

MINUTES

Greater Shepparton City Council

COUNCIL MEETING

3:00PM, Tuesday 20 July 2021

Virtually Via Zoom

COUNCILLORS

Cr Kim O’Keeffe (Mayor)
Cr Robert Priestly (Deputy Mayor)
Cr Seema Abdullah
Cr Anthony Brophy
Cr Geoffrey Dobson
Cr Greg James
Cr Shane Sali
Cr Sam Spinks
Cr Fern Summer

VISION

GREATER SHEPPARTON, GREATER FUTURE

A thriving economy in the foodbowl of Victoria with excellent lifestyles, innovative agriculture a diverse community and abundant opportunities

Values

Values reflect what we feel is important. Organisations may have core values that reflect what is important in the organisation. These values may be guiding principles of behaviour for all members in the organisation.

Respect first, always

We are attentive, listen to others and consider all points of view in our decision making.

Take ownership

We take pride in honouring our promises and exceeding expectations, and are transparent with and accountable for our actions.

Courageously lead

We lead with integrity, and stand up and stand by what is in the best interests of the Greater Shepparton community.

Working together

We work collaboratively to create higher quality outcomes that are more efficient, thoughtful, effective and responsive. We cannot accomplish all that we need to do without working together.

Continually innovate

We are open to new ideas and creatively seek solutions that encourage us to do our best for our community.

Start the celebration

As ambassadors for our people and place, we proudly celebrate the strengths and achievements of Council and the Greater Shepparton community.

**M I N U T E S
FOR THE
COUNCIL MEETING
HELD ON
TUESDAY 20 JULY 2021 AT 3:00PM**

**CHAIR
CR ROBERT PRIESTLY**

INDEX

1 WELCOME TO COUNTRY	7
2 ACKNOWLEDGEMENT	7
3 PRIVACY NOTICE	7
4 GOVERNANCE PRINCIPLES	7
5 APOLOGIES	8
6 DECLARATIONS OF CONFLICT OF INTEREST	8
7 CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS	8
8 PUBLIC QUESTION TIME	8
9 DEPUTATIONS AND PETITIONS	9
10 COMMUNITY DIRECTORATE	9
10.1 Greater Shepparton Women's Charter Advisory Committee - Membership and Annual Reports.....	9
11 CORPORATE SERVICES DIRECTORATE	10
11.1 VEC - 2020 Local Government Election Report.....	10
11.2 Contracts Awarded under Delegation - June 2021	11
11.3 Appointment to the Shepparton Racecourse and Recreation Reserve Committee of Management	12
12 SUSTAINABLE DEVELOPMENT DIRECTORATE	13
12.1 Shepparton Showgrounds Advisory Committee - Membership.....	13
12.2 Greater Shepparton Heritage Advisory Committee Annual Report 2020.....	14
12.3 Shepparton Chamber of Commerce Memorandum of Understanding.....	15
12.4 Cussen Park Advisory Committee.....	16
12.5 Public Infrastructure Works Policy.....	17
13 INFRASTRUCTURE DIRECTORATE	18
13.1 Draft Mooroopna Recreation Reserve Master Plan	18
13.2 Signing of Council Leases.....	19
13.3 Awarding of Contract No. 2154 Cosgrove 3 Cell 2 Construction	20

13.4 Greater Shepparton City Council Road Management Plan Review	21
14 CONFIDENTIAL MANAGEMENT REPORTS	22
15 DOCUMENTS FOR SIGNING AND SEALING	22
16 COUNCILLOR REPORTS	23
16.1 Councillor Activities	23
16.1.1 Councillor Activities - June 2021	23
16.2 Council Committee Reports	24
16.2.1 Murray Darling Association Region 2 - Meeting 16 June 2021 - Berrigan Shire Council.....	24
16.2.2 Tatura Park Advisory Committee Report.....	25
16.3 Notice of Motion, Amendment or Rescission	26
17 URGENT BUSINESS NOT INCLUDED ON THE AGENDA	26
18 CLOSE OF MEETING	26

Risk Level Matrix Legend

Note: A number of reports in this agenda include a section on “risk management implications”. The following table shows the legend to the codes used in the reports.

Likelihood	Consequences				
	Negligible (1)	Minor (2)	Moderate (3)	Major (4)	Extreme (5)
Almost Certain (5) Would be expected to occur in most circumstances (daily/weekly)	LOW	MEDIUM	HIGH	EXTREME	EXTREME
Likely (4) Could probably occur in most circumstances (i.e. Monthly)	LOW	MEDIUM	MEDIUM	HIGH	EXTREME
Possible (3) Reasonable probability that it could occur (i.e. over 12 months)	LOW	LOW	MEDIUM	HIGH	HIGH
Unlikely (2) It is not expected to occur (i.e. 2-5 years)	LOW	LOW	LOW	MEDIUM	HIGH
Rare (1) May occur only in exceptional circumstances (i.e. within 10 years)	LOW	LOW	LOW	MEDIUM	HIGH

Extreme Intolerable – Immediate action is required to mitigate this risk to an acceptable level. Event/Project/Activity is not to proceed without authorisation

High Intolerable – Attention is needed to treat risk.

