

MINUTES

Greater Shepparton City Council

COUNCIL MEETING

3:00PM, Tuesday 19 July 2022

Riverlinks Studio 1

COUNCILLORS

Cr Shane Sali (Mayor)

Cr Anthony Brophy (Deputy Mayor)

Cr Seema Abdullah

Cr Dinny Adem

Cr Geoffrey Dobson

Cr Greg James

Cr Kim O'Keeffe

Cr Sam Spinks

Cr Fern Summer

VISION

GREATER SHEPPARTON, GREATER FUTURE

A thriving economy in the foodbowl of Victoria with excellent lifestyles, innovative agriculture a diverse community and abundant opportunities

Values

Values reflect what we feel is important. Organisations may have core values that reflect what is important in the organisation. These values may be guiding principles of behaviour for all members in the organisation.

Respect first, always

We are attentive, listen to others and consider all points of view in our decision making.

Take ownership

We take pride in honouring our promises and exceeding expectations, and are transparent with and accountable for our actions.

Courageously lead

We lead with integrity, and stand up and stand by what is in the best interests of the Greater Shepparton community.

Working together

We work collaboratively to create higher quality outcomes that are more efficient, thoughtful, effective and responsive. We cannot accomplish all that we need to do without working together.

Continually innovate

We are open to new ideas and creatively seek solutions that encourage us to do our best for our community.

Start the celebration

As ambassadors for our people and place, we proudly celebrate the strengths and achievements of Council and the Greater Shepparton community.

**UNCONFIRMED MINUTES
FOR THE
COUNCIL MEETING
HELD ON
TUESDAY 19 JULY 2022 AT 3:00PM**

**CHAIR
CR SHANE SALI**

INDEX

1 WELCOME TO COUNTRY.....	6
2 ACKNOWLEDGEMENT	6
3 PRIVACY NOTICE.....	6
4 GOVERNANCE PRINCIPLES.....	6
5 APOLOGIES.....	7
6 DECLARATIONS OF CONFLICT OF INTEREST.....	7
7 CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS.....	7
8 PUBLIC QUESTION TIME	7
9 DEPUTATIONS AND PETITIONS.....	7
10 COMMUNITY DIRECTORATE	8
10.1 Membership Appointment Disability Advisory Committee 2022-2025.....	8
10.2 Community Matching Grants Round Two 2021/22	9
10.3 Small Town Festive Decorations Grant 2022.....	10
10.4 Membership Appointment Positive Ageing Advisory Committee 2022-2025	11
10.5 Women's Charter Advisory Committee Terms of Reference & Action Plan	12
11 CORPORATE SERVICES DIRECTORATE	13
11.1 Media Policy	13
11.2 Contracts Awarded under Delegation - June 2022	14
11.3 Audit & Risk Management Committee - Unconfirmed Minutes - 11 May 2022	15
12 SUSTAINABLE DEVELOPMENT DIRECTORATE	16
12.1 Request for Park Naming in North Quarter Estate	16
12.2 International Engagement Strategy.....	17
13 INFRASTRUCTURE DIRECTORATE	18
13.1 Kerbside Transition Planning	18
13.2 Award of Contract - CN2253 - Reconstruction of Nixon Street, Shepparton.....	19
13.3 Award of Contract - CN 2246 - Panel of Suppliers - Concrete Services and Associated Works.....	20

13.4 Adoption of Sports Facility Use and Signage Policy21

13.5 Adoption of Sale and Acquisition of Land Policy22

13.6 Shepparton Sports City Master Plan23

14 CONFIDENTIAL MANAGEMENT REPORTS24

 14.1 Designation of Confidentiality of Information - Attachments.....24

15 DOCUMENTS FOR SIGNING AND SEALING24

16 COUNCILLOR REPORTS25

 16.1 Councillor Activities25

 16.1.1 Councillor Activities - June 202225

 16.2 Council Committee Reports26

 16.3 Notice of Motion, Amendment or Rescission26

 16.3.1 Notice of Motion 7/2022 - Skate Park Strategy26

17 URGENT BUSINESS NOT INCLUDED ON THE AGENDA27

18 CLOSE OF MEETING27

Risk Level Matrix Legend

Note: A number of reports in this agenda include a section on “risk management implications”. The following table shows the legend to the codes used in the reports.

