment to implement the Growth Plan.

Attachments

1. Shepparton & Mooroopna 2050: Regional City Growth Plan, Community Engagement Summary Report January 2020 [**10.6.1** - 18 pages]
2. Shepparton & Mooroopna 2050: Regional City Growth Plan, Background Report July 2020 [**10.6.2** - 41 pages]
3. Shepparton & Mooroopna 2050: Regional City Growth Plan [**10.6.3** - 31 pages]

10.7 Greater Shepparton Heritage Advisory Committee Annual Report 2019

Author Graduate Strategic Planner Projects
Approved by Director Sustainable Development
Purpose For Noting

Disclosures of Conflicts of Interest in Relation to this Report

Under section 80C of the *Local Government Act 1989* officers and persons engaged under a contract providing advice to Council must disclose any conflicts of interests, including the type and nature of interest.

No Council officers or contractors who have provided advice in relation to this report have declared a conflict of interest regarding the matter under consideration.

RECOMMENDATION

That the Council receive and note the *Greater Shepparton Heritage Advisory Committee Annual Report 2019* for the year ended 31 December 2019.

Executive Summary

Council authorised the formation of the Greater Shepparton Heritage Advisory Committee (the Committee) on 17 January 2012. The primary purpose of the Committee is to act as an advocate for all cultural heritage matters within the municipality.

The Committee has prepared an annual report to inform Council of its activities for the year ending 31 December 2019. Due to COVID-19 restrictions, the annual report has not been presented to the Committee at a Committee meeting for consideration. However, members of the Heritage Advisory Committee have agreed via email to present the *Greater Shepparton Heritage Advisory Committee Annual Report 2019* (the 2019 Annual Report) to Council, and for Council to receive and note the Report.

Report Detail

Council authorised the formation of the Heritage Advisory Committee at the Ordinary Council Meeting held on the 17 January 2012. As part of the resolution, Council adopted Terms of Reference (TOR) to guide the future operation of the Committee.

The Committee's membership consists of up to two Councillors, up to two members of Council's Strategic Planning Team, Council's Heritage Adviser, one voting member from each of the ten identified member organisations, and up to six community representatives unaffiliated with any of these organisations.

The Committee has prepared its eighth annual report to inform Council of its activities. Due to COVID-19 restrictions, the annual report has not been presented to the Committee at a Committee meeting for consideration. However, members of the Heritage Advisory Committee have agreed via email to present the *Greater Shepparton Heritage Advisory*

Committee Annual Report 2019 (the 2019 Annual Report) to Council, and for Council to receive and note the Report.

The Annual Report outlines the Committee's activities for the year ending 31 December 2019 (see Attachment: *Greater Shepparton Heritage Advisory Committee Annual Report 2019*). It documents the Committee's membership, activities and achievements, and its expected work program for 2020.

Council Plan/Key Strategic Activity

The operation of the Heritage Advisory Committee is consistent with the following goals and objectives outlined in the *Greater Shepparton City Council Plan 2017-2021*:

SOCIAL

Develop resilient, inclusive, healthy communities that make Greater Shepparton a safe and harmonious place to live, work, learn, and play.

2.6 Volunteering is promoted and encouraged along with other measures to improve community resilience.

2.7 Greater Shepparton is valued for cultural celebrations, inclusion and engagement of our diverse communities.

BUILT

Provide and support appealing relevant infrastructure that makes Greater Shepparton an attractive, liveable regional city.

4.3 Greater Shepparton's heritage places, cultural landscapes, and objects are protected and conserved for future generations.

Risk Management

There are minimal risks associated with the consideration of the 2019 Annual Report.

Policy Considerations

The consideration of the 2019 Annual Report does not conflict with existing Council policies.

Financial Implications

There are no costs associated with the consideration of the 2019 Annual Report.

The Committee has an annual budget allocation of approximately \$2,000 to support its operation. A budget request for \$2,000 has been included in the 2020/2021 Draft Budget to meet the operating costs of the Committee in the 2020/2021 financial year.

Legal/Statutory Implications

The Heritage Advisory Committee is not a Section 86 Committee under the *Local Government Act 1989*.

