

AGENDA

Greater Shepparton City Council

COUNCIL MEETING

3:00PM, Tuesday 15 June 2021

Virtually Via Zoom

COUNCILLORS

Cr Kim O'Keeffe (Mayor)
Cr Robert Priestly (Deputy Mayor)
Cr Seema Abdullah
Cr Anthony Brophy
Cr Geoffrey Dobson
Cr Greg James
Cr Shane Sali
Cr Sam Spinks
Cr Fern Summer

VISION

GREATER SHEPPARTON, GREATER FUTURE

A thriving economy in the foodbowl of Victoria with excellent lifestyles, innovative agriculture a diverse community and abundant opportunities

Values

Values reflect what we feel is important. Organisations may have core values that reflect what is important in the organisation. These values may be guiding principles of behaviour for all members in the organisation.

Respect first, always

We are attentive, listen to others and consider all points of view in our decision making.

Take ownership

We take pride in honouring our promises and exceeding expectations, and are transparent with and accountable for our actions.

Courageously lead

We lead with integrity, and stand up and stand by what is in the best interests of the Greater Shepparton community.

Working together

We work collaboratively to create higher quality outcomes that are more efficient, thoughtful, effective and responsive. We cannot accomplish all that we need to do without working together.

Continually innovate

We are open to new ideas and creatively seek solutions that encourage us to do our best for our community.

Start the celebration

As ambassadors for our people and place, we proudly celebrate the strengths and achievements of Council and the Greater Shepparton community.

**A G E N D A
FOR THE
COUNCIL MEETING
HELD ON
TUESDAY 15 JUNE 2021 AT 3:00PM**

**CHAIR
CR KIM O'KEEFFE
MAYOR**

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Risk Level Matrix Legend

Note: A number of reports in this agenda include a section on “risk management implications”. The following table shows the legend to the codes used in the reports.

Likelihood	Consequences				
	Negligible (1)	Minor (2)	Moderate (3)	Major (4)	Extreme (5)
Almost Certain (5) Would be expected to occur in most circumstances (daily/weekly)	LOW	MEDIUM	HIGH	EXTREME	EXTREME
Likely (4) Could probably occur in most circumstances (i.e. Monthly)	LOW	MEDIUM	MEDIUM	HIGH	EXTREME
Possible (3) Reasonable probability that it could occur (i.e. over 12 months)	LOW	LOW	MEDIUM	HIGH	HIGH
Unlikely (2) It is not expected to occur (i.e. 2-5 years)	LOW	LOW	LOW	MEDIUM	HIGH
Rare (1) May occur only in exceptional circumstances (i.e. within 10 years)	LOW	LOW	LOW	MEDIUM	HIGH

Extreme Intolerable – Immediate action is required to mitigate this risk to an acceptable level. Event/Project/Activity is not to proceed without authorisation

High Intolerable – Attention is needed to treat risk.

Medium Variable – May be willing to accept the risk in conjunction with monitoring and controls

Low Tolerable – Managed by routine procedures

PRESENT:

1 Welcome to Country

To be presented by Cr James on behalf of the Yorta Yorta Elders Council and the 16 family groups.

2 Acknowledgement

“We, Greater Shepparton City Council, acknowledge the Yorta Yorta Peoples of the land which now comprises Greater Shepparton, we pay our respect to their tribal elders, we celebrate their continuing culture and we acknowledge the memory of their ancestors.”

3 Privacy Notice

This public meeting is being streamed live via our Facebook page and made available for public access on our website along with the official Minutes of this meeting.

4 Governance Principles

Council considers that the recommendations contained in this Agenda gives effect to the overarching governance principles stated in Section 9(2) of the *Local Government Act 2020*. These principles are as follows:

1. Council decisions are to be made and actions taken in accordance with the relevant law;
2. priority is to be given to achieving the best outcomes for the municipal community, including future generations;
3. the economic, social and environmental sustainability of the municipal district, including mitigation and planning for climate change risks, is to be promoted;
4. the municipal community is to be engaged in strategic planning and strategic decision making;
5. innovation and continuous improvement is to be pursued;
6. collaboration with other Councils and Governments and statutory bodies is to be sought;
7. the ongoing financial viability of the Council is to be ensured;
8. regional, state and national plans and policies are to be taken into account in strategic planning and decision making;
9. the transparency of Council decisions, actions and information is to be ensured.

5 Apologies

Nil Received.

6 Declarations of Conflict of Interest

In accordance with section 130 (1)(a) of the Local Government Act 2020 Councillors are required to disclose any “conflict of interest” in respect of a matter to be considered at a Council Meeting.

Disclosure must occur immediately before the matter is considered or discussed.

7 Confirmation of Minutes of Previous Meetings

RECOMMENDATION

That the minutes of the 18 May 2021 Council Meeting and 1 June 2021 Additional Council Meeting as circulated, be confirmed.

8 Public Question Time

Nil Received.

9 Deputations and Petitions

10 Community Directorate

10.1 Recommendation to Endorse Nominees for Induction into the Greater Shepparton Sports Hall of Fame

Author Team Leader - Healthy Communities
 Approved by Director Community
 Purpose For Decision by Council

Disclosures of Conflict of Interest in Relation to this Report

Under section 130 of the *Local Government Act 2020* officers, delegates and persons engaged under a contract providing advice to Council must disclose any conflicts of interests.

No Council officers or contractors who have provided advice in relation to this report have declared a conflict of interest regarding the matter under consideration.

RECOMMENDATION

That the Council:

Endorse the following nominees as recommended by the Greater Shepparton Sports Hall of Fame Advisory Committee for induction into the three levels of the Greater Shepparton Sports Hall of Fame namely, the Hall of Fame, Honour Roll and Junior Honour Roll at the induction ceremony to be held on Friday 6 August 2021.

Hall of Fame Nominees:

- **Stacey Collier – Lawn Bowls**
- **Terrie Crozier – Lawn Bowls**
- **Leigh Egan – BMX World Champion**
- **Narelle Gosstray – Baseball**
- **Julie Gross – Basketball**
- **Steven King – AFL**
- **Jarrold Lyle – Golf**
- **Dennis Myers – Sprint Car Racing**
- **Emma O’Keeffe - Sport Aerobics**
- **Steele Sidebottom – AFL**
- **John Sutherland – Trap Shooting**
- **Raelee Thompson – Cricket**
- **Bryan Thomson – Motor Racing**
- **Stephen Tingay – AFL**
- **David Waite – Volleyball**
- **Adem Yze – AFL**

Honour Roll Nominees:

- **Aiden Blizzard – Cricket**
- **Matthew Higgins – Hockey**
- **Barry Myers – Speedway**
- **Val Sutherland – Netball**
- **Tom Spark (OAM) – Squash and Racquetball**
- **Doug Tuhau – Athletics**

Junior Honour Roll Nominees:

- **Sam Brown – Dance Sport**
- **Connor Holland – Hockey**
- **Alan Rossignoli – Badminton**
- **Xavier Russell – Clay Target Shooting**

Executive Summary

The Greater Shepparton Sports Hall of Fame seeks to preserve, celebrate and showcase the history and heritage of sports excellence and achievement of Greater Shepparton residents.

The Greater Shepparton Sports Hall of Fame Advisory Committee was formed in 2016 to establish, then oversee the Sports Hall of Fame for the Greater Shepparton region, recommend inductees to Council and celebrate their achievements through an official induction ceremony.

The Greater Shepparton Sports Hall of Fame consists of three levels of recognition;

- Hall of Fame,
- Honour Roll and,
- Junior Honour Roll

Each level has an eligibility criteria which is detailed in the guidelines previously developed for the Greater Shepparton Sports Hall of Fame.

A public call for nominations took place between Friday 6 November 2020 to Friday 4 December 2020 with strong interest being received across all categories.

The committee has reviewed the nominations and recommended 26 individuals to be endorsed by Council for induction into the Greater Shepparton Sports Hall of Fame in 2021. The 26 nominees consist of 19 males and 7 females representing 20 different sports.

The nominees' achievements will be celebrated at a formal induction ceremony event to be held at Riverlinks Eastbank on Friday 6 August 2021.

Greater Shepparton has a proud history of producing high achievers in sports at an international, national, state-wide and regional level. By celebrating these achievements, and particularly highlighting the diversity in inductees, it is a means of encouraging further participation in sport.

Report Detail

The Greater Shepparton Sports Hall of Fame seeks to preserve, celebrate and showcase the history and heritage of sports excellence and achievement of Greater Shepparton residents.

These achievements include participation and success in sport at all levels from the international to local level. Participation and success in sport includes players and athletes, coaches and officials, trainers administrators, organisers and others who have made a significant contribution to their sport.

The Greater Shepparton Sports Hall of Fame Advisory Committee was formed in 2016 to establish, then oversee the Sports Hall of Fame for the Greater Shepparton region, recommend inductees to Council and celebrate their achievements through an official induction ceremony.

Members of the Greater Shepparton Sports Hall of Fame Advisory Committee include Cr Geoff Dobson (chair), Cr Anthony Brophy, Darryl Butcher, Don Kilgour, Margo Koskelainen, David Quinn, Peter Holland, David Booth (Council) and Belinda Conna (Council).

Since its inception, the Greater Shepparton Sports Hall of Fame Advisory Committee has worked to establish the Greater Shepparton Sports Hall of Fame that consists of three levels – Hall of Fame, Honour Roll and Junior Honour Roll each with set eligibility criteria and delivered the following induction ceremony events:

- Friday 4 August 2017 – Greater Shepparton Sports Hall of Fame Inaugural Induction Ceremony captured sporting history and inducted 27 sports people who made a significant contribution to their sport at the Australian representative level.
- Friday 31 August 2018 – Visual Display Event. The Sports Hall of Fame inaugural inductees' photos and career highlights are displayed on the wall in Eastbank.
- Friday 16 August 2019 – Greater Shepparton Sports Hall of Fame Honour Roll and Junior Honour Roll induction ceremony held. Honour Roll inductees (19) being those who made a contribution to their sport at the National or State representative level. Junior Honour Roll inductees (four) being those who competed successfully in junior competition at the Australian representative level.

The next ceremony to induct endorsed nominates into all three levels of the Greater Shepparton Sports Hall of Fame will be held on Friday 6 August 2021 at Riverlinks Eastbank.

Now that each of the three levels of the Greater Shepparton Sports Hall of Fame are established, subsequent induction ceremonies will be held every four years, inducting sports people into all three levels of the Sports Hall of Fame.

All Greater Shepparton Sports Hall of Fame inductees are celebrated online via Council's website including a photo and career highlights of each inductee <https://greatershepparton.com.au/community/neighbourhoods/awards/sports-hall-of-fame/sports-hall-of-fame-online>

A public call for nominations took place from Friday 6 November 2020 to Friday 4 December 2020. The nomination form and guidelines are available via Council's website <https://greatershepparton.com.au/community/neighbourhoods/awards/sports-hall-of-fame/shof-nominations> for community members to make an online nomination and also hard copies available at Council's main office during this time. A call for nominations was promoted via Council's website, social media platforms and via the Shepparton News.

To be eligible for nomination for induction into the Greater Shepparton Sports Hall of Fame – Hall of Fame category:

1. The Nominee must have:
 - a. resided in the City of Greater Shepparton for at least 10 years
 - b. participated in their sport in the City of Greater Shepparton for at least five (5) years. Consideration will be given on a case-by-case basis where a nominated sport was not/is not played within the municipality
 - c. competed in open age competition
 - d. at least made a significant contribution to their sport at the Australian representative level
2. The Selection Committee will consider, in addition to a Nominee's individual achievements, that person's integrity, sportsmanship and character.
3. Any person or organisation may submit a nomination for consideration by the Selection Committee.
4. All nominations will be considered every two (2) years.
5. The selection committee reserves the right to apply practical flexibility when considering each nomination.

To be eligible for nomination for induction into the Greater Shepparton Sports Hall of Fame – Honour Roll category:

1. The Nominee must have:
 - a. resided in the City of Greater Shepparton for at least 10 years
 - b. participated in their sport in the City of Greater Shepparton for at least five (5) years. Consideration will be given on a case-by-case basis where a nominated sport was not/is not played within the municipality.
 - c. competed in open age competition
 - d. made a notable contribution to their sport(s) at the State and/or regional level and/or the highest level within the Greater Shepparton municipality.
2. The Selection Committee will consider, in addition to a Nominee's individual achievements, that person's integrity, sportsmanship and character.
3. Any person or organisation may submit a nomination for consideration by the Selection Committee.
4. All nominations will be considered every two (2) years.
5. The selection committee reserves the right to apply practical flexibility when considering each nomination.

To be eligible for nomination for induction into the Greater Shepparton Sports Hall of Fame – Junior Honour Roll category (Junior participation is governed by each specific Sports Organisation as defined by the Australian Sports Commission).

1. The Nominee must have:
 - a. The nominee and their family resided within the City of Greater Shepparton for at least five (5) years.
 - b. Participated in their sport in the City of Greater Shepparton for at least five (5) years. Consideration will be given on a case-by-case basis where a nominated sport was not/is not played within the municipality.
 - c. Competed successfully in junior competition at the International, National or State representative level.
2. The Selection Committee will consider, in addition to a Nominee's individual achievements, that person's integrity, sportsmanship and character.
3. Any person or organisation may submit a nomination for consideration by the Selection Committee.
4. All nominations will be considered every two (2) years.
5. The selection committee reserves the right to apply practical flexibility when considering each nomination.

Advisory Committee members reviewed the nominations received and have made a recommendation to Council on those nominees to be inducted into the Greater Shepparton Sports Hall of Fame – Hall of Fame, Honour Roll and Junior Honour Roll in 2021.

The Advisory Committee is recommending 26 nominees consisting of 19 males and 7 females representing 20 different sports be inducted into the Greater Shepparton Sports Hall of Fame at their respective levels as outlined in the recommendation of this report. Their achievements will be celebrated at an induction ceremony to be held on Friday 6 August 2021 at Riverlinks Eastbank.

The induction ceremony event will be a ticketed event and includes the provision of a meal and entertainment. In recognising the recipients, the MC will provide an overview of each inductee, their achievements and contributions. The role of Council in sport and recreation including current programs available will also be promoted on the night, as well as promotion of various sponsors.

Council Plan/Key Strategic Activity

SOCIAL

Develop resilient, inclusive, healthy communities that make Greater Shepparton a safe and harmonious place to live, work, learn, and play.

2.2 Our community is supported to achieve and sustain physical, emotional and spiritual health and wellbeing.

Risk Management

There are no significant risks associated with this report.

Policy Considerations

There are no Policy considerations associated with this report.

Financial Implications

\$10,000 under Council's Sports Development Budget has been allocated to this project for the induction ceremony event to be held on Friday 6 August 2021 at Riverlinks Eastbank.

The induction ceremony event will be a ticketed event and includes the provision of a meal and entertainment, the costs of which will be recovered through ticket pricing.

McPherson Media Group (Shepparton News) is the Greater Shepparton Sports of Fame Media Partner and has been since the Greater Shepparton Sports Hall of Fame inception, providing photos, videos on each inductee, promotion in the lead up to the induction ceremony and creation of a souvenir booklet for all induction ceremony attendees.

The induction ceremony provides a meaningful opportunity to cross promote and raise funds for Council's Sporting Chance program – a small grants program that enables residents to participate in Sport and Recreation. Funds will be raised by the placing of donation tins on each of the tables on the evening.

Legal/Statutory Implications

There are no legal/statutory implications have been identified with this project.

Environmental/Sustainability Impacts

There are no conflicts with environmental/sustainability impacts.

The Sports Hall of Fame Induction Ceremony event will comply with Council's Single Use Plastic Free Council Run Events Policy.

Social Implications

The Sports Hall of Fame initiative has a range of positive social implications including:

Sense of Community – Connecting with others through the social medium of sport is a great way to acknowledge sporting achievements and inspire community members to participate in sport and recreation, overcome obstacles and provide a sense of motivation to achieve a high standard. The Sports Hall of Fame could preserve, celebrate and showcases history and heritage of sports excellence and achievement in Greater Shepparton.

Economic Impacts

The Greater Shepparton Sports Hall of Fame has potential to become a tourist attraction for the region. Work on establishing a permanent location for the display of recipients is underway.

Consultation

The Greater Shepparton Sports Hall of Fame nomination guidelines have been developed by the Greater Shepparton Sports Hall of Fame Advisory Committee with a public call for nominations held from Friday 6 November 2020 to Friday 4 December 2020.

Officers believe that appropriate consultation has occurred and the matter is now ready for Council consideration.

Strategic Links

a) Greater Shepparton 2030 Strategy

Community Life: focusing upon enhancing the health of the community both through services and facilities.

b) Other strategic links

Active Victoria – A strategic framework for sport and recreation in Victoria Strategic Framework 2017 – 2021

Victorians gain greater health and wellbeing, and Victoria's prosperity and liveability is enhanced, through participation in sport and active recreation.

Conclusion

It is recommended that the 26 nominated individuals are endorsed by Council for induction into the Inaugural Greater Shepparton Sports Hall of Fame at the induction ceremony scheduled for Friday 6 August 2021.

Greater Shepparton has a proud history of producing high achievers in sports at both a national and international level. By celebrating these achievements, and particularly highlighting the diversity in inductees, participation in sports and sporting clubs will be encouraged.

Attachments

1. 2021 Sports Hall of Fame Nominee Snapshots for Councillor Exec Briefing [10.1.1 - 6 pages]

11 Corporate Services Directorate

11.1 Community Vision Statement

Author Corporate Planning Analyst
 Approved by Director Corporate Services
 Purpose For Decision by Council

Disclosures of Conflict of Interest in Relation to this Report

Under section 130 of the *Local Government Act 2020* officers, delegates and persons engaged under a contract providing advice to Council must disclose any conflicts of interests.

No Council officers or contractors who have provided advice in relation to this report have declared a conflict of interest regarding the matter under consideration.

RECOMMENDATION

That the Council:

- 1. note the efforts of the Community Panel and thank them for their work to date; and**
- 2. adopt the Community Vision Statement.**

*“A diverse, vibrant and connected community valuing accessible opportunities for everyone.
 We adapt and respond in a way that is innovative, sustainable and accountable.
 We acknowledge where we have been and look forward to where we are going.
 Together we are Greater!”*

Executive Summary

The Community Vision Statement has been developed by the Community Panel and was presented to Councillors by two nominated Panel Members.

The Community Panel met on three occasions to develop the Community Vision Statement, with at least 80% of the panel members endorsing the final draft statement.

In developing the Vision Statement, the Panel considered the submissions received from the community, along with information provided by six guest speakers.

The guest speakers involved in the process were:

- Sam Birrell, CEO Committee for Greater Shepparton
- Lynda Bruce, Youth Development Coordinator, Greater Shepparton City Council
- Chris Hazelman (OAM), Manager of the Ethnic Council of Shepparton
- Robynne Nelson, Managing Director Mulana Kaalinya Consultancy Services
- Jenny Wilson, CEO Murray Dairy
- Steve Sammartino, Futurist and Author

Community Vision Statement

A diverse, vibrant and connected community valuing accessible opportunities for everyone.
We adapt and respond in a way that is innovative, sustainable and accountable.
We acknowledge where we have been and look forward to where we are going.
Together we are Greater!