Medium Variable – May be willing to accept the risk in conjunction with monitoring and controls

Low Tolerable – Managed by routine procedures

PRESENT

- Cr Robert Priestly (Deputy Mayor)**
- Cr Seema Abdullah**
- Cr Anthony Brophy**
- Cr Geoffrey Dobson**
- Cr Shane Sali**
- Cr Sam Spinks**
- Cr Fern Summer**

Officers:	Peter Harriott	Chief Executive Officer
	Marcus Daniel	Acting Team Leader Governance
	Ropate Cabealawa	Official Minute Taker
	Boboleia Kom	Deputy Minute Taker

In the absence of Mayor Kim O’Keeffe, Deputy Mayor Robert Priestly assumed the Chair for the meeting.

Deputy Mayor Priestly extended Council’s support to Mayor O’Keeffe who had an accident during the week.

Deputy Mayor Priestly extended Council’s support to Cr Greg James who recently lost a member of his family.

Deputy Mayor Priestly acknowledged the passing of a major contributor to the Greater Shepparton community Mr. Lance Woodhouse.

Lance Woodhouse OAM

As a visionary and passionate advocate for our community, Lance has left his mark on the Greater Shepparton landscape. The driving force behind several developments including Shepparton Villages, Kialla Lakes, Archer’s Field, DECA and Goulburn Valley Grammar School, his legacy will continue to be honoured and live on. His energy and expertise has played a significant role in creating our identity and has set the standard of how residential developments can create a true sense of community.

Lance actively wrote to Council over many years to encourage Council to embrace opportunities that could further enhance our region’s prosperity. As a prominent community member he was actively involved in STAG and the Rotary Club of Shepparton where he took on the task of administering the International Village until it was closed in 1996.

A true gentleman whose energy and out of the box thinking will be very much missed. Our sincere condolences to Wilma and family.

1 Welcome to Country

The Welcome to Country was not provided due to the absence of Cr James.

2 Acknowledgement

“We, Greater Shepparton City Council, acknowledge the Yorta Yorta Peoples of the land which now comprises Greater Shepparton, we pay our respect to their tribal elders, we celebrate their continuing culture and we acknowledge the memory of their ancestors.”

3 Privacy Notice

This public meeting is being streamed live via our Facebook page and made available for public access on our website along with the official Minutes of this meeting.

4 Governance Principles

Council considers that the decisions contained in these Minutes gives effect to the overarching governance principles stated in Section 9(2) of the *Local Government Act 2020*. These principles are as follows:

1. Council decisions are to be made and actions taken in accordance with the relevant law;
2. priority is to be given to achieving the best outcomes for the municipal community, including future generations;
3. the economic, social and environmental sustainability of the municipal district, including mitigation and planning for climate change risks, is to be promoted;
4. the municipal community is to be engaged in strategic planning and strategic decision making;
5. innovation and continuous improvement is to be pursued;
6. collaboration with other Councils and Governments and statutory bodies is to be sought;
7. the ongoing financial viability of the Council is to be ensured;
8. regional, state and national plans and policies are to be taken into account in strategic planning and decision making;
9. the transparency of Council decisions, actions and information is to be ensured.

5 Apologies

Cr Dobson moved that Mayor Kim O’Keeffe’s apology be accepted.

Cr Fern moved that Cr James’s apology be accepted.

6 Declarations of Conflict of Interest

In accordance with section 130 (1)(a) of the Local Government Act 2020 Councillors are required to disclose any “conflict of interest” in respect of a matter to be considered at a Council Meeting.

Disclosure must occur immediately before the matter is considered or discussed.

Nil Received.

7 Confirmation of Minutes of Previous Meetings

Moved by Cr Spinks
Seconded by Cr Brophy

That the minutes of the 15 June 2021 Council Meeting as circulated, be confirmed.

CARRIED UNOPPOSED

8 Public Question Time

Nil Received.

9 Deputations and Petitions

Nil Received.