There are no legal or statutory implications associated with the consideration of the 2019 Annual Report.

The preparation of the 2019 Annual Report accords with the *Victorian Charter of Human Rights and Responsibilities Act 2006* and *Local Government Act 1989*. No human rights were negatively impacted upon through the preparation of the 2019 Annual Report.

The consideration of the 2019 Annual Report is unlikely to impact upon the rights of all individuals and groups with regard to freedom of expression, the right to be heard, or entitlement to participate in public life and property rights.

Environmental/Sustainability Impacts

There are no environmental or sustainability impacts associated with the consideration of the 2019 Annual Report.

Social Implications

There are no direct social impacts associated with the consideration of the 2019 Annual Report.

The operation of the Committee has positive social impacts. The Committee is seen as a critical way of raising awareness and promoting community participation of cultural heritage issues within the municipality. The Committee will continue to raise awareness within the community of cultural heritage conservation.

Economic Impacts

There are no economic impacts associated with the consideration of the 2019 Annual Report.

Consultation

Officers believe that appropriate consultation has occurred during both the formation and operation of the Committee, and the key activities it has been involved in since its formation by Council.

Council officers believe that appropriate consultation has occurred and the matter is now ready for Council consideration.

Strategic Links

a) Greater Shepparton 2030 Strategy

- The consideration of the 2019 Annual Report is consistent with the objectives, strategies and actions outlined in the Environment Section of the *Greater Shepparton 2030 Strategy 2006*.

b) Other strategic links

- The consideration of the 2019 Annual Report will continue to implement a key recommendation of the *Greater Shepparton Heritage Study Stage IIC 2017*.

Conclusion

It is recommended that Council receive and note the 2019 Annual Report.

The Committee provides a critical way of raising awareness of cultural heritage issues, as well as promoting community participation in cultural heritage issues within the municipality.

By continuing to support the Greater Shepparton Heritage Advisory Committee, Council is continuing to embrace a cost-effective opportunity of raising awareness and promoting community participation of cultural heritage issues within the municipality.

Attachments

1. Greater Shepparton Advisory Committee Annual Report 2019 [10.7.1 - 10 pages]

11 Infrastructure Directorate

11.1 Dissolving of the Deakin Reserve Advisory Committee

Author Team Leader- Arboriculture, Parks & Sports Facilities
 Approved by Director Infrastructure
 Purpose For Decision by Council

Disclosures of Conflicts of Interest in Relation to this Report

Under section 80C of the *Local Government Act 1989* officers and persons engaged under a contract providing advice to Council must disclose any conflicts of interests, including the type and nature of interest.

No Council officers or contractors who have provided advice in relation to this report have declared a conflict of interest regarding the matter under consideration.

RECOMMENDATION

- That the Council:**
- 1. formally acknowledge the contribution of past and current committee members to the development and successful functioning of Deakin Reserve over many years.**
 - 2. formally dissolve the Deakin Reserve Advisory Committee.**
 - 3. note that a forum for user groups to provide input will be established in place of the Advisory Committee.**

Executive Summary

No responses were received after Council called for members of the community to nominate for the Deakin Reserve Advisory Committee (public notices being advertised in November 2018 and March 2019).

In response and after consultation with users Council Officers propose to formally dissolve the Deakin Reserve Advisory Committee and establish regular User Group meetings with the Shepparton Football/Netball Club, Shepparton United Football/Netball Club, Central Park/St Brendan’s Cricket Club and other interested parties which may include Goulburn Valley Football Netball League and Cricket Shepparton.

This will provide an avenue for User Groups to raise issues or suggestions regarding operations, use and management of the facility in a formal manner. It will also allow a forum for Council to seek feedback on any development proposals for the site.

Report Detail

In 1998 Greater Shepparton City Council appointed a Committee of Management to oversee the operation and development of the regions premier football facility “Deakin Reserve”. The Committee was made up of nine members of the public who were independent of any sporting groups. The committee met as per the terms of reference and advised Council on the best way to develop and manage the facility. Two sitting councillors and the Manager Parks, Sport and Recreation were also appointed to meet with the Committee.