Report Detail

In accordance with Section 88 of the Local Government Act 2020, Council is required to develop and adopt a Community Vision by 31 October of the year following election.

The Community Vision has been developed with our community in accordance with deliberative engagement practices and describe the community's aspirations for the future of the municipality.

Council has engaged Mosaic Lab to facilitate the development of the Community Vision including the Vision Statement.

There was wide community engagement including roadshows, community events and discussion groups. The Community had the opportunity to provide feedback directly or via the Shaping Greater Shepp website.

An open expression of interest process inviting all Greater Shepparton residents to register their interest to take part in the panel. The expression of interest process was managed independently by the Sortition Foundation.

Panel members were randomly selected by Sortition Foundation to ensure a representative sample of the Greater Shepparton community. People who registered their expression of interest were randomly stratified through an online stratification tool, based on age, home suburb and gender, to form a descriptively representative sample of the Greater Shepparton community. Neither Council, nor Mosaic Lab, were involved in the selection of panel members.

The Community Panel members met three times in April to develop the Community Vision Statement.

Council Plan/Key Strategic Activity

LEADERSHIP AND GOVERNANCE

Provide strong civic leadership, advocacy and good governance in the operation of Greater Shepparton City Council.

1.5 Council is high performing; customer focused and is marked by great people and quality outcomes.

Risk Management

There is no medium to extreme risks for the Community Panel's Vision Statement.

Policy Considerations

This project does not conflict with any Council policies.

Financial Implications

This report does not have any financial implications.

Legal/Statutory Implications

The requirements of a Community Vision are set out in the Local Government Act 2020 Section 88.

Environmental/Sustainability Impacts

The report contains no environmental/sustainability impacts, however there are expected to be Community Vision outputs targeted at improving Greater Shepparton's sustainability.

Social Implications

The report contains no social implications, however there are expected to be Community Vision outputs that will be aimed at improving the health and well-being of the Greater Shepparton communities. This is expected to improve social outcomes

Economic Impacts

The report contains no economic impacts however there are expected to be Community Vision outputs that will be aimed at improving the economic wellbeing of the Greater Shepparton municipality.

Consultation

Officers believe that appropriate consultation has occurred and the matter is now ready for Council consideration.

Strategic Links

- a) Greater Shepparton 2030 Strategy
- b) Council Plan 2017 - 2021
- c) Annual Budget 2020-21

Conclusion

This report provides a Community Vision Statement developed by the Community Panel.

Attachments

Nil

11.2 Council Plan 2020-21 Quarter Three Progress Report

Author Corporate Planning Analyst
Approved by Director Corporate Services
Purpose For Noting

Disclosures of Conflict of Interest in Relation to this Report

Under section 130 of the *Local Government Act 2020* officers, delegates and persons engaged under a contract providing advice to Council must disclose any conflicts of interests.

No Council officers or contractors who have provided advice in relation to this report have declared a conflict of interest regarding the matter under consideration.

RECOMMENDATION

That Council note the Council Plan 2020-21 Quarter Three Progress Report.

Executive Summary

This report provides the third quarter update of 2020-21 in relation to the actions taken to achieve the Key Strategic Objectives identified in the 2017-2021 Council Plan and forms part of council's accountability framework.

Of the identified general actions for progress reporting in relation to measuring achievement, 35 out of 52 actions are on target.

Report Detail

In accordance with Section 90 of the Local Government Act 2020, Council developed and adopted a four-year Council Plan on 20 June 2017. The Council Plan contains Key Strategic Objectives and Strategies to achieve those objectives.

This report provides the third quarter update of 2020-21 in relation to the actions taken to achieve the Key Strategic Objectives identified in the 2017-2021 Council Plan and forms part of council's accountability framework. The report also includes progress made in achieving the Key Strategic Activities contained within the 2020-21 Budget, which form Council's Performance Statement.

Of the identified general actions for progress reporting in relation to measuring achievement, 35 out of 52 actions are on target.

The Council Plan becomes the organisational focus for the development of Directorate and Business Unit plans and ultimately the individual responsibilities of officers, which are subsequently reflected in those officers' annual appraisals. The 2017-2021 Council Plan identified Goals, Key Strategic Objectives and Strategies for implementation across the life of the plan.

Based on the outcomes of the community consultations, Council identified five themes to describe what we are working towards in achieving the community's vision of a Greater Shepparton - Greater Future. As these goals explicitly align with the Municipal Public Health

Planning Framework (Department of Health Services, 2001) with the emphasis on the built, social, economic and natural environments, the Council Plan also addresses the legislative requirements for the Municipal Health and Wellbeing Plan.

These five themes are:

1. Leadership and Governance - Provide strong civic leadership, advocacy and good governance in the operation of Greater Shepparton City Council.
2. Social - Develop resilient, inclusive, healthy communities that make Greater Shepparton a safe and harmonious place to live, work, learn and play.
3. Economic - Build a thriving, resilient economy where Greater Shepparton is recognised as a competitive place to invest and grow business.
4. Built - Provide and support appealing relevant infrastructure that makes Greater Shepparton an attractive, liveable regional city.
5. Environment - Enhance and protect the clean, green environment that makes Greater Shepparton the unique place it is.

Council Plan/Key Strategic Activity

LEADERSHIP AND GOVERNANCE

Provide strong civic leadership, advocacy and good governance in the operation of Greater Shepparton City Council.

1.5 Council is high performing; customer focused and is marked by great people and quality outcomes.

Risk Management

There are no risk management issues associated with this report.

Policy Considerations

There are no policy considerations associated with this report.

Financial Implications

The report contains no financial implications, however many of the initiatives contained within the Council Plan required Council to allocate funds in its 2020-21 budget to provide the finances to continue implementation of the Council Plan.

Legal/Statutory Implications

The report complies with Councils' obligations to monitor and report on progress in relation to achieving the strategic objectives and strategies contained within the council plan. The provision of regular reporting, in addition to the Annual Report, provides an opportunity for Council and the community to consider the progress made towards achieving the targets set by Council against the Council Plan.

Environmental/Sustainability Impacts

The report contains no environmental/sustainability impacts, however many of the initiatives contained within the Council Plan were targeted at improving Greater Shepparton's sustainability, both as an organisation and a municipality.

Social Implications

The report contains no social implications, however there are a number of initiatives contained in the Council Plan that were aimed at improving the health and well-being of the Greater Shepparton communities and the wider municipality. This is expected to improve social outcomes.

Economic Impacts

The report contains no economic impacts however there were a number of initiatives contained in the Council Plan that were aimed at improving the economic wellbeing of the Greater Shepparton municipality.

Consultation

Internal consultation occurred with the responsible officers regularly updating individual actions and the overall review of all plans by the Executive Team.

Community consultation was achieved by publishing quarterly reports in the Council meeting agenda and including the plan and quarterly updates on Council's website.

Level of public participation	Promises to the public/stakeholders	Examples of techniques to use
Inform	Keep Informed	Council Meeting Minutes Council Website

Officers believe that appropriate consultation has occurred and the matter is now ready for Council consideration.

Strategic Links

a) Greater Shepparton 2030 Strategy

The Council Plan 2017-2021 plays a pivotal role in the delivery of the short-term plans and aspirations of council and the community whilst following the long-term strategies of Greater Shepparton 2030.

b) Council Plan 2017-2021

The Council Plan 2017-2021 supports the short-term direction of the organisation (4 years) and provides linkage to the strategies developed and or implemented over the duration of the plan

c) The Annual Budget 2020-21

The Annual Budget 2020-21 supports the short-term direction of the organisation (1 year)

Conclusion

This report provides the 2020-21 third quarter update with progress on achieving the Key Strategic Objectives contained within the 2017-2021 Council Plan and the Key Strategic Activities contained within the 2020-21 Budget.

Attachments

1. Council Plan 2020-21 Quarter 3 Progress Report [11.2.1 - 59 pages]

11.3 May 2021 Monthly Financial Report

Author	Management Accountant
Approved by	Director Corporate Services
Purpose	For Noting

Disclosures of Conflict of Interest in Relation to this Report

Under section 130 of the *Local Government Act 2020* officers, delegates and persons engaged under a contract providing advice to Council must disclose any conflicts of interests.

No Council officers or contractors who have provided advice in relation to this report have declared a conflict of interest regarding the matter under consideration.

RECOMMENDATION

That the Council receive and note the May 2021 Monthly Financial Report.

Executive Summary

The report presents the Council's actual financial performance compared to the budget for the eleven months ended 31 May 2021.

Report Detail

The 2020/2021 Budget was adopted at the Ordinary Council Meeting held 16 June 2020.

The 2020/2021 Budget provided for an operating surplus of \$5.22 million with revenue of \$152.62 million and expenditure of \$147.40 million. The 2020/2021 Budget also provided for capital works of \$61.72 million.

The 2020/2021 Q1 Adopted Forecast was adopted at the Ordinary Council Meeting held 15 September 2020. The 2020/2021 Q1 Adopted Forecast provided an accounting surplus of \$6.8 million, an increase on the 2020/2021 Adopted Budget surplus of \$1.58 million, largely due to an increase in Capital Grant income. The 2020/2021 Q1 Adopted Forecast also provided for capital works of \$65.28 million an increase of \$3.56 million on the adopted budget due to capital works re-budgeted from the 2019/2020 financial year.

The 2020/2021 Q2 Adopted Forecast was adopted at the Ordinary Council Meeting held 16 February 2021. The 2020/2021 Q2 Adopted Forecast provided an accounting surplus of \$9.29 million which is \$4.08 million more than the 2020/2021 Adopted Budget and \$2.49 million more than the 2021/2022 Q1 Adopted Forecast. The capital works program of \$65.21 million is forecast to be expended during the 2020/2021 financial year which is an increase of \$3.49 million from the 2020/2021 Adopted Budget.

On 20 April 2021, Council adopted the 2020/2021 Q3 Adopted Forecast with an accounting surplus of \$8.27 million which is \$3.05 million more than the 2020/2021 Adopted Budget and \$1.02 million less than the 2020/2021 Q2 Adopted Forecast. The capital works program of \$54.45 million is forecast to be expended during the 2020/2021 financial year which is a reduction of \$7.27 million from 2020/2021 Adopted Budget and \$10.76 million

from 2020/2021 Q2 Adopted Forecast. These reductions are due to capital works re-budgeted into the 2021/2022 financial year.

Council actual financial performance compared to the budget is presented to Council on a monthly basis.

The May 2021 Monthly Financial Report incorporates the following sections which are presented for Council's consideration:

- Operating Performance
- Capital Works Performance
- Income Statement
- Balance Sheet
- Cash Flow Statements
- Capital Works Statement

Council Plan/Key Strategic Activity

LEADERSHIP AND GOVERNANCE

Provide strong civic leadership, advocacy and good governance in the operation of Greater Shepparton City Council.

1.4 Financial management is responsible and effective in responding to challenges and constraints with a focus on the financial sustainability of the Council.

1.9 Service standards and service delivery models are realistic and meet community expectations and demand while being financially viable and in line with Council's core business.

Risk Management

There are no risks identified in providing this financial report.

Policy Considerations

There are no conflicts with existing Council policies.

Financial Implications

There are no financial implications arising from this proposal.

Legal/Statutory Implications

Section 137 of the *Local Government Act 1989* provides that Council maintain a budgeting and reporting framework that is consistent with the principles of sound financial management. In addition, Section 138 requires that at least every 3 months a statement comparing the budgeted revenue and expenditure for the financial year with the actual revenue and expenditure to date is presented to Council at a Council meeting which is open to the public. This report satisfies that requirement.

Environmental/Sustainability Impacts

There are no environmental or sustainability impacts associated with this report.

Social Implications

There are no social implications associated with this report.

Economic Impacts

There are no economic implications associated with this report.

Consultation

Officers believe that appropriate consultation has occurred and the matter is now ready for Council consideration.

Strategic Links

N/A

Conclusion

The report presents Council's actual financial performance compared to the budget for the eleven months ended 31 May 2021.

Attachments

1. May 2021 - GSCC Council Report - Monthly Financial Statements [11.3.1 - 11 pages]

11.4 Privacy Policy

Author	Governance Compliance Officer
Approved by	Director Corporate Services
Purpose	For Decision by Council

Disclosures of Conflict of Interest in Relation to this Report

Under section 130 of the *Local Government Act 2020* officers, delegates and persons engaged under a contract providing advice to Council must disclose any conflicts of interests.

No Council officers or contractors who have provided advice in relation to this report have declared a conflict of interest regarding the matter under consideration.

RECOMMENDATION

That the Council adopt the revised Privacy Policy as attached to this report.

Executive Summary

Council's Privacy Policy 37.POL12 is required to be reviewed within six months of a Council election.

Minor changes have been made to acknowledge legislative changes and improve readability.

Adoption of the revised policy is sought from the Councillors.

Report Detail

Council is subject to the *Privacy and Data Protection Act 2014* and the *Health Records Act 2001*. The Acts establish the Information Privacy Principles (IPPs) and Health Privacy Principles (HPPs) which regulate the collection and handling of personal and health information by the Victorian public sector and local councils.

On 19 September 2017, Council initially adopted Privacy Policy 37.POL12. Following a privacy audit and a review of the privacy policies of all Councils undertaken by the Office of the Victorian Information Commissioner, the policy was updated and a revised version was adopted on 18 February 2020.

The policy stipulates that a review is required within six months of a general election. In light of this requirement minor changes have been made to reflect the introduction of the *Local Government Act 2020* and improve readability.

Council Plan/Key Strategic Activity

LEADERSHIP AND GOVERNANCE

Provide strong civic leadership, advocacy and good governance in the operation of Greater Shepparton City Council.

1.3 Council demonstrates strong leadership and sound decision making in the best interests of the community.

This report relates to the key theme in the Council Plan to provide “good governance in the operation of Greater Shepparton City Council”.

Risk Management

There are no risk management considerations.

Policy Considerations

If approved the revised policy will create an updated version of the current policy.

Financial Implications

There are no financial implications.

Legal/Statutory Implications

Information Privacy Principle 5 and Health Privacy Principle 5 require Council to have a policy describing how it manages personal and health information.

Environmental/Sustainability Impacts

There are no environmental or sustainability impacts.

Social Implications

There are no social implications.

Economic Impacts

There are no economic impacts.

Consultation

Various officers were consulted in relation to the development of the current version of the policy. Given that the proposed changes in the revised policy are minor, and the policy was updated as recently as last year, additional consultation with these officers was not considered necessary.

Officers believe that appropriate consultation has occurred and the matter is now ready for consideration by the Councillors.

Strategic Links

There are no strategic links.

Conclusion

Adoption of the revised version of the policy will assist to ensure it remains accurate and up to date.

Attachments

1. Privacy Policy - 2021 [11.4.1 - 10 pages]

11.5 Freedom of Information Policy

Author	Governance Compliance Officer
Approved by	Director Corporate Services
Purpose	For Decision by Council

Disclosures of Conflict of Interest in Relation to this Report

Under section 130 of the *Local Government Act 2020* officers, delegates and persons engaged under a contract providing advice to Council must disclose any conflicts of interests.

No Council officers or contractors who have provided advice in relation to this report have declared a conflict of interest regarding the matter under consideration.

RECOMMENDATION

That the Council adopt the revised Freedom of Information Policy as attached to this report.

Executive Summary

Council's Freedom of Information Policy 37.POL11 is required to be reviewed within six months of a Council election.

Changes have been to the policy to acknowledge legislative changes, correct minor inaccuracies and improve readability.

Adoption of the revised policy is sought from the Councillors.

Report Detail

The *Freedom of Information Act 1982* (FOI Act) grants a person the right to request access to documents held by government agencies. Council is an agency for the purposes of the FOI Act and is required to receive and respond to requests.

Council initially adopted the Freedom of Information Policy 37.POL11 on 21 June 2016.

The policy stipulates that a review is required within six months of a general election. In accordance with this requirement, changes have been made to reflect updates to the FOI Act and the introduction of the Freedom of Information Professional Standards. Additional changes have also been made to improve accuracy and readability.

Council Plan/Key Strategic Activity

LEADERSHIP AND GOVERNANCE

Provide strong civic leadership, advocacy and good governance in the operation of Greater Shepparton City Council.

1.3 Council demonstrates strong leadership and sound decision making in the best interests of the community.

This report relates to the key theme in the Council Plan to provide "good governance in the operation of Greater Shepparton City Council".

Risk Management

There are no risk management considerations.

Policy Considerations

If approved the revised policy will create an updated version of the current policy.

Financial Implications

There are no financial implications.

Legal/Statutory Implications

The Freedom of Information Professional Standards require the Chief Executive Officer to ensure all Council officers are made aware of Council's statutory obligations under the FOI Act and ensure they are made aware of their duty to assist officers that process FOI requests. This policy assists in meeting those requirements.

Environmental/Sustainability Impacts

There are no environmental or sustainability impacts.

Social Implications

There are no social implications.

Economic Impacts

There are no economic impacts.

Consultation

Officers believe that appropriate consultation has occurred and the matter is now ready for consideration by the Council.

Strategic Links

There are no strategic links.

Conclusion

Adoption of the revised version of the policy will assist to ensure it remains accurate and up to date.

Attachments

1. Freedom of Information Policy - 2021 [11.5.1 - 7 pages]

11.6 Revenue and Rating Plan

Author Team Leader – Rates & Revenue and Senior Financial Analyst
 Approved by Director Corporate Services
 Purpose For Decision by Council

Disclosures of Conflict of Interest in Relation to this Report

Under section 130 of the *Local Government Act 2020* officers, delegates and persons engaged under a contract providing advice to Council must disclose any conflicts of interests.

No Council officers or contractors who have provided advice in relation to this report have declared a conflict of interest regarding the matter under consideration.

RECOMMENDATION

That the Council adopt the Revenue and Rating Plan 2021-2025 as attached to this report.

Executive Summary

The *Local Government Act 2020* (LGA 2020) requires each Council to prepare a Revenue and Rating Plan (the Plan) to cover a minimum of four years following each Council election. The Plan establishes the revenue raising framework within which Council proposes to work. It replaces what has previously been a Rating Strategy. The Plan is a new requirement under the LGA 2020, to be adopted by 30 June 2021, and is expected to be a document that evolves over time.

Although the LGA 2020 doesn't require deliberative engagement be conducted in relation to the Plan a consultative engagement process was undertaken. A summary of the feedback received has been attached to this report.

It is important to note that the Plan does not influence the total rates levied, it determines the amount each property will contribute. The total amount rates levied is determined through the annual budget process.

The draft Revenue and Rating Plan is attached to this report.

Report Detail

Council provides and maintains a number of services and facilities to the local community and in doing so must collect revenue to cover the costs. Rates is Councils most significant revenue source followed by grants and user fees.