Likelihood	Consequences				
	Negligible (1)	Minor (2)	Moderate (3)	Major (4)	Extreme (5)
Almost Certain (5) Would be expected to occur in most circumstances (daily/weekly)	LOW	MEDIUM	HIGH	EXTREME	EXTREME
Likely (4) Could probably occur in most circumstances (i.e. Monthly)	LOW	MEDIUM	MEDIUM	HIGH	EXTREME
Possible (3) Reasonable probability that it could occur (i.e. over 12 months)	LOW	LOW	MEDIUM	HIGH	HIGH
Unlikely (2) It is not expected to occur (i.e. 2-5 years)	LOW	LOW	LOW	MEDIUM	HIGH
Rare (1) May occur only in exceptional circumstances (i.e. within 10 years)	LOW	LOW	LOW	MEDIUM	HIGH

Extreme Intolerable – Immediate action is required to mitigate this risk to an acceptable level. Event/Project/Activity is not to proceed without authorisation

High Intolerable – Attention is needed to treat risk.

Medium Variable – May be willing to accept the risk in conjunction with monitoring and controls

Low Tolerable – Managed by routine procedures

PRESENT: Cr Shane Sali (Mayor)
Cr Anthony Brophy (Deputy Mayor)
Cr Dinny Adem
Cr Geoffrey Dobson
Cr Greg James
Cr Sam Spinks
Cr Fern Summer

Officers:	Peter Harriott Gary Randhwa Geraldine Christou Nicole Pretty Michael Carrafa Peter Lucarelli	Chief Executive Officer Director Infrastructure Director Sustainable Development Acting Director Corporate Services Acting Manager Corporate Governance Official Minute Taker
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1 Welcome to Country

The Council Meeting commenced with a Welcome to Country presented by Cr James on behalf of the Yorta Yorta Elders Council and the 16 family groups.

2 Acknowledgement

We, Greater Shepparton City Council, acknowledge the Yorta Yorta Peoples of the land which now comprises Greater Shepparton, we pay our respect to their tribal elders, we celebrate their continuing culture and we acknowledge the memory of their ancestors.

3 Privacy Notice

This public meeting is being streamed live via our Facebook page and made available for public access on our website along with the official Minutes of this meeting.

All care is taken to maintain your privacy; however, as a visitor in the public gallery, it is assumed that your consent is given in the event that your image is broadcast to the public. It is also assumed that your consent is given to the use and disclosure of any information that you share at the meeting (including personal or sensitive information) to any person who accesses those recordings or Minutes.

4 Governance Principles

Council considers that the decisions contained in these Minutes gives effect to the overarching governance principles stated in Section 9(2) of the *Local Government Act 2020*. These principles are as follows:

1. Council decisions are to be made and actions taken in accordance with the relevant law;
2. priority is to be given to achieving the best outcomes for the municipal community, including future generations;
3. the economic, social and environmental sustainability of the municipal district, including mitigation and planning for climate change risks, is to be promoted;
4. the municipal community is to be engaged in strategic planning and strategic decision making;

5. innovation and continuous improvement is to be pursued;
6. collaboration with other Councils and Governments and statutory bodies is to be sought;
7. the ongoing financial viability of the Council is to be ensured;
8. regional, state and national plans and policies are to be taken into account in strategic planning and decision making;
9. the transparency of Council decisions, actions and information is to be ensured.

5 Apologies

**Moved by Cr Dobson
Seconded by Cr Adem**

That the apology from Cr Seema Abdullah be noted.

CARRIED UNOPPOSED

6 Declarations of Conflict of Interest

In accordance with section 130 (1)(a) of the Local Government Act 2020 Councillors are required to disclose any "conflict of interest" in respect of a matter to be considered at a Council Meeting.