10 Community Directorate

10.1 Greater Shepparton Women's Charter Advisory Committee - Membership and Annual Reports

Moved by Cr Spinks
Seconded by Cr Abdullah

That the Council:

1. appoint the following community representatives to the Greater Shepparton Women's Charter Advisory Committee for a period of two years commencing on 21 July 2021 and concluding on 30 June 2023:
 - Neha Kariyaniya
 - Simone Wilson
 - Erika Lee
 - Angela McLeod
 - Cindy Hansford
 - Mercedes Bentancourt
 - Marwa Abboud
 - Meena Malla
 - Kirstie Ash
 - Nadine Jones
 - Renae Marshall
2. formally acknowledge Lauren Barker, Diane Baglin and Mariam Mgoter for their significant contributions as they conclude their term serving on the Greater Shepparton Women's Charter Advisory Committee; and
3. receive and note the Greater Shepparton Women's Charter Advisory Committee 2018/2019, 2019/2020 and 2020/2021 Annual Reports.

CARRIED UNOPPOSED

11 Corporate Services Directorate

11.1 VEC - 2020 Local Government Election Report

Moved by Cr Dobson
Seconded by Cr Brophy

That the Council receive and note the Victorian Electoral Commission Greater Shepparton City Council 2020 Local Government Election Report.

CARRIED UNOPPOSED

11.2 Contracts Awarded under Delegation - June 2021

**Moved by Cr Abdullah
Seconded by Cr Sali**

That the Council:

- 1. note the contracts awarded under delegated authority by the Chief Executive Officer;**
- 2. note the contracts awarded under delegated authority by a Director;**
- 3. note the contracts awarded under delegated authority by a Manager; and**
- 4. note the requests for tender advertised but not yet awarded.**

CARRIED UNOPPOSED

11.3 Appointment to the Shepparton Racecourse and Recreation Reserve Committee of Management

**Moved by Cr Brophy
Seconded by Cr Spinks**

That the Council nominate Cr Rob Priestly to the Shepparton Racecourse and Recreation Reserve Committee of Management for a three-year term expiring July 2024.

CARRIED UNOPPOSED

12 Sustainable Development Directorate

12.1 Shepparton Showgrounds Advisory Committee - Membership

Moved by Cr Dobson
Seconded by Cr Brophy

That the Council:

1. appoint the following community representatives to the Shepparton Showgrounds Advisory Committee for a period of two years commencing on 21 July 2021 and concluding on 20 July 2023:
 - Ross Graham
 - Lloyd Healey
 - Callum Phillips
 - Sue Trevaskis
 - Brendan Webb
 - Julie Winch
 - Kevin Winch
2. formally acknowledge Morry Mckellar, Lloyd Ohlin and Mark Parker for their significant contributions as they conclude their term serving on the Shepparton Showgrounds Advisory Committee.

CARRIED UNOPPOSED

**12.2 Greater Shepparton Heritage Advisory Committee
Annual Report 2020**

**Moved by Cr Abdullah
Seconded by Cr Summer**

**That the Council receive and note the Greater Shepparton Heritage Advisory
Committee Annual Report 2020 for the year ended 31 December 2020.**

CARRIED UNOPPOSED

12.3 Shepparton Chamber of Commerce Memorandum of Understanding

**Moved by Cr Sali
Seconded by Cr Brophy**

That the Council endorse the Memorandum of Understanding between Council and Shepparton Chamber of Commerce and Industry for a period of three years commencing on 1 July 2021 and concluding on 30 June 2024.

CARRIED UNOPPOSED

12.4 Cussen Park Advisory Committee

**Moved by Cr Spinks
Seconded by Cr Summer**

That the Council:

- 1. adopt the Terms of Reference of the Cussen Park Advisory Committee;**
- 2. appoint the following community representatives to the Cussen Park Advisory Committee for a period of four years commencing on 20 July 2021 and concluding on 20 July 2025:**
 - Sarah Clack**
 - Terry Court**
 - Simon Cowan**
 - Lydia Drake**
 - Greg Smith**
 - Yvette Williams**
- 3. formally acknowledge Sean Trebley for his significant contributions as he concludes his term serving on the Cussen Park Advisory Committee.**

CARRIED UNOPPOSED

12.5 Public Infrastructure Works Policy

**Moved by Cr Sali
Seconded by Cr Dobson**

That the Council endorse the revised Greater Shepparton City Council Procurement of Public Infrastructure Works policy as attached to this report.

CARRIED

13 Infrastructure Directorate

13.1 Draft Mooroopna Recreation Reserve Master Plan

Moved by Cr Sali
Seconded by Cr Summer

That the Council release the Draft Mooroopna Recreation Reserve Master Plan for public exhibition for a period of six weeks, commencing on 21 July 2021 and concluding on 1 September 2021, and invite submissions from the community and key stakeholders.