Local Government Victoria released a Better Practice Guide for Revenue and Rating Plans and Council officers have considered these guidelines when preparing the Plan for Greater Shepparton.

The Plan outlines the following:

- Legislation and taxation principles that govern how rates are levied;

- Property valuations;
- Rating differentials;
- Special and service rates and charges;
- Collection and administration;
- User and statutory fees and charges; and
- Other revenue items.

The Plan outlines that Greater Shepparton will utilise Capital Improved Values as the valuation base, rating differentials and a municipal charge, as well as service rates and charges for the collection and disposal of waste. The Plan states Council will pursue all avenues to secure grant funding for works and projects and develop a schedule of fees and charges consistent with the level of both the individual or collective benefit of the users.

Council Plan/Key Strategic Activity

LEADERSHIP AND GOVERNANCE

Provide strong civic leadership, advocacy and good governance in the operation of Greater Shepparton City Council.

1.4 Financial management is responsible and effective in responding to challenges and constraints with a focus on the financial sustainability of the Council.

Risk Management

The introduction of the Derelict Land differential may lead to a number of residential ratepayers paying 3.6 times the current rates levied on their property.

Policy Considerations

The community engagement was prepared considering the Community Engagement Policy.

The Plan was developed considering or with reference to the following Council policies:

- Financial Hardship;
- Kerbside Landfill Waste Recycling and Organics Collection;
- Rates rebates for Retail Land Occupied by Charitable Organisations;
- Investment and Cash Management; and
- Borrowing

No conflicts with current Council Policy were identified.

Financial Implications

The revenue generated from implementing this Plan are considered and decided at adoption of the Annual Budget.

The consultation process expense was \$500.00.

Legal/Statutory Implications

Section 93 of the LGA 2020 requires a Revenue and Rating Plan be adopted by 30 June following a general election.

Part 8 of the *Local Government Act 1989* provides the basis of how rates and charges can be determined and applied.

Environmental/Sustainability Impacts

No environmental or sustainability impacts have been identified.

Social Implications

The contents of the Plan provide the framework for how Council will raise revenue to cover the costs of the services and facilities it provides to the municipality.

Economic Impacts

The economic impacts of implementing this Plan are considered and decided at the adoption on the Annual Budget.

Consultation

Community engagement was sought via the Shaping Greater Shepp website, which included a presentation on how and why a Revenue and Rating Plan is developed, along with three rates calculators to compare different rating structures and a survey for respondents to provide feedback on key points of the Plan. There were also two public information sessions held where community members could attend.

The rates calculators that were available as part of the engagement allowed the community to compare a rating structure based on a uniform rate (no differentials), current differentials with a municipal charge and current differentials without a municipal charge. This allowed ratepayers to enter their own Capital Improved Value to understand the impacts of the various rating tools available.

The consultation resulted in 33 responses (out of over 33,000 ratepayers) being submitted via Shaping Greater Shepp and two hardcopy surveys completed. There were no attendees to the public information sessions.

The feedback received has been summarised and is attached to this report.

Officers believe that appropriate consultation has occurred and the matter is now ready for Council consideration.

Strategic Links

a) Greater Shepparton 2030 Strategy

- Nil

b) Other strategic links

- Rating Strategy 2017-2021
- Local Government Better Practice Guide Revenue and Rating Strategy
- Local Government Better Practice Guide Revenue and Rating Plan
- Local Government Rating System Review Final Report and Victoria Government Response

Conclusion

The Revenue and Rating Plan has been developed considering the feedback received from the consultation, the guidelines provided by Local Government Victoria and past rating strategies.

The Revenue and Rating Plan establishes the revenue raising framework within which Council proposes to work for a minimum of four years.

Attachments

1. Revenue Rating Plan 2021-2025 [11.6.1 - 28 pages]
2. Revenue and Rating Plan Survey Report [11.6.2 - 25 pages]

11.7 Fraud and Corruption Control Policy

Author Team Leader – Risk & Assurance
 Approved by Director Corporate Services
 Purpose For Decision by Council

Disclosures of Conflict of Interest in Relation to this Report

Under section 130 of the *Local Government Act 2020* officers, delegates and persons engaged under a contract providing advice to Council must disclose any conflicts of interests.

No Council officers or contractors who have provided advice in relation to this report have declared a conflict of interest regarding the matter under consideration.

RECOMMENDATION

That the Council adopt the Fraud and Corruption Control Policy as attached to this report.

Executive Summary

Council's Fraud and Corruption Control Policy (**Policy**) is reviewed every 3 years and was due for review in October 2020. The Policy was first adopted on 15 May 2018 with reviews to be undertaken sooner, if required, in response to changes in legislation or the organisation's processes.

The Policy is a high-level document designed to:

- Promote Council's commitment to protecting Council's assets and reputation through the effective management of fraud and corruption risk;
- Summarise responsibilities and expectations of stakeholders; and
- Ensuring the reporting and investigation process for fraud and corruption are fair and consistent.

The key changes to the Policy are:

- The name of the policy changed from Fraud and Corruption Policy to the Fraud and Corruption Control Policy.
- A new section added relating to Civil Action for recovery and losses (as per the internal audit recommendations)
- The scheduled review date extended to a period of four years to bring this policy into line with other policy review schedules.

Responsibility for the prevention of fraud and corruption rests with all levels of management, Councillors, staff, volunteers and agency or contract staff who represent Council and who collectively must accept ownership of the controls relative to the Policy.

Report Detail

Fraud and corruption can have a major impact on Council's operational activities and Council's reputation.

It is important for Council to have a framework to mitigate fraudulent or corrupt activity, including appropriate reporting needs in the instance where fraud or corruption has been or is suspected.

In February 2021, Council underwent a review of its Fraud and Corruption Control Framework by internal auditors, HLB Mann Judd, ensuring compliance with Australian Standards 8001-2008 Fraud and Corruption Control (AS8001-2008).

As a result of the audit, Council received 5 recommendations from Council's internal auditor with one relating to recommendations aligning to Australian Standards and specific to the Policy including:

- A formal requirement for recovery actions for recovery of losses where there is clear evidence of fraud or corruption and where the likely benefits of such recovery will exceed the funds and resources invested in the recovery action.

This recommendation has now been included in the Policy outlined in section 5, Civil Action for Recovery of Losses to align with AS8001-2008.

Council Plan/Key Strategic Activity

LEADERSHIP AND GOVERNANCE

Provide strong civic leadership, advocacy and good governance in the operation of Greater Shepparton City Council.

1.3 Council demonstrates strong leadership and sound decision making in the best interests of the community.

Risk Management

Reporting of fraud or corruption may not be well managed by Council if not aligned to the AS, including the Civil Action for Recovery of Losses section.

With the inclusion of Section 5 Civil Action for Recovery of Losses, this will enhance Council's position for ensuring that fraudulent or corrupt activity is reported to the appropriate agencies ensuring a consistent and well-managed approach with investigation.

Policy Considerations

The review of the Policy occurred due to the following:

- To ensure Council's Policy aligns with the Australian Standard; and
- To include recommendations from a recent internal audit conducted in February 2021 by HLB Mann Judd on Council's Fraud and Corruption Control Framework.

Financial Implications

Fraud and corruption may result in misuse of Council's financial assets.

The Policy is designed to help mitigate financial and asset risk to Council.

Legal/Statutory Implications

Committing fraud, and in some instances, corrupt behaviour, is against the law. Council has committed to notifying relevant enforcement agencies where an instance of potential fraud or corruption has been investigated and appears to have substance.

Section 4 Reporting, of the Policy identifies Council's commitment to reporting and investigating suspicious, unethical and or fraudulent or corrupt conduct.

Environmental/Sustainability Impacts

Environmental/sustainable impacts have been considered in this report, however, there are no impacts.

Social Implications

Social implications have been considered in this report, however, there are no implications.

Economic Impacts

Economic impacts have been considered in this report, however, there are no impacts.

Consultation

The Risk & Assurance team provided the inclusion of details listed in section 5 of the Policy to the internal auditors to ensure the information was satisfactory and aligned to the AS. The internal auditors confirmed that the information conforms to AS.

The Policy will be presented to the Audit and Risk Management Committee meeting, scheduled for the 9 June, where the Committee will have an opportunity to review the presented Policy and provide feedback. If there are no major suggestions, the Policy will be presented to Council for adoption.

Strategic Links

a) Greater Shepparton 2030 Strategy

- Not applicable

b) Other strategic links

- Not applicable

Conclusion

The inclusion of Civil Action for Recovery of Losses strengthens Council's Policy and is now aligned to the Australian Standards.

Attachments

1. Fraud and Corruption Control Policy v 2 [11.7.1 - 9 pages]

11.8 Contracts Awarded Under Delegation - May 2021

Author Team Leader - Contracts and Procurement
 Approved by Director Corporate Services
 Purpose For Noting

RECOMMENDATION

That the Council:

- 1. note the contracts awarded under delegated authority by the Chief Executive Officer;**
- 2. note the contracts awarded under delegated authority by a Director;**
- 3. note the contracts awarded under delegated authority by a Manager; and**
- 4. note the requests for tender advertised but not yet awarded.**

Executive Summary

To inform the Council of the status of request for tenders that have been awarded under delegation during the period 26 April 2021 to 21 May 2021, and those that have been publicly advertised but are yet to be awarded as at 21 May 2021.

Report Detail

Tendered Contracts Awarded under Delegated Authority by the CEO

Contract No.	Contract Name	Contract details, including terms and provisions for extensions	Value inclusive of GST	Awarded to
1928	Burkes Road Bridge Safety Improvements – Lump Sum Contract	Safety Improvements/construction on Burkes Road Bridge, Moorilim	\$104,084.20	Waratah Constructions Pty Ltd

Tendered Contracts Awarded under Delegated Authority by a Director

Contract No.	Contract Name	Contract details, including terms and provisions for extensions	Value inclusive of GST	Awarded to
2132	Shepparton Aerodrome Boundary Fencing- Lump Sum Contract	This contract is for the supply and installation of new fencing and repairs to existing fencing at Shepparton Aerodrome, Shepparton.	\$76,883.40	Australasian Fencing Pty Ltd
2147	Leachate Pump System for Cosgrove 3 Landfill Precinct – Lump Sum Contract	Supply and installation of leachate pumps, compressor and pipe system for Cosgrove Landfill 3.	\$124,797.00	Gradian Projects Pty Ltd
2115	Rural Pool Inflatable Features – Lump Sum Contract	Supply of inflatable products for use at the Tatura, Merrigum and Mooroopna pools.	\$54,923.00	Aflex Inflatables (NZ) Ltd
2157	Elizabeth Street and Ann Street Roundabout Design – Lump Sum Contract	Survey and design of the Elizabeth Street and Ann Street Roundabout, Mooroopna	\$48,157.01	CAF Consulting Services Pty Ltd <i>**Signed under Director delegation due to Manager conflict of interest.</i>

Tendered Contracts Awarded under Delegated Authority by a Manager

Contract No.	Contract Name	Contract details, including terms and provisions for extensions	Value inclusive of GST	Awarded to
2160	Thomson Street Tatura Proposed Drainage Design – Lump Sum Contract	.Detailed design of a new drainage pipeline connecting to Thomson Street, Tatura.	\$54,835.00	Chris Smith & Associates Pty Ltd

Tendered Contracts Awarded under Delegated Authority by a Manager

Contract No.	Contract Name	Contract details, including terms and provisions for extensions	Value inclusive of GST	Awarded to
2169	Hawdon Street Upgrade design – Lump Sum Contract	Functional and detailed design of an upgrade to Hawdon Street, Shepparton.	\$81,895.00	Chris Smith & Associates Pty Ltd
2145	Tatura Drainage Study – Lump Sum Contract	Consultancy services for the investigation of the existing drainage network in Tatura	\$59,800.00	Planright Australasia Pty Ltd
2146	Davies Road Upgrade – Lump Sum Contract	Survey and design of part Davies Road and the Davies Rd – Lancaster-Mooroopna Road intersection, Lancaster	\$44,500.00	Chris Smith & Associates Pty Ltd
2094	Water Supply Works - Australian Botanic Gardens – Lump Sum Contract	Construction of a water main along Botanic Gardens Drive (Kialla Tip Road), Kialla to service the Australian Botanic Garden site.	\$55,463.80	Miller Pipe & Civil Pty Ltd

Requests for Tender advertised but not yet awarded

Contract No.	Contract Name	Contract detail, including terms and provisions for extensions	Status
2074	Marketing of the new Shepparton Art Museum (SAM), pre, during and post opening weekend celebrations – Lump Sum Contract	Appointment of a creative, production and media buying agency to work with Council, SAM Limited, Regional Arts Australia, Kaiela Arts and Visitor Centre (Council owned and operated) to market the new SAM in the lead up to, during and post the opening launch of the new building.	Panel currently evaluating
2153	Greater Shepparton Secondary College Local Traffic Management Study – Lump Sum Contract	Consultancy services for development of a Local Area Traffic Management Plan for the GSSS area	Panel currently evaluating

Requests for Tender advertised but not yet awarded

Contract No.	Contract Name	Contract detail, including terms and provisions for extensions	Status
2099	Design of the Riverlinks Eastbank Southern Section Refurbishment – Lump Sum Contract	Lead Architectural and Consultancy services for the refurbishment design of the Southern Section of Riverlinks Eastbank.	Panel currently evaluating
2127	Project Management Services for Maude Street Mall Redevelopment Construction	Provision of project management services for the construction phase of the Maude Street Mall Redevelopment project	Panel currently evaluating
2114	Riverlinks Box Office Refurbishment Construction – Lump Sum Contract	Refurbishment of Riverlinks Box Office.	Panel currently evaluating.
2149	Street Bud Lighting – Shepparton – Lump Sum Contract	Supply and installation of street bud lighting in Shepparton	Panel currently evaluating.
2154	Cosgrove Landfill 3 Cell 2 Construction – Lump Sum Contract	Construction of Cell no. 2 at the Cosgrove 3 Landfill site.	Tender scheduled to close on 2 June 2021.
2164	Cosgrove Landfill 3 Cell 2 – GITA Support Services – Lump Sum Contract	Provision of services for the Geotechnical Inspection and Testing Authority (GITA Level 1 and 2) and Geosynthetics Construction Quality Assurance during the construction of Cell 2.	Tender scheduled to close on 9 June 2021.
2166	Drainage Upgrade Design – Drummond Road, Shepparton – Lump Sum Contract	Services for the design of a drainage network upgrade at Drummond Road, Shepparton.	Tender scheduled to close on 28 May 2021.
2179	Demolition of Youth Club Hall and ACE Facilities, Shepparton – Lump Sum Contract	Demolition of the Youth Club Hall and ACE Facilities in Shepparton.	Tender scheduled to close on 18 June 2021.

Policy Considerations

Through the *Instrument of Delegation to the Chief Executive Officer* the Council has delegated authority to the Chief Executive Officer to award a contract up to the value of \$500,000 including GST.

The Council through the *Exercise of Delegations* Policy has delegated authority to the Directors to approve a contract up to the value of \$150,000 for goods and services and \$200,000 for works.

Legal/Statutory Implications

Section 186 of the *Local Government Act 1989* (the Act) establishes the requirements for tendering and entering into contracts.

Section 186(1) of the Act requires that before Council enters into a contract for the purchase of goods or services to the value of \$150,000 or more, or for the carrying out of works to the value of \$200,000 or more, it must give public notice of the purpose of the contract and invite tenders or expressions of interest from any person wishing to undertake the contract.

Conclusion

It is important that decisions and actions taken under delegation be properly documented and transparent in nature. The report details the publicly advertised contracts awarded by the Chief Executive Officer, Directors and Managers under delegated authority of the Council during the period 26 April 2021 to 21 May 2021.

Attachments

Nil.

11.9 2021/2022 Greater Shepparton City Council Budget

Author Manager - Finance & Rates
 Approved by Director Corporate Services
 Purpose For Decision by Council

Disclosures of Conflict of Interest in Relation to this Report

Under section 130 of the *Local Government Act 2020* officers, delegates and persons engaged under a contract providing advice to Council must disclose any conflicts of interests.

No Council officers or contractors who have provided advice in relation to this report have declared a conflict of interest regarding the matter under consideration.

RECOMMENDATION

That the Council, having publicly advertised the preparation of the 2021/2022 Budget and after consideration of the public submissions received, adopt the 2021/2022 Budget as presented including;

a) declaring the following rates and charges for the 2021/2022 financial year:

1. Amount intended to be raised

An amount of \$84,001,733 excluding GST (or such other amount as is lawfully raised as a consequence of this resolution) be declared as the amount which the Council intends to raise by general rates, the municipal charge, annual service charges and the cultural and recreational rate later described in this resolution which amounts are calculated as follows:

General Rates \$67,187,097
 Municipal Charges \$6,167,265
 Waste Service Charges \$10,598,298
 Cultural and Recreational Rate \$49,073

2. General Rates

2.1 A general rate be declared in respect of the 2021/2022 rating year, being the period 1 July 2021 to 30 June 2022.

2.2 Declare that the general rate be raised by the application of differential rates for rateable land having the respective characteristics specified in Appendix B of the budget document.

2.3 Each differential rate will be determined by multiplying the Capital Improved Value of each rateable land by the relevant rate in the dollar as indicated as follows:

General \$0.00456960
 Farm \$0.00411264
 Commercial/Industrial \$0.00936768
 Derelict Property \$0.00

3. Cultural and recreational rates

3.1 In accordance with the Cultural and Recreational Lands Act 1963, the amount in lieu of rates payable in respect of each eligible rateable land be determined by multiplying the Capital Improved Value by \$0.00333581 where the rateable land has the following characteristics:

Rateable outdoor recreational lands developed primarily for regional use as evidenced by paid administrative support and/or commercial business dealings in the operation or management of the same.

Such rateable land as described below:

71 Gowrie Street TATURA
160-200 Ross Street TATURA
7580 Goulburn Valley Highway KIALLA
2 Fairway Drive MOOROOPNA
15 Golf Drive SHEPPARTON
55 Rudd Road SHEPPARTON
7582 Goulburn Valley Highway KIALLA

4. Municipal charge

Declare a municipal charge for 2021/2022 of \$195.00 for each rateable land (or part) in respect of which a municipal charge may be levied.

5. Waste service charge

5.1 Declare an annual waste service charge for 2021/2022 for the dual service of kerbside collection and disposal of refuse along with kerbside collection of recyclables.

The service charge is applied as per the Greater Shepparton City Council Kerbside Landfill Waste, Recycling and Organics Collection Policy and will be as per follows:

5.1.1 Collection and disposal of contents of 80 litre refuse bin and either a 120 litre or 240 litre recyclable bin \$191.00** per service.

5.1.2 Collection and disposal of contents of 120 litre refuse bin and either a 120 litre or 240 litre recyclable bin \$256.00** per service.

5.1.3 Collection and disposal of contents of 240 litre refuse bin and either a 120 litre or 240 litre recyclable bin \$431.00** per service.

