

MINUTES

Greater Shepparton City Council

COUNCIL MEETING

3:00PM, Tuesday 16 November 2021

Virtually via Zoom

COUNCILLORS

Cr Kim O’Keeffe (Mayor)

Cr Anthony Brophy (Deputy Mayor)

Cr Seema Abdullah

Cr Geoffrey Dobson

Cr Greg James

Cr Robert Priestly

Cr Shane Sali

Cr Sam Spinks

Cr Fern Summer

VISION

GREATER SHEPPARTON, GREATER FUTURE

A thriving economy in the foodbowl of Victoria with excellent lifestyles, innovative agriculture a diverse community and abundant opportunities

Values

Values reflect what we feel is important. Organisations may have core values that reflect what is important in the organisation. These values may be guiding principles of behaviour for all members in the organisation.

Respect first, always

We are attentive, listen to others and consider all points of view in our decision making.

Take ownership

We take pride in honouring our promises and exceeding expectations, and are transparent with and accountable for our actions.

Courageously lead

We lead with integrity, and stand up and stand by what is in the best interests of the Greater Shepparton community.

Working together

We work collaboratively to create higher quality outcomes that are more efficient, thoughtful, effective and responsive. We cannot accomplish all that we need to do without working together.

Continually innovate

We are open to new ideas and creatively seek solutions that encourage us to do our best for our community.

Start the celebration

As ambassadors for our people and place, we proudly celebrate the strengths and achievements of Council and the Greater Shepparton community.

**MINUTES
FOR THE
COUNCIL MEETING
HELD ON
TUESDAY 16 NOVEMBER 2021 AT 3:00PM**

**CHAIR
CR KIM O'KEEFFE**

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Risk Level Matrix Legend

Note: A number of reports in this agenda include a section on “risk management implications”. The following table shows the legend to the codes used in the reports.

Likelihood	Consequences				
	Negligible (1)	Minor (2)	Moderate (3)	Major (4)	Extreme (5)
Almost Certain (5) Would be expected to occur in most circumstances (daily/weekly)	LOW	MEDIUM	HIGH	EXTREME	EXTREME
Likely (4) Could probably occur in most circumstances (i.e. Monthly)	LOW	MEDIUM	MEDIUM	HIGH	EXTREME
Possible (3) Reasonable probability that it could occur (i.e. over 12 months)	LOW	LOW	MEDIUM	HIGH	HIGH
Unlikely (2) It is not expected to occur (i.e. 2-5 years)	LOW	LOW	LOW	MEDIUM	HIGH
Rare (1) May occur only in exceptional circumstances (i.e. within 10 years)	LOW	LOW	LOW	MEDIUM	HIGH

Extreme Intolerable – Immediate action is required to mitigate this risk to an acceptable level. Event/Project/Activity is not to proceed without authorisation

High Intolerable – Attention is needed to treat risk.

Medium Variable – May be willing to accept the risk in conjunction with monitoring and controls

Low Tolerable – Managed by routine procedures

PRESENT: Cr Kim O'Keeffe (Mayor)
Cr Anthony Brophy (Deputy Mayor)
Cr Seema Abdullah
Cr Geoffrey Dobson
Cr Greg James
Cr Robert Priestly
Cr Shane Sali
Cr Sam Spinks
Cr Fern Summer

Officers:	Peter Harriott	Chief Executive Officer
	Darryl Hancock	Manager Corporate Governance
	Marcus Daniel	Team Leader Governance
	Ropate Cabealawa	Official Minute Taker
	Boboleia Kom	Deputy Minute Taker

1 Welcome to Country

The Council Meeting commenced with a Welcome to Country presented by Cr James on behalf of the Yorta Yorta Elders Council and the 16 family groups.

2 Acknowledgement

"We, Greater Shepparton City Council, acknowledge the Yorta Yorta Peoples of the land which now comprises Greater Shepparton, we pay our respect to their tribal elders, we celebrate their continuing culture and we acknowledge the memory of their ancestors."

3 Privacy Notice

This public meeting is being streamed live via our Facebook page and made available for public access on our website along with the official Minutes of this meeting.

4 Governance Principles

Council considers that the decisions contained in these Minutes gives effect to the overarching governance principles stated in Section 9(2) of the *Local Government Act 2020*. These principles are as follows:

1. Council decisions are to be made and actions taken in accordance with the relevant law;
2. priority is to be given to achieving the best outcomes for the municipal community, including future generations;
3. the economic, social and environmental sustainability of the municipal district, including mitigation and planning for climate change risks, is to be promoted;
4. the municipal community is to be engaged in strategic planning and strategic decision making;

5. innovation and continuous improvement is to be pursued;
6. collaboration with other Councils and Governments and statutory bodies is to be sought;
7. the ongoing financial viability of the Council is to be ensured;
8. regional, state and national plans and policies are to be taken into account in strategic planning and decision making;
9. the transparency of Council decisions, actions and information is to be ensured.

5 Apologies

Nil Received.