Disclosure must occur immediately before the matter is considered or discussed.

Nil received.

7 Confirmation of Minutes of Previous Meetings

**Moved by Cr Dobson
Seconded by Cr Spinks**

That the minutes of the 21 June 2022 Council Meeting as circulated, be confirmed.

CARRIED UNOPPOSED

8 Public Question Time

Nil received.

9 Deputations and Petitions

Nil received.

10 Community Directorate

10.1 Membership Appointment Disability Advisory Committee 2022-2025

Moved by Cr Spinks
Seconded by Cr Summer

That the Council:

1. appoint the following community representatives and service providers to the Disability Advisory Committee (DAC) for a term of 3 years, commencing on 20 July 2022 and concluding on 18 July 2025:
 - Kody Bothwell, Community Representative
 - Michael Dann, Community Representative
 - Ivan Etsebeth, Community Representative
 - Simon Humphrey, Community Representative
 - Peter O'Connor, Community Representative
 - Melinda Piggott, Community Representative
 - Lucy Sullivan, Community Representative
 - Sarah Tait, Community Representative
 - Dean Walton, Community Representative
 - Rights Information and Advocacy Centre, Service Provider
 - Verney Road School, Service Provider
 - Everyday Independence, Service Provider
2. acknowledge and thank the outgoing members of the Committee for their contributions to the DAC.

CARRIED UNOPPOSED

10.2 Community Matching Grants Round Two 2021/22

**Moved by Cr Adem
Seconded by Cr Spinks**

That the Council note the successful applicants for Round Two of the 2021/22 Community Matching Grants Program as outlined below:

Applicant	Grant Amount Awarded (GST Free)
Shepparton Croquet Club Incorporated	\$2,505.00
Astronomical Society of Victoria (Shepparton Branch)	\$1,923.74
Primary Care Connect	\$3,000.00
Shepparton Region Reconciliation Group	\$5,000.00
Kialla Golf Club	\$4,827.00
Know Your Rights – Point of Difference	\$5,000.00
	\$22,255.74

CARRIED UNOPPOSED

10.3 Small Town Festive Decorations Grant 2022

Moved by Cr Summer
Seconded by Cr Brophy

That the Council note the successful applicants awarded funding under delegated authority for the 2022 Small Town Festive Decorations Grant Program as follows:

Applicant	Amount Awarded (GST Free)
Mooroopna Men's Shed	\$2,000.00
Katandra West Recreation Reserve Committee of Management	\$1,427.00
Tatura Community Plan Group	\$1,696.00
Lions Club of Toolamba	\$ 800.00
Tallygaroopna Men's Shed	\$1,295.00
TOTAL	\$7,218.00

CARRIED UNOPPOSED

10.4 Membership Appointment Positive Ageing Advisory Committee 2022-2025

**Moved by Cr Dobson
Seconded by Cr Brophy**

That the Council:

- 1. appoint the following community representatives and service providers to the Positive Ageing Advisory Committee (PAAC) for a term of 3 years, commencing on 20 July 2022 and concluding on 18 July 2025:**
 - **Chris Burgess, community representative**
 - **Mary Coad, community representative**
 - **Alberto De Simone, community representative**
 - **Gary G Gray, community representative**
 - **Geoff Maynard, community representative**
 - **Cynthia Ortiz Gorry, community representative**
 - **Jeanette Doherty, community representative**
 - **John Lilley, community representative**
 - **Simon Wyatt, community representative**
 - **Goulburn Valley University of the Third Age, service provider**
 - **Rumbalara Aboriginal Co-operative, service provider**
- 2. acknowledge and thank the outgoing community representatives and service providers for their contributions to the PAAC.**

CARRIED UNOPPOSED

10.5 Women's Charter Advisory Committee Terms of Reference & Action Plan

**Moved by Cr Spinks
Seconded by Cr Adem**

That the Council:

- 1. adopt the amended Terms of Reference for the Greater Shepparton Women's Charter Advisory Committee; and**
- 2. note the Greater Shepparton Women's Charter Advisory Committee Action Plan 2022 – 2025 as attached to this report.**

CARRIED UNOPPOSED

11 Corporate Services Directorate

11.1 Media Policy

**Moved by Cr Dobson
Seconded by Cr Summer**

That the Council adopt the updated Media Policy as attached to this report.