5.2 Declare an annual waste service charge for 2021/2022 for the kerbside collection of recyclables only.

The service will be charged as collection and disposal of contents of either a 120 litre or 240 litre recyclable only bin \$86.00** per service for eligible properties where requested and as per the Kerbside Landfill Waste, Recycling and Organics Collection Policy.

5.3 Declare an annual waste service charge for 2021/2022 for the kerbside collection of green organic waste.

The service will be charged as collection and disposal of contents of either a 120 litre or 240 litre green organics bin \$86.00** per service as determined by the Kerbside Landfill Waste, Recycling and Organics Collection Policy.

**Note: These charges do not include GST which applies to all service charges that are

levied against non-residential and other non-compulsory kerbside collections.

6. Setting of interest rate on unpaid rates and charges

The Council will charge interest for rates and charges which have not been paid by the due dates, as specified under section 167 of the *Local Government Act 1989*.

7. Payment of rates and charges

Declare that a person can pay a rate or charge (other than a special rate or charge) by:

7.1 Four (4) instalments which are due and payable on the dates fixed by the Minister by notice published in the Government Gazette; or

7.2 Ten (10) instalments which are due and payable in the ten-month period that commences September and ends in June.

8. Consequential

That the Chief Executive Officer be authorised to levy and recover the general rates, municipal charge and service charges in accordance with the *Local Government Act 1989*.

b) authorise borrowings of \$12.0 million during 2021/2022 towards the 2021/2022 capital works program

c) changes to the draft budget as disclosed in Appendix C of the 2021/2022 Budget document including changes to the Industrial/Commercial waste per tonne charges at the Cosgrove Landfill, amendments as a result of internal submissions and amendments as a result of public submissions such as support through to September 2021 for sporting clubs using Council owned facilities, an allocation of budget to investigate lighting at the Shepparton skate park, budget allocation for Hastie Street zebra crossing works, increased contributions to Neighbourhood houses and a budget allocation for Murchison Men’s Shed.

d) authorise the Chief Executive Officer to give notice of the adoption of the Budget

Executive Summary

The report presents the 2021/2022 Budget for Adoption. The 2021/2022 Draft Budget was approved for public submission by Council on 20 April 2021. Public notice was given on 23 April 2021 and submissions invited. The submission period ended on 21 May 2021 and twenty-eight submissions were received. Seven of the written submitters elected to be heard at a Special Council Meeting on 1 June 2021.

The 2021/2022 Budget proposes a 0 per cent increase in rates revenue and 1.25 per cent increase in kerbside collection charges which will generate \$84.0 million, excluding supplementary valuations. The proposed rating structure for 2021/2022 has been informed by the Revenue and Rating Plan 2021-2025.

Report Detail

The 2021/2022 Budget has been prepared in accordance with the requirements of the *Local Government Act 2020*.

Greater Shepparton City Council (Council) utilises the Local Government Model Budget published by Local Government Victoria to assist councils in preparing annual budgets in accordance with Australian Accounting Standards.

The 2021/2022 Budget reflects year one of the Financial Plan and takes into account the activities and initiatives which contribute to achieving the strategic objectives specified in the Council Plan.

The 2021/2022 Budget has been developed under the key financial principles which aim to a) budget for an underlying operating surplus annually, b) fund the capital renewal of existing assets as a priority and c) consider the use of borrowings as a legitimate and responsible financial management tool.

2030 Zero Carbon Emission Target

In March 2020, Greater Shepparton City Council declared a Climate Emergency and adopted a 2030 Zero Carbon Emission target. The health of the climate is critical to the Greater Shepparton area.

By declaring a climate emergency and commencing the considered planning required to manage the emergency, Council will be in a prime position to demonstrate strong leadership, maximise opportunities and guide the community forwards in an orderly and just transition to ensure a prosperous and vibrant future under a changing climate.

Failing to do so will see Greater Shepparton's liveability, ability to attract investment and maintain a level of environmental, social and economic prosperity diminish and, as a competitive regional city, be at risk of being left behind.

The 2021/2022 Budget supports the declaration by allocating resources to assist with mitigating actions against climate change. Section 2 of the 2021/2022 Budget contains information from each Council program on initiatives relating to the 2030 Zero Emissions Target.

Operational Efficiencies

The 2021/2022 Budget has followed the key financial principles as adopted as part of the Greater Shepparton City Council 2017-2021 Council Plan.

A number of underlying factors in regional municipalities that increase the services and infrastructure councils are required to deliver (and the costs of doing so) at the same time decrease Council's capacity to raise funds to pay for them.

Despite this, the focus remains on identifying and obtaining operational efficiencies in respect to its annual budget process. The introduction of the State Government's rate capping system and the proposed zero per cent rate rise for 2021/2022 has required Council to identify and realise operational efficiencies to ensure its long-term financial sustainability.

The Council Plan communicated an ongoing commitment to service planning which allows Council to focus on the provision of services to the community in the most efficient and appropriate manner. A monitoring and reporting program on the progress of service plans is part of this process.

Impact of COVID-19

The 2019/2020 and 2020/2021 financial years have been impacted by COVID-19. The biggest impact on Council finances is a significant reduction in User Fee income, an important revenue source outside of rates revenue and operating grants. While the 2021/2022 Budget sees an improvement in User Fee income, it is still below pre-COVID levels.

The 2020/2021 Q3 Forecast Review estimates the net cost to Council of COVID-19 for 2020/2021 alone, based on lost User Fee income and provision of recovery support to community members, at \$4.5m which has approximately a 23 per cent negative impact on liquidity.

The 2021/2022 Budget has been prepared on the assumption that the situation in Victoria relating to COVID (as at April 2021) will continue through the financial year and have minimal impact on Council operations and finances.

The recent lockdown in June has not led to any significant changes to the draft budget version made available for submission prior to its adoption. However, it is possible that changes due to any further possible COVID-19 related events in 2021/2022 will be required at future Quarterly Forecast Reviews during the financial year.

Council will continue to be transparent in disclosing any changes and will ensure compliance with the *Local Government Act 2020* in regards to Adopted and Revised Budgets.

2020/2021 Forecast/Actual

The 2021/2022 Budget provides comparisons with the 2020/2021 financial year forecast. The Q3 Forecast Review has been used for the 2021/2022 Budget document.

2021/2022 Budget – Rates and Charges Revenue

The 2021/2022 Budget proposes a zero per cent increase in total rates revenue and a 1.25 per cent increase in kerbside collection charges, both excluding supplementary valuations, which will generate \$84.0 million.

Section 4.1.2(l) of the 2021/2022 Budget document confirms Council's compliance with the State Government's Fair Go Rates System (Rate Cap).

A further \$0.82 million in supplementary rates and \$0.18 million in penalty interest is budgeted for 2021/2022 taking the total rates and charges figure to \$85.0 million. Note these items, along with the kerbside collection charges, do not form part of the rate cap.

2021/2022 Rating Differentials

The proposed rating structure for the 2021/2022 year has been informed by the Rating Strategy 2017-2021 and previous consultation undertaken by Greater Shepparton City Council in February 2018.

In June 2018, Council adopted changes to the number of rating differentials to make Greater Shepparton's rating strategy easier to understand, simpler to administer while also maintaining fairness for all ratepayers. Importantly, these changes determine only the share of revenue contributed by each property, not the total amount of rates collected by Council.

Council has undertaken community engagement on its Revenue and Rating Plan required by the *Local Government Act 2020* to be adopted by 30 June 2021. The eventual Revenue and Rating Plan adopted by Council will influence the final version of the budget adopted.

The 2021/2022 Budget is based on the previously adopted changes as shown below. For the purposes of stability and predictability, no changes to the existing rating differentials are proposed in the 2021/2022 Budget, however, a new differential for Derelict Property has been proposed as part of the Revenue and Rating Plan 2021-2025. As the proposed Derelict Property differential requires a 12-month timeframe no assessments would be charged this differential in 2021/2022.

Rating Differential Category Rating Differential %

General 100%

Farm 90%

Commercial/Industrial 205%

Derelict Property 360%

Rates and Charges - 2021 Centralised Annual Valuations

Since 2019, the Valuer-General Victoria (VGV) is the sole valuation authority to conduct annual valuations for rating purposes.

The 2021/2022 Budget includes preliminary valuation data for 2021/2022 with valuations as at 1 January 2021. All rating information contained within the budget, including rates in the dollars, are based on these updated valuations. However, the preliminary valuations are yet to be certified by the Victorian Valuer-General and are therefore subject to change prior to the budget adoption.

Movements in individual property valuations (Capital Improved Value or CIV) will have an impact on individual rate notices and are difficult to communicate through the 2021/2022 Budget document.

Section 4.1.2(f) of the 2021/2022 Budget provides an indication of the valuation movements for each rating differential group, however, individual property valuation movements will not be advised until the 2021/2022 annual rates notice for each property are distributed.

2021/2022 Budget – Key Points

The 2021/2022 provides for an Operating Surplus of \$17.64 million. Refer to Section 4.1 of the 2021/2022 Budget document.

The 2021/2022 Budget Schedule of Fees and Charges is included as Appendix A. It is budgeted that the proposed fees and charges will raise \$22.99 million during the 2021/2022 financial year.

The 2021/2022 Budget provides for a \$71.58 million capital works program. Incorporated in the capital works program is \$32.3 million for renewal works and \$25.9 million for upgrade works. Refer to Section 4.5 of the 2021/2022 Budget document for further information.

Funding sources for the capital works program include \$31.2 million from Council operations, cash reserves and investments, \$28.5 million from external grants and cash contributions, and \$12 million in borrowings.

Any grants or contributions received by Council prior to 30 June 2021 will be considered as Council Cash for the purposes of the 2021/2022 Budget as Council was in possession of the funds at the commencement of the budget year.

2021/2022 Budget Financial Performance Indicators

Section 5 of the 2021/2022 Budget document highlights Council's current and projected performance across a range of key financial indicators. These indicators provide a useful analysis of Council's financial position and performance and should be used in the context of the organisation's objectives.

Other Internal and External Budget Influences

In preparing the 2021/2022 Budget, a number of internal and external influences in addition to the recovery from COVID-19 have been taken into consideration, as they impact significantly on the services delivered by the Council in the budget period.

For example, in addition to the net cost to Council of COVID-19 (\$4.5 million in 2021/2022 alone) the proposed zero per cent rate rise will also see Council lose just under \$12 million in rates revenue over the next 10 years (due to the effects of compounding) compared to the current rate cap increase of 1.5 per cent.

The State Government's planned increase in the Landfill Levy on 1 June 2021 (Regional – Municipal increasing \$19.92 per tonne or 60% and Regional – Industrial increasing \$35.43 per tonne or 61%) has seen significant increases passed on to commercial customers at the Cosgrove Landfill. The 2021/2022 Budget estimates an EPA Landfill Levy expense of \$2.88 million compared to \$2.2 million in the 2020/2021 Q3 Forecast Review.

The 2021/2022 Budget also proposes a new structure for landfill fees in response to the increase in the EPA levy. From 1 July 2021 to 31 December 2021 only two fees for Commercial/Industrial waste will be available \$250 per tonne including GST for customers disposing 0-4,500 tonnes for the 6 months and \$194 per tonne including GST for customers disposing greater than 4,500 tonnes for the 6 months (subject to application and approval of the reduced rate). Post the 6-month transition period, from 1 January 2021 one flat fee of \$250 per tonne including GST will be charged. No discounts from 1 January 2021 will be offered for increased disposal tonnages.

Other budgetary pressures extending into future years include increases to Council insurance premiums, current averaging increases of approximately \$200,000 or 20 per cent per annum, outcomes from the recent Enterprise Bargaining negotiations, planned increases to the Superannuation Guarantee from 2021/2022 and the introduction of a fourth bin or service for recycling of glass.

Public Submissions

The 2021/2022 Draft Budget was authorised for exhibition by Council on 20 April 2021. Public notice was given on 23 April 2021 and submissions invited until 21 May 2021. Twenty-eight submissions were received. Seven of the written submitters elected to be heard at a Special Council Meeting on 1 June 2021.

The submissions ranged in content however generally contained the following themes:

- Shepparton skate park (14 submissions)
- BMX facilities (1 submission)
- Lighting at Victoria Park Lake (1 submission)
- Charges for sporting club users of Council owned facilities (1 submission)
- Lighting charges for users of Council owned sporting facilities (1 submission)
- Financial contributions to Neighbourhood Houses within Greater Shepparton (1 submission)
- Murchison Men's Shed (1 submission)
- Tatura Community Plan (1 submission)

Amendments to Draft Budget including Public Submissions and Capital Re-budgets

Since the authorisation for exhibition of the Draft Budget 2021/2022 at the 20 April 2021 Council Meeting, and in consideration of new information made available since that date including public submissions received by Council during the Section 223 process, the following amendments to the Budget 2021/2022 have been made:

	\$ Change (fav)/unfav
Early receipt of 50% (\$6.99m) of 21/22 Federal Financial Assistance Grant funding (received as income in 20/21) resulting in a reduction in operating grant income for the 21/22 financial year	\$6,143,000
Updating of valuation data from Stage 3 to Stage 4 (final) leading to a minor change in the rates in the dollar for all rating differentials. The changes to the rate in the dollars are not considered material. However, the number of rateable assessments did increase (32,180 up from 32,086) which has resulted in small revision to the total rates revenue.	(\$99,000)
Changes to income statement (operational income and expenses and capital income) resulting from public submissions and/or new information (including but not limited to):	
a) Shared Path Extension (R3 The Flats & R5 Botanic Gardens Bridge)	(\$249,000)
c) Wyndham Street Underground Powerline Works (\$550k fully funded)	\$0
d) V/Line Rail Associated Works – Wyndham St (\$500k fully funded)	\$0
e) Maude Street Mall grant funding (re-budgeted to future year)	\$1,787,000
f) User fee reduction (to Sep 21) for Council Owned facilities	\$51,000
f) Aerodrome Operations	\$40,000
g) Victoria Park Lake Intersection works	\$25,000
h) Neighbourhood House contributions	\$25,000
i) Shepparton Skate park - investigation into lighting	<u>\$10,000</u>
	\$1,689,000
Re-budgeted (carry forward) capital works from 2020/2021 to 2021/2022:	
a) Merrigum Pool – Sand and Filter Pump (to be completed in 20/21)	(\$100,000)
b) Maude Street Upgrade	\$385,000
c) Animal Shelter Improvement	\$70,000
d) Outdoor Pool Renewals	\$60,000
e) Tatura Swimming Pool – Inflatables	\$55,000
f) Riverlinks Box Office Refurbishment	\$50,000
g) Irrigation Renewals	\$35,000
h) Colaura Shade Sails	<u>\$11,000</u>
	\$566,000
New Capital Works items including those resulting from public submissions and/or new information:	
a) Wheeler Street – New Dookie Road Intersection (project timings)	(\$1,491,000)
Welsford Street Upgrade – Stage 4 (estimate reduction and timings)	(\$239,000)
b) Princess Park Masterplan Implementation (future financial year)	(\$250,000)
c) Andrew Fairley Ave/Lockwood Rd/Old Dookie Rd intersection	(\$200,000)
e) Cosgrove 3 Landfill Cell 2 Construction (estimate reduction)	(\$101,000)
f) McEwen Tennis Courts (future financial year)	(\$100,000)
g) Tatura Park – Hooklift Bins (to be completed in 20/21)	(\$48,000)
h) SAM Precinct Works (fully funded)	\$1,450,000
i) Murchison Men’s Shed (part funded)	\$300,000
j) Hastie Street Zebra Crossing	\$85,000
k) Katanda Main Rd/Labuan Rd Intersection (fully funded)	<u>\$44,000</u>
	(\$550,000)

Note: All amendments are disclosed in Appendix C of the 2021/2022 Budget document.

Council Plan / Key Strategic Activity

LEADERSHIP AND GOVERNANCE

Provide strong civic leadership, advocacy and good governance in the operation of Greater Shepparton City Council.

1.3 Council demonstrates strong leadership and sound decision making in the best interests of the community.

1.4 Financial management is responsible and effective in responding to challenges and constraints with a focus on the financial sustainability of the Council.

1.8 Consultation that is transparent, robust and accessible, and clear, consistent and timely communication provided to inform, educate and engage with the community.

1.9 Service standards and service delivery models are realistic and meet community expectations and demand while being financially viable and in line with Council's core business.

Risk Management

Risks	Likelihood	Consequence	Rating	Mitigation Action
Failure to comply with the Local Government Act 2020	Unlikely	Moderate	Low	Recommendation for council to authorise the provision of public notice for the Budget 2021/2022
Operating surplus not achieved	Possible	Moderate	Medium	Monthly financial performance and Quarterly Forecast Reviews reported to Council
Capital works budget not delivered within the financial year	Possible	Moderate	Medium	Performance reporting, greater focus on 10 year capital works planning

Policy Considerations

There are no conflicts with Council policy. The annual budget resources the Council Plan to enable the outcomes in the Council Plan to be achieved, including Council policies.

Financial Implications

	2020/2021 Forecast/Actual \$000s	2021/2022 Budget \$000s	Variance \$000s	Comments
Revenue	157,077	161,878	4,801	Mainly due to increased revenue from User Fees and Statutory Fees reverting back to pre-COVID levels.
Expense	142,039	144,242	(2,203)	Mainly due to increased Depreciation expense
Net Total	15,038	17,636	2,598	

Legal / Statutory Implications

Section 94 of the Local Government Act 2020 covers the requirements surrounding the annual budget.

Environmental / Sustainability Impacts

The 2021/2022 Draft Budget includes budget allocations to items relating to Council's 2030 Zero Emissions Target action plan.

Social Implications

Nil

Economic Impacts

The 2021/2022 Draft Budget includes a capital works program of \$71.6 million that will encourage economic activity within the municipality.

Consultation

The Draft Budget was made available for consultation from 23 April 2021 to 21 May 2021 via the Shaping Greater Shepp website and advertised in local newspapers and social media.

Officers believe that appropriate consultation has occurred and the matter is now ready for Council consideration.

Strategic Links

a) Greater Shepparton 2030 Strategy

Nil

b) Other strategic links

Nil

Conclusion

The 2021/2022 Budget is presented for Council for adoption.

Attachments

1. 2021 2022 Adopted Budget Document [**11.9.1** - 126 pages]

12 Infrastructure Directorate

12.1 Tatura Sports, Events and Community Precinct Master Plan

Author Team Leader – Sports Development & Strategic Planning
 Approved by Director Infrastructure
 Purpose For Decision by Council

Disclosures of Conflict of Interest in Relation to this Report

Under section 130 of the *Local Government Act 2020* officers, delegates and persons engaged under a contract providing advice to Council must disclose any conflicts of interests.

No Council officers or contractors who have provided advice in relation to this report have declared a conflict of interest regarding the matter under consideration.