To increase communication with the user groups of Deakin Reserve the Committee decided to meet three times annually with representatives from each club to allow discussion on any issues and to share decisions made by the Committee/Council.

On 7 October 2008 Council resolved to change the Committee of Management to an Advisory Committee. The Advisory Committees member’s terms are biannual; therefore, public notices calling for nominations were conducted every second year.

In 2018 five long serving Committee members informed Council that they would not be renominating to sit on the Committee once their terms had expired. A public notice calling for interested members of the public to sit on the Advisory Committee was issued and no nominations were received. This left just four Committee members with a one-year term remaining to sit on the Committee.

After consultation with the Manager of Parks, Sport and Recreation it was decided that the remaining members would be kept informed of the operations and development of Deakin Reserve via email with no formal meetings held due to the lack of a quorum.

In March 2019 the remaining members of the Committee terms expired. Again another public notice was advertised calling for interested people with no nominations received.

Unfortunately with no new nominations and with members of the public not willing to serve on the committee the recommended way forward is to dissolve the Deakin Reserve Advisory Committee and establish a regular forum for User Groups to meet and provide input to the various aspects of the facility.

Officers believe and recommend that Council formally thank all previous members of the community and councillors who sat on the committee and helped transform Deakin Reserve from a community sport ground into a well-known regional sporting facility Greater Shepparton can be proud of.

Council Plan/Key Strategic Activity

LEADERSHIP AND GOVERNANCE

Provide strong civic leadership, advocacy and good governance in the operation of Greater Shepparton City Council.

1.1 Council demonstrates strong regional and local partnerships to improve health and wellbeing access and inequity.

Risk Management

No risks were identified in dissolving the Deakin Reserve Advisory Committee. Council currently manage the facility and will continue to meet regularly and report back items of interest to user groups.

Policy Considerations

There were no policy issues identified as part of this report and recommendation.

Financial Implications

There are no financial issues identified as a result of this recommendation. Ongoing input and consultation with user groups is considered to be a cost neutral outcome.

Legal/Statutory Implications

There are no legal/statutory implications identified as a result of the recommendation.

Environmental/Sustainability Impacts

There are no environmental impacts identified as a result of the recommendation.

Social Implications

There has been no specific social impacts identified as a result of the recommendation. The lack of nominations for the advisory committee is reflective of the broader trend in individuals volunteering for community activities. The establishment of the user group forum is intended to achieve an equivalent outcome from a social perspective.

Economic Impacts

There are no economic impacts identified as a result of the recommendation.

Consultation

Consultation was conducted with the four remaining Committee members and the 2 sitting councillors. No new nominations were received in 2018 from the community to join the committee. It was discussed and decided to re-advertise the notice again, this also came back with no nominations. It was also discussed that Council would increase the User Group meetings for those clubs that reside at Deakin Reserve to ensure the facility was still developed into the future with User Group feedback.

Officers believe that appropriate consultation has occurred and the matter is now ready for Council consideration.

Strategic Links

Nil identified.

Conclusion

After two attempts to gain members of the public to sit on the Deakin Reserve Advisory Committee, Council has no choice but to dissolve the Committee.

Council would like to thank all the members of the public who served on the committee for helping transform Deakin Reserve from a community sport ground into a well-known regional sporting facility Greater Shepparton can be proud of.

In line with good governance, it is recommended that the Advisory Committee be formally dissolved.

Attachments

Nil

11.2 Award of Contract 2029 - Aquamoves 25m Indoor Pool Tile Renewal

Author	Project Manager
Approved by	Director Infrastructure
Purpose	For Decision by Council

Disclosures of Conflict of Interest in Relation to this Report

Under section 80C of the *Local Government Act 1989* officers and persons engaged under a contract providing advice to Council must disclose any conflicts of interests, including the type and nature of interest.

No Council officers or contractors who have provided advice in relation to this report have declared a conflict of interest regarding the matter under consideration.