CARRIED

11.2 Contracts Awarded under Delegation - June 2022

**Moved by Cr James
Seconded by Cr Spinks**

That the Council:

- 1. note the contracts awarded under delegation pursuant to a formal tender process for the reporting period; and**
- 2. note the requests for tender advertised but not yet awarded.**

CARRIED UNOPPOSED

11.3 Audit & Risk Management Committee - Unconfirmed Minutes - 11 May 2022

**Moved by Cr Summer
Seconded by Cr Dobson**

That the Council note:

- 2. the unconfirmed minutes of the 11 May 2022 Audit and Risk Management Committee meeting as attached to this report; and**
- 3. the minutes will be confirmed by the Audit and Risk Management Committee at their next meeting, scheduled for 10 August 2022, and any substantive changes to the unconfirmed minutes will be reported to the next Council meeting.**

CARRIED UNOPPOSED

12 Sustainable Development Directorate

12.1 Request for Park Naming in North Quarter Estate

Moved by Cr James
Seconded by Cr Adem

That the Council approve the naming of Roche Park in the North Quarter Estate in line with *Naming Rules for Places Victoria 2016*.

CARRIED UNOPPOSED

12.2 International Engagement Strategy

**Moved by Cr Dobson
Seconded by Cr Adem**

That the Council endorse the revised International Engagement Strategy as attached to this report.

CARRIED UNOPPOSED

13 Infrastructure Directorate

13.1 Kerbside Transition Planning

Cr Brophy moved an amendment to the motion that: “Point 3 be added to the motion - provide a detailed report to be presented to Council no later than the December 2022 Ordinary Council Meeting which sets-out the implementation and roll-out process, highlighting specifics on the incremental transition, and to include aspects on the education of recycling and the new transition, the marketing process and the monitoring of the implementation.”

The proposed amendment was accepted.

The motion was put to a vote.

**Moved by Cr Brophy
Seconded by Cr Spinks**

That the Council:

- 1. note the community consultation report as attached; and**
- 2. endorse the following changes to the kerbside collection service, to be implemented in a multi-staged approach by no later than March 2024:**
 - 2.1 collection frequency of the red lid bin (residual) reduced to fortnightly;**
 - 2.2 collection frequency of the green lid bin (FOGO) to be increased to weekly;
and**
 - 2.3 introduction of glass bin to be collected monthly.**
- 3. provide a detailed report to be presented to Council no later than the December 2022 Ordinary Council Meeting which sets-out the implementation and roll-out process, highlighting specifics on the incremental transition, and to include aspects on the education of recycling and the new transition, the marketing process and the monitoring of the implementation.**

CARRIED

13.2 Award of Contract - CN2253 - Reconstruction of Nixon Street, Shepparton

**Moved by Cr Dobson
Seconded by Cr Adem**

That the Council:

- 1. accept the tender submitted by Mawson Constructions Pty Ltd for Contract No. 2253 Reconstruction of Nixon Street, Shepparton for the lump sum price of \$2,100,902.20 (excluding GST); and**
- 2. authorise the Chief Executive Officer to execute such documents as are necessary to give effect to this resolution**

CARRIED UNOPPOSED

13.3 Award of Contract - CN 2246 - Panel of Suppliers - Concrete Services and Associated Works

**Moved by Cr Summer
Seconded by Cr Adem**

That the Council:

- 1. accept the tenders submitted by Cleaves Earthmoving & Drainage Pty Ltd and Tactile Australia Pty Ltd TA One Stop Civil for Contract No. 2246 Concrete Services and Associated Works Panel of Suppliers;**
- 2. authorise the Chief Executive Officer to award the initial contract for a contract period of two (2) years (with optional extension period of one (1) year) ; and**
- 3. authorise the Chief Executive Officer to execute such documents as are necessary to give effect to this resolution**

CARRIED UNOPPOSED

13.4 Adoption of Sports Facility Use and Signage Policy

Cr Brophy moved an amendment to the motion that: Under 1.8 of the policy, signage, second dot point, add the following text at end - "However if a venue club is of a competitive status at a Regional, State, National or International standing and is a professionally live-streamed event, then such written permission is not required from the aforementioned sign owner but that such signage is to be authorised by the CEO or under delegation. This last iteration is to come into effect as at 01 January 2024."