6 Declarations of Conflict of Interest

In accordance with section 130 (1)(a) of the Local Government Act 2020 Councillors are required to disclose any “conflict of interest” in respect of a matter to be considered at a Council Meeting.

Disclosure must occur immediately before the matter is considered or discussed.

Cr James indicated a personal conflict of interest in relation to item 12.4 – Greater Shepparton Secondary College Local Area Traffic Management Study.

Cr Priestly indicated a personal conflict of interest in relation to item 12.4 – Greater Shepparton Secondary College Local Area Traffic Management Study.

7 Confirmation of Minutes of Previous Meetings

**Moved by Cr Dobson
Seconded by Cr Brophy**

That the minutes of the 19 October 2021 Council Meeting, 25 October 2021 Additional Council Meeting and 26 October 2021 Additional Council Meeting as circulated, be confirmed.

CARRIED UNOPPOSED

8 Public Question Time

Nil Received.

9 Deputations and Petitions

Nil Received.

10 Community Directorate

10.1 Community Arts Grants Round 1 2021/2022

Moved by None
Seconded by None

That the Council:

1. note the acquittals for the completed Community Art Grants projects: and
2. note the successful applicants of round one of the Community Arts Grants outline below (in no particular order):

Applicant	Project	Grant awarded
St Georges Road Primary School	Cultural Mural	\$2,000.00 (No GST)
Goulburn Valley Quilters	Patchwork – Being Creative	\$1,080.50 (No GST)
Goulburn Valley Regional Library Corporation	Rainbow Story Time #1	\$700.00 (No GST)
Goulburn Valley Regional Library Corporation	Rainbow Story Time #2	\$751.00 (Incl. GST)
	TOTAL	\$4,531.50

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11 Corporate Services Directorate

11.1 Audit & Risk Management Committee - Unconfirmed Minutes - 8 September 2021

Moved by Cr Priestly
Seconded by Cr James

That the Council:

1. note that the unconfirmed minutes of the Audit and Risk Management Committee meeting held on 8 September 2021 as attached, and
2. note that the minutes are scheduled to be confirmed by the Audit and Risk Management Committee on 10 November 2021, and if there are any substantive changes to the unconfirmed minutes, these will be reported to the next Council meeting.

CARRIED UNOPPOSED

11.2 October 2021 Monthly Financial Report

**Moved by Cr Abdullah
Seconded by Cr Priestly**

That the Council receive and note the October 2021 Monthly Financial Report.

CARRIED UNOPPOSED

11.3 Contracts Awarded Under Delegation - October 2021

**Moved by Cr James
Seconded by Cr Brophy**

That the Council:

- 1. note the Contracts awarded under delegated authority by the Chief Executive Officer;**
- 2. note the Contracts awarded under delegated authority by a Manager; and**
- 3. note the requests for tender advertised but not yet awarded.**

CARRIED UNOPPOSED

11.4 2021/2022 Christmas and New Year Work Arrangements

**Moved by Cr Brophy
Seconded by Cr Sali**

That the Council resolve to close Council offices at 3.00pm on Friday 24 December 2021 and reopen at 8.15am Tuesday 4 January 2022.

CARRIED UNOPPOSED

12 Sustainable Development Directorate

12.1 Single Use Plastic Free Council Events Policy

Moved by Cr Summer
Seconded by Cr Spinks

That the Council re-adopt the Single Use Plastic Free Council Run Events Policy as attached to this report.

CARRIED UNOPPOSED

12.2 Adoption of Amendment C227gshe - Anomalies Amendment

**Moved by Cr Sali
Seconded by Cr Brophy**

That the Council:

- 1. adopt Amendment C227gshe to the Greater Shepparton Planning Scheme in accordance with Section 29 of the *Planning and Environment Act 1987*; and**
- 2. submit Amendment C227gshe to the Greater Shepparton Planning Scheme to the Minister for Planning for approval in accordance with Section 31 of the *Planning and Environment Act 1987*.**

CARRIED UNOPPOSED

12.3 Tatura Park Advisory Committee - Membership

**Moved by Cr James
Seconded by Cr Sali**

That the Council:

- 1. appoint the following community representatives to the Tatura Park Exhibition and Events Complex Advisory Committee for a period of two years commencing on 17 November 2021 and concluding on 17 November 2023;**
 - Debby Cheeseman**
 - Caroline Coleby**
 - Karina Damschke**
 - Daryl Eaton**
 - Kyle Mobberley**
 - Kevin Ryan**
 - Angelo Torresan**
 - David Quick**
 - Carl Walters**

- 2. formally thank Shaun O'Shannessy for his significant contribution as he concludes his term on the Tatura Park Advisory Committee.**

CARRIED UNOPPOSED

12.4 Greater Shepparton Secondary College Local Area Traffic Management Study

Cr James declared a conflict of interest in relation to item 12.4 and left the meeting at 3.31pm.

Cr Priestly declared a conflict of interest in relation to item 12.4 and left the meeting at 3.31pm.