RECOMMENDATION

That the Council:

- 1. accept the tender submitted by On Time Developments Pty Ltd of Unit 3/21 Cook Road, Mitcham, Victoria for Contract No. 2029 for the Aquamoves 25m Indoor Pool Tile Renewal for the Lump Sum price of \$527,670.00 (including GST).**
- 2. authorise the Chief Executive Officer to sign and seal the contract documents.**

Executive Summary

This contract is for the refurbishment and retiling of the Aquamoves Indoor 25m lap pool and associated fixtures and fittings.

An open Request for Tender process has been undertaken with 3 submissions received. One tender was evaluated but subsequently determined to be non-conforming as it failed the qualitative assessment.

The tender submitted by On Time Developments Pty Ltd has the highest moderated (conforming) score. The evaluation panel is satisfied that the tender meets the specification and timeline requirements for this project; and that the Tenderer demonstrated the required level of experience to deliver.

The 2020/2021 Capital Budget includes \$438,000.00 (excluding GST) for these works. The lump sum price submitted by On Time Developments Pty Ltd is \$479,700.00 (excluding GST) which exceeds the budget by 9% or \$41,700.00 (excluding GST).

It is recommended that Council accept the tender submitted by On Time Developments Pty Ltd of Unit 3/21 Cook Road, Mitcham, Victoria for Contract No. 2029 for the Aquamoves 25m Indoor Pool Tile Renewal for the Lump Sum price of \$527,670.00 (including GST).

Contract Details

This contract is for the refurbishment and retiling of Aquamoves Indoor 25m lap pool and associated fixtures and fittings.

Tenders

Tenders were received from:

Tenderers
On Time Developments Pty Ltd
FA & CM Morgan Ceramic Tilers
All Class Tiling Services Pty Ltd

Tender Evaluation

Tenders were evaluated by an internal panel.

The Tender Evaluation Panel deemed the tender submitted by FA & CM Morgan Ceramic Tilers to be non-conforming due to failure of mandatory OH&S criteria and outcome of the qualitative evaluation.

Council Plan/Key Strategic Activity

BUILT

Provide and support appealing relevant infrastructure that makes Greater Shepparton an attractive, liveable regional city.

4.4 Quality infrastructure is provided and maintained to acceptable standards.

Risk Management

Risks	Likelihood	Consequence	Rating	Mitigation Action
Reputational damage – public perception of pool management / condition if works do not proceed.	Almost Certain	Moderate	High	Managed by information release to stakeholders and customers.
Increase in injury (cuts and skin abrasions) to pool users if works do not proceed.	Almost Certain	Moderate	High	Proactive R&M Management strategy to manage. Increase budget for maintenance.
Cost increase.	Possible	Minor	Low	Works tendered on full design and specification. Managed by control process. Principles provisional sum allowance for works that cannot be fully quantified at tender stage.

Risks	Likelihood	Consequence	Rating	Mitigation Action
Time overrun – Aquamoves Business operations effected.	Possible	Moderate	Medium	Progress to be monitored during construction enabling corrective action be undertaken.
Poor Quality workmanship – failure	Unlikely	Major	High	Experienced contractors with track record of successful projects. Fully designed works. Quality to hold points.

Policy Considerations

There are no conflicts with Council Policy.

Financial Implications

	Approved Budget Estimate for this proposal ¹	This Proposal GST Exclusive	Variance to Approved Budget Estimate	This Proposal GST Inclusive ²
	\$	\$	\$	\$
Expense	\$438,000.00	\$479,700.00	\$41,700.00	\$527,670.00
Net Total	\$438,000.00	\$479,700.00	\$41,700.00	\$527,670.00

¹ Budgets are GST exclusive

² For Contract Award reports the GST inclusive expense shall match the amount reported in the recommendation

Legal/Statutory Implications

Tender process has been carried out according to the requirements of *Section 186* of the *Local Government Act 1989*.

Environmental/Sustainability Impacts

There are no environmental/sustainability impacts arising from this proposal.

Social Implications

There are no social impacts arising from this proposal.

Economic Impacts

There are no economic impacts arising from this proposal.

Consultation

Stakeholders of the facility have been consulted with throughout the tendering process.