RECOMMENDATION

That the Council:

- 1. note the feedback from the community consultation process; and**
- 2. adopt the Tatura Sports, Events and Community Precinct Master Plan.**

Executive Summary

The Tatura Sports, Events and Community Precinct Master Plan (“the Master Plan”) has been developed to provide a detailed strategic plan for future planning, development and management of sport and recreation facilities and opportunities at this location. The plan aims to maximise the effectiveness of the open space, preserve the natural environment for residents and cater for the future community needs.

The Master Plan was prepared and at the September 2020 Ordinary Council Meeting, Council agreed to release the draft Master Plan for public comment between 26 October 2020 and concluding on 7 December 2020.

Following public consultation, changes to the draft Master Plan have been made and the final strategy is now presented to Council for adoption.

Report Detail

Tatura Park Sports, Events and Community Precinct plays a vital role in the provision of open space, sport, recreation, community and event opportunities for the local community.

The Precinct is unique, particularly for a small rural town, in terms of an interconnected site offering a wide range of formal and informal sport and recreation opportunities in the one location within town boundaries.

A detailed background report has been prepared including a Landscape Master Plan summarising the 39 development priorities across the site. The highest priorities include:

- Undertake and implement camping and design plan for Tatura Park including investigation of caravan park lease and future use
- Full upgrade to the Eastern Oval including drainage and zoned irrigation, permanent arena fence, light towers and provision for additional powered sites
- New Cricket and Soccer storage at Howley Oval 1 with possibility of including spectator covered seating
- Upgrade to indoor stadium to meet compliance including toilet facilities
- Install full perimeter fencing at Tatura Park including upgrade to existing fencing, where required
- Install pedestrian crossing between football precinct and netball precinct
- Install waste disposal pits at Tatura Park Equestrian Complex
- Investment in beautification and improved aesthetic of the Tatura Park Equestrian Complex
- Improved internal roadways at Tatura Park
- Create and implement Tatura Park Equestrian Complex drainage plan including building runoff and collection
- Tennis facility fencing upgrade
- Works in accordance with 2MH recommendations for netball courts
- Refurbishment of changerooms at Ballantyne Centre to suit user and community needs, e.g. female friendly
- Investigate location options and install playground
- Upgrade of Tatura Park Outdoor Arena fence (sand arena) to improve safety and aesthetic
- Installation of stairs at southern end of timekeepers box on Western Oval

Tatura Park has traditionally been developed on an as needs basis, servicing immediate need. Therefore, this body of work will assist Council and the community in making sound business decisions for the immediate and long-term future of the facility.

Historically, Council has not funded capital infrastructure upgrades on land that is not owned or managed by Council. Therefore, some of the development priorities contained in the report, are unlikely to form part of any future Council budget, unless ownership/management changes occur or at the direction of the Executive Leadership Team and/or Councillors.

Feedback was received from various community members during the consultation period. Changes have been made the draft Master Plan where considered appropriate to reflect feedback received.

The main changes to the strategy include:

- Alteration to wording on project #1 - Undertake and implement camping and design plan for Tatura Park including investigation of caravan park lease and future use
- Alteration to wording on project #2 - Full upgrade to the Eastern Oval including drainage and zoned irrigation, permanent arena fence, light towers and provision for additional powered sites
- Alteration to wording on project #5 – Install full perimeter fencing at Tatura Park including upgrade to existing fencing, where required
- Remove item #8 as this has now been completed
- Alteration to wording on project #15 (now #13) - Refurbishment of changerooms at Ballantyne Centre to suit user and community needs e.g., female friendly and change to HIGH
- Alteration to wording on project #21 (now #23) – Improve standard of wash bays, stable blocks and supporting buildings including additional stable options and upgrades at the Tatura Park Equestrian Complex including additional fans in indoor arena

- Request for item 26 (now #28) to be elevated to MEDIUM priority
- Change project #31 (now #14) to HIGH
- Change project #33 (now #29) to MEDIUM
- Location of storage shed in different location
- Structure on corner of Galloway and Maher Streets labelled appropriately
- Additional development priorities;
 - Upgrades to Wilson Hall including toilets and changerooms for future use to complement usage by football and equestrian users – LOW
 - Renewal of Tatura Park chicken sheds along Service Street to increase capacity for stable and animal housing – MEDIUM
 - Upgrade of Tatura Park Outdoor Arena fence (sand arena) to improve safety and aesthetic – HIGH
 - Install CCTV covering key entry and exit points and key buildings – LOW
 - South East grandstand upgrade – LOW
 - Installation of stairs at southern end of timekeepers box on Western Oval – HIGH
 - Investigate possible perimeter parking at Howley 2 and formalise parking behind stadium - LOW

It is recommended that Council adopt the Master Plan.

Council Plan/Key Strategic Activity

LEADERSHIP AND GOVERNANCE

Provide strong civic leadership, advocacy and good governance in the operation of Greater Shepparton City Council.

1.3 Council demonstrates strong leadership and sound decision making in the best interests of the community.

1.8 Consultation that is transparent, robust and accessible, and clear, consistent and timely communication provided to inform, educate and engage with the community.

SOCIAL

Develop resilient, inclusive, healthy communities that make Greater Shepparton a safe and harmonious place to live, work, learn, and play.

2.6 Volunteering is promoted and encouraged along with other measures to improve community resilience.

2.9 Public places, open space and community facilities are safe and accessible for all and presented to a high quality.

ECONOMIC

Build a thriving, resilient economy where Greater Shepparton is recognised as a competitive place to invest and grow business.

3.3 Greater Shepparton is a major destination for events and tourism (e.g. progression of the business case for the Greater Victoria Commonwealth Games bid).

BUILT

Provide and support appealing relevant infrastructure that makes Greater Shepparton an attractive, liveable regional city.

4.4 Quality infrastructure is provided and maintained to acceptable standards.

4.5 Assets are well managed and their renewal is being planned through long term renewal strategies.

Risk Management

There are no identifiable risks associated with the proposed recommendation.

Policy Considerations

All consultation associated with the draft Master Plan was undertaken in accordance with Council's Community Engagement Procedure.

Financial Implications

The recommendation to adopt the Master Plan does not have any financial or budgetary implications for Council. However, the future implementation of the recommendations will be subject to individual detailed investigations and funding allocations as part of adopting future annual budgets.

Legal/Statutory Implications

The recommendation to adopt the Master Plan is not likely to result in any legal or statutory implications.

Environmental/Sustainability Impacts

The recommendation to adopt the Master Plan will not result in any adverse environmental or sustainability impacts.

Social Implications

It is not expected that the recommendation to adopt Master Plan will have any adverse social impacts.

Economic Impacts

The recommendation to adopt the Master Plan will not result in any adverse economic impacts.

Consultation

Strong Consulting were engaged in 2015 to prepare the draft Master Plan, but due to budgetary reasons and awaiting completion of further supporting Council reports, the report was not finalised at this time.

Strong Consulting conducted an initial research phase at the time, including consultation with relevant stakeholders as listed below:

- Tatura Sports, Events and Community Master Plan project working group
- Council departments
- Community Groups/Clubs
- Local Sporting Groups/Clubs
- Goulburn Broken Catchment Management Authority
- Department of Land, Environment, Water and Planning
- Event Managers
- Tatura Park Advisory Group
- User Groups/Clubs
- General community

In October 2019 Council held a joint information session for all interested community members to attend. An updated survey was also sent out to each of the user groups.

The Master Plan was prepared and at the September Ordinary Council Meeting, Council agreed to release the draft Master Plan for public comment between 26 October 2020 and concluding on 7 December 2020.

Officers believe that appropriate consultation has occurred and the matter is now ready for Council consideration.

Strategic Links

a) Greater Shepparton 2030 Strategy

- 2.3.2 Community Life
- 2.3.5 Infrastructure
- 2.4.2 Access to Life Long Education
- 2.4.4 The need to Grow
- 2.4.5 Other Major Issues

b) Other strategic links

- Sport 2050

Conclusion

The Master Plan has been subject to a community consultation process, including releasing the draft for public comment. Council officers have responded to feedback received and made changes or updates, where considered appropriate.

It is recommended that Council adopt the Master Plan.

Attachments

1. Tatura Sports Events and Community Precinct Master Plan (as at April 21) [12.1.1 - 23 pages]
2. Feedback Summary [12.1.2 - 8 pages]

12.2 Contract Award - Contract No. 2121 Watt Road Bridge Upgrade

Author	Project Manager
Approved by	Director Infrastructure
Purpose	For Decision by Council

Disclosures of Conflict of Interest in Relation to this Report

Under section 130 of the *Local Government Act 2020* officers, delegates and persons engaged under a contract providing advice to Council must disclose any conflicts of interests.

No Council officers or contractors who have provided advice in relation to this report have declared a conflict of interest regarding the matter under consideration.

RECOMMENDATION

That the Council:

- 1. accept the tender submitted by Waratah Constructions Pty Ltd for Contract No. 2121 Watt Road Bridge upgrade (2020) for the lump sum price of \$844,518.68 (including GST); and**
- 2. authorise the Chief Executive Officer to sign and seal the contract documents.**

Executive Summary

The Watt Road Timber Bridge is located in Mooroopna and consists of five (5) spans crossing the Goulburn River. The bridge is known to be in a dilapidated condition and requiring remedial and strengthening works in order to address deficiencies and keep the structure safe for service. Vehicle load restrictions of 3- tonne GVM are currently imposed on the bridge.

In early October 2020, Council's application for Federal funding under the Bridge Renewal Program Round 5 was announced as successful. It is now proposed to complete the upgrade works on Watt Road Bridge in accordance with the funding agreement.

The estimated value of the works is \$1,484,000 including design and project management. The proposed works have capital budget allocation in the 2021-22 adopted budget.

Council ran an open tender for construction of the works which are intended to extend the life of the bridge by at least 10 years and reinstate the bridge load limit to around 10T.

The tender evaluation panel recommends that Council accept the tender submitted by Waratah Constructions for a total lump sum price of \$844,518.68 (including GST).

Contract Details

This contract is for the refurbishment of the Watt Road timber bridge at Mooroopna. The refurbishment works include, but are not limited to:

- Establishing the site and arranging traffic management, permits etc
- Repair the existing timber piles
- Replace pier walers and cross bracing
- Supply and install steel bracing to girders
- Strengthen the existing bridge barrier
- Tightening all bolts and applying preservative treatment to existing timber
- Demobilise and clean-up site.

Tenders

Tenders were received from:

Tenderers
Waratah Constructions Pty Ltd, Benalla
DC Projects Pty Ltd, Belmont
Timber Restorations System Pty Ltd, Caboolture QLD

All tenders received at close of tenders on Wednesday, 10 March 2021 were evaluated as conforming.

Waratah Constructions Pty Ltd has achieved the highest overall score as determined by the evaluation criteria. They also had the lowest tender price by a substantial margin. Waratah Constructions have demonstrated a good track record in recent years delivering bridge upgrade works for VicRoads, Campaspe Shire Council, Murray River Council, Alpine Shire and Indigo Shire. Recently, Waratah have completed the Watt Road bridge repairs in 2020 for Council.

The panel interviewed all tenderers to compare methodologies. Given Waratah Constructions' tender price was substantially lower, the panel sought assurance that Waratah had an appropriate methodology and suitable allowance for resources and activity durations, relative to other tenderers. The panel is satisfied that Waratah Constructions has capability and suitable methodology to complete this project within the time period stipulated.

The panel recommends that Council accept the tender submitted by Waratah Constructions for a total lump sum price of \$844,518.68 (including GST).

Tender Evaluation

Tenders were evaluated by:

Title	Branch
Manager	Strategic Assets
Manager	Works and Waste
Team Leader	Contracts and Procurement
Project Engineer	Projects

Evaluation Criteria

Tenders were evaluated on the following criteria:

Evaluation Criteria	Weighting
Price,	50%
Sustainability / Environmental measures,	10%
Project delivery – schedule & methodology	10%
Relevant past experience and capability,	20%
Benefit to Local Region,	10%
OH&S systems,	Pass / Fail

Council Plan/Key Strategic Activity

BUILT

Provide and support appealing relevant infrastructure that makes Greater Shepparton an attractive, liveable regional city.

4.4 Quality infrastructure is provided and maintained to acceptable standards.

Risk Management

Risks	Likelihood	Consequence	Rating	Mitigation Action
Traffic, Pedestrian and Buses /Trucks management during construction	Likely	Moderate	Moderate	Traffic management and work methodology to maximise access for road users during works but also communicate traffic diversions as required.
River Flooding	Likely	Moderate	Moderate	Monitor the rainfall with respective flooding levels and plan the works accordingly
Timeframes	Likely	Moderate	Moderate	Strict monitoring of works and allowance for additional resources for completion of work in given timeframe.

Risk Management

Risks	Likelihood	Consequence	Rating	Mitigation Action
COVID-19	Possible	Moderate	Moderate	No negative impacts recorded in construction and adherence of relevant safe procedures.
Supply of materials required for repairs	Likely	Moderate	Moderate	Ensure all materials are secured or in transit prior to commencement of works on-site.

Policy Considerations

There are no conflicts with Council Policy.

Financial Implications

	Approved Budget Estimate for this proposal ¹ \$	This Proposal GST Exclusive \$	Variance to Approved Budget Estimate \$	This Proposal GST Inclusive ² \$
Revenue	\$742,000			
Expense	\$742,000	\$767,744.25		\$844,518.68
Net Total	\$1,484,000	\$767,744.25	\$716,255.75	

¹ Budgets are GST exclusive

² For Contract Award reports the GST inclusive expense shall match the amount reported in the recommendation

Legal/Statutory Implications

Tender process has been carried out according to the requirements of Section 186 of the Local Government Act 1989.

Environmental/Sustainability Impacts

The works are being undertaken above, in and adjacent to the Goulburn River. The tenderer has demonstrated a long track record in working on and around waterways and has provided environmental management documentation to support their proposed construction methodologies.

Social Implications

Watt Road Bridge in Mooroopna is a significant timber road bridge that is an integral part of the local road network, providing key commerce and school bus routes for the local communities of Mooroopna and Shepparton. When the bridge is temporarily closed, the impact on the local communities is significant with detours of up to 11 kms.

Economic Impacts

The upgrade works are anticipated to reduce maintenance on the bridge for a period of 10 years whilst allowing the traffic to flow at anticipated weight limit of 10 tonnes.

Consultation

Officers believe that appropriate consultation has occurred and the matter is now ready for Council consideration.

Strategic Links

a) Greater Shepparton 2030 Strategy

Infrastructure – The provision and restructure of urban and rural infrastructure to enhance the performance of the municipality and facilitate growth.

b) Other strategic links

No relevant strategic links have been identified.

Conclusion

Waratah Constructions Pty Ltd has achieved the highest overall score as determined by the selection criteria. Waratah has demonstrated a good track record in recent years delivering bridge upgrade works for VicRoads, Campaspe Shire Council, Murray River Council, Alpine Shire and Indigo Shire. Recently, Waratah have completed the Watt Road bridge repairs in 2020 for Council.

The panel were concerned with the low price of the tender submission and carried out interviews with all the tenderers to confirm their ability and allowance to carry out the works under the contract. The panel is satisfied that Waratah has established a good performance history and is considered to have the capability and resources to complete this project within the time period stipulated.

Therefore, it is recommended that Council accept the tender submitted by Waratah for a total lump sum price of \$844,518.68 (including GST).

Attachments

Confidential Attachment.

12.3 Contract No. 2112 Shepparton Sports & Events Centre - Detailed Design

Author	Project Manager
Approved by	Director Infrastructure
Purpose	For Decision by Council

Disclosures of Conflict of Interest in Relation to this Report

Under section 130 of the *Local Government Act 2020* officers, delegates and persons engaged under a contract providing advice to Council must disclose any conflicts of interests.

No Council officers or contractors who have provided advice in relation to this report have declared a conflict of interest regarding the matter under consideration.

RECOMMENDATION

That the Council:

- 1. accept the tender by City Collective for Contract No. 2112 Sports and Events Centre - Detailed Design for the lump sum price of \$1,073,336 (including GST); and**
- 2. authorise the Chief Executive Officer to sign and seal the contract documents.**

Executive Summary

Contract No. 2112 is for the detailed design of the proposed Sports and Events Centre.

The purpose of this contract is to complete detailed design, tender and construction documentation for the required works to upgrade the existing facility into the Sports and Events Centre.

Council advertised the tender for this contract via TenderSeach, Shepparton News and The Age receiving eight tender submissions.

Following evaluation, City Collective's tender received the highest moderated evaluation score and are the recommended tenderer to be awarded Contract No. 2112 Sports and Events Centre Detailed Design

This report recommends Council award the contract to City Collective.

Contract Details

Contract No. 2112 is for the detailed design for the upgrade of the Sports & Events Centre.

This includes:

- Review of Schematic Design
- Cost Saving Initiatives
- Detailed Design

- Consultation with Stakeholders
- Tender / Construction Documentation

The completion date for this contract is December 2021.

Tenders

Tenders were received from:

Tenderers
CCG Architects
Centrum Architects
City Collective
Daryl Jackson Pty Ltd
Group GSA Pty Ltd
Guymer Bailey Architects Pty Ltd
N2SH Design Studio
Peddle Thorp

Tender Evaluation

Tenders were evaluated by a panel that included 3 Council staff and an external Probity advisor.

Evaluation Criteria

Tenders were evaluated on the following criteria:

Evaluation Criteria	Weighting
Price	50%
Capacity to Complete – Schedule & Methodology	10%
Relevant past experience and capability	20%
Environmental Sustainability	10%
Benefit to the Local Region	10%
OH & S Systems	Pass / Fail
Total	100%

The evaluation panel’s assessment resulted in City Collective having the highest moderated tender score, although they provided the second lowest tender price.

Council conducted a two-stage process where after initial evaluation was conducted, Council interviewed three tenderers to further explain their submissions. A probity advisor was present through the evaluation and the tender interviews.

Interview were held with:

- City Collective
- N2SH Design Studio
- Peddle Thorp

No local business submissions were received for this tender. City Collective have performed multiple detailed design projects for sporting and events facilities that provides Council confidence of their capabilities.

Tender interviews were conducted with the top three tender scorers and City Collective were remained the preferred tenderer following these interviews.

City Collective have 20 years' experience in the design and delivery of urban design, architecture, planning, interiors and specialists in stakeholder engagement.

Their experience includes; State Basketball Centre (Melbourne), Melbourne Football Club Sport & Community Centre, Macedon Ranges Regional Sports Precinct and Sydney Football Club Stadium Redevelopment.

Council Plan/Key Strategic Activity

SOCIAL

Develop resilient, inclusive, healthy communities that make Greater Shepparton a safe and harmonious place to live, work, learn, and play.

2.2 Our community is supported to achieve and sustain physical, emotional and spiritual health and wellbeing.

BUILT

Provide and support appealing relevant infrastructure that makes Greater Shepparton an attractive, liveable regional city.