The proposed amendment was accepted.

The motion was put to a vote.

**Moved by Cr Brophy
Seconded by Cr Summer**

That the Council adopt the Sports Facility Use and Signage Policy as attached to this report with the following changes to the policy:

Under 1.8 of the policy, signage, second dot point, add the following text at end - "However if a venue club is of a competitive status at a Regional, State, National or International standing and is a professionally live-streamed event, then such written permission is not required from the aforementioned sign owner but that such signage is to be authorised by the CEO or under delegation. This last iteration is to come into effect as at 01 January 2024.

CARRIED

13.5 Adoption of Sale and Acquisition of Land Policy

**Moved by Cr Spinks
Seconded by Cr Dobson**

That the Council adopt the Sale and Acquisition of Land Policy as attached to this report.

CARRIED UNOPPOSED

13.6 Shepparton Sports City Master Plan

**Moved by Cr Spinks
Seconded by Cr Adem**

That the Council:

- 1. receive the consultation findings outlined within the Shepparton Sports City Master Plan Stakeholder Consultation Summary Report; and**
- 2. adopt the final Shepparton Sports City Master Plan as attached to this report.**

CARRIED UNOPPOSED

14 Confidential Management Reports

14.1 Designation of Confidentiality of Information - Attachments

The following report attachments has been designated confidential by the Chief Executive Officer under Governance Rule 107 and in accordance with the definition of *Confidential Information* in the Local Government Act 2020 (the Act).

- Item 13.1: Kerbside Transition Plan – Goulburn Valley Water and Resource Recovery Group Kerbside Waste Audit - Kerbside Collection Reform Consultation Results Report.

This document contains information which is consistent with the definition of ‘security information, being information that if released is likely to endanger the security of the Council property or the safety of any person.’

- Item 13.2 - Award of Contract – CN 2253 – Reconstruction of Nixon Street, Shepparton – CN 2253 – Nixon Street Post Moderation Summary Report.
- Item 13.3 - Award of Contract – CN 2246 – Panel of Suppliers – Concrete Services and Associated Works – CN 2246 – Provision of Concrete Services and Associated Works Post Moderation Report.

This document contains information which is consistent with the definition of ‘private commercial information, being information provided by a business, commercial or financial undertaking that if released, would unreasonably expose the business, commercial or financial undertaking disadvantage.’

15 Documents for Signing and Sealing

Nil received.

16 Councillor Reports

16.1 Councillor Activities

16.1.1 Councillor Activities - June 2022

**Moved by Cr Summer
Seconded by Cr Adem**

That the Council receive and note the summary of the Councillor's Community Interactions and Informal Meetings of Councillors.

CARRIED UNOPPOSED

16.2 Council Committee Reports

Nil received.

16.3 Notice of Motion, Amendment or Rescission

16.3.1 Notice of Motion 7/2022 - Skate Park Strategy

**Moved by Cr Spinks
Seconded by Cr Summer**

That the Council Officers present a report to a Council Meeting, within 3 months, outlining:

- 1. the history and current status of all municipal skateparks;**
- 2. all past and current community requests (either by individuals or committees) relevant to municipal skateparks including but not limited to safety, lighting, and condition; and**
- 3. examples of infrastructure models that support a higher level of skatepark skill attainment or participation.**

CARRIED UNOPPOSED

17 Urgent Business not Included on the Agenda

Nil received.

18 Close of Meeting

Meeting closed at 5:03pm.