Strategic Links

Greater Shepparton 2030 Strategy

Infrastructure – The provision and restructure of urban and rural infrastructure to enhance the performance of the municipality and facilitate growth.

Conclusion

On Time Developments Pty Ltd has submitted a conforming tender and has returned the highest conforming evaluation score. The panel is satisfied that On Time Developments Pty Ltd has established a good performance history in the pool tiling industry and is considered to have experience, capability and resources to complete this project satisfactorily. On Time Developments Pty Ltd has confirmed that they are in a position to complete the works by end of November 2020 assuming award of contract by 30 July 2020.

Therefore the panel recommends that On Time Developments Pty Ltd be awarded the contract for these works.

Attachments

Confidential Attachment

11.3 Award of Contract 2011 - Sealed Road Stabilisation

Author Projects Support Officer
 Approved by Director Infrastructure
 Purpose For Decision by Council

Disclosures of Conflict of Interest in Relation to this Report

Under section 80C of the *Local Government Act 1989* officers and persons engaged under a contract providing advice to Council must disclose any conflicts of interests, including the type and nature of interest.

No Council officers or contractors who have provided advice in relation to this report have declared a conflict of interest regarding the matter under consideration.

RECOMMENDATION

That the Council:

- 1. accept the tender submitted by Szabolics Constructions Pty Ltd for Contract No. 2011 for supply and delivery of Sealed Road Stabilisation.**
- 2. note that the contract term is two (2) years with an option for a two (2) year and one (1) year extension (2+2+1) for a total estimated expenditure under the contract over 5 years of \$8,250,000 inclusive of GST.**
- 3. authorise the Chief Executive Officer to sign and seal the contract documents.**
- 4. authorise the Chief Executive Officer to award the optional contract extension periods, where satisfactory performance has been demonstrated.**

Executive Summary

This contract is for the provision of Sealed Road Stabilisation works within the Greater Shepparton municipality. Stabilisation works are predominately used for Council's Road Resealing Program, Major Surface Treatment Program and road maintenance where required.

The purpose of this contract is to replace existing Contract Number 1536 – Road Stabilising which expired on 10 December 2019.

The previous contract consisted of a panel of two suppliers and the proposed contract is to be awarded as a sole supplier arrangement to maximise market value and competition. The change from a panel to a single supplier contract was discussed with Council's Procurement Team who recommended that a Probity Officer be appointed to oversee this procurement to minimise any potential concerns around this change.

The contract period will be two years with an option of a two year and one year extension (2+2+1). Works renewal programs are assembled and budgeted through asset modelling and condition surveys provided by Council's Strategic Assets Department and are subject to allocated funding each financial year. Financial estimates are based on Council's full liability under the contract over five years, which is estimated to be \$8,250,000 (GST including).

Council advertised the tender for this contract via TenderSearch, Shepparton News and The Age receiving four tender submissions.

Following evaluation, the Tender Evaluation Panel recommends that Szabolics Constructions Pty Ltd will provide best value, sufficient resources and flexibility to deliver stabilisation works under Contract 2011.

Contract Details

This contract is for the provision of Sealed Road Stabilisation works within the Greater Shepparton Municipality. Works include stabilisation and sealing of individual projects, re-sealing preparation works prior to sealing.

The use of stabilisation technology for stabilising and recycling of materials for pavement construction and maintenance is a cost-effective method of improving long term performance and reducing whole-of-life costs of modern, heavily trafficked pavements.

Tenders

Tenders were received from:

Tenderers
Szabolics Constructions Pty Ltd
Stabilised Pavements of Australia Pty Ltd
Central Vic Stabilising Pty Ltd
Bitu-mill Civil Pty Ltd

Tender Evaluation

The evaluation panel assessed Szabolics Constructions Pty Ltd as having the highest moderated tender score. Szabolics Constructions Pty Ltd are a country Victorian contractor from Wodonga that have a good recent track record with Council having recently completed a 5 year Contract for Road Stabilising (Contract 1536).

Szabolics Constructions Pty Ltd submitted a high-quality construction methodology that provided the panel confidence in their ability to deliver these works well and were the lowest priced tender.