CARRIED UNOPPOSED

13.2 Signing of Council Leases

Moved by Cr Abdullah
Seconded by Cr Brophy

That the Council:

1. note that the following leases were advertised in accordance with Section 223 of the *Local Government Act 1989*, with no submissions received:
 - Lease – Tatura Children’s Centre, 5/9 Kerferd Street, Tatura for a term of 5 years with 2 x 5 year options, commencing 1 July 2020.
 - Lease – Murchison Historical Society Inc, 4 Stevenson Street, Murchison for a term of 5 years with 2 x 5 year options, commencing 8 December 2020.
 - Lease – Kialla Children’s Centre, part of Kialla Recreation Reserve for a term of 5 years with 2 x 5 year options, commencing 1 January 2021.
 - Lease – Shepparton Heritage Centre, 154 Welsford Street, Shepparton for a term of 5 years with 2 x 5 year options, commencing 1 July 2021.
 - Lease – Shepparton Adventure Club, Victoria Park Lake for a term of 5 years with 2 x 5 year options, commencing 1 January 2020.
 - Lease – Shepparton Rowing Club, Victoria Park Lake for a term of 5 years with 2 x 5 year options, commencing 1 January 2020.
 - Lease – Shepparton Canoe Club, Victoria Park Lake for a term of 5 years with 2 x 5 year options, commencing 1 January 2020.
 - Lease – Shepparton Brass & Wind Inc, Sound Shell, Queen’s Gardens for a term of 5 years with 2 x 5 year options, commencing 1 January 2020.
 - Lease – Goulburn Valley Academy of Ballet, Sound Shell, Queen’s Gardens for a term of 5 years with 2 x 5 year options, commencing 1 January 2020.
 - Lease – Kialla Scouts, 18a Reserve Street, Kialla, for a term of 5 years with 2 x 5 year options, commencing 1 December 2019.
 - Lease – Mooroopna Guides & Scouts, 200 Echuca Road, Mooroopna for a term of 5 years with 2 x 5 year options, commencing 1 January 2020.
 - Lease – J Buckley, Hangar 11, Shepparton Aerodrome for a term of 10 years with 1 x 10 year option, commencing 1 July 2020.
 - Lease – Russell & Nissen, Hangar 8, Shepparton Aerodrome for a term of 10 years with 1 x 10 year option, commencing 1 July 2020.
 - Lease – Gawne Aviation, Hangar 1, Shepparton Aerodrome for a term of 10 years with 1 x 10 year option, commencing 1 July 2020.
 - Lease – Gawne Aviation, Northern side of terminal, Shepparton Aerodrome for a term of 10 years with 1 x 10 year option, commencing 1 July 2020.
2. authorise the Chief Executive Officer to sign and seal these documents.

CARRIED UNOPPOSED

13.3 Awarding of Contract No. 2154 Cosgrove 3 Cell 2 Construction

**Moved by Cr Sali
Seconded by Cr Dobson**

That the Council:

- 1. accept the tender submitted by Apex Earthworks Pty Ltd for Contract No 2154 Cosgrove 3 Cell 2 construction for the lump sum price of \$2,251,206.33 (inc GST); and**
- 2. authorise the Chief Executive Officer to sign and seal the contract documents.**

CARRIED UNOPPOSED

**13.4 Greater Shepparton City Council Road Management
Plan Review**

**Moved by Cr Sali
Seconded by Cr Summer**

**That the Council adopt the Road Management Plan Version 6 as attached to this
report.**

CARRIED UNOPPOSED

14 Confidential Management Reports

The following report attachment has been designated confidential by the Chief Executive Officer under Governance Rule 107 and in accordance with the definition of *Confidential Information* in the Local Government Act 2020 (the Act).

- Item 13.4 Awarding of Contract CN2154 Cosgrove 3 Cell 2 Construction

This document contains information which is consistent with the definition of 'private commercial information, being information provided by a business, commercial or financial undertaking that if released, would unreasonably expose the business, commercial or financial undertaking disadvantage'.

15 Documents for Signing and Sealing

Nil Received.

16 Councillor Reports

16.1 Councillor Activities

16.1.1 Councillor Activities - June 2021

**Moved by Cr Spinks
Seconded by Cr Summer**

That the Council receive and note the summary of the Councillor's community interaction, briefing program and record of Assemblies of Councillors.

CARRIED UNOPPOSED

16.2 Council Committee Reports

16.2.1 Murray Darling Association Region 2 - Meeting 16 June 2021 - Berrigan Shire Council

Moved by Cr Dobson
Seconded by Cr Spinks

That the Council receive and note Cr Dobson's report on the Murray Darling Association Region 2 Meeting on 16 June 2021 at Berrigan Shire Council.

CARRIED UNOPPOSED

16.2.2 Tatura Park Advisory Committee Report

**Moved by Cr Sali
Seconded by Cr Abdullah**

That the Council receive and note Cr Sali's report on the Tatura Park Advisory Committee.

CARRIED UNOPPOSED

16.3 Notice of Motion, Amendment or Rescission

Nil Received.

17 Urgent Business not Included on the Agenda

Nil Received.

18 Close of Meeting

Meeting closed at 4.17pm.