4.1 Growth is well planned and managed for the future.

4.4 Quality infrastructure is provided and maintained to acceptable standards.

4.5 Assets are well managed and their renewal is being planned through long term renewal strategies.

Risk Management

Risks	Likelihood	Consequence	Rating	Mitigation Action
Contractor unable to deliver documentation within Council timelines	Possible	Medium	Medium	Ensure timelines are tracked against tasks
Stakeholder engagement	Possible	Medium	Medium	Provide previous stakeholder engagement information and regularly meet
GVW Drain No.3 offset approval	Possible	High	Medium	Previous agreements in place – keep communication open with GVW regarding agreement

Policy Considerations

There are no conflicts with Council Policy.

Financial Implications

The budget for this project is \$1,200,000.00, this includes the amount for this contract.

The remaining budget of \$224,240.00 will provide for the Quantity Surveyor Services contract for the Sports Stadium & Events Centre.

These contracts will work alongside each other in tandem.

	Approved Budget Estimate for this proposal ¹ \$	This Proposal GST Exclusive \$	Variance to Approved Budget Estimate \$	This Proposal GST Inclusive ² \$
Revenue				
Expense	\$1,200,000	\$975,760	\$224,240	\$1,073,336
Net Total	\$1,200,000	\$975,760	\$224,240	\$1,073,336

¹ Budgets are GST exclusive

² For Contract Award reports the GST inclusive expense shall match the amount reported in the recommendation

Legal/Statutory Implications

Tender process has been carried out according to the requirements of Section 186 of the *Local Government Act 1989*.

Environmental/Sustainability Impacts

City Collective will engage an Environmentally Sustainable Design consultant to ensure the detailed design includes all environmental initiatives. City Collective will also be designing this project to align with Councils Carbon Neutral 2030 goal.

Social Implications

Social implications for this contract are not present.

Economic Impacts

The economic impact for this contract will provide the Goulburn Valley with documentation for a premier Sporting and Events facility. These documents will support a funding application when and if possible, in the near future.

Consultation

Consultation has occurred with all stakeholders during the Schematic Design phase. This includes discussions with all user groups, tenants and major sporting stakeholders.

Internal consultation has also occurred to ensure the scope of the project has remained as first intended.

Officers believe that appropriate consultation has occurred and the matter is now ready for Council consideration.

Strategic Links

a) Greater Shepparton 2030 Strategy

- Infrastructure – The provision and restructure of building infrastructure to enhance the performance of the municipality and facilitate growth.

b) Other strategic links

- Not applicable.

Conclusion

City Collective has submitted a conforming tender and has been evaluated as the highest scoring tender. The evaluation panel is satisfied that City Collective have the appropriate experience and resources to successfully design the works under the contract.

Therefore, the evaluation panel recommends that City Collective be awarded Contract No. 2112 Sports and Events Centre Detail Design.

Attachments

Confidential Attachment

12.4 Contract No. 2101 Deakin Reserve Civil Works

Author Team Leader Projects
 Approved by Director Infrastructure
 Purpose For Decision by Council

Disclosures of Conflict of Interest in Relation to this Report

Under section 130 of the *Local Government Act 2020* officers, delegates and persons engaged under a contract providing advice to Council must disclose any conflicts of interests.

No Council officers or contractors who have provided advice in relation to this report have declared a conflict of interest regarding the matter under consideration.

RECOMMENDATION

That the Council:

- 1. authorise payment of variations for CVO5-CVO12 Contract 2101 – Deakin Reserve Netball Court Civil Works - with a value of \$87,778.27 including GST.**
- 2. authorise the Chief Executive Officer to approve any necessary additional variation payments up to a limit of \$22,000 including GST.**

Executive Summary

The purpose of this report is to authorise payment of \$79,798.43 for Variations CV05-CVO12 excluding GST for Contract 2101 Deakin Reserve Netball Court Civil Works.

A further Chief Executive Officer authorisation is sought to approve variation payments up to a limit of \$20,000 excluding GST. Variations CVO11 and CVO12 include elements of work for which the contractor had not provided quotes at the time of this report.

Report Detail

JDC Contractors Pty Ltd was awarded Contract 2101 for Deakin Reserve Netball Court Civil Works for the amount of \$335,815.92 including GST, by the Council, in November 2020. The works are approaching practical completion.

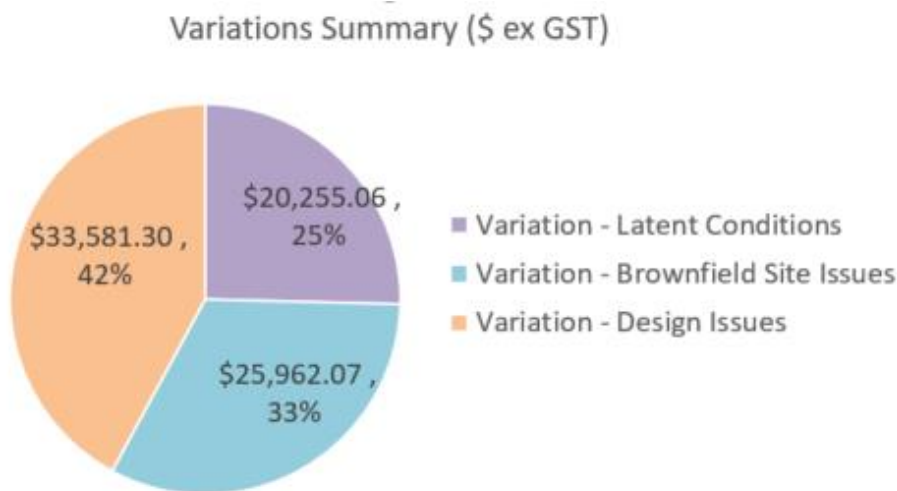
The original contracting approach was to deliver these works and the amenities building and ticket box under a single contract. These Building Works were subsequently delivered under a separate contract.

The following issues were encountered during the execution of the Civil Works which have increased project costs:

1. Latent conditions: Buried asbestos material was encountered which required removal and treatment. Such latent conditions provide the Contractor with automatic cost entitlement as deemed variations.

2. Design changes due to brownfield site: Despite substantial effort in proving services during the design, a range of unidentifiable underground services were encountered on site, which required design changes and additional works.
3. Design issues: Several design changes were required to address shortcomings in the design. These included conditions at a retaining wall, addition of shelter cladding which was omitted in the design, additional curbing and footpaths to address interface issues between the Civil Works and Building Works contract, etc.

The Superintendent has assessed the Contractor’s entitlement to additional time and cost and for all changes. Variations CVO5-CVO12 would increase the contract sum more than 20% above the original contract sum. Variations CVO5-CVO12 have been provisionally priced by the Superintendent (based on contractor quotes) at \$79,798.43 excluding GST. The following chart shows the proportion of these costs by cause.



The Superintendent is awaiting contractor quotations for elements of CVO11 and CVO12. These are expected to be less than \$20,000.

The forecast outturn cost for the project, including Civil Works and Building Works contracts, is \$868,758. This includes the variation approvals sought in this report. This forecast outturn cost is \$28,758 over the approved budget of \$840,000.

Council Plan/Key Strategic Activity

BUILT

Provide and support appealing relevant infrastructure that makes Greater Shepparton an attractive, liveable regional city.

4.2 Urban and rural development is sustainable and prosperous.

4.4 Quality infrastructure is provided and maintained to acceptable standards.

Risk Management

Risks	Likelihood	Consequence	Rating	Mitigation Action
Delays in completing the works	Possible	Moderate	Medium	Monitor construction activities regularly and report/ request any approvals timely.
COVID-19 Restrictions	Likely	Moderate	Medium	Work within State Government guidelines
COVID19 – Material	Likely	Moderate	Medium	Work with contractor to order all materials that could have likely delay at start of project
Usage of sports facility during the works	Likely	Moderate	Medium	Work with user groups to obey all construction signage

Policy Considerations

There are no conflicts with existing Council policy. The action sought under this report ensures compliance with Council's Procurement Policy and Council's Exercise of Delegations Policy.

Financial Implications

The Superintendent has assessed the variations and concluded the additional works were necessary to achieve the project intent and the variation pricing is reasonable.

The approved 2020/21 capital budget for Deakin Reserve Netball Court Civil Works project is \$840,000 excluding GST.

Including the variations in this report, the forecast outturn cost for the Civil Works and Building Works contracts is \$868,758 which is \$28,758 over the approved budget. The total variation cost is \$99,798 excluding GST.

	Approved Budget Estimate for this proposal ¹ \$	This Proposal GST Exclusive \$	Variance to Approved Budget Estimate \$	This Proposal GST Inclusive ² \$
Ex Funding	500,000	500,000	0	\$0
Council	340,000	368,758	\$28,758	
Net Total	840,000	868,758	\$28,758	\$109,778

¹ Budgets are GST exclusive

² For Contract Award reports the GST inclusive expense shall match the amount reported in the recommendation

Legal/Statutory Implications

This recommendation is consistent with the Local Government Act 2020

Environmental/Sustainability Impacts

No environmental impacts have been identified as a result of this recommendation.

Social Implications

There are no social implications associated with this recommendation.

Economic Impacts

The contractor is based in Shepparton and utilises all local sub-contractors where possible, including all plant and materials.

Consultation

Consultation has occurred with Deakin Reserve User Groups through the design and construction process.

Officers believe that appropriate consultation has occurred and the matter is now ready for Council consideration.

Strategic Links

a) Greater Shepparton 2030 Strategy

- Infrastructure – The provision and restructure of urban and rural infrastructure to enhance the performance of the municipality and facilitate growth.

b) Other strategic links

- Deakin Reserve Master Plan

Conclusion

Officers recommend that Variations to Contract No. 2101 be approved for payment in accordance with the Superintendent's assessment of the claim.

Attachments

Nil

12.5 Improved Project Deliverables/Scope Route 5 (Broken River Pedestrian Bridge to Australian Botanical Gardens)

Author	Project Manager
Approved by	Director Infrastructure
Purpose	For Decision by Council

Disclosures of Conflict of Interest in Relation to this Report

Under section 130 of the *Local Government Act 2020* officers, delegates and persons engaged under a contract providing advice to Council must disclose any conflicts of interests.

No Council officers or contractors who have provided advice in relation to this report have declared a conflict of interest regarding the matter under consideration.

RECOMMENDATION

That the Council:

- 1. approve the variation of \$419,799.09 (including GST) to Contract 2009 Design and Construction of Route 5 Pedestrian Bridge and Associated Works to include additional connecting paths and boardwalk; and**
- 2. authorise the Chief Executive Officer to sign the Contract Variation Order and make payment when the works are completed.**

Executive Summary

At the June 2020 Ordinary Council Meeting, the Council accepted the tender submitted by Fleetwood Urban for Contract No. 2009 Design and Construction of Route 5 Pedestrian Bridge and Associated Works for the Lump Sum price of \$782,683 (including GST). The original date of completion was December 2020 however due to impacts of COVID-19, the contract was extended to July 2021.

Council was successful in receiving a grant toward the shared path upgrades and construction project from the Building Better Regions Fund of \$610,740 and Regional Development Victoria of \$500,000 on the condition that Council contributes equal amounts to the project resulting in a total project budget of \$2,221,480. Following tenders for the original scope of work Council approached the funding bodies to include additional connecting paths and boardwalk to the project scope in order to maximise the works completed for the available funding. The funding bodies have approved the additional scope, provided all works are completed by October 2021.

Council requested Fleetwood Urban provide a quote to perform the work as a variation as they would be best placed to perform the work within the required timeframes. Fleetwood Urban's quote was \$419,799.09 (including GST).

Improved project deliverables means that residents, cyclists and walkers have the connectivity from the south of Shepparton to the CBD utilising shared paths. These improved deliverables area depicted by the blue line below:



In accordance with the Procurement Corporate Procedure for contracts of value greater than \$250,000 and single variation greater than 10%, Council approval is required for this variation. This report seeks that approval.

Contract Details

The scope of works included in the variation includes:

- Project Management
- Engineering & design
- Footings, posts, bearers and bracing
- Steel Supply / Fabrication & Galvanising
- Timber joists
- Concrete piers
- 111 meters of waterside boardwalk with FRP decking and wire balustrade
- Fabricated gal frames

Valuation Considerations

Fleetwood Urban were assessed as being best placed to provide Council with the most efficient and effective method of performing the additional works, i.e. as a variation to the existing contract. They are also best placed to design, procure and deliver the works within the final milestone set by funding bodies.

Council compared Fleetwood Urban's quote to another contractor quote and benchmarked against rates within the current contract. Council is satisfied that Fleetwood Urban's price is a competitive market price.

Evaluation Criteria

A comparative price was obtained a quote from a separate contractor. This comparative price was \$435,327.75 including GST (~4% higher).

Council Plan/Key Strategic Activity

BUILT

Provide and support appealing relevant infrastructure that makes Greater Shepparton an attractive, liveable regional city.

4.4 Quality infrastructure is provided and maintained to acceptable standards.

Risk Management

Risks	Likelihood	Consequence	Rating	Mitigation Action
River flooding	Likely	Moderate	Moderate	Monitor the rainfall with respective flooding levels and plan the works accordingly
Timeframes	Likely	Moderate	Moderate	Strict monitoring of works and allowance for additional resources for completion of work in given timeframe.
Access to site, pedestrian management during construction	Likely	Moderate	Moderate	Site layout, temporary fencing and work methodology to maximise access for path users during works but also communicate diversions as required.

Risks	Likelihood	Consequence	Rating	Mitigation Action
Damage to native vegetation and habitat	Likely	Moderate	Moderate	Nominated zone for construction activity and use of disturbed area on Botanic Gardens bank.
COVID-19	Possible	Moderate	Moderate	No negative impacts recorded in construction and adherence of relevant safe procedures.
Bushfires & smoke	Likely	Moderate	Moderate	Abandon site, Delay works and use of protective gear for smoke

Policy Considerations

There are no conflicts with Council Policy.

Financial Implications

	Approved Budget Estimate for this proposal ¹ \$	This Proposal GST Exclusive \$	Variance to Approved Budget Estimate \$	This Proposal GST Inclusive ² \$
Revenue - Building Better Regions Fund	\$610,240	\$610,240	\$0	-
Revenue – Regional Development Victoria	\$500,000	\$500,000	\$0	-
Council	\$1,110,240	\$1,110,240	\$0	-
Net Total	\$2,220,480	\$2,220,480	\$0	\$2,442,528.00

¹ Budgets are GST exclusive

² For Contract Award reports the GST inclusive expense shall match the amount reported in the recommendation

The Route 5 pedestrian footbridge is included in Council's 2020/21 Capital Program and boardwalk with the connecting paths has now been re-budgeted into the 2021/22 Capital Program.

The total cost of the project has not changed as a result of this proposal therefore the table above shows a zero variance to the budget estimate. As detailed above it has been possible to extend the scope of the project within the budget provisions and the grants provided.

The value of the variation to achieve the amended scope is \$419,799.09 (including GST).

Legal/Statutory Implications

Tender process has been carried out according to the requirements of *Section 186* of the *Local Government Act 1989*.

Environmental/Sustainability Impacts

The works are being undertaken above, in and adjacent to the Broken River. Fleetwood Urban has demonstrated relevant projects in working on and around waterways and has an accredited Environmental Management System to support their proposal.

Social Implications

The boardwalk and connecting paths will provide access to the RiverConnect path network from the Riverview Plaza area and Raftery Road.

Economic Impacts

The boardwalk and shared paths will be included in the Council's Assets.

Consultation

Officers believe that appropriate consultation has occurred and the matter is now ready for Council consideration.

Strategic Links

a) Greater Shepparton 2030 Strategy

Infrastructure The provision and restructure of urban and rural infrastructure to enhance the performance of the municipality and facilitate growth.

b) Other strategic links

Nil

Conclusion

It is recommended that Council approve the variation to the contract to include the additional scope deliverable under the approved budget.

Attachments

Nil

13 Sustainable Development Directorate

13.1 New Business Grant - Hydrie Blooms

Author Business Development Officer
 Approved by Director Sustainable Development
 Purpose For Noting

Disclosures of Conflict of Interest in Relation to this Report

Under section 130 of the *Local Government Act 2020* officers, delegates and persons engaged under a contract providing advice to Council must disclose any conflicts of interests.

No Council officers or contractors who have provided advice in relation to this report have declared a conflict of interest regarding the matter under consideration.

RECOMMENDATION

That the Council note the Grants Assessment Panel has awarded the sum of \$3,500 (exl. GST) funding in the New Business Grant program under delegated authority to Hydrie Blooms.

Executive Summary

Council's New Business Grant provides funding for infrastructure or initiatives that support the establishment of new businesses in Greater Shepparton.

Council received a new application and an internal panel of Council officers have assessed the application for funding through the New Business Grant program for Hydrie Blooms to be a boutique florist business in the main street of Mooroopna.

The panel have awarded funding to the project to a total value of \$3,500 (excluding GST), based on the applicant's satisfaction of the assessment criteria in line with the grant's adopted guidelines

Report Detail

In 2017 Council resolved to establish the New Business Grant as an initiative to assist in the establishment of new businesses within the municipality.

Council adopted a set of guidelines for the Grant that outlined the strategic purpose and functionality of the grant program. The guidelines outline that grant funding be used for infrastructure or property works that assist in the establishment of a new business.

The grant has a total annual budget of \$30,000 (GST exclusive) with applicants able to apply for a maximum of \$10,000 with a one-to-one dollar matching investment. The grant is open year-round and officers assess applications as they are received. Recently, officers have assessed one application for funding. New business **Hydrie Blooms** will be a boutique florist located in the main street of Mooroopna. Owner Lauren Kiss has over five years' experience in the florist industry and 10 years in the Graphic Design industry. Lauren has also founded and operated many other start-up businesses.

Through the assessment process the internal panel made up of Council officers have awarded grant funding to the applicant to go towards the following project:

Organisation	Hydie Blooms		
Project	Fit-Out – 112A McLennan St Mooroopna		
Short project description	Grant funds will be used towards a retail store fit-out for the business premises in McLennan Street in order to accommodate a florist. Projects include flooring, plastering, plumbing, rendering and electrical.		
Requested Council Contribution	\$9,200	Total Project Investment	\$36,000
Recommended Contribution	\$3,500 (excl GST)		
Recommendation from the Assessment panel	Based on the scale of works, suitability of business within local market, economic impact, tourism potential and the creation of jobs, the panel has awarded the above funds to support this investment.		

In line with the guidelines for the New Business Grant the assessment process takes into account:

- the scale of the works proposed in the application
- the suitability of the business to the local market
- the economic impact of the investment
- new employment opportunities
- use of local suppliers
- lease tenure of applicant

The awarded funding has been developed through the applicant's satisfaction of the above assessment criteria.

Council Plan/Key Strategic Activity

ECONOMIC

Build a thriving, resilient economy where Greater Shepparton is recognised as a competitive place to invest and grow business.

3.1 The Greater Shepparton economy is prosperous, high value and a focus of choice for business, investment and employment.