Council Plan/Key Strategic Activity

LEADERSHIP AND GOVERNANCE

Provide strong civic leadership, advocacy and good governance in the operation of Greater Shepparton City Council.

1.1 Council demonstrates strong regional and local partnerships to improve health and wellbeing access and inequity.

BUILT

Provide and support appealing relevant infrastructure that makes Greater Shepparton an attractive, liveable regional city.

4.2 Urban and rural development is sustainable and prosperous.

4.4 Quality infrastructure is provided and maintained to acceptable standards.

Risk Management

Risks	Likelihood	Consequence	Rating	Mitigation Action
Traffic, Pedestrian and Buses /Trucks management during construction	Likely	Moderate	Moderate	Traffic management and work methodology to provide for vehicle and pedestrian access
Accident or injury to public or contractor staff.	Possible	Moderate	Moderate	Site inductions, Safe Work Method Statement, Job Safety Analysis's and OH&S management Safety Management during construction – compulsory use of traffic control and “spotters” for overhead lines
Damage to assets owned by other Authorities	Likely	Moderate	Moderate	Consult with relevant authority to identify the proposed lines. Relocate assets prior to works

Policy Considerations

There are no policy conflicts for this report.

Financial Implications

Renewal budgets for the supply and delivery of stabilisation within the Greater Shepparton have been established by analysis of usage from previous years and long term predictions in line with strategic modelling of Councils road network.

	Approved Budget Estimate for this proposal ¹ \$	This Proposal GST Exclusive \$	Variance to Approved Budget Estimate \$	This Proposal GST Inclusive ² \$
Revenue				
Expense	\$7,500,000	\$7,500,000	\$0	\$8,250,000
Net Total	\$7,500,000	\$7,500,000	\$0	\$8,250,000

¹ Budgets are GST exclusive

² For Contract Award reports the GST inclusive expense shall match the amount reported in the recommendation

Legal/Statutory Implications

Tender process has been carried out according to the requirements of *Section 186* of the *Local Government Act 1989*.

Environmental/Sustainability Impacts

Council's environmental objectives with regard to the responsible construction and maintenance of roads include:

- Reduction of the amount of CO2 generated during the production of materials incorporated into roads.
- A significant reduction in the reliance of raw materials in the construction of roads.
- Responsible disposal of waste through reuse of materials that would otherwise be sent to landfill.
- Social and environmental responsibility.
- Benefit to the community.

Social Implications

There are no social implications associated with this recommendation.

Economic Impacts

There are no economic impacts associated with this recommendation.

Consultation

Officers believe that appropriate consultation has occurred and the matter is now ready for Council consideration.

Strategic Links

Greater Shepparton 2030 Strategy

Infrastructure – The provision and restructure of urban and rural infrastructure to enhance the performance of the municipality and facilitate growth.

Conclusion

Szabolics Constructions Pty Ltd has submitted a conforming tender and has been evaluated as the highest scoring tender. The evaluation panel is satisfied that Szabolics Constructions Pty Ltd have the appropriate experience and resources to successfully deliver works under this contract. Therefore, the evaluation panel recommends that Szabolics Constructions Pty Ltd be awarded Contract 2011.

Attachments

Confidential Attachment

12 Councillor Reports

12.1 Councillor Activities

12.1.1 Councillor Activity Report - June 2020

Author Governance Support Assistant
 Approved by Chief Executive Officer
 Purpose For Noting

Disclosures of Conflict of Interest in Relation to this Report

Under section 80C of the *Local Government Act 1989* officers and persons engaged under a contract providing advice to Council must disclose any conflicts of interests, including the type and nature of interest.

No Council officers or contractors who have provided advice in relation to this report have declared a conflict of interest regarding the matter under consideration.

RECOMMENDATION

That the summary of the Councillors' community interaction and briefing program be received and record of Assemblies of Councillors be noted.