**Moved by Cr Dobson
Seconded by Cr Brophy**

That the Council:

- 1. note the conclusion of the consultation process associated with the Draft Greater Shepparton Secondary College Local Area Traffic Management Study that extended from 6 September 2021 and 4 October 2021;**
- 2. receive and note the *Conversation Report: Draft Greater Shepparton Secondary College Local Area Traffic Management Study* summarising and addressing the submissions received;**
- 3. receive and note the *Greater Shepparton Secondary College Local Area Traffic Management (LATM) Study October 2021* prepared by One Mile Grid Pty Ltd;**
- 4. note that works contained within the LATM will be completed before February 2022; and**
- 5. note that Council officers will review and monitor the movement of all modes of transport and the parking regime in the areas surrounding the Greater Shepparton Secondary College within one month of Term 1, 2022.**

CARRIED UNOPPOSED

Cr James returned to the meeting at 3.46pm.

Cr Priestly entered the meeting at 3.47pm.

13 Infrastructure Directorate

13.1 Kerbside Landfill Waste, Recycling and Organics Collection Policy

Moved by Cr Dobson
Seconded by Cr Priestly

That the Council adopt the revised Kerbside Landfill Waste, Recycling and Organics Collection Policy, as attached to this report.

CARRIED

13.2 Kerbside Transition Plan

**Moved by Cr Abdullah
Seconded by Cr Priestly**

- 1. Council officers present Councillors with a revised draft kerbside transition plan that outlines a 3-bin system, including but not limited to moving to a weekly FOGO and alternating fortnightly Recycling and Residual Bin system, to be then presented to the March 2022 OCM or before for draft endorsement and ensuing community consultation.**
- 2. Council officers present Councillors with a separate options paper discussing the introduction of the glass bin system and addressing Councillors queries and requests for more information.**

CARRIED UNOPPOSED

13.3 Our Sporting Future Funding – Round 1 2021/2022

Moved by Cr Brophy
 Seconded by Cr Sali

That the Council note the successful applications of the Our Sporting Future Round One 2021/2022 projects as outlined below (in no particular order):

Our Sporting Future – Majors

Club	Project	Grant awarded
Merrigum Tennis Club	Completion of Tennis/Netball Courts Fencing	\$16,500.00 (incl. GST)
	SUBTOTAL	\$16,500.00

Our Sporting Future – Minors

Club	Project	Grant awarded
Mooroopna Recreation Reserve Committee of Management	Refurbish the Sir Ian McLennan Centre Facility	\$7,500.00 (No GST)
SSAA Shotgun Club	Upgrade the Pit	\$10,291.00 (No GST)
Mooroopna Past Players & Officials Association	Mooroopna Past Players & Officials Association Shelter	\$10,500.00 (incl. GST)
Murchison Bowls Club	Shade Protection for Bowlers & Visitors	\$4,023.00 (No GST)
	SUBTOTAL	\$32,314.00

Our Sporting Future – Sports Aid

Club	Project	Grant awarded
Goulburn Valley Hockey Association	Introducing Indoor Hockey to the Goulburn Valley	\$4,014.00 (No GST)
	SUBTOTAL	\$4,014.00

Our Sporting Future – Women & Girls

Club	Project	Grant awarded
Shepparton Swimming Club	Development Coach Course	\$725.00 (No GST)

Goulburn Valley Masters Swimming Club	Coaching & Leadership Training for Rising Female Club Leaders	\$937.00 (No GST)
Touch Football Victoria	Women's Leadership Pathway	\$8,127.00 (No GST)
	SUB TOTAL	\$9,789.00
	TOTAL	\$62,617.00

CARRIED UNOPPOSED

14 Confidential Management Reports

Nil Received.

15 Documents for Signing and Sealing

Nil Received.

16 Councillor Reports

16.1 Notice of Motion, Amendment or Rescission

16.1.1 Development of a Service Greater Shepparton Smart Phone Application

Moved by Cr Sali
Seconded by Cr Brophy

That officers provide a detailed report to council within 3 months, outlining the benefit of developing a smart phone app to offer greater connection with our community and visitors to communicate. The app would include, but not be limited to: what's on, where to eat or shop, parking, transport, reporting issues and payment options and any other detailed information that would assist our community such as waste education and local employment.

CARRIED UNOPPOSED

16.2 Council Committee Reports

16.2.1 Managing Sediment in the Barmah-Millewa Reach

Moved by Cr James
Seconded by Cr Priestly

That the Council receive and note Cr Dobson's report on the Managing Sediment in the Barmah-Millewa Reach.

CARRIED UNOPPOSED

16.3 Councillor Activities

16.3.1 Councillor Activities - October 2021

Moved by Cr James
Seconded by Cr Priestly

That the Council receive and note the Summary of the Councillor's Community Interactions, Briefing Program and Informal Meetings of Councillors.

CARRIED UNOPPOSED

17 Urgent Business not Included on the Agenda

Nil Received.

18 Close of Meeting

Meeting closed at 4.34pm.