3.2 Strong global, national and local business connections are developed and nurtured.

Risk Management

Risks	Likelihood	Consequence	Rating	Mitigation Action
Funding is used inappropriately	Unlikely	Minor	Low	Successful applicants must provide an itemised budget and enter into a funding agreement with Council. No funds are paid until satisfactory completion of activity. Applicants must also supply a full financial acquittal at the end of the project.
Works are non-	Possible	Moderate	Moderate	All relevant planning

compliant				and building approvals must be obtained and submitted prior to approval of grant application.
Grant funding does not achieve outcome	Possible	Moderate	Moderate	Applicants must supply a business plan and demonstrate the viability of their business. Applications will be assessed according to their capacity to deliver positive economic outcomes.

Policy Considerations

The New Business Grant is a recommended action within the Economic Development, Tourism and Major Events Strategy 2017-2021. This Strategy was adopted by Council in March 2017.

Financial Implications

The recommendation awards \$3,850 (GST incl.) in total for the successful application.

The total annual budget for the New Business Grant program is \$30,000.

This grant relates to the final round of the New Business Grant program for 2020/21 financial year.

	Approved Budget Estimate for this proposal ¹ \$	This Proposal GST Exclusive \$	Variance to Approved Budget Estimate \$	This Proposal GST Inclusive ² \$
Revenue	0	0	0	0
Expense	30,000	3,500	0	3,850
Net Total	30,000	3,500	0	3,850

¹ Budgets are GST exclusive

² For Contract Award reports the GST inclusive expense shall match the amount reported in the recommendation

Legal/Statutory Implications

Successful projects must satisfy all legislative requirements and approvals prior to receiving funding.

Environmental/Sustainability Impacts

There are no environmental or sustainability impacts from this recommendation.

Social Implications

There are no social implications for this recommendation.

Economic Impacts

The assessment process has taken into account the economic impacts of this application.

The establishment of this businesses will generate new employment opportunities and add to the market offering of the municipality.

Consultation

Officers believe that appropriate consultation has occurred.

Strategic Links

a) Greater Shepparton 2030 Strategy

Direction 4: Promote economic growth, business development and diversification, with a focus on strengthening the agricultural industry.

Directions 5: The provision and restructure of urban and rural infrastructure to enhance the performance of the municipality and facilitate growth.

b) Other strategic links

Greater Shepparton Economic Development Tourism and Major Events Strategy 2017-2021 – Action 8.1 – *Establish a small business grant scheme aimed at supporting and attracting business to Greater Shepparton.*

Conclusion

An internal panel of Council officers have assessed the application for funding through the New Business Grant included within this report. The panel have awarded funding based on the applicant's satisfaction of the assessment criteria in line with the grant's adopted guidelines.

Attachments

Nil

13.2 Minor and Major Event Grants - Round 2 - 2021

Author Tourism Projects
 Approved by Director Sustainable Development
 Purpose For Noting

Disclosures of Conflict of Interest in Relation to this Report

Under section 130 of the *Local Government Act 2020* officers, delegates and persons engaged under a contract providing advice to Council must disclose any conflicts of interests.

No Council officers or contractors who have provided advice in relation to this report have declared a conflict of interest regarding the matter under consideration.

RECOMMENDATION

That the Council note the Grants Assessment Panel in Round Two of the 2020/2021 Major Events Grant Award have been awarded under delegated authority to the following applicants:

Organisation	Amount allocated
Napalese Shepparton Community	\$2,000 (no GST)
Sheema Malayalee Association	\$2,000 (No GST)
Dookie Lifestyle	\$800 (No GST)
GV Woodworkers 30 th Birthday Celebration & Show	\$3,000 (No GST)
South Shepparton Community Centre	\$1,000 (No GST)
GV Model Rail Club Inc	\$1,000 (No GST)
Dookie Lions Club	\$800 (No GST)
Out in the Open Festival	\$5,000 (No GST)
Total	\$15,600

Executive Summary

Greater Shepparton City Council each year offers two funding rounds for community event organisers to apply for Minor and Major Events, to be hosted in the municipality. Our second round for the year has recently closed for the 2020/2021 period. These grants are open to not-for-profit groups to assist them with their event requirements in our region.

This round received eight applications, including five groups applying for minor funding of between \$500 to \$2,000 and three groups for major funding between \$2,000 - \$5,000.

A panel of three Council Officers assess the grants and following detailed discussion, the amounts listed below were approved for the applicants.

A dedicated Council Events Officers will be assigned to each applicant and will assist them with their COVID requirements to ensure these events are conducted in a COVID safe

environment. Officers will also assist with booking forms; risk assessments and any other enquiries they have to ensure they conduct a successful and safe event.

Report Detail

In total, seven community groups applied for Round 2 of our Major & Minor Event Grants 2020/2021. Overall applications were down on previous years with many event organisers deciding not to go ahead with their event due to the COVID-19 pandemic.

Organisation	Applicant	Event and brief description	Amount requested	Amount Allocated
Napalese Shepparton Community	Meena Malla	Teej Festival to be held at African House. This event will introduce their culture, food, dance, customs to the general public. Event will bring in visitors from outside our region to participate	\$2,000 (Minor event category)	\$2,000 (No GST)
Sheema Malayalee Association	Norvin Anthony	Community Festival celebrating their culture. This event is an annual event that we have supported for the past three years	\$2,000 (Major event category)	\$2,000 (No GST)
Dookie Lifestyle	Janet Batten	Seniors High Tea. This project partners with the Dookie Lions Club application which includes a bus tour of the nomadic silo's within Dookie. A social outing for elderly residents to support mental health and community inclusion	\$800 (Minor event category)	\$800 (No GST)

Organisation	Applicant	Event and brief description	Amount requested	Amount Allocated
GV Woodworkers 30 th Birthday Celebration & Show	Emily Slaughter	Celebrating 30 years of the Annual Show in Shepparton. This application is to assist with the anniversary dinner held at the Shepparton Golf Club and open to all woodworking clubs across Vic., NSW & SA	\$4,000 (Major event category)	\$3,000 (No GST)
South Shepparton Community Centre	Dawn Taylor	35 th Birthday Celebration of the Community Centre. Hosting an open day at their facility to showcase what is available at their centre to the community	\$1,500 (Minor event category)	\$1,000 (No GST)
GV Model Rail Club Inc	Ross Mussolino	Annual GV Model Rail Club event at Shepparton Showgrounds. Funding to support event costs at the show	\$2,000 (Minor event category)	\$1,000 (No GST)
Dookie Lions Club	Janet Baton	Facilitation of bus tour of elderly residents to view the nomadic silos within the Dookie District and within the GSCC area. Partners with Dookie Lifestyle who then provide a High Tea for participants	\$800 (Minor event category)	\$800 (No GST)
Out in the Open Festival	Damien Stevens	10-day event with a range of activations throughout Shepparton. Grant is to support their Carnival Day in Queens Gardens	\$5,000 (Major event category)	\$5,000 (No GST)
		TOTAL	\$18,100	\$15,600

Council Plan/Key Strategic Activity

LEADERSHIP AND GOVERNANCE

Provide strong civic leadership, advocacy and good governance in the operation of Greater Shepparton City Council.

1.1 Council demonstrates strong regional and local partnerships to improve health and wellbeing access and inequity.

1.5 Council is high performing; customer focused and is marked by great people and quality outcomes.

SOCIAL

Develop resilient, inclusive, healthy communities that make Greater Shepparton a safe and harmonious place to live, work, learn, and play.

2.1 Greater Shepparton is a welcoming, inclusive and safe place for all.

2.2 Our community is supported to achieve and sustain physical, emotional and spiritual health and wellbeing.

2.5 Creativity and participation in arts and culture is nurtured and encouraged.

2.7 Greater Shepparton is valued for cultural celebrations, inclusion and engagement of our diverse communities.

2.10 Council demonstrates strong regional and local partnership efforts across health and wellbeing.

ECONOMIC

Build a thriving, resilient economy where Greater Shepparton is recognised as a competitive place to invest and grow business.

3.3 Greater Shepparton is a major destination for events and tourism (e.g., progression of the business case for the Greater Victoria Commonwealth Games bid).

Risk Management

Risk identified include the postponement or cancellation of events due to COVID-19 and any restrictions in place at the time of the scheduled event. If this was to occur, processes are in place to adjust agreements with event organisers to either return the funds to council or to carry over funds for postponed events.

Risks	Likelihood	Consequence	Rating	Mitigation Action
Event cancelled or postponed due to COVID	Low	Low	Low	Funds to either be returned to Council or event to be held on another date

Policy Considerations

This grant aligns with all relevant Council policies.

Financial Implications

The annual budget for the Minor and Major Event Grants is \$30,000 for Major events and \$15,000 for minor events. Round one only awarded \$4,500 in total thus leaving \$40,500 available (\$27,500 in Major Event Grants and \$13,000 in Minor Event Grants).

	Approved Budget Estimate for this proposal ¹ \$	This Proposal GST Exclusive \$	Variance to Approved Budget Estimate \$	This Proposal GST Inclusive ² \$
Revenue				
Expense	\$40,500	\$15,600		\$15,600
Net Total	\$40,500	\$15,600		\$15,600

Budgets are GST exclusive

² For Contract Award reports the GST inclusive expense shall match the amount reported in the recommendation

Legal/Statutory Implications

All event grants applicants must comply with planning, building and health legislative and statutory requirements prior to commencement of events and/or release of the council's funds. All events supported by Council must also comply with legislation requirements and also in line with any current COVID-19 requirements and restrictions.

Environmental/Sustainability Impacts

The approval of the recommendation stated above will not have a negative impact on the environment.

Social Implications

Events grants provided by Council are aimed at increasing opportunities for the community to come together as a whole, celebrate and foster community pride and esteem.

Economic Impacts

Events funded by Council have in the past resulted in increased visitation and an increase in overnight stays with participants of the events, organisers, families spending more time in the Greater Shepparton region over the course of events. Retail Stores, local speciality stores as well as cafes and restaurants have also reported a positive economic impact during these events.

Consultation

The Grants Working Group have successfully organised community information evenings and workshops to educate and inform the public regarding what Council grants are available as well as how to write and submit an online application. There are a number of Grants Administrators throughout Council who are available to answer and meet with members of the community to discuss future applications and events.

Level of public participation	Promises to the public/stakeholders	Examples of techniques to use
Inform	Keep the community informed into how to apply for grants and alternative streams of funding	Zoom meeting 2020
Consult	Consult and listened to the community regarding their expectations of the funding process	Zoom meeting 2020
Involve	Work with the community	Zoom meeting 2020
Collaborate	Work alongside community groups to build a better Grants Program	Zoom meeting 2020
Empower	We will provide the community with up-to-date information and service	Zoom meeting 2020

Officers believe that appropriate consultation has occurred and the matter is now ready for Council consideration.

Strategic Links

a) Greater Shepparton 2030 Strategy

- 2.3.2 Community Life
- 2.4.4 The need to grow
- 3.2 Supporting Principles
- 4.3.4 The Municipality is more attractive
- 4.3.9 The Municipality is Culturally Active

b) Other strategic links

Council Plan 2017 – 2020

2.7 - Greater Shepparton is valued for cultural celebrations, inclusion and engagement of our diverse communities

3.3 - Greater Shepparton is a major destination for events and tourism

Economic Development, Tourism and Major Events Strategy 2017-2021

Conclusion

The applications for funding through the Minor and Major Events Funding Round Two 2020/2021 were revised by an internal Assessment Panel and it was recommended that the eight applications be funded. At this stage all events will be able to proceed as long as they follow the DHS requirements, the Victorian Public events Framework and Council requirements in relation to COVID-19 when organising their events. The approved events meet eligibility requirements of Council's Grants Policy and the Events Grants Guidelines.

Attachments

Nil

13.3 Spring Car Nationals - Future Support

Author Tourism Projects
 Approved by Director Sustainable Development
 Purpose For Decision by Council

Disclosures of Conflict of Interest in Relation to this Report

Under section 80C of the *Local Government Act 1989* officers and persons engaged under a contract providing advice to Council must disclose any conflicts of interests, including the type and nature of interest.

No Council officers or contractors who have provided advice in relation to this report have declared a conflict of interest regarding the matter under consideration.

RECOMMENDATION

That the Council authorise the Chief Executive Officer to sign a new Event Venue Agreement in line with additional event requirements outlined in this report to support the Spring Car Nationals event in Greater Shepparton for a further two years from 2022 – 2023.

Executive Summary

The Spring Car Nationals event has been a major event on the municipality's calendar for the past 27 years, drawing thousands of visitors annually, helping to promote the region as a key motoring and sporting hub. The event has evolved over time to become arguably one of the most professionally managed motoring festivals in regional Australia. In order to assist with their future planning, event organisers are requesting continued support from Council and approval of a new agreement, which will incorporate a major 30-year anniversary celebration, and would include a review of all existing terms and conditions.

Council officers have undertaken consultation with relevant authorities and stakeholders, recommending support for the event to continue at the Shepparton Showgrounds location for a further two-year term and supporting thirty-year celebrations in 2023.

It is proposed that an Event Venue Agreement would be developed with changes from the existing Event Agreement which is in place until the 2021 event. The changes proposed include removing the burnout competition, or further restricting competition times on Friday for the 2022 and 2023 events to minimise impact on surrounding businesses, burnout times for Saturday and Sunday to be maintained at three hours per day only and limiting motoring activity finishing times across the three days. The two-year agreement extension would be a venue related arrangement - previous agreements have had a focus on Council financial event sponsorship and support. The new agreement will withdraw previous annual event funding and sponsorship allocations, with the event to seek alternative funding arrangements, or apply via other Council competitive funding and grant programs as appropriate and available.

Report Detail

The Spring Car Nationals has been an annual fixture on Shepparton's major event calendar for the past 27 years and has helped play a major part in the region being recognised as

the sporting and motoring capital of regional Victoria. The event was first hosted at the Driver Education Centre of Australia (DECA) and in its formative years was regarded as the premier motoring event of its type in the country, regularly drawing crowds of over 40,000 people over three days of competition.

In November 2009 Council approved a one-year trial for the event to be held at the then recently redeveloped Shepparton Showgrounds. Following the success of that trial period, Council approved the event to be hosted at the Shepparton Showgrounds permanently and the event has been held at this venue ever since. The move from DECA proved to be popular with competitors as the multi-use events centre provided a new professional atmosphere, with first class facilities affording an improved visitor experience.

The event has changed, evolved and adapted in its 27 years to what is now a family friendly event. Changes to the event over this time have been successful in stamping out anti-social behaviour as event organisers have worked closely with Council and other key stakeholders to evolve the event to meet the modern needs of event management. The Springnats Burnout competition remains a drawcard, however other activities include the Street Cruise & Display, Autokana, Grab a Flag, Go to Whoa and Show N Shine, with the event in recent years taking on more of a family carnival type atmosphere with food trucks, carnival rides and attractions. The event further supports female only categories.

Event organisers Autofest has developed into a national event and motoring organisation over time and established a proud reputation around Australia as running some of the best and safest motoring events of its type. The Autofest suite of events also includes similar event concepts in cities such as Bathurst in NSW and Murray Bridge in SA. Autofest has also developed other motoring events recently including Ingham in QLD and the inaugural Mansfield Classic Holden Nationals which was planned for 2021. In March 2021, Bathurst City Council formally agreed to add the Bathurst Autofest to the Mount Panorama motorsport calendar for another five years, with a further option for another five years.

Over the past decade the Shepparton Showgrounds location has attracted upwards of 20,000 people across the three event days and whilst no formal economic impact study has been undertaken in recent years, conservative estimations value the direct economic benefit of the event to be approximately \$1 million annually.

Council has supported the event through various Memorandums of Understanding/Event Agreements during its 27 years. The current agreement is due to expire at the conclusion of the 2021 event. To allow for a sufficient planning period, event organisers have requested a decision on approval for a further agreement for the coming years.

In moving to the Shepparton Showgrounds permanently in 2010, restrictions have been placed on the event including limited time frames for event activities, limited hours of burnout competition and limited use of open exhaust systems.

Due to the nature and type of the event it can polarise the community with various feedback in support of the event due to the economic benefits with hosting significant major events and various feedback against the event predominantly focused around the nature of burnouts, and the excessive noise and smoke that is linked with that part of the competition.

To help inform the event's future, officers have incorporated feedback provided by the community annually and consulted with various stakeholders and authorities including Victoria Police, Regional Roads Victoria, Environment Protection Authority and Shepparton Partners Collective to determine additional restrictions or limitations that might be necessary in forming a new two-year event venue agreement. In lieu of the COVID-19

pandemic any potential new agreement would include relevant COVID-19 planning and requirements.

Council Plan/Key Strategic Activity

ECONOMIC

Build a thriving, resilient economy where Greater Shepparton is recognised as a competitive place to invest and grow business.

3.3 Greater Shepparton is a major destination for events and tourism.

Risk Management

Risk	Likelihood	Consequence	Rating	Mitigation Action
If event not approved or event organisers chooses not to extend agreement due to only two additional years being offered, a major event would be lost to the annual events calendar seeing significant economic benefit leaked from the region	Possible	Moderate	Medium	Event calendar has become more resilient over last decade with a number of new annual larger major events added to the annual events calendar.
Community backlash to the burnout competition element of the event.	Almost certain	Moderate	High	New agreement would have ongoing stipulations around burnout times allowed each day and restrictions on timing of motoring event being finished at night. If these are not met annually the agreement can be terminated. New agreement only for an additional two years not five to ten years as requested by event organiser which allows an earlier review.

Reduction/removal of event sponsorship	Possible	Moderate	Medium	Certain elements will likely be reduced or removed, including the street parade. Event organiser to apply via appropriate competitive funding and grant programs.
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Policy Considerations

The Spring Car Nationals event organisers are required to meet all existing Council policies as well as all legislative requirements in the hire of the facility and management of the event.

Financial Implications

Under the existing agreement Council receives \$13,000 (inc GST) in venue hire whilst providing financial event sponsorship to the value of approximately \$8,000 (plus GST) annually in addition to in kind support valued at approximately \$4,000 (total support apx \$12,000). Current event sponsorship and in-kind support includes;

- Traffic management plan development and implementation at showgrounds facility
- Road closure advertising
- Hire and installation of temporary fencing
- Delivery of additional temporary grandstands
- Delivery of ticket boxes
- Rubber removal of the showground's hardstand
- Traffic management plan development and implementation for street parade
- Hire of water barriers for street parade
- VMS boards for street parade

Council officers recommend no ongoing financial event sponsorship which primary effects the street parade support of approximately \$4,000 annually. Other items outlined above that are venue related will be absorbed into the new venue agreement.

It must be noted that removal of financial sponsorship is likely to adversely affect the street parade proceeding. The event organisers will be encouraged to seek alternative event funding to support the broader event and future street parades via appropriate competitive funding avenues and grant programs.

Council will provide a set venue hire fee for the event annually of \$13,000 (inc GST) and in doing so will cover applicable venue related costs including provision of ticket boxes, grandstands and temporary fencing.