Councillor's Community Interaction and Briefing Program

From 1 June 2020 to 30 June 2020, some or all of the Councillors have been involved in the following activities:

- Shepparton Chamber and GSCC Parking Reference Group Meeting
- Sir Murray Bouchier Committee Meeting
- 2020 Local Government Mayoral Advisory Panel - Coronavirus (COVID-19)
- Regional Cities Victoria | General Meeting
- Goulburn Broken Greenhouse Alliance | Extraordinary General Meeting
- Murray Darling Association | Board Meeting
- Best Start Early Years Partnership Meeting
- Regional Cities Victoria | Affordable Housing
- Council and Murray Darling Association
- Goulburn Valley Waste Resource Recovery Group | Meeting
- Greater Shepparton Women's Charter Advisory Group Meeting
- Regional Capitals Australia | Videoconference
- RiverConnect Meeting
- Regional Cities Victoria General Meeting

In accordance with section 80A of the *Local Government Act 1989* records of the Assemblies of Councillors are attached.

Attachments

1. Councillor Briefing Session - 12 May 2020 [**12.1.1.1** - 2 pages]
2. CEO and Councillor Catch Up - 2 June 2020 [**12.1.1.2** - 2 pages]
3. Councillor Briefing Session - 2 June 2020 [**12.1.1.3** - 1 page]
4. Councillor Briefing Session - 9 June 2020 [**12.1.1.4** - 2 pages]
5. CEO and Councillor Catch Up - 9 June 2020 [**12.1.1.5** - 2 pages]
6. CEO and Councillor Catch Up - 16 June 2020 [**12.1.1.6** - 2 pages]
7. Councillor Briefing Session - 16 June 2020 [**12.1.1.7** - 1 page]
8. CEO and Councillor Catch Up - 23 June 2020 [**12.1.1.8** - 2 pages]
9. Councillor Briefing Session - 23 June 2020 [**12.1.1.9** - 2 pages]
10. CEO and Councillor Catch Up - 30 June 2020 [**12.1.1.10** - 1 page]
11. Councillor Briefing Session - 30 June 2020 [**12.1.1.11** - 3 pages]

12.2 Council Committee Reports

12.2.1 Murray Darling Association

Author	Cr Patterson
Approved by	Chief Executive Officer
Purpose	For Noting

Murray Darling Association

Region 2 of the Murray Darling Association have submitted the following motions to be presented to the Murray Darling Association AGM in mid-September 2020.

Region 2 comprises Edward River Council, Berrigan Shire Council and Federation Council in NSW and Moira Shire Council along with Greater Shepparton City Council. All Councils supported the motions.

The Murray Darling Basin plan has had a significant economic and social effect on our region and we are also observing environmental impacts. If successful this motion will help prevent more negative impact from the Basin Plan.

Motion 1:

That the MDA call on Basin Governments to ensure that the passage of water intended for irrigation use downstream be minimised to flows that do not cause environmental harm to river environs and, in particular, the Barmah Choke on the Murray River and the banks of the heritage listed Goulburn River downstream of Eildon Weir.

Objective:

That the transfer of water to lower reaches of the Murray Darling Basin is doing irreparable environmental damage to both the lower reaches of the heritage listed Goulburn River and the Barmah Choke on the Murray River upstream of Barmah township. Region 2 believes that one of the basic objectives of the MDBP is to protect the environmental values of our Rivers and Wetlands. Environmental damage is currently occurring due to high un-seasonable water flows.

Key Arguments:

Concern has been expressed by a number of scientists about the damage being caused by high constant flows being passed down the Murray River through the Barmah choke and the lower reaches of the Heritage listed Goulburn River. The damage caused includes destruction of important vegetation that provides a protection against erosion of banks that eventually leads to collapse of banks and a build-up of silt, which in turn, reduces the capacity of the River channel. It has been reported that capacity of the Barmah choke has reduced from 10,500ML per day to 9,000ML per day.

Supporting documentation: Commonwealth Environmental Water Office Long Term Intervention Monitoring Project Goulburn River Selected Area report 2017–18, Technical Report Barmah Choke Channel Capacity and Geomorphic Investigation, Murray Darling Basin Authority, 22 April 2020.

Motion 2:

That the Murray Darling Association:

- i. **does not support** the further buybacks as a means for acquiring the 450 GL of water to be recovered for the environment under the Murray Darling Basin, and further
- ii. **does support** the position that if on farm efficiency programs are to be used to obtain the proposed 450 GL then any participants to the program must be subject to an independent socio-economic analysis that proves that such transfers do not cause adverse socio-economic issues in regions where water is being recovered.

Objective:

To prevent the proposed buyback of 450 GL of water entitlements which, in the opinion of Region members will adversely impact on the communities from which it is obtained, and to ensure that any water recovered for the under on-farm efficiency schemes will have neutral or beneficial socio-economic impact.

Key Arguments:

Water buybacks do have the potential to significantly impact communities that rely on irrigation for their well-being. This can be clearly seen in the negative impacts caused by buybacks at Dirranbandi during last year's AGM tour where it was shown that irrigators had sold off water entitlements to the Federal Government as part of the MDBP. It has also caused similar problems across the irrigated areas in the Southern Basin. During the 2019/20 irrigation season the GMID used just over 500GL of water.

Supporting documentation: 'Basin Plan – GMID socio-economic impact assessment Final Report' - RMCG - September 2016; 'Background on Issues affecting the "Connected Murray" system' – RMCG – August 2019; GMID Water Update In Response to the Basin Plan, The Drought Climate Change and Water Trade! – RMCG – January 2020.

RECOMMENDATION

That the Council note Cr Patterson's report on the Murray Darling Association.

Attachments

Nil

12.3 Notice of Motion, Amendment or Recession

12.3.1 Notice of Motion 3/2020 LGBTI+ Advisory Committee

Author	Cr Summer
Approved by	Chief Executive Officer
Purpose	For Decision by Council

Cr Summer has given notice that she will move:

MOTION

That the Council:

- 1. Prepare a report outlining the policy, financial and resourcing implications of establishing a LGBTI+ Advisory Committee.**
- 3. Provide the report no later than the August Council Meeting 2020.**

13 Documents for Signing and Sealing

13.1 The Greater Shepparton Council and Museum of Vehicle Evolution (MOVE) - Department Funding (Auspice) Agreement

Author Festival and Events Officer
Approved by Director Sustainable Development
Purpose For Signing and Sealing

Disclosures of Conflict of Interest in Relation to this Report

Under section 80C of the *Local Government Act 1989* officers and persons engaged under a contract providing advice to Council must disclose any conflicts of interests, including the type and nature of interest.

No Council officers or contractors who have provided advice in relation to this report have declared a conflict of interest regarding the matter under consideration.

RECOMMENDATION

That the Council authorises the Chief Executive Officer to sign and seal the Greater Shepparton Council and Museum of Vehicle Evolution (MOVE) Department Funding (Auspice) Agreement.

Executive Summary

Council has received Victorian Government funding of \$900,000 (including GST) from the Department of Jobs, Precincts and Regions as part of the Living Regions Living Suburbs fund to auspice support for the Museum of Vehicle Evolution (MOVE) expansion project.

This funding agreement is for the construction of the Shepparton Truck & Transport Museum and Events Hub, being the transformation into the Museum of Vehicle Evolution which will be a undercover events space, capable of housing large scale vehicles, static displays and interactive exhibits. Council will administer the funding of behalf of the Department of Jobs, Precincts and Regions as per the Funding Deed.

Attachments

1. Greater Shepparton City Council and MOVE Department Funding auspice A [T122]
[13.1.1 - 17 pages]

14 Urgent Business not Included on the Agenda

15 Confidential Management Reports

15.1 Designation of Confidentiality of Information - Report Attachments

RECOMMENDATION

In accordance with section 77(2)(b) of the *Local Government Act 1989* (the Act) the Council designates as confidential all documents used to prepare the following agenda items, previously designated by the Chief Executive Officer in writing as confidential under section 77(2)(c) of the Act.

- **Report 11.2: Aquamoves 25m Indoor Pool Tile Renewal.** This report relates to a contractual matter, which is a relevant ground applying under section 89(2)(d) of the Act.
- **Report 11.3: Award of Contract 2011 – Sealed Road Stabilisation.** This report relates to a contractual matter, which is a relevant ground applying under section 89(2)(d) of the Act.

16 Close of Meeting