Legal/Statutory Implications

In consideration of venue hire and event management responsibilities, event organisers are required to meet all legislative and statutory requirements.

Environmental/Sustainability Impacts

The Environment Protection Authority (EPA) Victoria have provided confirmation that the event does not fall into their control as the event is a once-a-year event and is not considered as a Scheduled Premise as confirmed in the Environment Protection

(Scheduled Premises) Regulation 2017. This leaves Council in control of the event as they are the ones that permit the event to happen on their land.

The level of emittance from the burnout competition at the event has not been measured, however Council officers recommend to maintain the limitation of a 3-hour burnout drive time per day at the event on Saturday and Sunday only. Burnouts on Friday (which would not occur or be restricted in time limits further) would be subject to further discussion with surrounding businesses.

In 2020 Council declared a climate emergency with a target of zero emissions by 2030 and this position should be considered when making a balanced decision on the future of this event. In working toward these goals Council officers will consider an ongoing reduction of emissions in determining the event venue agreement particulars.

Social Implications

Annually Council officers receive approximately five to ten written letters or emails of complaint focusing around the smoke, odour and noise levels as a result of the event in its current location.

From a motoring events perspective the event does provide a strong coming together and opportunity for participation and volunteering. It creates a sense of community and a social outlet for many residents and visitors to the region providing a safe and controlled environment for motoring and driving enthusiasts.

Economic Impacts

Council officers conservatively estimate economic benefit of \$1 million annually as a result of the event. This is based on event spend locally, competitors and the mixture of day and overnight visitors annually.

In its past when the event attracted around 40,000 visitors over three days the event injected between \$6 - \$8 million annually into the economy.

The event provides a financial benefit to local event suppliers and contractors, hospitality venues, supermarkets, hotels and accommodation providers. Typical attendees' length of stay is 2 nights and 3 days with data collected showing 72% of the 600 competitors visit from out of the region, providing a solid injection into the economy. The event also attracts up to 20,000 attendees which is a mixture of locals and visitors from outside of the region for day trips and overnight stays.

Consultation

Council officers have consulted with various key stakeholders and authorities to develop a position for Council consideration on the future of the event. The following provides a snap shot of this feedback:

- Victoria Police have confirmed they have no issues with the event proceeding as a whole, but support measures to stamp out anti-social behaviour. The biggest concern is alcohol being brought in on site by attendees in vehicles, which has been addressed by the event organiser by implementing stringent measures. Victoria Police have also requested the event organiser implement standards for vehicles in the parade to best reflect the level of the event.
- Regional Roads Victoria (RRV) confirm the street parade requires the road to be gazetted via Permit 99B(4), with all unregistered/unroadworthy vehicles to require an exemption. In order for the street parade to operate, RRV may place additional restrictions on the parade.

- The Environment Protection Authority (EPA) Victoria have provided confirmation that the event does not fall into their control as the event is a once-a-year event and is not considered as a Scheduled Premise as confirmed in the Environment Protection (Scheduled Premises) Regulation 2017. This leaves Council in control of the event as they are the ones that permit the event to occur on Council land.

Council officers received feedback from a business in close proximity during the 2019 event about smoke entering the facility placing staff and product at risk. Increased production has resulted in the issue first being identified, considering this has not been raised previously. The business has requested that Friday not include any burnouts, but understands the requirement for this to be included on the weekend program. If Council was to approve an extension to the agreement further discussions would occur between all parties to determine an appropriate approach to any burnouts occurring on Friday for 2022 and 2023 events.

Council officers have considered the feedback provided and included additional event restrictions for a two-year extension.

Strategic Links

a) Other strategic links

- Economic Development Tourism & Major Event Strategy 2017 – 2021
 - STRATEGY 47 Promote and position Greater Shepparton as Regional Victoria's and Australia's sports events capital
 - STRATEGY 52.1, Action - Develop a targeted events program to maximise the use of the Shepparton Showgrounds including exhibitions, car shows, music shows, lifestyle and arts events.

Conclusion

Following feedback from the community, consultation with relevant stakeholders and authorities and review of the event based on Council's current Economic Development Tourism and Major Events Strategy, Council officers recommend the following conditions (in addition to the existing conditions noted in the current agreement) to be required as part of a new two-year event venue agreement for Spring Car Nationals beyond 2021:

- Burnout competition on Friday for 2022 and 2023 to be subject to support by surrounding business, understanding the impact the event has on production.
- Driving competitions to be completed no later than 9.30pm Friday and Saturday and 5pm Sunday.
- Removal of direct financial event sponsorship primarily for the street parade.
- Inclusion of venue related costs to be captured in venue hire income as part of new venue agreement.
- Event organisers to implement satisfactory measures to prohibit alcohol being brought on site by participants, as well as consequences for breaches.
- Event organisers to cover the cost of coordination and apply for all permits and manage all facets and risks of the street parade to ensure risk and compliance are managed appropriately.

Attachments

Nil



14 Documents for Signing and Sealing

Nil Received.

15 Confidential Management Reports

15.1 Designation of Confidentiality of Information - Report Attachments

The following report attachment has been designated confidential by the Chief Executive Officer under Governance Rule 107 and in accordance with the definition of *Confidential Information* in the Local Government Act 2020 (the Act).

- Item 12.2: Contract Award – Contract No. 2121 Watt Road Bridge Upgrade
- Item 12.3: Contract No. 2112 Shepparton Sports & Events Centre – Detailed Design

This document contains information which is consistent with the definition of 'private commercial information, being information provided by a business, commercial or financial undertaking that if released, would unreasonably expose the business, commercial or financial undertaking to disadvantage'.

16 Councillor Reports

16.1 Councillor Activities

16.1.1 Councillor Activities - May 2021

Author	Senior Governance Officer
Approved by	Chief Executive Officer
Purpose	For Noting

Disclosures of Conflict of Interest in Relation to this Report

Under section 130 of the *Local Government Act 2020* officers, delegates and persons engaged under a contract providing advice to Council must disclose any conflicts of interests.

No Council officers or contractors who have provided advice in relation to this report have declared a conflict of interest regarding the matter under consideration.

RECOMMENDATION

That the Council receive and note the summary of the Councillor's community interaction, briefing program and record of Assemblies of Councillors.

Councillor's Community Interaction and Briefing Program

From 1 May 2021 to 31 May 2021, some or all of the Councillors have been involved in the following activities:

- The Australian Local Government Women's Association (ALGWA) | 2021 Conference
- Greater Shepparton Cultural Heritage Awards Ceremony
- Presentations | East Shepparton Bowls Club
- Special Launch | The Hunter Boyle Children's Swim Program - Welcome & Morning Tea
- Heritage Advisory Committee Meeting
- GV Health Foundation | Farewell Function
- Parking Reference Group Meeting
- Mooroopna Men's Shed – Luncheon
- Kaiela Arts | Fresh Water Country 2021
- Meeting | Rail Freight Alliance
- Shepparton Festival Program Reveal
- Tatura Park Advisory Committee
- Launch | Business Excellence Awards 2021
- Goulburn Valley Malaysian Association - Syawal Event
- Goulburn Valley Trefoil Guild | 60th Birthday Celebration
- Disability Advisory Committee Meeting
- Williamson Leadership Program – Visit to Greater Shepparton
- Greater Shepparton Sports Hall of Fame Advisory Committee - Special Meeting
- Positive Ageing Advisory Committee Meeting
- Affordable Housing Reference Group
- Country Fire Authority | Tatura Fire Station - Official Opening
- A Taste of African Cultures 2021

- Murray Darling Association | 77th National Conference and Annual General Meeting
- International Day Against LGBTQIA+ Discrimination
- Greater Shepparton Volunteer Awards
- The Lighthouse Project | Constructing Our Future - Networking Breakfast
- Public Health Advisory Committee Meeting - New Committee
- State Government Funding Announcement | Maude Street Mall Revitalisation Project
- Shepparton Christian College | School Student Leadership Program
- MAV State Council Meeting - May 2021
- Regional Cities Victoria | VCCI State Budget Luncheon Event – Melbourne
- Shepparton Harness Racing Club | 10 Anniversary Celebration of the Pink Event - McGrath Foundation
- Combined GVWRRG Board and GV Local Government - Waste Forum Waste and Resource Recovery Briefing
- South Shepparton Community Centre | Is Turning 35
- Business Builder Workshop
- Shepparton Showgrounds Advisory Committee Meeting
- GV Hospice - High Tea
- Sorry Day Commemoration | Flag Raising Ceremony
- Greater Shepparton Sports Hall of Fame Advisory Committee Meeting
- Shepparton Family and Financial Services | Councillor Meet & Greet and Tour of Premises
- Reconciliation Week | Australian Indigenous Art Exhibition
- Greater Shepparton Cultural Inclusion Roundtable

In accordance with section 106 of *Councils Governance Rules* the records of the Assemblies of Councillors are attached.

Attachments

1. Councillor Briefing Session - 4 May 2021 [**16.1.1.1** - 2 pages]
2. CEO and Councillor Catch Up - 4 May 2021 [**16.1.1.2** - 1 page]
3. Councillor Briefing Session - 11 May 2021 [**16.1.1.3** - 3 pages]
4. Councillor Briefing Session - 18 May 2021 [**16.1.1.4** - 2 pages]
5. CEO and Councillor Catch Up - 18 May 2021 [**16.1.1.5** - 1 page]
6. Councillor Briefing Session - 25 May 2021 [**16.1.1.6** - 3 pages]
7. CEO and Councillor Catch Up - 25 May 2021 [**16.1.1.7** - 2 pages]

16.2 Council Committee Reports

16.2.1 Report on the National Conference - Murray Darling Association - Wentworth - 16 to 19 May 2021

Author Cr Dobson
 Approved by Chief Executive Officer
 Purpose For Noting

RECOMMENDATION

That the Council note Cr Dobson's report on the Murray River Darling Association National Conference at Wentworth from 16 to 19 May 2021.

Murray Darling Association National Conference, Wentworth – 16 to 19 May 2021

The conference commenced on Monday 16th with a field trip to The Menindee Lakes to witness the inflows of the Darling [Barca] River as a result of monsoonal rains in the Northern Basin tributaries.

The Menindee Lakes is an integral point of the system linking the Barwon Darling, Northern Basin and Southern Connected Basin.

We were joined by local property owners and highly respected Lower Darling River experts Rachel Strachan and Alan Whyte who provided insight into the lack of water flows into the Lower Darling and Graeme McNabb who provided a wealth of information on connectivity of the Lakes system to the Darling River.

This field trip provided an excellent lead in to the following 2 days of the conference. After the opening address by the Federal Minister for the Environment, the Hon. Sussan Ley M.P. we were addressed on issues such as a national perspective of water reform, climate change and future water availability, meeting the challenge of change, the role of local government in the national decision-making framework, an opinion piece on breaking the Murray Darling Basin Plan sustainable diversion limits impasse and a tourism perspective of connecting the basin communities.

An Indigenous perspective of the Plan was followed by an address on how we connect science with communities, water and environment research in the basin and adapting to climate change and water resources adaption completed the Day 1 program.

Day2 commenced with an address by the Hon. Melinda Pavey, Minister for Water, Property and Hosing in the N.S.W. parliament, who indicated her ongoing support for the cotton industry in the Northern Basin.

This was followed by a presentation on a new era in collaboration by research and development adoption, informing connections between catchments and communities, using a multi-disciplinary approach, a robust panel discussion on options for a healthy connected

Darling versus major social change in the western region and the implications for governments and communities.

The CEO of the National Water Grid presented on the delivery of the grid, Sir Angus Houston, Chair of the MDBA presented on climate change, followed by a presentation on irrigation and water stewardship from the Renmark Irrigation Trust, a discussion around the Basin communities' Leadership Program and finally, the 77th Annual General Meeting.

At the Annual General Meeting, Greater Shepparton City Councils motion: "That the Murray Darling Association support a process to promote greater representation of First Nations people in local government and in water policy" was adopted unanimously by the Conference. I thank Cr Greg James for his support of the motion, which was indeed noted by delegates.

There was ample time for discussions and information gathering from the delegates who travelled from Queensland through to South Australia to attend the sessions.

In Summary:

My take away message is that there remains plenty of angst and questions around the management of the Murray Darling Basin.

Climate change, drought and community/agricultural/ critical human needs and Indigenous involvement all provided contrasting questions and answers.

The Plan is complex, the decision making is complex and to many, the management of the Plan requires constant review and upgrading.

From Greater Sheppartons perspective, we need to remain an important player in the Plan, we need to show leadership and strength.

To that end, I recommend 2 actions: issue invitations to Northern Basin Local Governments to visit us, tour our critical infrastructure and meet with strategic players from our region and we must encourage our neighbouring local governments to join region 2 of the Murray Darling Association.

Attachments

Nil

16.2.2 Water and Truth - The Darling River Tour - 11 to 18 April 2021

Author Cr Dobson
 Approved by Chief Executive Officer
 Purpose For Noting

RECOMMENDATION

That the Council note Cr Dobson's report on the Murray River Darling Association National Conference at Wentworth from 16 to 19 May 2021.

Water AND TRUTH – THE DARLING RIVER TOUR - Sunday 11 April 2021 – Sunday 18 April 2021.

This tour of the Darling River commenced where the Darling meets the Murray River at Wentworth N.S.W and finished at St George, Queensland.

The touring party consisted of Suzanna Sheed, Independent Member for Shepparton in the Victorian State Parliament, whose office coordinated the trip, Councillors from Greater Shepparton City Council, representing Region 2 of the MDA and the Goulburn Murray Irrigation District, irrigators, water traders, dairy representatives and water management experts.

The party also include a film crew and media staff.

The comments herein are my personal reflections, bearing in mind that my experience at this level is in the early stages.

My overall impression is that there is a significant disconnect between the understanding and aspirations of water users from the start of the supply chain, the centre of the supply chain and the end of river users in the Lower Darling River Basin.

Whilst the upper Darling irrigators believe that they are operating under guidelines as to offtakes, flood plain harvesting and environmental obligations, the middle and lower river irrigators and environmentalists are not of the same view and are highly critical of the offtakes, which is leaving little down river flow for their critical needs, irrigation entitlements and environmental flows.

There appears to be little of any holistic view of the river demands and capability.

APRIL 11:

Participants were addressed by Alan Whyte, a former citrus grower, who 6 to 7 years ago recognized that his allocation of water would not be able to be met in the future and subsequently applied for finance to destroy his whole citrus crop, funded by the Federal Government and then sold the dry country to his neighbor.

Other reflections were:

Flow patterns in the Darling have changed.

We are past the sustainability limits in the Lower Darling.

Over 15 years, the river has changed from security of water to no security.

APRIL 12.

We visited Rachel Strachan's property on The Darling, where we witnessed the first of the flows over weir 32 and learned how any water below this structure was considered Murray River water.

Rachel, too, has taken out her highly profitable vineyard to include other crops, not so dependent on the river flows. Her needs are supplemented by ground water.

The poignant presentation from Rachel was her obvious distress when describing the fish kills from lack of water etc. This theme was consistent from all of the property owners along the lower Darling.

We then visited Karoola Station where Wayne Smith also highlighted the environmental losses, including minimal fish breeding, due to the lack of water available in the river. The overall impression of these 3 presentations was the obvious care for the river and surrounds by property owners.

APRIL 13

Our visit to Menindee and our visit to the Menindee Lakes, hosted by local expert, Graham McCrabb, was perhaps the defining moment of our lower Darling journey.

We were joined by Elders from the local Indigenous Tribe, who described the loss of natural habitat, fish breeding and food sources due to the lack of consistent flow of the river.

We were able to witness early flows from a rising in the Darling, due to northern rains into the Menindee Lakes System and Graham described the Restocking of Golden Perch, some of which travels to both the Murray and Goulburn Rivers. His contention is that perch caught in Shepparton were probably bred at Menindee.

We witnessed a dry Lake Menindee and were told how Broken Hill's urban water supply that was once sourced from the lakes system by pipe is now sourced from Morgan on the Murray River.

Again, natural habitat and environmental losses were at the forefront of discussions. We then travelled to Kallara Station, east of Tilpa, where station owner, Justin McClure addressed the group on loss of reliable water supply, noting that this was not the case before bulk offtakes were allowed, upstream.

We did witness, however, The Darling River flowing well and rising, which has turned out to be excellent news for downstream users and the environment.

APRIL 14

We were coming to the end of the Darling, east of Bourke, where the Bogan River joined the Barwon/Darling River and very high flows were again witnessed.

We met Ed Fessey a property owner, west of Dirrinbandi, who demonstrated where flood plain waters would once flow through his property on a basis, sufficient to provide sufficient feed and fodder to his cattle for a considerable time.

Current offtakes further upstream, he suggests, now limit those flood plain flows.

A constant source of frustration, to date centres around proper management by state and federal jurisdictions in the allocating and measuring of water offtakes.

APRIL 15

The touring party met at 8am and travelled to Cubbie Station, the biggest cotton growing complex in Australia.

The water storage capacity is 462,000 ML, which can only be reached in a major flood, from water diverted from the Balonne and Culgoa rivers. The total potential storage of their properties including St. George property is 537,000 ML.

Cubbie states that the Darling River contributes 16% to the flow of the Murray River and that Cubbie extracts 0.2 of one percent of the Murray flow and has 4.2% of the total storage capacity in the Darling catchment.

The touring party had an extensive visit to the facility and was addressed by CEO, Paul Brimblecomb.

We then arrived in St George and met with the St George Mayor, Councillors and Executive, who presented on their irrigation district and the infrastructure benefits that were assisted by the MDBA.

APRIL 16

Morree was the next stop where we inspected a pecan farm and a citrus orchard, before lunching with the Mayor and Councillors of Morree plus E.O. of the Gwydir Valley Irrigators Association.

Discussions of a frank and robust nature took place in respect to water allocations, the need for a holistic approach to the Murray Darling catchments and river flows.

We were told that off take licences were in place and irrigators adhered to those licence allocations.

This phase of the tour highlighted to me the difference in the thinking of the northern basin to the southern Darling irrigators.

It must be said that all discussions took place after welcoming rains and subsequent high river flows broke a long-term drought in those districts.

APRIL 17

We travelled to McQuarrie Marshes near Warren to inspect a rehabilitated environmental land holding. Mayor of Narromine, Craig Davis, explained how a group of local farmers purchased the freehold property and set about, with funding, to return the property into a fine example of natural wetlands, bird rookeries and plentiful plant species.

A wonderful way to complete our tour!

APRIL 18

After a long drive from Warren to West Wylong, the party departed on this day for home.

FOOTNOTE:

During the Murray Darling Association Annual Conference held in Wentworth from 16th to 19th May 2021, delegates travelled to the Menindee Lakes to witness the Darling River floodwaters entering the Lakes system. Whilst it is heartening to witness this event, the long-term strategy of the Darling River system needs to be addressed.

Attachments

Nil

16.3 Notice of Motion, Amendment or Rescission

Nil Received

17 Urgent Business not Included on the Agenda

18 Close of Meeting